

TAKING POSITIVE STEPS FOUNDATION

England & Wales · Charity number 1184764

Details

Status Registered

Legal form CIO

Registered 2019-08-05

Register [View on the Charity Commission register](#)

Contact

Address Suite A
82 James Carter Road
Mildenhall
Bury St. Edmunds
Suffolk
IP28 7DE

Phone 07931644909

Email lsm_campbell@hotmail.com

Website www.takingpositivesteps.org.uk

Activities

Objects: 1.TO PROMOTE THE RESETTLEMENT OF YOUNG PEOPLE COMING OUT OF PRISON BY WAY OF FAMILY SUPPORT, MEDIATION AND SIGN POSTING TO HOUSING, EDUCATION AND EMPLOYMENT; AND 2.TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT BY PROVIDING ACCREDITED TRAINING PROGRAMMES AND SUPPORTS TO CHILDREN, PARENTS AND PROFESSIONAL SOCIAL WORKERS, TEACHERS AND FOSTER CARERS WORKING TO ADDRESS ISSUES AS EARLY AS POSSIBLE SO AS TO PREVENT ANTI-SOCIAL BEHAVIOUR AND THE RISK OF OFFENDING. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH [SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005] AND [SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008].

Activities: Professional Training Tailored for professionals who want to broaden their skills. School Courses Tailored and delivered for children, and for teaching staff. Parents and Guardians Equipping and empowering those who look after children.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£0	£200	-	-
2024-02-29	£4,700	£2,503	-	-
2023-02-28	£12,300	£17,321	-	-
2022-02-28	£56,300	£72,303	-	-
2021-02-28	£52,683	£39,240	-	-

Trustees

Name	Role	Appointed
Dame Claudine Duberry	Chair	2019-08-05
Denisha Moona-Sango		2026-02-05
Jsha Ryan-Duberry		2026-02-05
Judie Regis		2019-08-05

TAKING POSITIVE STEPS FOUNDATION

England & Wales - Charity number 1184764

Accounts

CHARITY REGISTRATION NUMBER
1184764

Taking Positive Steps Foundation

Financial Statements For The Year Ended
28 February 2025

Raywin P-Cole & Co Ltd
Chartered Certified Accountants
ACCA Registered Firm
131 Tivoli Road, West Norwood
London SE27 0EE

Taking Positive Steps Foundation

Financial Statements For The Year Ended 28 February 2025

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Taking Positive Steps Foundation
Reference and administrative details
For the year ended 28 February 2025

Status	The charity is constituted as an unincorporated body
Governing document	The charity is established under a model constitution
Charity registration	1184764
Principal address	Suite A, 82 James Carter Road Mildenhall, Bury St. Edmunds Suffolk IP28 7DE
Trustees	Dr Claudine Duberry Judie Regis Jayson Meade Nadine French Denisha Moona-Sango J'sha Ryan-Duberry
Bankers	Starling Bank 5th Floor, Fruit & Wool Exchange, Duval Square London E1 6PW Metro Bank 136A High Road London N22 6EB
Independent examiner	Raywin P-Cole & Co Ltd Chartered Certified Accountants ACCA Registered Firm 131 Tivoli Road West Norwood London SE27 0EE

Taking Positive Steps Foundation

Trustees report for the year ended 28 February 2025

The Trustees present their report with the accounts for the year ended 28 February 2025 which are set out on the annexed pages.

Objectives and Activities

Structure and Management

Taking Positive Steps Foundation is governed by a Board of Trustees who are responsible for setting the strategic direction and ensuring compliance with our charitable objectives. All previous trustees remain in their roles, and no new trustees were recruited during 2024.

Recognising the importance of youth representation, we have engaged in several conversations with young people in our community. These discussions have aimed to explore the potential for either recruiting young individuals to the Board or establishing a formal consultation process. This will ensure that our services remain relevant and responsive to the needs of the young people we aim to serve. Day-to-day operations and decisions are managed by our team, with regular meetings and evaluations helping to maintain accountability and alignment with our objectives.

Objectives and Activities

The Foundation's primary objectives are to support vulnerable families, young people, and children by addressing issues such as youth exclusion (mainly education), gang crime and exploitation, and family court involvement. Our work is focused on delivering meaningful public benefit by empowering individuals and fostering resilience in the communities we serve.

Strategic Review of the Year

A Purposeful Period of Listening, Learning and Realignment

During the 2024–2025 financial year, Taking Positive Steps Foundation paused frontline service delivery in order to undertake a deliberate period of reflection, evaluation, and strategic realignment. This pause was used to ensure that future services are rooted in evidence, lived experience, and system insight, and was taken in the best interests of current and future beneficiaries.

Activities Undertaken During the Period

Although no direct service delivery took place, the charity remained actively engaged in developmental and preparatory work, including:

- Extended consultation and dialogue with local authorities, commissioners, and professionals to understand emerging needs and service gaps
- In-depth conversations with past beneficiaries and families, gathering honest feedback on what worked well, what created impact, and where improvements were needed
- Reflective review of previous service models, informed by practitioner insight and lived experience
- Refinement of service delivery approaches to ensure they are trauma-informed, culturally responsive, and outcomes-focused
- Strengthening governance, safeguarding, and quality assurance frameworks
- Strategic planning for sustainable re-entry into the market

These activities ensured that the charity's future offer is co-produced, responsive, and accountable.

