

# Bakewell and District Historical Society

## Trustees' Annual Report

1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2022

**Charity Name:** Bakewell and District Historical Society

**Other Names it is known by:** Bakewell Old House Museum, BDHS

**Registered Charity Number:** 1184842

**Charity's Principal Address:** The Old House Museum, Cunningham Place, Bakewell, DE42 1DD

### Names of Trustees who manage this charity

Name	Office	Dates acted if not for whole year	Name of person (or body entitled to appoint trustee (if any)
Sir Kevin Barron	Chair from AGM	From 27 July 22	
Stephen Coates	Chair to AGM		
Marian Barker			
Lesley Ayers	Treasurer		
Emily Bowyer			
Louise Scott		To 11 Aug 22	
Eleanor Whitehead	Secretary		
Megan Jones			
Kathleen Mcilvena		To 22 June 22	
Emma Harrison			
Alison Edwards		From 27 July 22	

### Structure and governance and management

Type of governing documents: Bakewell and District Historical Society – constitution at incorporation – August 2019

How the charity is constituted: Incorporated

Trustee Selection methods: Adverts and consultation with MDEM, interviews

## Trustees Report 2022

At the end of 2021 we welcomed Mark Copley as our new museum manager. Mark brought a wealth of experience and knowledge of the museum and heritage sectors, gained in a wide variety of managerial, curatorial and advisory roles and since taking up his post, he has positively demonstrated his key skills in collections management, strategic thinking, managing and leading organisational change and the development of an effective volunteer workforce. Applying these in combination and by making extensive use of metrics, he has made a significant impact on the museum. One of his first was a presentation to the January board meeting entitled 'Strengthening for Growth'; an impressive strategic statement which has led us to examine our branding, vision, mission etc. Over the year, with support from Museum Development East Midlands we have developed this into a business plan. This was approved by the Trustees and Museum Committee, and we are looking forward to working together to deliver this. In addition, he has constantly demonstrated the benefits and importance of reaching out into the community to build mutually beneficial alliances both within and beyond the museum sector. A particular success has been his work with trustees in building to advantage, the Society's social media profile. By invitation, he attends and significantly contributes to the work of the board.

## Our Vision and Values

### Our vision

To offer a gem of a museum that is fun, interesting, and inspiring to all, loved by locals and visitors alike.

We will tell the story of our area and its people in a unique and compelling way, creating connections with the past and our visitors.

### Our values

Brand values are the behaviours we consistently adopt to achieve our purpose. The following are such 'behaviours' but using that term may feel slightly officious.

- **Welcoming** – do everything with open arms
- **Providing satisfaction** – great customer experiences lead to happy faces
- **Learning** – our curiosity knows no bounds and its fruits are widely shared
- **Engaging** – harness Arkwright's energy and entrepreneurialism
- **Leading** – bravely forge new paths
- **Belonging** – foster a sense of place with passion
- **Being accountable** – it's up to all of us, we all play a part

### Our tagline

Experience the stories of the Bakewell and our part of the Peak District.

The plan focuses on income generation; however our vision should delight and engage our customer base and embed us even more into our local community and beyond.

## People



We would like to thank the ex-chair, Stephen Coates, who stepped down as Chair at the AGM. We welcomed Sir Kevin Barron in July to the board and as new Chair. He comes with a wealth of experience in working with museums. We also welcomed Alison Edwards on to the board who brings Historic Buildings experience. We said farewell to Louise Scott-Nichols and Kathleen McIlvenna who left due to other commitments.

We thank Barbara Birley for all her work over many years as Membership Secretary and welcome Anne Smedley as her successor. We are taking the opportunity to have a look at the membership recording system and we are grateful to Linda Merriman for preparing a review of the existing system and developing an action plan leading to a new system which will enable better organisation and analysis of membership information whilst ensuring greater security and GDPR compliance. Megan Jones formulated and ran a membership survey at the beginning of the year, the results will feed into this review process.

Eleanor Whitehead and Louise Scott-Nichols investigated ways of diversifying our income and made extensive enquiries about Free Wills Month and Free Wills Network. Despite all their efforts we reluctantly concluded that these schemes are not viable options for small independent charities such as ours because of high set-up costs.

Kathleen organised an Access Report for us and for which she secured 100% grant funding during 2021. This has enabled us to be awarded places on the programme 'Improving Website Access Information for Visitors' and over the summer, Louise and Lesley attended this and highlighted areas of improvement to the website which have been implemented as much as possible.

The Trustees have met on several occasions outside of the board meetings to work through the vision and plan, but also on an away day to Eyam Museum to meet their Trustees to exchange ideas and experiences, we hope to build on these in the coming year.

