



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	17	January	2023		17	January	2023

Section A Reference and administration details

Charity name Chloe's Community Cupboard

Other names charity is known by

Registered charity number (if any) 1184875

Charity's principal address 107 Commercial Street

Tredegar, Blaenau Gwent

Postcode

NP22 4DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Phillips	Director		
2	Alan Terrell	Director		
3	Lindsay Comer	Director		
4	Ralph Rockman	Director		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	We have a constitution.
How the charity is constituted (eg. trust, association, company)	Managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity.
Trustee selection methods (eg. appointed by, elected by)	We based our selection of trustees on past experience of roles on other charities, the expert knowledge that they have brought to the organisation.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a Policies & Procedures handbook

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To support the community with direct help, we will help low income families by collecting and distributing living products which will help relieve austerity to families in Blaenau Gwent.
- Families will fill in a very short questionnaire, asking children's ages, what type of products are needed to support their families, or relieve the pressures of living in a deprived area. Examples are packages for birthdays, Christmas, essential clothes, food and toiletries.

- Chloe's Community Cupboard will supply much needed social relief packages to the needy families and any members of the community that are financially struggling.

Our objectives and activities are: We continue to raise funds to keep the shop front in operation.

- We provide and donate essential items for families who are financially struggling or/and are in great need. These essential items are items such as clothes, bedding, toiletries, and toys at Christmas along with any item that would be of benefit.
- The loan of our suits for job interviews, along with prom dresses. We understand suitable clothing for people unemployed can be difficult to obtain, therefore we loan out clothing that would aid someone going to a job interview. We loan out prom dresses so children can join in school activities regardless of financial burdens. We donate school uniform to struggling families who find the cost of clothing a burden. We collect uniforms suitable for all schools across Blaenau Gwent.
- We promote and donate educational items like books and school supplies at low or no cost to those in need of items.
- We are constantly working with, and supporting, other charities. This could be in the form of referrals by food banks from known families, or from the women's refuge which urgently needs clothing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Chloe's cupboard continues to be a main asset to the town of Tredegar and beyond, and this apparent with the sheer amount of footfall of customers in the shop, and users to the additional services that they provide. With the aftermath of the pandemic quickly followed by the cost of living crisis, our services are constantly in high demand by those not just from unemployed / low income backgrounds, but also now from people facing in-work poverty.

Donations to the Cupboard continue to be high which has enabled sales to be consistent, which contributes to the financial stability of the cupboard and provides much needed funds for the other services. Staff and volunteers work relentlessly to keep stock moving through the system, and a number of special discount event days has helped keep an excess surplus of stock from building up.

Additional income, in the form of grants, has enabled the project manager to retain the position and provide much needed efficiency to the day to day running of the Cupboard. This has been key in providing an efficient setting for the school uniform service. The demand for this service has risen sharply during the cost of living crisis and as a result the project manager has created a separate shopping area exclusively for second hand school uniforms. With the help of local school children, the area has been designed to look exactly like a regular school wear shop to preserve the self esteem and confidence of the children and families who need the service. The only difference is that all the clothing has been donated and there is no fee for those that need the service.

During the Christmas period we see an increased volume of families in need who were struggling to provide Christmas presents for their children. As we had witnessed this increase last year, we were able to predict it again, and assist by providing good quality toys, games, puzzles and books that had been donated to us throughout the year.

We have also been able to provide a greater level of care to some of our users who have suffered domestic abuse or have additional needs such as autism by opening the shop for them exclusively on days the shop is closed to the public so they can browse and shop in a safe, calm environment.

As usual ,our other services such as suit loans for job interviews, care parcels for those in need of toiletries, baby food and basic essentials have continued to be in high demand and Chloe's Cupboard have managed to meet the needs of each and every request that has been put to them this year.

Section E Financial review

Brief statement of the charity's policy on reserves

As trustees we have not agreed a limit of reserves.

