



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 1	10	2022	To 30	09	2023

Section A Reference and administration details

Charity name

BEECH HILL CHURCH, OTLEY

Other names charity is known by

BETHEL CHURCH, OTLEY, BETHEL EVANGELICAL CHURCH

Registered charity number (if any)

1184784

Charity's principal address

20-24 Westgate

Otley

West Yorkshire

Postcode

LS21 3AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Thomas Dennis	Trustee/Elder	1 October 2022 - 30 June 2024	Members
2	Christopher George Haley	Chair/Elder/Pastor		Members
3	Richard Bailey Hughes	Trustee/Elder		Members
4	Steven Bowers	Temporary Trustee	1 July 2023 - onward	Members
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our church objectives (as per those listed against our charitable status registration) are the advancement of the Christian faith primarily but not exclusively within Otley and the surrounding neighbourhood and such other charitable purposes as shall, in the opinion of the charity trustees, further the work of the Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In order to achieve our objective this year we have continued a number of activities:

- Bible teaching and corporate worship at Sunday services
- Midweek Life Groups
- Providing pastoral care and support to those who come to church
- Holding regular prayer meetings
- Running a Tots and Toys Group
- Running a stall at Otley Carnival
- Various other events designed to introduce people to the Christian faith and the church community
- Teaching of new and seasoned Christians how to grow in their faith and put their faith into practice in their day to day lives

We have complied with our duty to provide public benefit in this period, furthering our aims of advancing the Christian faith, providing a stay and play toddler group, open to all, and also providing a space wider community use.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The achievements of the church during the period include:

- The church welcomed two new people into membership to help achieve our purposes.
- The church unanimously adopted an amendment to the Church Handbook to allow for female deacons.
- The church appointed three new deacons: its first in a number of years.
- Again the church ran a stall at Otley Carnival and provided a baby change and breastfeeding area.
- The church opened up the foyer for the Otley Victorian Fayre and welcomed in members of the public to play carnival games.
- The building is continuing to host a number of community groups and charities.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity's key annual expenditure is the regular payment of the pastor's salary. Consequently, it is the charity's policy to endeavour to hold cash on account sufficient to cover three months forward salary, and employer's NI, plus premises overhead costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are:

- single donations from individual supporters and churches
- regular monthly donations from individual supporters
- grants from trusts

The key objectives of the charity are achieved through the activities of the Pastor, a paid officer of the charity, and volunteering members and attendees of the church.

The charity now has adequate reserves, but the trustees consider that they neither short term nor long term investments should be made at this time. The charity has no investments.

Section F Other optional information

In the next reporting period we hope to appoint a new permanent trustee/elder, further grow our church membership, increase our work amongst children and young people.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

BEECH HILL CHURCH, OTLEY CIO

REPORT AND ACCOUNTS

30th SEPTEMBER 2023

BEECH HILL CHURCH, OTLEY CIO

Address	20-24 Westgate Otley LS2 3AS
Trustees	C Haley M Dennis resigned 30.6.2023 R Hughes S Bowers Appointed 1.7.2023
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Registered Charity No	1184784

**Independent Examiner's Report to the Trustees of
BEECH HILL CHURCH, OTLEY CIO**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30th September 2023.

Responsibilities and basis of report

Having satisfied myself that the accounts of the CIO are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Anna McClean FCA
Lee & Company
Photon House, Percy Street
Leeds LS12 1EL

