

# TRUSTEES' ANNUAL REPORT

|             |                   |          |           |           |                 |          |           |
|-------------|-------------------|----------|-----------|-----------|-----------------|----------|-----------|
| <b>From</b> | Period start date |          |           | <b>To</b> | Period end date |          |           |
|             | Day 07            | Month 08 | Year 2019 |           | Day 31          | Month 12 | Year 2020 |

## Section A Reference and administration details

**Charity name**

ST JOHN'S (BLACKHEATH) WAR MEMORIAL  
ASSOCIATION CIO

**Other names charity is known by**

**Registered charity number (if any)** 1184802

**Charity's principal address**

Boys Brigade Hall

2A Reynolds Place

LONDON

**Postcode**

SE3 8SX

### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--|-----------------|-----------------------------------|---|
| 1  | JOHN SAMUEL MONK                                     | Chair           |                                   |   |
| 2  | JUSTIN NEVISON-ANDREWS                               |                 |                                   |   |
| 3  | Rev EDWARD FRASER<br>AUSTIN LONGMER SCRASE-FIELD PhD |                 |                                   |   |
| 4  | WILLIAM DONALD MACKENZIE                             |                 |                                   |   |
| 5  | PETER JOHN ANDREWS                                   |                 |                                   |   |
| 6  | NOEL WILLIAM WYTON                                   |                 |                                   |   |
| 7  | ALAN GEOFFERY WRIGHT                                 |                 |                                   |   |
| 8  | CHARLES REDFORD                                      |                 | 07/8/2019 to 29/10/2021           |   |
| 9  |  |                 |                                   |   |
| 10 |  |                 |                                   |   |
| 11 |  |                 |                                   |   |
| 12 |  |                 |                                   |   |
| 13 |  |                 |                                   |   |
| 14 |  |                 |                                   |   |
| 15 |  |                 |                                   |   |
| 16 |  |                 |                                   |   |
| 17 |  |                 |                                   |   |
| 18 |  |                 |                                   |   |
| 19 |  |                 |                                   |   |
| 20 |  |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

**Name**

**Dates acted if not for whole year**

|  |  |  |
|--|--|--|
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### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution   |
| How the charity is constituted<br>(eg. trust, association, company) | The charity was established as a Charitable Incorporated Organisation by a governing document dated 7 August 2019.   |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Trustees are appointed by the Parochial Church Council of the Parish of St. John the Evangelist, Blackheath, by the Officers of the 2nd West Kent (Blackheath) Company of the Boys Brigade, and by the Committee of the Blackheath Old Boys Brigade Association. The Incumbent of the Parish of St. John the Evangelist, Blackheath, will be a Trustee for as long as they hold that office. In selecting individuals for appointment as trustees, regard is given to the skills, knowledge and experience needed for the effective administration of the charity. |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity has an induction process for new trustees.  
Trustees are not remunerated and no expenses were paid on their behalf.

The CIO has been set up to replace the following charity ST JOHN'S (BLACKHEATH) WAR MEMORIAL ASSOCIATION  
Charity number: 276745.

#### Risk management

The trustees have reviewed all the major risks including operational and business risks, which the charity might face and confirm that they have established systems to mitigate those that are significant. The adequacy of the reserves policy is reviewed annually.  
The Trustees have reviewed the risks associated with the Covid-19 global pandemic and the national restrictions in place.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are: to receive and maintain premises, known as the boys brigade hall, as a memorial to the men of the parish of St John the Evangelist, Blackheath, who gave their lives in the great war, for the use and benefit of:

(a) primarily, the 2nd west Kent (Blackheath) boys brigade and girls' association, who object is the advancement of Christ's kingdom and the promotion of habits of obedience, reverence, discipline, self-respect, and all that tends towards a true Christian life among people aged between 5 and 18 of the parish of St John the Evangelist, Blackheath and surrounding areas

(b) the inhabitants of the parish of St John the Evangelist, Blackheath and the surrounding area for the recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity was incorporated on 7 August 2019. The activities of the charity that have been planned by the Trustees are expected to commence in the forthcoming financial year, following a delay caused by the Covid-19 pandemic. These activities are as follows:

**What the charity does:**

- General Charitable Purposes
- Religious Activities
- Recreation

**Who the charity helps:**

- Children/young People
- Elderly/old People
- Other Charities Or Voluntary Bodies
- Other Defined Groups
- The General Public/mankind

**How the charity helps:**

- Provides Buildings/facilities/open Space
- Provides Services

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. When planning the activities for the period the Trustees have considered the Charity Commission guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The CIO has not yet replaced the original charity of the same name due to the transfer of assets yet to be transferred, this process is now in progress following a delay made more difficult due to the pandemic.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees consider that the charity's reserves and income streams will be adequate to meet its day-to-day expenditure and any designated funds. For this reason, the trustees do not plan a minimum level of reserves to be maintained.

### Details of any funds materially in deficit

No funds are in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The income and expenditure for the period under review were both £nil. The income received in the forthcoming year will be used on charitable activities.

