

Charity No: 1184896

Love Driffield
FINANCIAL STATEMENTS
Year ending
31 August 2023

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For the year ending 31 August 2023**

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**Trustees Annual Report
For the year ending 31 August 2023**

The Trustees present their report with the independently examined financial statements of Love Driffield, a Charitable Incorporated Organisation (CIO), for the year ending 31 August 2023.

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	Love Driffield
<u>Charity Registration Number:</u>	1184896
<u>Charity's Principal Address:</u>	Love Driffield Rear of 52/53 Market Place Driffield East Yorkshire YO25 6AW

Trustees:

Names of Trustees who served during the year and since the year end were as follows:-

Name:	Dates of service if not for the full year:
Mrs Vivien (Angela) Train	
Mr Gareth Wood-Townend	
Mrs Felicity Temple	
Mr John Sharp	Appointed 27 September 2023
Mr Alexander Murray	

<u>Independent Examiner:</u>	James Richardson FCCA Chartered Certified Accountant Jackson Robson Licence Chartered Accountants 33-35 Exchange Street Driffield East Yorkshire YO25 6LL
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Trustees Annual Report For the year ending 31 August 2023

Bankers: Lloyds Bank
15 Market Place
Driffield
YO25 6AH

Structure, Governance and Management

Governing Document:

Love Driffield is a registered Charitable Incorporated Organisation governed by its Constitution (foundation model). The organisation was registered with the Charity Commission on the 14th August 2019.

Recruitment and appointment of Trustees:

The trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate trustees in advance of the AGM.

The Constitution of the Charity states that there must be at least four charity trustees, with no maximum limit of number of trustees.

As the CIO is governed by a Foundation model Constitution, the Trustees of the Charity are also the only members of the Charity.

Trustee Induction and Training:

All trustees are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution and the financial statements including the Annual Report. Any training required by the trustees may be requested at any point, where it is considered useful to their role as trustee.

Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and recorded. The board holds its meeting every three months, date decided at previous meeting.

Trustees Annual Report For the year ending 31 August 2023

Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

The main financial risk to the charity at present is the reduction in donations and lack of grant funding available to support the food bank during the Coronavirus pandemic.

All systems and procedures are reviewed regularly to ensure they meet charity law and our own organisations aims and objectives.

Objectives and Activities

The charity's objects are:

"To relieve persons in the Driffield and surrounding areas of the East Riding of Yorkshire that are in financial hardship in such ways as the trustees from time-to-time think fit. In particular, but not exclusively by:

- a) Running a food bank, known as "The Driffield and Wolds Foodbank" providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services."

Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit and this is regularly revisited.

- 1 Running of the food bank to support individuals and families in need and/or for distribution by charities or other organisations. The charity strives to be a local community hub for the provision of support or signposting to relevant information and other advisory services.
- 2 To work alongside other local charities to support the community during the global pandemic.

Trustees Annual Report For the year ending 31 August 2023

Achievements and Performance

Love Driffield is in its fourth financial year after becoming a CIO on 14 August 2019. During the year, Love Driffield held the official opening of the Hub on 22 November 2022 and work has continued to develop the new food bank premise into a serviceable community hub. The Hub has continued to provide a space for the community to benefit from, incorporating a digital hub, a workspace for the department of education and an area the Cherry Tree Advice Centre to name a few.

With the cost-of-living crisis continuing to take hold during this year, the demand has remained high. 1,969 families have been supported by the food bank within the year, with 3,150 bags distributed and 130 families supported with living assistance items. The high demand at the food bank and continual improvements to the new premise during the year have meant it has been another challenging year which has been made manageable with the support of a fantastic team of volunteers.

Love Driffield has operated a Warm Welcome Space project throughout the majority of the financial year. Each week generally saw 20-25 attending, being a mixture of clients and pensioners enjoying craft sessions and various out-sourced workshops. The aim of these sessions has been to reduce social isolation for some vulnerable members of the community, as well as provide access to community resources and create a provision of activities and warm refreshments.