28th June 2024

BEECH HILL CHURCH, OTLEY CIO

Statement of Financial Activities for the year ended 30th September 2023

					2022
	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
		£	£	£	£
Income from:					
Donations, legacies and Grants		82,539	665	-	83,204
Letting income	2	17,631	-	-	17,631
Interest		78	-	-	78
		100,248	665	-	100,913
Expenditure on:					
Salaries		37,970	-	-	37,970
Preaching fees		550	-	-	550
Conferences		1,190	-	-	1,190
Children's ministry		787	-	-	787
Gifts		4,845	-	-	4,845
Evangelism		6,560	823	-	7,383
Books		158	-	-	158
Rates and Insurance		719	-	-	719
Light and heat		9,450	-	-	9,450
Housekeeping		2,160	-	-	2,160
Legal and professional fees		1,466	-	-	1,466
Office expenses		1,684	-	-	1,684
Church Weekend		5	665	-	670
Sundry		1,035	-	-	1,035
Cleaning and maintenance		8,534	-	-	8,534
Building refurb expenses		377	-	-	377
Accountancy fees		360	-	-	360
Depreciation		11,196	-	-	11,196
		89,046	1,488	-	90,534
Net income		11,202	(823)	-	10,379
Reconciliation of funds					
Total funds brought forward		25,872	1,642	469,469	496,983
Transfers		470,288	(819)	(469,469)	-
Total funds carried forward	9	507,362	-	-	507,362

The notes on pages 6 to 8 form part of the accounts.

BEECH HILL CHURCH, OTLEY CIO

Balance Sheet as at 30th September 2023

	Notes	£	£	2022 £
Fixed assets	6		462,597	<u>469,393</u>
Current assets				
Debtors	7	2,366		3,730
Cash at Bank and in hand		<u>42,759</u>		<u>24,220</u>
			45,125	<u>27,950</u>
			<u>507,722</u>	<u>497,343</u>
Creditors: amounts falling due within one year	8		360	360
Net Assets			<u>507,362</u>	<u>496,983</u>
Unrestricted Funds				
General fund			507,362	25,872
Designated fund			-	1,642
Restricted fund			-	469,469
Total funds	9		<u>507,362</u>	<u>496,983</u>

The financial statements were approved by the Board of Trustees on 28th June 2024 and were signed on its behalf by:

R Hughes - Trustee

The notes on pages 6 to 8 form part of the accounts.

BEECH HILL CHURCH, OTLEY CIO

Notes to the accounts

30th September 2023

1. Accounting Policies

Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

Incoming resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

Expenditure is recognised when a liability is incurred, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - 2% on cost

Fixtures and fittings - Straight line over 5 years

Fund accounting

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds are funds designated by the trustees from unrestricted reserves.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. Letting income

	2023	2022
	£	£
Hire of premises (no services provided)	17,631	17,150

2. Trustees Remuneration and expenses

During the year there were three trustees, one Trustee was the pastor and he received remuneration, the other two Trustees received no remuneration or expenses during the year.

4. Staff costs

The average number of employees during the year was as follows

	2023	2022
Pastor	1	1

No employees received emoluments in excess of £60,000

5. Net movement in funds

The net movement of funds is after charging:

	2023	2022
	£	£
Independent Examiner's remuneration	360	360
Depreciation of tangible fixed assets	11,196	10,316

6. Tangible Fixed Assets

	Freehold property £	Fixtures & Fittings £	Total £
Cost brought forward			
At 1st October 2022	495,154	2,064	497,218
Additions		4,400	4,400
At 30th September 2023	495,154	6,464	501,618
Depreciation			
At 1st October 2022	27,412	413	27,825
Charge for the year	9,903	1,293	11,196
At 30th September 2023	37,315	1,706	39,021
Net Book Value			
As at 30th September 2023	457,839	4,758	462,597
As at 30th September 2022	467,742	1,651	469,393

7. Debtors: Amounts falling due within one year

	2023	2022
	£	£
Other Debtors	2,366	3,730

8. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Accruals	360	360

9. Movement in funds

	At 1.10.22	Incoming resources	Resources expended	Transfers	At 30.9.23
	£	£	£	£	£
Unrestricted funds	25,872	100,248	89,046	470,288	507,362
Designated Funds					
Relief	819	-	-	(819)	-
Church Weekend	-	665	665	-	-
Ilkley Work	823	-	823	-	-
	27,514	100,913	90,534	469,469	507,362
Restricted funds					
Building fund	469,469	-	-	(469,469)	-
Total funds	496,983	100,913	90,534	-	507,362

Building fund - restricted - this fund was for amounts received specifically for the building project and paid out on the building project expenses. This work has been completed and the fund is no longer available. The property is not used for restrictive purposes but for general use. The property has therefore been transferred to unrestricted funds.