



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 9/8/2020 To 8/8/2021

Charity name: Wakefield Street Kitchen

Charity registration number: 1184844

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, for the relief of poverty in Wakefield (and the surrounding area) by providing food, clothing and other essential items to the homeless or those in poverty.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a weekly street kitchen service to our service users, food parcels and assistance to clients who have recently been housed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have given their full attention to the guidance given by the Charity Commission to ensure our activities provide public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As mentioned in last year's report, we moved to meals on wheels and food bank services. In addition to this we've expanded our work to support food distribution to the city's other food banks.</p> <p>In October 2020 we made the decision to lease premises for the completion of food preparation and to house our food bank. Although this has inevitably brought about higher costs, it also allowed us to reach more people with our services, expand our activities and now act as a referral point for Wakefield Council.</p> <p>At the beginning of 2021, we also secured funding to take on a paid Food Bank Manager who runs the day to day operation of the food bank and food distribution.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position is sound and will allow us to reach more people in the coming year. We have no outstanding liabilities and have been fortunate to secure many large grants in the last year. There was one event that is worthy of individual comment. On 01/10/2020 we were the victim of a scam when seeking to purchase a storage container for our premises. As of today, the bank aren't taking responsibility for this so, as it stands, the charity may have to write off the £1400 from this transaction.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim was to hold reserves of 3 months' essential expenditure in easy to access cash reserves. This has been amended to aim to hold £15,000 which equates to a year's rental of the premises we use.
Amount of reserves held	Para 1.22	£16,003
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As was the case last year, the pandemic has prevented us from conducting much in the way of fundraising activities. We've therefore relied more on grants.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected from the membership and this is put to a vote once a new trustee has been put forward by one of the existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational		Our structure comprises a board of Trustees,
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structure and any wider network with which the charity works	Para 1.51	<p>plus a group of regular volunteers. We also have a large presence on local social media, and work with many other organisations such as the NHS, other charities, food banks, the Mayor, and our local rugby team.</p> <p>We have an excellent relationship with many local supermarkets and food providers, and receive regular donations of both goods and services. These donations of food and some clothes have meant that we've spent far less on food than would otherwise have been the case. We regularly share and swap goods with other local charities.</p> <p>We pride ourselves on being non-judgemental and are an inclusive and diverse group of people from all walks of life and a variety of <i>cultural backgrounds</i>.</p>
Relationship with any related parties	Para 1.51	No trustees are paid for their role as trustees or in any other capacity.

Reference and Administrative details

Charity name	Wakefield Street Kitchen
Other name the charity uses	
Registered charity number	1184844
Charity's principal address	4 Charlotte Yard, Wakefield WF1 1UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Howard	Chair		
2	Andrew Howard	Treasurer		
3	Sam Steele	Secretary		
4	Liz West			
5	Claire Langley		Until 26/02/21	
6	Sharon Taylor			

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *A Howard*

Full name(s) *ANDREW HOWARD*

Position (eg Secretary, Chair, etc) *TREASURER*

Date *24-5-22*



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wakefield Street Kitchen

1184844

Receipts and payments accounts

CC16a

For the period from	2020/08/09	To	2021/08/08
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank balance prior to charity era	-	-	-	-	1 505
Donations	13 728	-	-	13 728	9 844
Grants	19 430	15 051	-	34 481	22 294
fundraisers	4 624	-	-	4 624	5 878
Sundries	65	-	-	65	1 739
End of year Paypal Balance	-	-	-	-	1
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37 847	15 051	-	52 898	41 261
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37 847	15 051	-	52 898	41 261
A3 Payments					
Food preparation & Distribution	11 963	6 100	-	18 063	6 179
Equipment	8 026	10 452	-	18 478	16 412
Overheads	1 802	-	-	1 802	3 003
Trading Costs	-	-	-	-	412
Governance	355	-	-	355	-
Repairs & Renewals	7 029	-	-	7 029	-
Staffing	680	3 000	-	3 680	-
Other Charitable Purchases	74	371	-	445	-
Sundries	2 298	-	-	2 298	-
Sub total	32 227	19 923	-	52 150	26 006
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32 227	19 923	-	52 150	26 006
Net of receipts/(payments)	5 620	- 4 872	-	748	15 255
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10 255	5 000	-	15 255	-
	15 875	128	-	16 003	15 255

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	13 699	128	-
	Paypal	2 176	-	-
		-	-	-
	Total cash funds	15 875	128	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Van with tail-lift		-	-
	Refrigeration Van		-	-
	Fridges x 2		-	-
	Freezer		-	-
	Storage containers x 2		-	-
	Oven		-	-
	Potato Oven		-	-
	Bain Marie x 4		-	-
	Full asset register available on request for details of small value items.		-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>A Howard</i>	Andrew Howard	23-5-22
<i>Anna Howard</i>	Anna Howard	23-5-22

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Wakefield Street Kitchen

**On accounts for the year
ended**

8th August 2021

**Charity no
(if any)**

1184844

Set out on pages

1-2 (the CC16a form)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 08/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

24/05/2022

Name:

Jennifer Copley

**Relevant professional
qualification(s) or body
(if any):**

N/A to this IE

Contact:

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