Love Driffield held several uniform exchange events during the summer holidays of 2022 & 2023 which straddled our financial year ends. These events were to enable families to swap school uniform for a number of local schools to reduce the financial burden at the start of a new school year. These events were a huge success and approximately 150 families were actively taking part in these events each year.

Throughout the year, Love Driffield has continued to work in partnership with The Beverley Cherry Tree Community Centre to provide advice to our clients. The Adviser, Jo Ramsey, attended almost weekly, building a good working relationship with The Hub and taking clients coming into The Hub from as far away as Goole. We cannot put a price on the help they have given our clients. Alongside Cherry Tree, Love Driffield has developed a working relationship with the East Riding of Yorkshire Council's, "Your Money" team, and are now able to refer clients on to this team.

Other projects undertaken during the year which Love Driffield is proud to have completed included hosting the refugee events which developed an English as a Second Language class, Living Assistance projects to distribute household items to families in need, and 'Operation

Christmas' whereby Love Driffield directly provided over 180 children toys at Christmas whilst also working with Salvation Army and other local agencies to give nearly 800 children gifts. The Hub operates a community space during the times when the foodbank is not open, and numerous local organisations have hired the hall for a meeting space.

Food Donations

During the year we received 17,844kg of food donations, valued at an estimated £31,227. As our accounts are prepared on the Receipts and Payments basis, gifts in kind are not included within the financial figures provided.

Plans for Future Years

Please see main objectives for the following year.

1. Continue to support local families in need during the cost of living crisis which continues to show with the continuing trend of a growing client list. This will include the provision of food and ancillary supplies provided by the Foodbank as well as the provision of services and signposting to support and support and advise clients and their families to improve their financial outlook.
2. Work alongside schools in an education project, with children & staff attending the foodbank when not open to clients, doing role play / making pretend client bags / discussions on nutrition.
3. Continue to use the Hub to facilitate 'Warm Spaces'. This is to provide a warm welcoming space for members of the public to improve social isolation and access to community resources and create a provision of activities and warm refreshments.
4. Commence a Mum & Toddler Drop In session which is to start in 2024. This is will to provide a safe and welcoming space for parents to meet, share experiences and make connections. The new soft play equipment will provide physical and social development opportunity for toddlers.

Statement of disclosure of information to Independent Examiner

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and

We have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

Statement of Trustees responsibilities

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Love Driffield has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Declaration

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the charity's Trustees

A handwritten signature in dark ink, appearing to read 'Vivien (Angela) Train', written in a cursive style.

Vivien (Angela) Train -Trustee

Date: 24/04/2024

Independent Examiner's Report to the Members of Love Driffield.

I report on the accounts of Love Driffield for the year ending 31 August 2023, which are set out on pages 10 to 20.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James Richardson FCCA
Chartered Certified Accountant
Jackson Robson Licence Chartered Accountants
33-35 Exchange Street
Driffield
East Yorkshire
YO25 6LL



Date: 31st May 2024

Receipts and Payments Account
For the year ended 31 August 2023

	Notes	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
RECEIPTS							
Grants	1	1,500	41,714	43,214	-	46,000	46,000
Donations	2	40,079	8,632	48,710	31,308	7,331	38,639
Hall Hire	3	1,626	-	1,626	3,090	-	3,090
		43,205	50,345	93,550	87,728	53,331	87,728
PAYMENTS							
Food and Supplies		18,225	38,962	57,187	18,697	10,536	29,232
Packaging		5,974	-	5,974	1,709	-	1,709
Travel		53	1,269	1,322	222	182	404
Rent		-	10,125	10,125	-	13,500	13,500
Repairs		1,458	9,207	10,665	-	-	-
Insurance		1,558	-	1,558	723	-	723
Heating		311	2,764	3,075	1,021	1,463	2,484
Office costs		1,981	2,733	4,714	670	1,725	2,395
Subscriptions		-	-	-	-	-	-
Accountancy		480	-	480	240	-	240
Storage Containers		-	-	-	-	-	-
Small Equipment		1,400	3,652	5,052	2,666	21,048	23,714
Marketing		30	-	30	-	-	-
PPE		-	-	-	-	-	-
Building Fund Expenditure		-	-	-	-	7,643	7,643
Sundries		404	465	869	1,691	145	1,836
		31,874	69,177	101,051	27,637	56,242	83,880

