



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st August 2019 Period start date. To Period end date 31/07/2020

Charity name: Clevedon Men's Shed

Charity registration number: 1184904

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote social inclusion and relieve the needs of those affected by social isolation or loneliness for the public benefit by assisting people over the age of 18 years old (particularly but not exclusively men), within Clevedon and the surrounding area, from becoming excluded, isolated or lonely and assisting them to integrate into the community and society through the provision of facilities in which they can meet socially to undertake, jointly or individually, woodwork, metalwork, craft, creative, or recreational activities, learn or pass on skills and knowledge and support each other.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Gathering socially, meeting together twice weekly in a relaxed welcoming environment, sharing working on our Shed and personal projects, thereby promoting social inclusion and relieving the needs of those affected by social isolation or loneliness.</p> <p>Working in small teams on outreach projects in the community.</p> <p>Undertaking projects for other charities, deserving organisations and individuals in the community.</p> <p>Making mainly wooden items to donate to other charities, individuals, sell or give away in return for donations toward our funds.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	CMS Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	Our four Trustees invest considerable personal time and often donating their incidental expenses in advancing our charity's aims and achievements.
Other		We have rent free use of a building leased by two amateur dramatic clubs from North Somerset Council. They only use it in the evening, we only use it in the daytime.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We estimate our various activities, listed below, have benefitted over 200 members of the local and wider community by carrying out the activities listed below: -</p> <p>Building and donating an archive box for Clevedon museum to house a donated short cased clock.</p> <p>Undertaking general clearance and maintenance of a North Somerset owned park and gardens adjacent to our facility. Without this ongoing work this park would become overwhelmed by weeds and fallen tree debris. Continued during lockdown.</p> <p>Making honours boards for a local TA centre.</p> <p>Making and donating plaque stands for memorial trees in a local church graveyard</p> <p>Repairing and renovating garden tools for members of the community.</p> <p>Making wooden toys and a rocking horse and donating them to a Springboard Opportunity Nursery for pre-school children with behaviour problems</p> <p>Disassembling used prosthetic legs for shipment to 11 African countries by the charity Legs4Africa. This is an ongoing task.</p>

		<p>Clearing years of accumulated used props & scenery from our inside workshop. It had been accumulated over many years by the two amateur dramatic clubs who lease the building from North Somerset Council. This enables us to work on an increased range of activities safely.</p> <p>Building a large wooden decking area to enable our members to meet socially and take refreshments outside.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>In reply to questions about how our members benefitted by coming to our Shed facilities, answers included:</p> <p>"It has changed my life"</p> <p>"I now have a reason to get up in the morning"</p> <p>"Changed my life! In retirement danger is loneliness, no chance with this great bunch of blokes".</p> <p>We have maintained our planned growth in membership, which stands at 23.</p> <p>Each time we have set up a stall at local fairs and markets we have exceeded our objectives in terms of funds raised.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>We were able to make wooden toys, Christmas gifts and decorations and sell at two Christmas fairs, which raised sufficient funds for our workshop consumables and to fund other planned activities in the community.</p>
Investment performance against objectives	Para 1.41	Not applicable
Other		<p>Like all UK Men's Shed we had to close due to the Covid-19 Virus crisis in March 2020. Our Shedders carried on with certain Outreach projects in the Community and many made things in their own workshops and sheds to donate to other charities, or for our charity to sell to raise funds.</p> <p>We the Trustees were active in planning to reopen, following all laws, rules and guidelines, on 4th August, which we successfully achieved.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have sufficient funds to meet our expected expenditure. Our annual subscriptions are due on the day following the end of this period 1 st August 2020.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We retain sufficient funds to meet our liabilities for utilities, electricity, water, fire safety equipment inspections and maintenance for the next 3 months.
Amount of reserves held	Para 1.22	£200
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have none because we could easily increase the size of our membership.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Annual members subscriptions and donations toward tea, coffee and biscuits, sometimes cake, donated by trustees and members.</p> <p>Clevedon Town Council and major Bristol Charity fundholders: Quartet.</p> <p>Making mainly wooden items to sell at local fairs and markets, often just for donations.</p> <p>Repairing items in return for donations.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	<p>Lack of sufficient subscribed members.</p> <p>Eviction from our current building, by the leaseholders, two amateur dramatic clubs.</p> <p>North Somerset Council. rescinding our 5-year Licence to Occupy the land adjacent to our workshop building.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At AGM by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Resource and training material from National Council for Voluntary Organisations (NCVO) and the UK Men's Shed Association.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees try to follow a bottom up system of management of our Men's Shed with them acting as facilitators trying to ensure its members are able to get out what they want from our facilities.
Relationship with any related parties	Para 1.51	Not applicable
Other		