Details of any funds materially in deficit

We do identify the fact grants received for specific purposes are ring fenced in accounts, which are fully expended.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Grants are the first principle source of fund, along with sales of donated items which are used to cover operating costs, so the charity can continue to offer free services to the community.

Our expenditure has supported key objectives by allowing us to have a facility and shop to provide our services to the public.



None

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Phillips	Alan Terrell
Position (eg Secretary, Chair, etc)	Chair	Director

Date 01/02/23

Chloe's Community Cupboard
107 Commercial Street, Tredegar, Gwent NP22 3DW
Charity Number: 1184875

Financial Year ended 1st April 2022

Receipts and Payments

Bank Balance B/fwd 34352.69

Income

Notes

Income Resources:

Grants - restricted below	
Grants	1200.00
Donations	1300.00
Shop takings	22432.50
Rag Money/Petty Cash	100.00
Misc	
	<hr/>
	25032.50

Restricted income Resources:

Gavo	1500.00	1
Community fund	10000.00	2
NL Main Grants	10000.00	3
	<hr/>	
Total Income for year	46532.50	

Expenditure

Notes

Rent	7625.00
Utilities	3461.25
Stock	0.00
Equipment	0.00
General Administration	17135.93
Shop fittings	119.97

Total Expenditure for year	<hr/>	28342.15
-----------------------------------	-------	-----------------

Net Profit/(Loss) for the Year	18190.35
--------------------------------	----------

Total Income 80885.19

Bank/cash account at 1st April 2022 **52543.04**

Notes to the Financial Statements:

- 1 Gavo: restricted salary costs, no expenditure to 31.3.2022
- 2 Community Fund Wales: restricted for part time project manager, £5200.00 remains at 31.3.2022
- 3 NL Main: restricted for project manager costs, £4000.00 remains at 31.3.2022

Signed (by one or two trustees) on behalf of all the trustees:

Signature:  _____

Print Name: Kevin Phillips

Date of Approval: 1/2/2023

Chloe's Community Cupboard
107 Commercial Street, Tredegar, Gwent NP22 3DW
Charity Number: 1184875

Financial Year ended 1st April 2022

Balance Sheet

Notes

Assets

Fixed Assets:

Stock	741.80	2
Equipment	1313.88	
Shop fittings	2213.81	
	<u>4269.49</u>	

Current Assets:

Bank Account	52441.97
Till Float	50.00
Petty Cash account	51.07
Debtors/prepayments	0.00
	<u>52543.04</u>
Total Assets	<u>56812.53</u>

Liabilities

Current Liabilities:

Creditors	0.00
Taxation	0.00
	<u>0.00</u>

Long Term Liabilities

	0.00
	<u>0.00</u>
Total Liabilities	<u>0.00</u>

Total Assets less Liabilities **56812.53**

Equity

Unrestricted Reserves 46112.53

Restricted Reserves:

Gavo	1500.00
Community fund	5200.00
NL Main Grants	4000.00
	<u>10700.00</u>
	<u>56812.53</u>

Notes to the Financial Statements:

1 Restricted Revenue Funds:

Grant	B'fwd at 01.04.21	Incoming	Outgoing	C'fwd at 01.04.22
Gavo	0.00	1500.00	0.00	1500.00
Community Fund	0.00	10000.00	4800.00	5200.00
NL Main	0.00	10000.00	6000.00	4000.00

2 Stock: items held for loan only i.e. suits/prom dresses.

Signed (by one or two trustees) on behalf of all the trustees:

Signature: _____

Kevin Phillips

Print Name: _____

Date of Approval: _____

1/2/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Chloe's Community Cupboard

**On accounts for the year
ended**

01/04/2022

**Charity no
(if any)**

1184875

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/ 04/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 26.01.2023

Name:

Annette Edwards

**Relevant professional
qualification(s) or body
(if any):**

ACCA student/part qualified

Address:

34 Stockton Way

Tredegar

Gwent NP22 3EN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.