Receipts and Payments Account
For the year ended 31 August 2023

	Notes	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Net Surplus/(Deficit) for the year		11,331	(18,831)	(7,500)	6,760	(2,912)	3,848
Transfers between funds		(2,906)	2,906	-	(2,302)	2,302	-
Net Surplus/(Deficit) for the year after transfers		8,425	(15,925)	(7,500)	4,458	(610)	3,848
Cash and Bank Balances brought forward		31,813	36,559	68,372	27,355	37,169	64,524
Cash and Bank Balances carried forward	4	40,238	20,634	60,872	31,813	36,559	68,372

The notes on pages 14 to 20 form part of these financial statements

Statement of Assets and Liabilities
As at 31 August 2023

	Notes	2023 Total Funds £	2022 Total Funds £
Monetary Assets			
Current Account		60,872	68,372
Total Monetary Assets		60,872	68,372
Comprising:			
Unrestricted Funds		40,238	31,813
Restricted Funds	4	20,634	36,559
		60,872	68,372
Non-Monetary Assets and Liabilities			
Fixed Assets for the Charity's use:			
Small Equipment – Weighing Scales		730	730
Trollies		746	746
Cages		235	235
Hand Truck & Ramps		174	174
Misc items < £250		1,064	-
Bale arm trays		1,200	1,200
Picking & Folding Trolleys		441	441
Pallet Truck		348	348
Office Furniture & Equipment		1,299	1,299
Storage Boxes		320	320
Shelving units		121	121
Commercial Fridges, Dishwasher, sink & range cooker		5,944	5,944
PA Equipment & Projectors		955	955
Acoustic Pod, booth sofa's & tables		2,334	2,334
Kitchen Cupboards		736	-
Soft Play Equipment		1,287	-
Acoustic Screen		1,329	-
Shelving Bays		324	-
Printer		311	-
		19,899	14,847
Debtors		-	-
Creditors			
Trade Creditors		906	480
Fuel Payments		-	-
		906	480

These financial statements have been approved by the committee on __24/04/2024__(date) and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Angela Train', written in a cursive style.

Angela Vivien Train, Trustee

The notes on pages 14 to 20 form part of these financial statements.

**Notes to the Financial Statements
For the year ended 31 August 2023**

Notes

1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative year covers the period 1 September 2021 to 31 August 2022.

2 Grants

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Smile – I.T.	-	-	-	-	5,000	5,000
East Riding of Yorkshire Council	-	-	-	-	10,000	10,000
Two Ridings Community Foundation – Small Grant	-	-	-	-	2,000	2,000
Smile -NHS App	-	-	-	-	2,000	2,000
East Riding of Yorkshire Council -Lissett Wind Farm	-	-	-	-	7,000	7,000
Smile – Stronger together	-	-	-	-	-	-
East Riding of Yorkshire Council – Rent fund	-	-	-	-	10,000	10,000
ERVAS – National Lottery Community Fund	-	-	-	-	-	-
East Riding of Yorkshire Council – Lighting	-	-	-	-	10,000	10,000
ERVAS Other Funds	-	-	-	-	-	-
East Riding of Yorkshire Council – Emergency Assistance	-	10,000	10,000	-	-	-
East Riding of Yorkshire Council – Warm Spaces	-	3,745	3,745	-	-	-
Tesco – Soft Play Grant	-	2,500	2,500	-	-	-
COOP – Local Fund	-	4,739	4,739	-	-	-
East Riding of Yorkshire Council – Emergency Assistance 2	-	10,000	10,000	-	-	-
Rausing Trust – Supplies and Office Costs	-	10,730	10,730	-	-	-
Hey Smile Foundation - Unrestricted	1,000	-	1,000	-	-	-
Openwork Foundation - Unrestricted	500	-	500	-	-	-
	1,500	41,714	43,214	-	46,000	46,000