We were all saddened by the death of Jane Martin in November. She gave more than thirty years of dedicated service to the Society for which at different times she tirelessly planned and organised the Society's annual luncheon, edited and distributed the BDHS Newsletters, generously provided specialist support and advice to the Textile Team, greeted Members to the Talks meetings at The Friends' Meeting House, was a regular 'Meeter and Greeter' on the desk at the Old House. She also enjoyed being a member of the Catering Team and was a recognised source of information and help on so many other areas of activity.

## **Activities**

The talks programme is still on hold whilst we search for one or two members to come forward to help us get the talks programme back in place. The reinstatement of the talks programme would provide informative or entertaining talks whilst enjoying the company of others.

Early in the year the museum received the Omicron Grant from Derbyshire Dales District Council. Additional Grants have been applied for and received throughout the year including:

- Derbyshire Dales Locals Project Fund for laptop and accessories
- The Association of Independent Museums / Pilgrim Trust Grant, for equipment to monitor the environmental conditions that the stored and displayed collections are under.
- MDEM Small grants scheme for costume development
- MPDD ERDF Business Grant for iPad accessories and camera for collections access development
- MDEM Reset and Recovery Collections and Audience Development consultancy work, museum visit.
- MDEM Collections Access Grant

The first few months of the year were spent cleaning and re-organising the collections ready for opening to the public in March. We had an open day/coffee morning for neighbours and local B&Bs to encourage awareness of our activities amongst the local community.

Mark has kept volunteers and members up to date with plans and achievements via his weekly "The latest from the Old House Museum" bulletins and monthly volunteer coffee mornings. Joyce Janes collates and produces the Society Newsletter which is published three times a year. Marian and Peter Barker continue to edit, collate and produce the Society Journal which is issued annually.

Throughout the year we have had visits from groups from the U3A, Round Table and other national groups as well as ten school visits, some on residential stays engaging 335 pupils. 149 visitors participated in our Secrets and Legends Tour which was provided by a very enthusiastic team of volunteers on Thursdays and some Tuesdays.

Our costume volunteers celebrated HM Queen Elizabeth's Platinum Jubilee with their tribute: *Celebrating 70: Gems of the collection*. Queen Elizabeth II celebrated ascending the throne in 1952 the same time as the society was founded to renovate the Old House and prepare a new museum. The costume display was selected by our volunteers and was our way of sending our congratulations and best wishes to Her Majesty who graciously responded. The costume team, led by Jane Martin, did a great job of creating the display and highlighting the fascinating stories behind the costumes.

In June, we hosted a Platinum Jubilee Party for 65 neighbours, volunteers and Members. It was great fun with people contributing food and drink. Richard Hildebrand created a music-through-the decades play list, and while the drizzle meant we had it indoors, it was wonderful to be able to host Bakewellians from this part of the town!

Trevor Brighton featured in "Antique Road trip" in the Autumn with a discussion with presenter Tim Medhurst on Bakewell Tarts vs Bakewell puddings. On 20 August the weather was superb for our Summer Social event. Over 45 people were present with many making new friends.



A Peak District Pubs talk by Andrew McCloy, postponed from earlier in the year, was re-scheduled to Saturday 3 September. The evening was great success with everyone enjoying the talk, finding out lots of interesting facts about the area and enjoying locally brewed ales kindly donated by Peak Ales.

Laura Burrill joined the costume team and subsequently was awarded a University of Derby-funded internship and has worked on an exhibition "A Stitch in Time" on local schools and using the museum collection of samplers to invoke stories now leads the textiles team.

We tried a few outreach events in the town during the year through the manning of a market stall which resulted in a few more museum visits. We hope to build on these events in 2023.

The Old House was decorated for Halloween with the theme of a Monster's Dinner Party from 25th to 29th October. The museum was decorated with a Witch's Kitchen, brimming with ghoulish concoctions; a Vampire's bedroom, where only the bravest of guests would sleep; a Skeleton's Cabinet of Curiosity and a Toy room with moving dolls. And as if that wasn't scary enough, we had craft activities for children, along with face painting. The event was a great success and one which we shall build upon next year.

The season was rounded off with a volunteer's party in late November.

For Christmas we linked with Bakewell Church, our tree was up in the church, thanks again to Joyce Janes, as part of Bakewell Christmas Tree Festival and we held a joint venture of a Christmas concert. It was the "12 Days of Christmas" by Fiori Musicali and His Majesty's Sackbuts & Cornetts. The concert was preceded by a special reception at the museum. The Museum was decorated and open for a Christmas extravaganza between Saturday 3 and Sunday 18 December. Exploring the Tale of Three Christmases volunteers created a wonderland at Bakewell Old House, our story took visitors on a journey through Tudor, Victorian and 1940s 'make do and mend' Christmases! Special events were organised children including a Santa's Grotto, complete with a Naughty Elves trail, Christmas stories and lots of seasonal crafts for children to enjoy.

