



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	10	2021		30	09	2022

## Section A Reference and administration details

Charity name

BEECH HILL CHURCH, OTLEY

Other names charity is known by

BETHEL CHURCH, OTLEY, BETHEL EVANGELICAL CHURCH

Registered charity number (if any)

1184784

Charity's principal address

20-24 Westgate

Otley

West Yorkshire

Postcode

LS21 3AS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Thomas Dennis	Trustee/Elder		Members
2	Christopher George Haley	Chair/Elder/Pastor		Members
3	Richard Bailey Hughes	Trustee/Elder		Members
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**


## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Our church objectives (as per those listed against our charitable status registration) are the advancement of the Christian faith primarily but not exclusively within Otley and the surrounding neighbourhood and such other charitable purposes as shall, in the opinion of the charity trustees, further the work of the Church.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In order to achieve our objective this year we have continued a number of activities:

- Bible teaching and corporate worship at Sunday services
- Midweek Life Groups
- Providing pastoral care and support to those who come to church
- Holding regular prayer meetings
- Running a Tots and Toys Group
- Running a stall at Otley Carnival
- Various other events designed to introduce people to the Christian faith and the church community
- Teaching of new and seasoned Christians how to grow in their faith and put their faith into practice in their day to day lives

We have complied with our duty to provide public benefit in this period, furthering our aims of advancing the Christian faith, providing a stay and play toddler group, open to all, and also providing a space wider community use.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The achievements of the church during the period include:

- The church welcomed 14 new people into membership to help achieve our purposes.
- The church ran a stall at Otley Carnival for the first time since lockdown and provided a baby change and breastfeeding area.
- The building is now hosting a number of community groups and charities.
- The first baptism took place in the building itself in December.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's key annual expenditure is the regular payment of the pastor's salary. Consequently, it is the charity's policy to endeavour to hold cash on account sufficient to cover three months forward salary, and employer's NI, plus premises overhead costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are:

- i) single donations from individual supporters and churches
- ii) regular monthly donations from individual supporters
- iii) grants from trusts

The key objectives of the charity are achieved through the activities of the Pastor, a paid officer of the charity, and volunteering members and attendees of the church.

The charity's reserves are small and the trustees consider that they warrant neither short term nor long term investment. The charity has no investments.

## Section F

## Other optional information

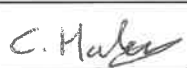

In the next reporting period we hope to legally change our name with the Charities Commission, appoint deacons to the church, and consolidate the growth we have seen in our membership.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER GEORGE HALEY	MICHAEL THOMAS DENNIS
Position (eg Secretary, Chair, etc)	CHAIR / PASTOR	TRUSTEE & ELDER.
Date	21/5/2023	

**BEECH HILL CHURCH, OTLEY CIO**

**REPORT AND ACCOUNTS**

**30th SEPTEMBER 2022**

## **BEECH HILL CHURCH, OTLEY CIO**

Address	20-24 Westgate Otley LS2 3AS
Trustees	C Haley M Dennis R Hughes
Accountants	Lee & Company Chartered Accountants Photon House Percy Street Leeds LS12 1EL
Registered Charity No	1184784

**Independent Examiner's Report to the Trustees of  
BEECH HILL CHURCH, OTLEY CIO**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30th September 2022.

**Responsibilities and basis of report**

Having satisfied myself that the accounts of the CIO are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