Notes to the Financial Statements**For the year ended 31 August 2023****3 Donations**

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Donations	40,079	8,632	48,639	31,308	7,331	38,639
	40,709	8,632	48,710	31,308	7,331	38,639

4 Restricted Funds

	Balance as at 01/09/22	Incoming	Outgoing	Transfers	Balance as at 31/08/23
	£	£	£	£	£
Food and Essential Supplies:					
Rausing Trust – Supplies and Office Costs	-	10,730	(7,829)	-	2,901
ERYC – Emergency Assistance	-	10,000	(9,826)	-	174
ERYC – Emergency Assistance 2	-	10,000	(10,393)	393	-
ERYC – Warm Spaces	-	3,745	(3,745)	-	-
EYRC – Welcome Spaces	-	-	(128)	-	(128)
Development of new premises	13,332	-	-	-	13,332
EYRC - Lighting	10,000	-	(9,108)	-	892
ERVAS – Food Poverty Alliance	-	-	(96)	-	(96)
EYRC – On the High Street	4,760	-	(6,750)	1,989	-
Aviva – Acoustic Pod	1,467	-	(1,329)	-	138
Aviva – Warm Spaces	-	3,631	(1,421)	-	2,210
Octon Crematorium	-	5,000	(5,023)	23	-
Tesco – Soft Play	-	2,500	(1,287)	-	1,213
COOP Local Fund – Food Supplies	-	4,738	(5,212)	471	-
EYRC – Lissett Wind Farm	7,000	-	(7,030)	30	-
	36,559	50,345	(69,177)	2,906	20,634

Notes to the Financial Statements For the year ended 31 August 2023

Notes

4 Restricted Funds (Continued)

A brief description of the restricted funds are shown below:

Development of new premises

Restricted donations have been received to support the Love Driffield Food Bank, to access new premises as the previous site will no longer be available to use. The donations are to contribute to rent/purchase and any maintenance work that is needed.

ERYC – Emergency Assistance

Restricted funding was received from East Riding of Yorkshire Council emergency food fund to provide food and ancillary items to individuals and families in need within Driffield and surrounding areas in the East Riding of Yorkshire.

ERYC – On the High Street

Restricted funding was received from East Riding of Yorkshire Council for the cost of Rent.

EYRC – Lighting

Restricted funding was received from East Riding of Yorkshire Council to update the lighting, this funding will be spent in the following year.

Aviva – Acoustic Pod

A donation was received from Aviva for the purchase of an acoustic pod.

EYRC – Lissett Wind Farm

Restricted funding was received from East Riding of Yorkshire Council for the cost of rent and utilities.

ERYC – Warm Spaces & Welcome Spaces

Restricted funding was received from East Riding of Yorkshire Council to provide a warm welcoming space for members of the public to improve social isolation and access to community resources and create a provision of activities and warm refreshments.

Aviva – Warm Spaces

Restricted funding was received from Aviva to provide a warm welcoming space for members of the public in the local area.

Octon Crematorium

Restricted funding was received from Octon Crematorium for the cost of rent and general expenses incurred for running the Hub and Foodbank.

Tesco – Soft Play

Restricted funding was received from Tesco PLC from their local fund for the purchase of soft play equipment.

COOP Local Fund – Food Supplies

Restricted funding was received from COOP local fund to provide food to individuals and families in need within Driffield and surrounding areas in the East Riding of Yorkshire.

ERVAS – Food Poverty Alliance

Restricted funding was received from ERVAS as part of the food poverty alliance to provide food to individuals and families in need within Driffield and surrounding areas in the East Riding of Yorkshire.

Rausing Trust – Supplies and Office Costs

Restricted funding was received from the Rausing Trust for the cost of food & stock supplies and office costs incurred for running the Foodbank.

Notes to the Financial Statements
For the year ended 31 August 2023

5 Taxation

Love Driffield is a registered charity. All the charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

6 Payments to Trustees

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee.

There was also no reimbursement of travel expenses paid or payable to Trustees in respect of the year.