



Trustees' Annual Report for the period

From 9/8/2023 To 8/8/2024

Charity name: Wakefield Street Kitchen

Charity registration number: 1184844

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, for the relief of poverty in Wakefield (and the surrounding area) by providing food, clothing and other essential items to the homeless or those in poverty.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a weekly street kitchen service to our service users, food parcels and assistance to clients who have recently been housed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have given their full attention to the guidance given by the Charity Commission to ensure our activities provide public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Demand for our food bank continues to rise, given we're the only charity with a fleet of vehicles able to manage the significant workload. We're currently handing out 50 food parcels per week and continue to distribute food from local retailers to the other food banks in Wakefield.</p> <p>Our street kitchen continues to serve approximately 150 people per week, as does our meals on wheels service.</p> <p>There has been no significant change to how our charity operates.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is sound and we're in the process of applying to the National Lottery awards for all scheme for some of the next year's funding.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim to hold £15000 of reserves has been met this year and equates to a year's rental of our current premises. Our plan is now to maintain this level by applying for funding opportunities well before it becomes critical. We've noticed a slight anomaly whereby the charity was incorrectly charged so amounts by DVLA and there is £100.68 that can be claimed back which the trustees will act on. Secondly, since year end it came to light that the charity has underpaid our 1 employee. This was corrected on 27/1/25 and will be reported in next year's accounts.
Amount of reserves held	Para 1.22	£19012 £4310 of the above is restricted which leaves £14702 for general funds. We appreciate this is short of our target £15000 but some of the restricted reserves is to cover utilities, which if counted takes us to £16157.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We've continued to rely on grants and donations. Grants accounted for approximately 50% of our income in the last year once again. However, our donations and fundraising activities brought it further income.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected from the membership and this is put to a vote once a new trustee has been put forward by one of the existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	Our structure comprises a board of Trustees, plus a group of regular volunteers. We also have a large presence on local social media, and work with many other organisations such as the NHS, other charities, food banks, the Mayor, and our local rugby team. We have an excellent relationship with many local supermarkets and food providers, and receive regular donations of both goods and services. These donations of food and some clothes have meant that we've spent far less on food than would otherwise have been the case. However, we have again spent more on food than last year due to having to source food suitable for those in temporary accommodation. We regularly share and swap goods with other local charities. We pride ourselves on being non-judgemental and are an inclusive and diverse group of people from all walks of life and a variety of cultural backgrounds.
Relationship with any related parties	Para 1.51	No trustees are paid for their role as trustees or in any other capacity.

Reference and Administrative details

Charity name	Wakefield Street Kitchen
Other name the charity uses	
Registered charity number	1184844
Charity's principal address	4 Charlotte Yard, Wakefield WF1 1UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Howard	Chair		
2	Andrew Howard	Treasurer		
3	Sam Steele	Secretary		
5	Simon Keighley			
6	Trevor Hurdus-Warren		21/03/2024 – Date	
7	Christine Stephenson			

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>SS Steele</i>	<i>A Howard</i>
Full name(s)	Sam Steele	ANDREW HOWARD
Position (eg Secretary, Chair, etc)	Secretary	TREASURER
Date	7/6/25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

MAKESHANI STREET KITCHEN 1205244

Receipts and payments accounts

CC16a

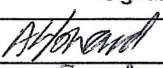
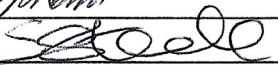
For the period from	1/10/2023	To	30/09/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	31,864	-	-	31,864	26,240
Grants	1,025	47,691	-	48,716	30,795
Fundraisers	-	-	-	-	3,251
Sundries	-	-	-	-	175
Trading Activities	6,179	-	-	6,179	-
Sub total (Gross income for AR)	39,068	47,691	-	86,759	60,461
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,068	47,691	-	86,759	60,461
A3 Payments					
Food preparation & Distribution	20,873	28,953	-	49,826	37,340
Equipment	2,502	3,532	-	6,034	1,815
Overheads	2,840	-	-	2,840	2,644
Governance	315	-	-	315	440
Repairs & Renewals	628	4,500	-	5,128	6,407
Staffing	2,858	6,642	-	9,500	9,500
Other Charitable Purchases	1,151	-	-	1,151	7,752
Sundries	897	-	-	897	945
Sub total	32,064	43,627	-	75,691	66,843
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,064	43,627	-	75,691	66,843
Net of receipts/(payments)	7,004	4,064	-	11,068	- 6,382
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,698	246	-	7,944	14,326
	14,702	4,310	-	19,012	7,944

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	14,642	4,310	-
	Paypal	60	-	-
		-	-	-
	Total cash funds	14,702	4,310	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Van with tail-lift			
	Rice cookers x 2			
	Laptop			
	Mobile Phone			
	Fridges x 2			
	Freezer			
	Storage containers x 2			
	Oven			
	Potato Oven			
	Small van			
	Bain Marie x 4			
	Full asset register available on request for details of small value items.			
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Andrew Howard	7/6/25
		Sam Steele	7/6/25

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wakefield Street Kitchen

**On accounts for the year
ended**

8th August 2023

**Charity no
(if any)**

1184844

Set out on pages

1-2 (the CC16a form)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 08/08/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

07/06/2025

Name:

Jennifer Copley

**Relevant professional
qualification(s) or body
(if any):**

N/A to this IE

Contact:

Jennifercopley.finance@gmail.com

07842124747

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

My review gained all explanations of spending, and records were kept to know what items relate to. But the Charity needs to improve its collation of prime documentation, at the time of spending, so that evidence can be given when requested, however much longer in the future that might be.

Evidencing approvals also needs to be improved, although the samples selected were explained as where and when discussed, no evidence of this approved could be provided.