**Anna McClean FCA**  
**Lee & Company**  
**Photon House, Percy Street**  
**Leeds LS12 1EL**

23rd June 2023



# BEECH HILL CHURCH, OTLEY CIO

## Statement of Financial Activities for the year ended 30th September 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	2021 Total Funds £
<b>Income from:</b>						
Donations, legacies and Grants		74,108	2,700	5,350	82,158	154,411
Letting income	2	17,150	-	-	17,150	1,519
		<u>91,258</u>	<u>2,700</u>	<u>5,350</u>	<u>99,308</u>	<u>155,930</u>
<b>Expenditure on:</b>						
Salaries		34,133	-	-	34,133	13,456
Preaching fees		328	-	-	328	-
Conferences		486	-	-	486	-
Children's ministry		656	-	-	656	955
Gifts		4,900	-	-	4,900	4,097
Evangelism		3,840	-	-	3,840	1,016
Books		247	-	-	247	106
Rates and Insurance		646	-	-	646	1,002
Light and heat		3,700	-	-	3,700	1,403
Housekeeping		1,599	-	-	1,599	2,618
Legal and professional fees		1,149	-	-	1,149	366
Office expenses		1,936	-	-	1,936	-
Church Weekend		-	2,916	-	2,916	-
Sundry		565	-	-	565	-
Cleaning and maintenance		9,243	-	-	9,243	-
Building refurb expenses		-	-	922	922	37,954
Accountancy fees		360	-	-	360	360
Depreciation		-	-	10,316	10,316	9,844
		<u>63,788</u>	<u>2,916</u>	<u>11,238</u>	<u>77,942</u>	<u>73,177</u>
<b>Net income</b>		<u>27,470</u>	<u>(216)</u>	<u>(5,888)</u>	<u>21,366</u>	<u>82,753</u>
<b>Reconciliation of funds</b>						
Total funds brought forward		17,905	1,097	456,615	475,617	392,864
Transfers		(19,503)	761	18,742	-	
Total funds carried forward	9	<u>25,872</u>	<u>1,642</u>	<u>469,469</u>	<u>496,983</u>	<u>475,617</u>

The notes on pages 5 to 7 form part of the accounts.

# BEECH HILL CHURCH, OTLEY CIO

## Balance Sheet as at 30th September 2022

	Notes	£	£	2021 £
<b>Fixed assets</b>	6		469,393	<u>474,695</u>
<b>Current assets</b>				
Debtors	7	3,730		-
Cash at Bank and in hand		<u>24,220</u>		<u>21,282</u>
			27,950	<u>21,282</u>
			<u>497,343</u>	<u>495,977</u>
<b>Creditors: amounts falling due within one year</b>	8		360	20,360
<b>Net assets</b>			<u>496,983</u>	<u>475,617</u>
<b>Unrestricted funds</b>				
General fund			25,872	17,905
Designated fund			1,642	1,097
<b>Restricted fund</b>			469,469	456,615
<b>Total funds</b>	9		<u>496,983</u>	<u>475,617</u>

The financial statements were approved by the Board of Trustees on 20th June 2023 and were signed on its behalf by:

**R Hughes - Trustee**

The notes on pages 5 to 7 form part of the accounts.

## **BEECH HILL CHURCH, OTLEY CIO**

### **Notes to the accounts**

**30th September 2022**

#### **1. Accounting Policies**

##### **Basis of accounting**

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and with the Charities Act 2011.

##### **Incoming resources**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Expenditure**

Expenditure is recognised when a liability is incurred, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - 2% on cost

Fixtures and fittings - Straight line over 5 years

##### **Fund accounting**

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds are funds designated by the trustees from unrestricted reserves.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### **2. Other trading activities**

	<b>2022</b>	<b>2021</b>
	£	£
Hire of premises	<u>17,150</u>	<u>1,519</u>

### 3. Trustees remuneration and expenses

During the year there were three Trustees, one Trustee was the pastor and he received remuneration, the other two Trustees received no remuneration or expenses during the year.

### 4. Staff costs

The average number of employees during the year was as follows:

	2022	2021
Pastor	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000

### 5. Net movement in funds

The net movement of funds is after charging:

	2022	2021
	£	£
Independent Examiner's remuneration	360	360
Depreciation of tangible fixed assets	<u>10,316</u>	<u>9,844</u>

### 6. Tangible Fixed Assets

	Freehold property £	Fixtures & fittings £	Total £
<b>Cost</b>			
At 1st October 2021	492,204	-	492,204
Additions	2,950	2,064	5,014
At 30th September 2022	<u>495,154</u>	<u>2,064</u>	<u>497,218</u>
<b>Depreciation</b>			
At 1st October 2021	17,509	-	17,509
Charge for the year	9,903	413	10,316
At 30th September 2022	<u>27,412</u>	<u>413</u>	<u>27,825</u>
<b>Net Book Value</b>			
As at 30th September 2022	<u>467,742</u>	<u>1,651</u>	<u>469,393</u>
As at 30th September 2021	<u>474,695</u>	<u>-</u>	<u>474,695</u>