Reference and Administrative details

Charity name	Clevedon Men's Shed
Other name the charity uses	CMS
Registered charity number	1184904
Charity's principal address	Apartment 2, The Mansion, Clevedon, North Somerset. BS21 7SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ray Lane	Chairman		AGM members
2	Robert White	Vice Chairman		AGM members
3	Michael Somerton	Treasurer		AGM members
4	David Young	Secretary		AGM members

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

None



Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Raymond Lane	David Ernest Young
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date 14 August 2020

Clevedon Men's Shed Accounts August 14th 2019 to 13th August 2020

Petty Cash Figures

For 20/08/2019 through 10/03/2020

RECEIPTS			PAYMENTS			
Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By
01/08/2019	Petty cash carried over from 2018/19 accounts	£45.80				
20/08/2019	Weekly Donations - Coffee fund	£15.50	27/08/2019	plastic chain and hooks	£6.00	Mike Somerton
20/08/2019	Ted Subs	£25.00	27/08/2019	6mm plywood	£15.80	Mike Somerton
27/08/2019	Cliff Subs	£25.00	03.09.2019	UKMSA Subs	£24.00	Mike Somerton
27/08/2019	Weekly Donations - Coffee funds	£11.50	43732	Outside socket	£35.47	Mike Somerton
03/09/2019	Weekly Donations - Coffee funds	£18.80	43739	Outside socket	£54.01	Mike Somerton
03/09/2019	Matt Green Subs	£22.00	43753	Yard Broom etc	£12.00	Mike Somerton
10/09/2019	Weekly Donations - Coffee funds	£20.17	43753	engraver	£22.00	Mike Somerton
17/09/2019	Weekly Donations - Coffee funds	£12.00	43753	abrasive wheel	£6.99	Mike Somerton
24/09/2019	Weekly Donations - Coffee funds	£14.97	43753	Toolstream	£40.65	Mike Somerton
01/10/2019	Weekly Donations - Coffee funds	£9.84	43767	Sandpaper and blocks	£42.09	Mike Somerton
15/10/2019	Weekly Donations - Coffee funds	£26.76	43788	PPE	£53.30	Mike Somerton
29/10/2019	Weekly Donations - Coffee funds	£29.09	43788	LED Lights and stand	£39.99	Mike Somerton
29/10/2019	Sales of Christmas items	£20.00	43788	Drainage (£50 voucher)	£25.98	Mike Somerton
29/10/2019	Donation and sales	£40.00	43795	gas regulator	£4.24	Mike Somerton
29/10/2019	John Spiller subs	£25.00	43816	DY raffle prizes	£40.00	Mike Somerton
29/10/2019	Brian Finch subs	£25.00	43864	bolts	£3.28	Mike Somerton
29/10/2019	Allan Andrews subs	£25.00	43864	Fire lighters	£4.29	Mike Somerton
05/11/2019	Weekly Donations - Coffee funds	£7.50	43872	Tarpulin Allan Andrews	£15.58	Mike Somerton
12/11/2019	Weekly Donations - Coffee funds and sales	£32.10	43873	Shed Alarm	£9.99	Mike Somerton
19/11/2019	Weekly Donations - Coffee funds	£9.00	43885	Coach Bolts	£13.48	Mike Somerton
26/11/2019	Weekly Donations - Coffee funds	£16.45	43885	Sale of ramp	£12.50	Mike Somerton
26/11/2019	Sales at Xmas table sale	£147.50	43885	Table Sale fee	£8.00	Mike Somerton
10/12/2019	Weekly Donations - Coffee funds	£10.00	43889	Wood for Decking	£167.33	Mike Somerton
17/12/2019	Raffle takings	£145.00				
07/01/2020	Weekly Donations - Coffee funds	£11.00				
03/02/2020	Weekly Donations - Coffee funds	£26.27				
09/02/2020	Weekly Donations - Coffee funds	£8.10				

Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By
09/02/2020	Sale of multi work station	£150.00				
12/02/2020	Weekly Donations - Coffee funds	£19.00				
12/02/2020	Donation for table saw	£25.00				
24/02/2020	Weekly Donations - Coffee funds	£8.21				
26/02/2020	Graham Tripp Subs	£25.00				
03/03/2020	Weekly Donations - Coffee funds	£12.20				
10/03/2020	Weekly Donations - Coffee funds	£11.75				
19/11/2019	Weekly Donations - Coffee funds	£9.00				
26/11/2019	Weekly Donations - Coffee funds	£16.45				
26/11/2019	Sales at Xmas table sale	£147.50				
10/12/2019	Weekly Donations - Coffee funds	£10.00				
17/12/2019	Raffle takings	£145.00				
07/01/2020	Weekly Donations - Coffee funds	£11.00				
03/02/2020	Weekly Donations - Coffee funds	£26.27				
09/02/2020	Weekly Donations - Coffee funds	£8.10				
09/02/2020	Sale of multi work station	£150.00				
12/02/2020	Weekly Donations - Coffee funds	£19.00				
12/02/2020	Donation for table saw	£25.00				
24/02/2020	Weekly Donations - Coffee funds	£8.21				
26/02/2020	Graham Tripp Subs	£25.00				
03/03/2020	Weekly Donations - Coffee funds	£12.20				
10/03/2020	Weekly Donations - Coffee funds	£11.75				
Total	Petty cash collected this year	£1,699.99			£656.97	

Petty cash after transfer to bank and cash payouts
plus £200 Float

£451.04

Date	Description	Amount Received	Date2	Description2	Amount paid	Approved By

Bank Account Figures

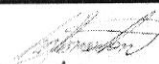
	Paid in	Paid out	Date	Cheque Number	Sort Code	Reason for payment in/out	Approved by
Transfer to bank from petty cash	£118.18 from 2018/19						
	£327.80		14/08/2019			Petty cash transfer	Mike Somerton
		£50.00	17/09/2019			Evolution Circ Saw - Screwfix	Mike Somerton
£327.80		£80.00	01/10/2019			CTG subs	Mike Somerton
	£500.00		08/10/2019			Clevedon Town Council Grant	Mike Somerton
		£13.53	16/10/2019			Electric bill	Mike Somerton
		£20.00	16/10/2019			Clevedon Flower Show xmas table	Mike Somerton
		£49.94	07/11/2019			Screws from Axminster	Mike Somerton
		£194.90	25/11/2019			CMC insurance	Mike Somerton
	£264.18		13/12/2019			Sales cash	Mike Somerton
		£20.63	09/01/2020			Electricity Bill	Mike Somerton
£264.18	£65.88		06/02/2020			Paypal fund raiser	Mike Somerton
		£394.21	12/02/2020			Wood for decking extention	Mike Somerton
		£140.00	03/03/2020			Impact Driver From Screwfix	Mike Somerton
		£24.97	27.04.2020			Electric bill	Mike Somerton
		£67.00	28.04.2020			Fire Safety Checks	Mike Somerton
	£12.50		24.06.2020			Sale of ramp	Mike Somerton
	£25.00		24.06.2020			Sale of Bandsaw	Mike Somerton
	£40.00		06.07.2020			Donation for work done	Mike Somerton
	£30.00		11/07/2020			Donation for work done	Mike Somerton
		£15.00	18/07/2020			Electric bill	Mike Somerton
	£25.00		01/08/2020			Mike Somerton Subs	Mike Somerton
	£25.00		01/08/2020			Dave Young Subs	Mike Somerton
		£21.40	03/08/2020			Dave Young for scrollsaw circuit board	Mike Somerton
	£100.00		05/08/2020			4 X Subs	Mike Somerton
	£75.00					3 x Subs	Mike Somerton
	£25.00		10/08/2020			1 x Subs	Mike Somerton
		£86.29	12/08/2020			Decking From Shoplands	Mike Somerton

	Paid in	Paid out	Date	Cheque Number	Sort Code	Reason for payment in/out	Approved by
	£5.00		12/08/2020			Sunhill Park Maintenance donation	Mike Somerton
	£20.00		12/08/2020			Sunhill Park Maintenance donation	Mike Somerton
	£276.00		15/08/2020			Sunhill Park Maintenance donation	Mike Somerton
	£75.00		13/08/2020			3 x Subs	Mike Somerton
	£25.00		14/08/2020			Sunhill Park Maintenance donation	Mike Somerton
	£20.00		15/08/2020			Sunhill Park Maintenance donation	Mike Somerton
	£10.00		15/08/2020			Sunhill Park Maintenance donation	Mike Somerton
£591.98	£1,946.36	£1,177.87					

Total paid in	£2,538.34
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Bank Balance	£768.49
Sunhill Park Maintenance donation (RING FENCED)	£356.00
Bank balance less ring fenced sum above	£412.49
Cash receipts (less cash carried over)	£1,654.19
Bank receipts (less sum carried over)	£1,946.36
Total income 2019 - 2020	£3,600.55
Total cash outgoings	£656.97
Total Bank outgoings	£1,177.87
Total outgoings 2019-2020	£1,834.84

	Paid in	Paid out	Date	Cheque Number	Sort Code	Reason for payment in/out	Approved by
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Print Name	Appointment	Signature
Mike Somerton	Treasurer	
David Young	Secretary	