



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 9/8/2021 To 8/8/2022

Charity name: Wakefield Street Kitchen

Charity registration number: 1184844

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, for the relief of poverty in Wakefield (and the surrounding area) by providing food, clothing and other essential items to the homeless or those in poverty.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a weekly street kitchen service to our service users, food parcels and assistance to clients who have recently been housed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have given their full attention to the guidance given by the Charity Commission to ensure our activities provide public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Given the fall-out from the pandemic and the start of the cost of living crisis, our services have been accessed by increasing numbers of people. Food parcels now average around 50 per week and we're now one of the few organisations that still don't charge for our services (many others have adopted a pantry model where a small charge is made)</p> <p>Our street kitchen continues to serve approximately 150 people per week, as does our meals on wheels service.</p> <p>Funding was secured for the continued employment of our food bank manager.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is sound and will allow us to reach more people in the coming year. We have no outstanding liabilities and have been fortunate to secure many large grants in the last year. We did spend nearly £1000 on building a new website to increase awareness of our work.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim was to hold reserves of 3 months' essential expenditure in easy to access cash reserves. This has been amended to aim to hold £15,000 which equates to a year's rental of the premises we use. We continue to seek grant funding and other fundraising opportunities to meet our reserves policy.
Amount of reserves held	Para 1.22	£14,326
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We've continued to rely on grants and donations. Grants account for approximately 66% of our income.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected from the membership and this is put to a vote once a new trustee has been put forward by one of the existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	Our structure comprises a board of Trustees, plus a group of regular volunteers. We also have a large presence on local social media, and work with many other organisations such
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		<p>as the NHS, other charities, food banks, the Mayor, and our local rugby team.</p> <p>We have an excellent relationship with many local supermarkets and food providers, and receive regular donations of both goods and services. These donations of food and some clothes have meant that we've spent far less on food than would otherwise have been the case. We regularly share and swap goods with other local charities.</p> <p>We pride ourselves on being non-judgemental and are an inclusive and diverse group of people from all walks of life and a variety of cultural backgrounds.</p>
Relationship with any related parties	Para 1.51	No trustees are paid for their role as trustees or in any other capacity.

Reference and Administrative details

Charity name	Wakefield Street Kitchen
Other name the charity uses	
Registered charity number	1184844
Charity's principal address	4 Charlotte Yard, Wakefield WF1 1UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Howard	Chair		
2	Andrew Howard	Treasurer		
3	Sam Steele	Secretary		
4	Sharon Taylor		09/08/2021 – 25/06/2022	
5	Simon Keighley		09/07/2022 – 08/08/2022	
6	Diana Holden		09/07/2022 – 08/08/2022	
7	Christine Stephenson		02/11/2021 -	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	AH/Howard	
Full name(s)	ANDREW HOWARD	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	17-5-23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wakefield Street Kitchen

1184344

Receipts and payments accounts

CC16a

For the period
from

09/08/2021

To

08/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	8,799	-	-	8,799	13,728
Grants	13,877	30,000	-	43,877	34,481
Fundraisers	8,965	-	-	8,965	4,624
Sundries	144	-	-	144	65
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,785	30,000	-	61,785	52,898
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,785	30,000	-	61,785	52,898
A3 Payments					
Food preparation & Distribution	19,789	7,003	-	26,792	18,063
Equipment	4,615	15,819	-	20,434	18,478
Overheads	2,333	-	-	2,333	1,802
Trading Costs	-	-	-	-	-
Governance	330	-	-	330	355
Repairs & Renewals	4,449	-	-	4,449	7,029
Staffing	3,220	3,958	-	7,178	3,680
Other Charitable Purchases	91	-	-	91	445
Sundries	1,855	-	-	1,855	2,298
Sub total	36,682	26,780	-	63,462	52,150
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,682	26,780	-	63,462	52,150
Net of receipts/(payments)	- 4,897	3,220	-	- 1,677	748
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,875	128	-	16,003	15,255
	10,978	3,348	-	14,326	16,003

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	9,317	3,348	-
	Paypal	1,661	-	-
		-	-	-
	Total cash funds	10,978	3,348	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

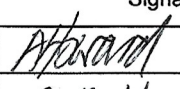
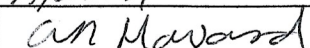
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Van with tail-lift		-	-
	Refrigeration Van		-	-
	Fridges x 2		-	-
	Freezer		-	-
	Storage containers x 2		-	-
	Oven		-	-
	Potato Oven		-	-
	Small van		-	-
	Bain Marie x 4		-	-
	Full asset register available on request for details of small value items.		-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Howard	17-5-23
	Anna Howard	17-5-23

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wakefield Street Kitchen

**On accounts for the year
ended**

8th August 2022

**Charity no
(if any)**

1184844

Set out on pages

1-2 (the CC16a form)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 08/08/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

26/05/2023

Name:

Jennifer Copley

**Relevant professional
qualification(s) or body
(if any):**

N/A to this IE

Contact:

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