



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	17	January	2021		17	January	2022

Section A Reference and administration details

Charity name Chloe's Community Cupboard

Other names charity is known by

Registered charity number (if any) 1184875

Charity's principal address 107 Commercial Street

Tredegar, Blaenau Gwent

Postcode

NP22 4DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Phillips	Director		
2	Alan Terrell	Director		
3	Lindsay Comer	Director		
4	Ralph Rockman	Director		
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6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	We have a constitution.
How the charity is constituted (eg. trust, association, company)	Managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity.
Trustee selection methods (eg. appointed by, elected by)	We based our selection of trustees on past experience of roles on other charities, the expert knowledge that they have brought to the organisation.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a Policies & Procedures handbook

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To support the community with direct help, we will help low income families by collecting and distributing living products which will help relieve austerity to families in Blaenau Gwent.
- Families will fill in a very short questionnaire, asking children's ages, what type of products are needed to support their families, or relieve the pressures of living in a deprived area. Examples are packages for birthdays, Christmas, essential clothes, food and toiletries.

- Chloe's Community Cupboard will supply much needed social relief packages to the needy families and any members of the community that are financially struggling.

Our objectives and activities are: We continue to raise funds to keep the shop front in operation.

- We provide and donate essential items for families who are financially struggling or/and are in great need. These essential items are items such as clothes, bedding, toiletries, and toys at Christmas along with any item that would be of benefit.
- The loan of our suits for job interviews, along with prom dresses. We understand suitable clothing for people unemployed can be difficult to obtain, therefore we loan out clothing that would aid someone going to a job interview. We loan out prom dresses so children can join in school activities regardless of financial burdens. We donate school uniform to struggling families who find the cost of clothing a burden. We collect uniforms suitable for all schools across Blaenau Gwent.
- We promote and donate educational items like books and school supplies at low or no cost to those in need of items.
- We are constantly working with, and supporting, other charities. This could be in the form of referrals by food banks from known families, or from the women's refuge which urgently needs clothing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Covid pandemic bough many challenges to the Charity but the commitment of the excellent volunteer staff and the support from the local community has allowed to us to continue to achieve our goals and has allowed the charity to fulfil its intentions on many levels. We have received high volumes of donations this year but also a massive increase in demand for our services in the community. The ethos of the charity has continued to be important while our volunteers have helped families throughout the year.

The charity has helped many families start again supporting families coming out of local refuges and homeless shelters to set up new homes providing them with furniture and household items to turn their new properties into homes. Demand from school supplies has continue to be high, as a result we have open a separate school uniform shop to allow us to help more families, as with all the help we provide there is no charge.

Books and educational materials to further support the educational needs of children are advertised to take free of charge and we have established excellent working relationships with many local schools to provide them with items they need. The shop has a food tin collection point for tins and other non-perishable items that are then donated to local food banks, and we have also set up a pet supply collection point where items are donated to local animal rescue centers.

As the Covid pandemic has continued Great care has been taken to make sure staff, volunteers and the public are kept safe when the shop is allowed to be open. Since the start of the pandemic multiple procedures have been implemented including:

- A quarantine area for donations.
- Directional signs and hand sanitizer are in place around the shop.
- An instructional film was made which is on display for customers to help provide a high level of care to everyone.

Since October, funding has allowed the addition of a Shop Manager and one part time member of staff which has benefited the Charity greatly, and has enabled the shop to run efficiently, and smoothly during this turbulent time.

Section E

Financial review

Brief statement of the charity's policy on reserves

As trustees we have not agreed a limit of reserves.

Details of any funds materially in deficit

We do identify the fact grants received for specific purposes are ring fenced in accounts, which are fully expended.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Grants are the first principle source of fund, along with sales of donated items which are used to cover operating costs, so the charity can continue to offer free services to the community.

Our expenditure has supported key objectives by allowing us to have a facility and shop to provide our services to the public.

None

Section F

Other optional information

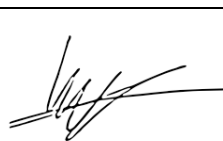
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kevin Phillips

Alan Terrell

Position (eg Secretary, Chair, etc)

Chair

Director

Date

28/01/22

Chloe's Community Cupboard
107 Commercial Street, Tredegar, Gwent NP22 3DW
Charity Number: 1184875

Financial Year ended 1st April 2021

Receipts and Payments

Bank Balance B/fwd 10022.16 3

Income

Notes

Income Resources:

Grants - restricted below	
Grants	40200.00
Donations	230.00
Shop takings	2827.00
Rag Money	341.23
Misc	
	<hr/>
	43598.23

Restricted income Resources:

Awards All	0.00	1
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Total Income for year 43598.23

Expenditure

Notes

Rent	9625.00
Utilities	3859.88
Stock	0.00
Equipment	0.00
General Administration	5422.82
Shop fittings	360.00

Total Expenditure for year 19267.70

Net Profit/(Loss) for the Year 24330.53

Total Income	53620.39	Bank/cash account at 1st April 2021	34352.69	2
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Notes to the Financial Statements:

- 1 *No restricted Grants received from Awards All.*
- 2 *£696.60 balance, as of 01/01/2020, of the restricted Awards for All grant fully depleted during year.*
- 3 *Corrected opening balance to include £50 till float recorded in 01/04/2020 Current Assets.*

Signed (by one or two trustees) on behalf of all the trustees:

Signature: _____ 

Print Name: Kevin Phillips

Date of Approval: 28 / 1 / 22

Chloe's Community Cupboard
107 Commercial Street, Tredegar, Gwent NP22 3DW
Charity Number: 1184875

Financial Year ended 1st April 2021

Balance Sheet

Notes

Assets

Fixed Assets:

Stock	741.80	
Equipment	1313.88	
Shop fittings	2093.84	
	<u>4149.52</u>	

3

Current Assets:

Bank Account	33976.83	
Till Float	50.00	
Cash account	325.86	
Debtors/prepayments	0.00	
	<u>34352.69</u>	

Total Assets **38502.21**

Liabilities

Current Liabilities:

Creditors	0.00	
Taxation	0.00	
	<u>0.00</u>	

Long Term Liabilities 0.00

Total Liabilities **0.00**

Total Assets less Liabilities **38502.21**

Equity

Unrestricted Reserves	38502.21	
Restricted Reserves (Awards All Wales)	0.00	1 & 2
	<u>38502.21</u>	

Notes to the Financial Statements:

1 No restricted Grants received from Awards All.

2 Restricted Revenue Funds:

Grant	B'fwd at 01.04.20	Incoming	Outgoing	C'fwd at 01.04.21
Awards for All	696.60		696.60	0.00

3 **Stock:** items held for loan only i.e. suits/prom dresses.

Signed (by one or two trustees) on behalf of all the trustees:

Signature: _____



Print Name: _____

Kevin Phillips

Date of Approval: _____

28 / 1 / 22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Chloe's Community Cupboard

**On accounts for the year
ended**

01/04/2021

**Charity no
(if any)** 1184875

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/ 04/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 27.01.2022

Name:

Annette Edwards

**Relevant professional
qualification(s) or body
(if any):**

ACCA student/part qualified

Address:

34 Stockton Way

Tredegar

Gwent NP22 3EN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.