## Section F



## Other optional information

The trustees are working with the Charity Commission and legal advisors to organise the transfer of assets to the CIO. This was not completed in 2019 & then the pandemic delayed the process further.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | JOHN SAMUEL MONK  | NOEL WILLIAM WYTON  |
| Position (eg Secretary, Chair, etc) | Chair   | Trustee   |
| Date                                | 23/03/2022  |   |



## Receipts and payments accounts

|                        |           |    |           |
|------------------------|-----------|----|-----------|
| For the period<br>from | 07-Aug-19 | To | 31-Dec-20 |
|------------------------|-----------|----|-----------|

### Section A Receipts and payments

|  | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest<br>£ | Endowment funds<br>to the nearest<br>£ | Total funds<br>to the nearest<br>£ | Last year<br>to the nearest £ |
|--|---|---|--|------------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                 |   |   |  |                                    |                               |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
| <b>Sub total</b> (Gross income for AR)             | -   | -                                       | -                                      | -                                  | -                             |
| <b>A2 Asset and investment sales, (see table).</b> |   |   |  |                                    |                               |
|  | -   | -                                       | -                                      | -                                  | -                             |
|  | -   | -                                       | -                                      | -                                  | -                             |
| <b>Sub total</b>                                   | -   | -                                       | -                                      | -                                  | -                             |
| <b>Total receipts</b>                              | -   | -                                       | -                                      | -                                  | -                             |

|                    |   |   |   |   |   |
|--------------------|---|---|---|---|---|
| <b>A3 Payments</b> |   |   |   |   |   |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |
|                    | - | - | - | - | - |

|                  |   |   |   |   |   |
|------------------|---|---|---|---|---|
|                  | - | - | - | - | - |
|                  | - | - | - | - | - |
| <b>Sub total</b> | - | - | - | - | - |

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| <b>A4 Asset and investment purchases, (see table)</b> |   |   |   |   |   |
|   | - | - | - | - |   |
|   | - | - | - | - |   |
| <b>Sub total</b>                                      | - | - | - | - | - |

|                       |   |   |   |   |   |
|-----------------------|---|---|---|---|---|
| <b>Total payments</b> | - | - | - | - | - |
|-----------------------|---|---|---|---|---|

|                                    |   |   |   |   |   |
|------------------------------------|---|---|---|---|---|
| <b>Net of receipts/(payments)</b>  | - | - | - | - | - |
| <b>A5 Transfers between funds</b>  | - | - | - | - | - |
| <b>A6 Cash funds last year end</b> | - | - | - | - | - |
| <b>Cash funds this year end</b>    | - | - | - | - | - |

## Section B Statement of assets and liabilities at the end of the period

Unrestricted

Restricted funds

Endowment  
funds

Categories Details

B1 Cash  
funds

|  |
|--|
|  |
|  |
|  |

Total cash funds

(agree balances with  
receipts and payments  
account(s))

to nearest £

|   |
|---|
|   |
|   |
|   |
| - |
| - |

OK

Unrestricted  
funds

to nearest £

|   |
|---|
| - |
| - |
| - |
| - |
| - |

OK

Restricted funds

to nearest £

|   |
|---|
| - |
| - |
| - |
| - |
| - |

OK

Endowment  
funds

B2 Other  
monetary  
assets

|  |
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Details

to nearest £

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| - |
| - |

to nearest £

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| - |
| - |
| - |
| - |
| - |
| - |

to nearest £

|   |
|---|
| - |
| - |
| - |
| - |
| - |
| - |

B3  
Investment  
assets

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Details

Fund to  
which asset  
belongs

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Cost (optional)

|   |
|---|
| - |
| - |
| - |
| - |
| - |

Current value  
(optional)

|   |
|---|
| - |
| - |
| - |
| - |
| - |

B4 Assets  
retained  
for the  
charity's  
own use

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Details

Fund to  
which asset  
belongs

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Cost (optional)

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Current value  
(optional)

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| - |
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Fund to which liability relates

Amount due (optional)

When due (optional)

**B5  
Liabilities**

Details

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| - |

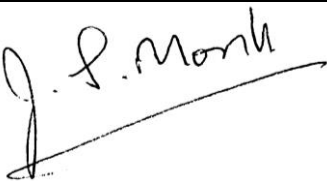

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Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

|   |
|---|
|  |
|  |

|           |
|-----------|
| J S MONK  |
| N W WYTON |

|            |
|------------|
| 23/03/2022 |
| 23/03/2022 |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

ST JOHN'S (BLACKHEATH) WAR MEMORIAL ASSOCIATION

**On accounts for the year  
ended**

7<sup>th</sup> August 2019 to 31 December 2020

**Charity no  
(if any)**

1184802

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 7<sup>th</sup> August 2019 to 31<sup>st</sup> December 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

21-3-2022

**Name:**

Nigel A Porter

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

14 Swale Road

Rochester

Kent ME2 2TT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**