## **Thank you**

The museum couldn't operate without its volunteers. Many volunteers have worked on the collections, updating our catalogue and other records, and performed many other valuable roles throughout the year. Specialist roles include graphic design, photography, social media. Volunteers provide admin support, catering, tours of the town and museum, and engage with school children. A special thank you goes to to all our volunteers who have helped in many ways throughout the year.

A huge thank you also to Mark Copley for his enthusiasm and dedication to the museum.

## **A word from our Chair about our vision:**

“The vision must be delivered through values which have integrity, and the values approved by the team are honest and compelling. There is no need for trendy acronyms here, but just the overarching endeavour to ‘be responsible and all play a part’. To use a well-worn phrase the Society is ‘punching well above its weight’, compared to its size and financial resources, due to the passion and commitment of its volunteers, staff, committee, and Trustees.

As we move into an economic recession, we are hopeful that visits to the museum will hold up and pleased to see that they are already increasing back to pre-pandemic levels. I would like to formally thank all those who have helped in the past and continue to support the BDHS, particularly the wonderful group of 58 volunteers as, without their commitment, the Society would not be in the strong position it currently is, within the heart of our wonderful community.”

BAKEWELL & DISTRICT HISTORICAL SOCIETY  
Charity Number: 1184842  
STATEMENT OF FINANCIAL ACTIVITIES  
Year ended - 31st December 2022

Income and Expenditure

	2022		2021	
	Restricted	Unrestricted	Restricted	Unrestricted
	£	£	£	£
<b>Incoming resources</b>				
<i>Voluntary Income</i>				
Members subscriptions		2008.4		2,233
Society Events		442.82		2,280
Donations and Bequests		514.65		
Grants	10438.74	2667	1,818	20,489
<i>Activities for Generating funds</i>				
Museum receipts		42394.39		19,138
Gift Aid		6266.62		683
<i>Investment Income</i>				
Bank Interest		182.7		66
<b>Total Incoming resources</b>	<b>10,439</b>	<b>54,477</b>	<b>1,818</b>	<b>44,889</b>
<b>Resources expended</b>				
<i>Governance costs</i>		100		0
<i>Charity Expenses</i>				
Publications and talks		1,862		1,164
Projects	7,757	425	458	
<i>Charitable Trading activities</i>				
Wages		19,919		16,292
Service and subs		7,186		5,593
Insurance		2,947		2,938
Capital Items and repairs		1,849		2,876
Marketing		2,181		1,678
Events and Stock		4,188		161
Museum and Office				
Consumables		2,566		837
<b>Total resources Expended</b>	<b>7,757</b>	<b>43,223</b>	<b>458</b>	<b>31,539</b>

	2022		2021	
	Restricted	Unrestricted	Restricted	Unrestricted
	£	£	£	£
<b>Movement of Balances</b>				
Net Incoming resources for year	2,682	11,254	1,360	13,350
Fund balance bf 1 Jan	0	79,485	-1,360	66,136
Fund balance cf 31 Dec	2,682	90,739	0	79,485

<b>Statement of Assets and Liabilities at year end</b>			
<b>BANK BALANCES at 31st December 2022</b>			
			£
Saffron Account			40,258
Co-op			53,121
Petty Cash			43
<b>Total Assets</b>			<b>93,421</b>
<b>Liabilities</b>	None	Income and expenditure accounting used	
<b>Assets</b>		Museum building transferred in January 2021 - see note	
<b>Retained funds</b>			£93,421

**Note to the Accounts:**

The accounts have been prepared with reference to SORP Section 27.12 in relation to the charity reconstruction and merger of the unincorporated charity 1027732 and the incorporated charity 1184842. The heritage asset of the museum building has not been valued and has been transferred from the one charity to the other. There is no requirement to put the building on the balance sheet.

The above accounts have been prepared by the Treasurer and Chairman of the Trustees, who are content with an independent examination rather than a full audit.

Signed  Name  (On behalf of the Board)



# Independent examiner's report on the accounts

## **Section A -Independent Examiner's Report**

Report to the trustees/ members of: **Bakewell & District Historical Society**

On accounts for the year ended: **31 December 2022**

Charity Number: **1184842**

Set out on pages 7 and 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *B. Sands*

Date: *13.3.2023.*

Name: *BRENDA SANDS*

Address: *7 YORK ROAD, BLUTTON*

*SALTBURN-BY- THE-SEA TS12 2XF*

Relevant professional qualification(s) or body (if any):

### ***Section B: Disclosure***

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).  
**Give here brief details of any items that the examiner wishes to disclose.**