**7. Debtors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	£	£
Other Debtors	3,730	-

**8. Creditors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	£	£
Other creditors	-	20,000
Accruals	360	360
	360	20,360

**9. Movement in funds**

	<b>At 1.10.21</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 30.9.22</b>
	£	£	£	£	£
<b>Unrestricted funds</b>	17,905	91,258	63,788	(19,503)	25,872
<b>Designated funds</b>					
Relief	819	-	-	-	819
Church Weekend	(545)	2,700	2,916	761	-
Ilkley Work	823	-	-	-	823
	19,002	93,958	66,704	(18,742)	27,514
<b>Restricted funds</b>					
Building fund	456,615	5,350	11,238	18,742	469,469
<b>Total funds</b>	475,617	99,308	77,942	-	496,983

**Building fund - restricted** - this fund is for amounts received specifically for the building project and paid out on the building project expenses.

**BEECH HILL CHURCH, OTLEY CIO**

**REPORT AND ACCOUNTS**

**30th SEPTEMBER 2022**

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Lee & Company  
Photon House, Percy Street  
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23rd June 2023



# BEECH HILL CHURCH, OTLEY CIO

## Statement of Financial Activities for the year ended 30th September 2022

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<b>Expenditure on:</b>						
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		<u>63,788</u>	<u>2,916</u>	<u>11,238</u>	<u>77,942</u>	<u>73,177</u>
<b>Net income</b>		<u>27,470</u>	<u>(216)</u>	<u>(5,888)</u>	<u>21,366</u>	<u>82,753</u>
<b>Reconciliation of funds</b>						
Total funds brought forward		17,905	1,097	456,615	475,617	392,864
Transfers		(19,503)	761	18,742	-	
Total funds carried forward	9	<u>25,872</u>	<u>1,642</u>	<u>469,469</u>	<u>496,983</u>	<u>475,617</u>

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# BEECH HILL CHURCH, OTLEY CIO

## Balance Sheet as at 30th September 2022

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<b>Net assets</b>			<u>496,983</u>	<u>475,617</u>
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General fund			25,872	17,905
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<b>Total funds</b>	9		<u>496,983</u>	<u>475,617</u>

The financial statements were approved by the Board of Trustees on 20th June 2023 and were signed on its behalf by:

**R Hughes - Trustee**

The notes on pages 5 to 7 form part of the accounts.

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### **Notes to the accounts**

**30th September 2022**

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Fixtures and fittings - Straight line over 5 years

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#### **2. Other trading activities**

	<b>2022</b>	<b>2021</b>
	£	£
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### 5. Net movement in funds

The net movement of funds is after charging:

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<b>Net Book Value</b>			
As at 30th September 2022	<u>467,742</u>	<u>1,651</u>	<u>469,393</u>
As at 30th September 2021	<u>474,695</u>	<u>-</u>	<u>474,695</u>

**7. Debtors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	£	£
Other Debtors	3,730	-

**8. Creditors: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	£	£
Other creditors	-	20,000
Accruals	360	360
	360	20,360

**9. Movement in funds**

	<b>At 1.10.21</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 30.9.22</b>
	£	£	£	£	£
<b>Unrestricted funds</b>	17,905	91,258	63,788	(19,503)	25,872
<b>Designated funds</b>					
Relief	819	-	-	-	819
Church Weekend	(545)	2,700	2,916	761	-
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	19,002	93,958	66,704	(18,742)	27,514
<b>Restricted funds</b>					
Building fund	456,615	5,350	11,238	18,742	469,469
<b>Total funds</b>	475,617	99,308	77,942	-	496,983

**Building fund - restricted** - this fund is for amounts received specifically for the building project and paid out on the building project expenses.