



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **6th April 2024 to 5th April 2025**

Charity name: Garway Community Centre CIO

Charity registration number: 1184864

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide a community centre for the community of Garway and its surroundings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Community Centre is for the use of the inhabitants of the Parish of Garway and the surrounding area in the County of Herefordshire, without distinction of political, religious, or other opinions, including use for meetings, lectures, classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers.	Para 1.38	Volunteers, both trustees and others, contribute greatly to the running of the Community Centre, which would be unable to function without their input.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A wide range of events were held in the Community Centre including live music, cinema film showings, talks and quiz nights. Regular mind and body fitness classes continue.</p> <p>Coffee mornings are held on a regular basis and the Community Centre is used as a 'Talk Hub,' an initiative funded by Hereford Council.</p> <p>The Outreach Room has been used regularly by different hirers for various purposes including foreign language lessons, complementary therapy, and massage.</p> <p>Hires for individual events in the Main Hall and cafe area continued throughout the year, including charitable events, birthdays, weddings and other events.</p> <p>The Community Centre has a close working relationship with Garway Parish Council, which uses the Centre for regular public meetings and administrative purposes.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The primary aim of the board of trustees is to provide an accessible, safe and friendly experience for users. We feel on the basis of increasing usage of the centre this has been achieved. New activities in the Community Centre have been welcomed such as the table tennis club.
Performance of fundraising activities against objectives set	Para 1.41	Apart from hires, the trustees have organised their own events such as the Christmas Fayre. These events have proved to be both profitable and highly appreciated by the Community Centre's users.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In 2024-25 the Centre made a profit of £2,634 including depreciation, as compared to a loss in 2023-24 of £3,666.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>At least three months of operating costs are held as reserve funds. It is felt that the present reserves are more than required and an active program will be instituted in 2025-27 to carry out repairs and improvements to the Community Centre.</p> <p>Planned improvements include a new wheelchair friendly pedestrian access, the Charity is in the process of obtaining Planning</p>

		<p>Permission for this.</p> <p>Other planned improvements include improved external lighting, and batteries to store surplus electricity from our solar panels to be used when solar power is not available resulting in both savings for the Centre and a reduced carbon footprint.</p> <p>There are also planned renovations including improved drainage and external painting.</p>
Amount of reserves held	Para 1.22	Approximately £27,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The financial situation is healthy although the charity faces increased costs.</p> <p>The monthly costs excluding depreciation are approximately £1,500.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	In the year to April 2025 the charities principal source of funding was from hire charges, although trustee led events such as the Christmas and Easter Fayres made a valuable contribution.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	The charity is controlled by its constitution.
How is the charity constituted?	Para 1.25	As a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The constitution allows for a maximum of 15 trustees. If there are any vacancies, members of the community served by the charity can be invited to become trustees.</p> <p>All trustees give their time voluntarily and receive no remuneration or other benefits.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	ACRE policies adopted
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<p>Big Lottery has oversight of the running of the Community Centre for the 25 years from the date of the grant provided for the building of new Community Centre.</p> <p>The trustees are all members of the community served by the Centre and all of them are users of the Centre in a variety of capacities such as organisers of live cultural events and film nights.</p>
Other		

Reference and Administrative details

Charity name	Garway Community Centre CIO
Other name the charity uses	Garway Village Hall Charity
Registered charity number	1184864
Charity's principal address	Garway Community Centre, Garway, Hereford HR2 8RQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Martin Thomas	Trustee / Chair		
2	Sheila Heath	Trustee / Secretary		
3	Sian Elin Baylis	Trustee / Treasurer		
4	Mr R Sparey	Trustee		
5	Julie Carol Hudson	Trustee		
6	James Martin	Trustee		
7	Cecibel Egan	Trustee		
8	Georgina Davies	Trustee		
9	Christine Sara Davies	Trustee		
10	Hilary Smallwood	Trustee		
11	Graham Bevan	Trustee		
12	Claire Teresa Harris	Trustee		
13	Liz Lloyd	Trustee		
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACRE	Richard Timney	Community First First Floor, Unit 3 Harmac House, Chequers Close Enigma Business Park, Malvern Worcs, WR14 1GP

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Thomas	
Position (eg Secretary, Chair, etc)	Chair	
Date	24/01/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Garway Community Centre CIO		1184864			
Annual accounts for the period					
06/04/2024		To		Period end date	
				05/04/2025	

Section A

Statement of financial activities

Guidance Notes

Recommended categories by activity

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

before investment

gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	1,051	-	-	1,051	80
S02	20,250	-	-	20,250	14,843
S03	-	-	-	-	-
S04	-	-	-	-	-
S05	-	-	-	-	-
S06	94	-	-	94	33
S07	21,395	-	-	21,395	14,956
S08	850	-	-	850	947
S09	17,911	-	-	17,911	17,676
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	18,761	-	-	18,761	18,623
S13	2,634	-	-	2,634	5,833
S14	-	-	-	-	-
S15	2,634	-	-	2,634	5,833
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	2,634	-	-	2,634	5,833
S21	1,110,675	-	-	1,110,675	1,104,842
S22	1,113,309	-	-	1,113,309	1,110,675

m) TLR
19/1/26

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	1,089,845	-	-	1,089,845	1,083,584
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	1,089,845	-	-	1,089,845	1,083,584
Current assets							
Stocks	(Note 18)	B06	557	-	-	557	557
Debtors	(Note 19)	B07	343	-	-	343	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	26,198	-	-	26,198	28,218
Total current assets		B10	27,099	-	-	27,099	28,775
Creditors: amounts falling due within one year							
	(Note 20)	B11	3,635	-	-	3,635	1,685
Net current assets/(liabilities)		B12	23,464	-	-	23,464	27,090
Total assets less current liabilities		B13	1,113,309	-	-	1,113,309	1,110,674
Creditors: amounts falling due after one year							
	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	1,113,309	-	-	1,113,309	1,110,675
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	-	-	-	9,500
Unrestricted funds		B19	2,634	-	-	2,634	3,667
Revaluation reserve		B20	1,110,675	-	-	1,110,675	1,099,436
Total funds		B21	1,113,309	-	-	1,113,309	1,110,675

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	MARTIN THOMAS	

m) TH
19/1/26