

## **Adroddiad Blynyddol Cylch Meithrin Penrhyndeudraeth**

**Ionawr 2026**

**Enw:** Cylch Meithrin Penrhyndeudraeth

**Rhif cofrestedig:** 1184856

**Cyfeiriad:**

Cylch Meithrin Penrhyndeudraeth,

Ysgol Cefn Coch,

Stryd Yr Ysgol,

Penrhyndeudraeth,

Gwynedd LL48 6AE

**Manylion y Pwyllgor:**

Mae'r Cylch yn cael ei reoli gan ymddiriedolwyr a bwyllgor sy'n cynnwys Unigolyn Cyfrifol, Cadeirydd, Trysorydd, ysgrifennyddes, rhieni a staff. Mae'r Ymddiriedolwyr/Pwyllgor yn cwrdd yn rheolaidd i drafod materion sy'n codi ynghyd a threfnu gweithgareddau codi arian.

Ymddiriedolwyr: Rhian Lewis, Lauren Humphreys, Leonie Hughes, Jo Goddard.

Pwyllgor:

Unigolyn Cyfrifol: Lauren Humphreys

Dirprwy Unigolyn Cyfrifol: Gwion Owens, Jo Goddard.

Cadeirydd: Leonie Hughes

Is Cadeirydd: Emily Roberts

Ysgrifennyddes: Awel Muscroft

Trysorydd: Rhian Lewis, Delyth Kerr, Wendy Hockridge

**Strwythr y Cylch/Amcanion y Cylch:**

Lleoliad blynyddoedd cynnar yw Cylch Meithrin Penrhyndeudraeth sydd wedi ei leoli ar safle/tir Ysgol Cefn Coch. Rydym yn cynnig gofal dydd llawn o ansawdd i fechgyn a merched o 2 i 4 oed.

Mae'r gwasanaeth wedi gofrestru i ofalu am hyd at 40 o blant. Yr Unigolyn Cyfrifol yw Lauren Humphreys a'r person a gofal am reoli o ddydd i ddydd yw Caryl Lewis.

Mae staff cymwys a phrofiadol yn gyfrifol am sicrhau bod bob plentyn yn derbyn gofal a sylw tyner. Cyflogir 8 aelod o staff gan y Cylch ar hyn o bryd. Mae gan 1 aelod o staff Diploma lefel 5 mewn Gofal, Chwarae, Dysgu a Datblygiad Plant. Mae

gan 6 aelod Diploma lefel 3 mewn Gofal, Chwarae, Dysgu a Datblygiad Plant, ac mae gan un aelod arall Diploma lefel 2. Mae 4 aelod o staff yn gweithio tuag at cymhwyster Gwaith Chwarae. Mae 5 aelod o staff wedi derbyn hyfforddiant yn ddiweddar ar Diogelu Plant a Chymorth Cyntaf. Mae 3 aelod o staff yn mynd i dderbyn hyfforddiant Diogelu plant a Cymorth Cyntaf. Rydym yn mynd i weithio yn y flwyddyn nesaf i roi hyfforddiant priodol rheolaidd (fel enghraifft, hyfforddiant sydd yn cael ei redeg gan flynyddoedd cynnar a chysiau eraill perthnasol trwy Mudiad Meithrin) er mwyn sicrhau fod y Cylch yn cynnig gwasanaeth o safon uchel.

Mi fydd Caryl Lewis a Karina Williams yn arwain sesiynnau cylch o 8.00-15:00 bob dydd. Ar adegau salwch lle fydd yr arweinyddion Caryl Lewis a Karina Williams yn sal mi fydd Melanie Woolway yn arwain. Ar adegau lle fydd yr Melanie Woolway ddim ar gael mi fydd Jo Jarvis-Williams yn arwain.

| Enw                | Rôl                 | Cymhwyster/Gweithio tuag at                     |
|--------------------|---------------------|-------------------------------------------------|
| Caryl Lewis        | Rheolwr/Arweinydd   | Lefel 5/Gweithio tuag at Lefel 3 Gwaith Chwarae |
| Karina Williams    | Is Arweinydd        | Lefel 3                                         |
| Ceri Jones         | Cymhorthydd         | Lefel 2                                         |
| Jo Jarvis-Williams | Cymhorthydd         | Lefel 3/Gweithio tuag at Lefel 3 Gwaith Chwarae |
| Melanie Woolway    | Cymhorthydd         | Lefel 3                                         |
| Kelly Roberts      | Cymhorthydd         | Gweithio tuag at lefel 3                        |
| Wendy Hicks        | Cymhorthydd Banc    | Gweithio tuag at lefel 2                        |
| Jodie Thomas       | Cymhorthydd Banc    | Lefel 3                                         |
| Nia Jones          | Cymhorthydd Chwarae | Lefel 3/Gweithio tuag at Lefel 3 Gwaith Chwarae |
| Catrin Roberts     | Cymhorthydd Chwarae | Lefel 3/Gweithio tuag at Lefel 3 Gwaith Chwarae |

Rydym yn hysbysebu am aelodau newydd i ymuno a'r pwyllgor bob blwyddyn trwy yr cyfarfod blynyddol cyffredinol.

### Cyflawniadau:

Mae'r flwyddyn diwethaf wedi bod yn heriol eto gyda newidiadau staffio a symyd lleoliad o dir yr Ysgol i fewn i'r Ysgol ei hyn. Mae'r cylch hefyd wedi ehangu ein

gwasanaeth i cynnig clwb cyn cylch a clwb ar ol Ysgol. Mae'r staff wedi gweithio yn galed iawn i gario mlaen I gefnogi rhieni a'r plant, a rydym wedi gwneud yn siwr bod ni'n gallu cynnal gwasanaeth o safon uchel.

