



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **6th April 2023 to 5th April 2024**

Charity name: **Garway Community Centre CIO**

Charity registration number: **1184864**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provide a community centre for the community of Garway and its surroundings.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Community Centre is for the use of the inhabitants of the Parish of Garway and the surrounding area in the County of Herefordshire, without distinction of political, religious, or other opinions, including use for meetings, lectures, classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers.	Para 1.38	Volunteers, both trustees and others, contribute greatly to the running of the Community Centre, which would be unable to function without their input.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The merger of Garway Village Hall Charity and Garway Community Centre is in progress, this has involved discussions with the Charity Commission and Big Lottery. A wide range of events were held in the Community Centre including live music, cinema film showings, talks and quiz nights. Regular mind and body fitness classes continue.</p> <p>Coffee mornings are held on a regular basis and the Community Centre is used as a 'Talk Hub,' an initiative funded by Hereford Council.</p> <p>The Outreach Room has been used regularly by different hirers for various purposes including foreign language lessons, complementary therapy, and massage.</p> <p>Hires for individual events in the Main Hall and cafe area continued throughout the year, including charitable events, birthdays, and other events.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The primary aim of the new board of trustees was to provide a more accessible and friendly experience for users. The trustees feel that this has been achieved by various methods including a simplification of user requirements e.g. the requirement to sign in and out, and provide seating and table plans for events has been discontinued. Events organised by the trustees, such as the Children's Party and the Christmas Fayre, have also helped with this.</p> <p>Opening hours have been extended with the permission of the Planning Authorities.</p> <p>A new computerised system for booking events has been introduced with the aim of simplifying the booking process for both the users and administrators.</p> <p>A software programme to improve accounting was also purchased.</p>
Performance of fundraising activities against objectives set	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity sustained a loss in 2023-24 of £3,666, this figure includes depreciation. although before depreciation there was a profit of £2,203.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Three months of operating costs are held as reserve funds.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The financial situation is healthy although the charity faces increased costs. The monthly costs excluding depreciation are approximately £1,000.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	In the year to April 2024 the charities principal source of funding was from hire charges together with a grant of £9,500 from Awards for All. The latter was provided for the purchase of new chairs, tables and storage trolleys.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	The charity is controlled by its constitution.
How is the charity constituted?	Para 1.25	As a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees may be recruited by the existing trustees within the year but are confirmed at the next Annual General Meeting. All trustees stand down at the AGM and choose whether they wish to stand for re-election. All trustees give their time voluntarily and receive no remuneration or other benefits.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	ACRE policies adopted	
The charity's organisational structure and any wider network with which the charity works	Para 1.51		
Relationship with any related parties	Para 1.51	There have been productive discussions with Big Lottery over the running of the Hall. Big Lottery has oversight of the running of the Community Centre for the 25 years from the date of the grant provided for the building of new Community Centre.	
Other			

Reference and Administrative details

Charity name	Garway Community Centre CIO
Other name the charity uses	Garway Village Hall Charity
Registered charity number	1184864
Charity's principal address	Garway Community Centre, Garway, Hereford HR2 8RQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr M Howard	Trustee/ Chair	Resigned 15 th June 2023	
2	Miss E. Butcher	Trustee/ Secretary	Resigned 15 th June 2023	
3	Mr R Sparey	Trustee	Chairperson from 15 th June 2023	
4	Mr James Hughes	Trustee		
5	Mr A Hull	Trustee	Resigned 15 th June 2023	
6	Dr Martin Thomas	Trustee	Appointed 15 th June 2023	
7	Julie Carol Hudson	Trustee	Appointed 15 th June 2023	
8	James Martin	Trustee	Appointed 15 th June 2023	
9	Cecibel Egan	Trustee	Appointed 15 th June 2023	
10	Sheila Heath	Trustee	Appointed 15 th June 2023	
11	Georgina Davies	Trustee	Appointed 15 th June 2023	
12	Sian Elin Baylis	Trustee	Appointed 15 th June 2023	
13	Christine Sara Davies	Trustee	Appointed 15 th June 2023	
14	Hilary Smallwood	Trustee	Appointed 15 th June 2023	
15	Graham Bevan	Trustee	Appointed 15 th June 2023	
16	Claire Teresa Harris	Trustee	Appointed 15 th June 2023	
17	Liz Lloyd	Trustee	Appointed 15 th June 2023	
18	William Braid	Trustee	Appointed 15 th June 2023	
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
ACRE	Richard Timney	Community First First Floor, Unit 3 Harmac House, Chequers Close Enigma Business Park, Malvern Worcs, WR14 1GP

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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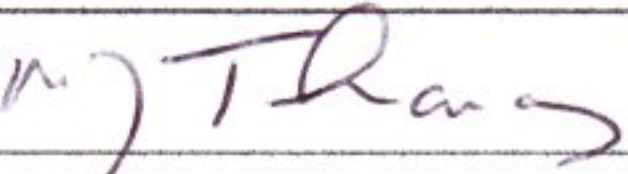
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Martin Thomas		
Position (eg Secretary, Chair, etc)	Chair		
Date	24/01/2025		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Garway Community Centre CIO		1184864		
Annual accounts for the period				
06/04/2023	To	Period end date	05/04/2024	

Section A Statement of financial activities

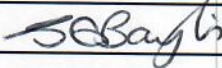
Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	80	9,500	-	9,580	2,563
Charitable activities	S02	14,843	-	-	14,843	11,191
Other trading activities	S03	-	-	-	-	330
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	88,552
Other	S06	33	-	-	33	12
Total	S07	14,956	9,500	-	24,456	102,648
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	947	-	-	947	-
Charitable activities	S09	17,676	-	-	17,676	22,889
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	759
Total	S12	18,623	-	-	18,623	23,648
before investment gains/(losses)						
Net gains/(losses) on investments	S13	- 3,667	9,500	-	5,833	79,001
Net income/(expenditure)	S14	-	-	-	-	-
Extraordinary items	S15	- 3,667	9,500	-	5,833	79,001
Transfers between funds	S16	-	-	-	-	-
Other recognised	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	- 3,667	9,500	-	5,833	79,001
Reconciliation of funds:						
Total funds brought forward	S21	1,104,842	-	-	1,104,842	1,025,842
Total funds carried forward	S22	1,101,175	9,500	-	1,110,675	1,104,842

Section B

Balance sheet

	Guidance Notes					
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	1,078,606	-	-	1,078,606	1,089,454
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	1,078,606	-	-	1,078,606	1,089,454
Current assets						
Stocks (Note 18)	B06	557	-	-	557	557
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	28,218	-	-	28,218	15,280
Total current assets	B10	28,775	-	-	28,775	15,837
Creditors: amounts falling due within one year (Note 20)	B11	1,685	-	-	1,685	450
Net current assets/(liabilities)	B12	27,090	-	-	27,090	15,387
Total assets less current liabilities	B13	1,105,696	-	-	1,105,696	1,104,841
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	1,105,696	-	-	1,105,696	1,104,842
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	9,500	-	9,500	500
Unrestricted funds	B19	- 3,667	-	-	- 3,667	78,501
Revaluation reserve	B20	1,104,842	-	-	1,104,842	1,025,842
Total funds	B21	1,101,175	9,500	-	1,110,675	1,104,842

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	SE BAYLIS	20/1/25