O ran budd cyhoeddus rydym wedi gweithio mewn partneriaeth gyda rhieni/gofalwyr plant y Cylch. Mae hyn yn bwysig iawn i ni ac rydym yn falch o dderbyn unrhyw awgrymiadau ar sut i addasu/wella ein gwasanaeth. Mae y staff ar gael i drafod unrhyw bryderon sydd gan riant/gofalwr o ddydd i ddydd. Rydym yn cyflwyno diwrnodiau agored swyddogol bob blwyddyn fel bod rhieni yn gallu dod i mewn am apwyntiad i trafod datblygiad ei phlentyn gyda'r arweinydd. Rydym hefyd yn dosbarthu holiaduron ar cychwyn ac ar ddiwedd cyfnod plentyn yn y Cylch er mwyn gallu arfarnu ein gwasanaeth a chynllunio gwelliannau.

Mae gan y Cylch gysylltiad agos gyda'r ysgol gynradd leol sy'n cynnwys - hel plant sy'n mynychu'r dosbarth meithrin yn yr ysgol yn y boreau, ras benodol i blant y Cylch yn y mabolgampau, yn cael ei cynnwys mewn sioeau (er enghraifft sioe Nadolig) a chyfleoedd i godi arian yn ffeiriau Haf/Nadolig yr ysgol.

### **Sefyllfa ariannol:**

Mae hyn yn adroddiad arwahan.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Cylch Meithrin Penrhyndeudraeth

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2024

To

31/03/2025

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Donations                                             | 500                                          | -                                       | -                                      | 500                             |                               |
| Fees                                                  | 62,950                                       | -                                       | -                                      | 62,950                          |                               |
| Grants                                                | 2,000                                        | -                                       | -                                      | 2,000                           |                               |
| Bank interest                                         | 105                                          | -                                       | -                                      | 105                             |                               |
| Fundraising                                           | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total (Gross income for AR)</b>                | <b>65,555</b>                                | <b>-</b>                                | <b>-</b>                               | <b>65,555</b>                   |                               |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        |                               |
| <b>Total receipts</b>                                 | <b>65,555</b>                                | <b>-</b>                                | <b>-</b>                               | <b>65,555</b>                   |                               |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| Gross wages                                           | 75,367                                       | -                                       | -                                      | 75,367                          |                               |
| Equipment                                             | 1,225                                        | -                                       | -                                      | 1,225                           |                               |
| Telephone                                             | 275                                          | -                                       | -                                      | 275                             |                               |
| Maintenance                                           | 331                                          | -                                       | -                                      | 331                             |                               |
| Accountancy & admin                                   | 3,956                                        | -                                       | -                                      | 3,956                           |                               |
| Bank charges                                          | 61                                           | -                                       | -                                      | 61                              |                               |
| Sundries                                              | 1,813                                        | -                                       | -                                      | 1,813                           |                               |
| Advertising & promotion                               | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total</b>                                      | <b>83,028</b>                                | <b>-</b>                                | <b>-</b>                               | <b>83,028</b>                   |                               |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
|                                                       | -                                            | -                                       | -                                      | -                               |                               |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        |                               |
| <b>Total payments</b>                                 | <b>83,028</b>                                | <b>-</b>                                | <b>-</b>                               | <b>83,028</b>                   |                               |
| <b>Net of receipts/(payments)</b>                     | <b>- 17,473</b>                              | <b>-</b>                                | <b>-</b>                               | <b>- 17,473</b>                 |                               |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        |                               |
| <b>A6 Cash funds last year end</b>                    | <b>26,731</b>                                | <b>-</b>                                | <b>-</b>                               | <b>26,731</b>                   |                               |
| <b>Cash funds this year end</b>                       | <b>9,258</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>9,258</b>                    |                               |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |  |
|-------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|--|
| B1 Cash funds                                                                       | HSBC                                                   | 5,121                              | -                                |  |
|                                                                                     | HSBC                                                   | 4,137                              | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     | <b>Total cash funds</b>                                | <b>9,258</b>                       | <b>-</b>                         |  |
|                                                                                     | (agree balances with receipts and payments account(s)) |                                    |                                  |  |
|                                                                                     |                                                        | OK                                 | OK                               |  |
|                                                                                     |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |  |
| B2 Other monetary assets                                                            | Details                                                | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
|                                                                                     |                                                        | -                                  | -                                |  |
| B3 Investment assets                                                                | Details                                                | Fund to which asset belongs        | Cost (optional)                  |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
| B4 Assets retained for the charity's own use                                        | Details                                                | Fund to which asset belongs        | Cost (optional)                  |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
| B5 Liabilities                                                                      | Details                                                | Fund to which liability relates    | Amount due (optional)            |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
|                                                                                     |                                                        |                                    | -                                |  |
| Signed by one or two trustees on behalf of all the trustees                         |                                                        |                                    |                                  |  |
| Signature                                                                           |                                                        | Print Name                         | Date of approval                 |  |
|  |                                                        | L HUMPHREYS                        | 17/2/26                          |  |



Section A

Independent Examiner's Report

Report to the trustees

Cylch Meithrin Penrhyndeudraeth

On accounts for the year  
ended

31/03/2025

Charity no  
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: h Morgan

Date: 24/2/2026

Name: LOIS MORGAN

Relevant professional  
qualification(s) or body

ICAEW

(if any):

Address: ST. DAVID'S BUILDING  
PORTHMAADUG  
LL49 5AP

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.