Public Benefit Statement

The trustees confirm that all activities during the period were undertaken with public benefit at the forefront. By actively listening to beneficiaries, families, and statutory partners, the charity has acted responsibly to ensure that future services:

- Reflect real-world need
- Improve outcomes for children and families

Trustees

The Trustees who served during the year and at the date of this report are:

Dr Claudine Duberry
Judie Regis
Jayson Meade
Nadine French
Denisha Moona-Sango
J'sha Ryan-Duberry

24 January 2026

Taking Positive Steps Foundation

Trustees report for the year ended 28 February 2025

Objectives and Activities Continued

Public Benefit Statement continued

- Deliver value for money
- Reduce duplication and inefficiency

This approach strengthens the charity's ability to deliver meaningful and measurable public benefit going forward. In making these decisions, the trustees have had due regard to the Charity Commission's guidance on public benefit.

Outcomes of the Period

The key outcomes of this period include:

- Clear understanding of strengths and areas for improvement in previous delivery
- Stronger alignment with local authority priorities and family needs
- A refined beneficiary focus
- Increased organisational readiness for relaunch
- A clear, evidence-informed roadmap for future delivery

Future Plans

In the next financial period, Taking Positive Steps Foundation intends to:

- Relaunch services informed directly by consultation findings
- Deliver refined programmes supporting children, families, and professionals
- Strengthen partnership working with local authorities and community organisations
- Expand digital and blended service delivery
- Embed robust impact measurement

Financial Review

Financial Position

No service delivery income was generated during the year. Expenditure was limited to essential governance, compliance, and preparatory costs.

Financial Stewardship

The trustees exercised prudent financial management, ensuring charitable funds were safeguarded while the organisation prepared for its next phase. The accounts for the period have been prepared on a Receipts and Payments basis, in accordance with applicable Charity Commission guidance.

Risk Management

The trustees reviewed and managed key risks, including:

- Reputational risk, mitigated through consultation and learning
- Financial risk, managed through controlled expenditure
- Operational risk, reduced by ensuring readiness before re-entry

The Trustees extend their heartfelt gratitude to the team, supporters, and community members who have contributed to our work in 2025. We are excited to translate this year's planning and development into tangible outcomes in 2026.

Financial policies are in place to ensure the prevention and detection of fraud and other irregularities.

The board of trustees receive regular financial reports to enable them to monitor the charity's income and expenditure thus keeping them up to date with the Trust's financial position.

Dame Claudine Duberry
Chair of Trustees

Taking Positive Steps Foundation

Independent Examiner's Report to the Trustees and Members

We report on the accounts of the Trust for the year ended 28 February 2025 which are set out on the annexed pages.

Respective Responsibilities of the Trustees and Examiner

The Trustees of the Charity are responsible for the preparation of the accounts; and consider that the audit requirement of section 144(2) of the Charities Act 2011 does not apply and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures specified in general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act, and
- * to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

- 1) Which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the 2011 Act;
 - * and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

- 2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Raywin P-Cole & Co Ltd
Chartered Certified Accountants
ACCA Registered Firm
131 Tivoli Road, West Norwood
London SE27 0EE

24 January 2026

Taking Positive Steps Foundation
Statement of Financial Activities
for the year ended 28 February 2025

	<u>Notes</u>	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
<u>Incoming Resources</u>					
Grants		-	-	-	4,700
<u>Resources Expended</u>					
<u>Charitable activities</u>					
Beneficiaries Welfare		-	-	-	70
Mentoring & Consultant Cost		-	-	-	2,000
Office Administration Costs		-	-	-	62
<u>Governance costs</u>					
Accountancy		200	-	200	300
Bank Charges		-	-	-	71
		200	-	200	371
Total Resources Expended	1	200	-	200	2,503
Net (outgoing)/incoming resources		(200)	-	(200)	2,197
Transfers between funds		-	-	-	-
Net movement in funds		(200)	-	(200)	2,197
Total funds brought forward		(28,375)	-	(28,375)	(30,572)
Total funds carried forward		(28,575)	-	(28,575)	(28,375)

Taking Positive Steps Foundation
Balance Sheet
as at 28 February 2025

	Notes	2025 £	2024 £
Current assets			
Cash at bank and in hand		-	-
Creditors: amounts falling due within one year	2	(28,575)	(28,375)
Net current liabilities		(28,575)	(28,375)
Net liabilities		(28,575)	(28,375)
Funds of the charity			
Unrestricted funds		(28,575)	(28,375)
Total funds		(28,575)	(28,375)

These financial statements were approved by the Trustees on 24 January 2026 & signed on their behalf by:

Dame Claudine Duberry
Chair of Trustees

Taking Positive Steps Foundation
Notes to the Accounts
for the year ended 28 February 2025

1 Accounting policies

Basis of preparation

The Financial Statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

Incoming resources

Unrestricted Income comprises donations and is recognised on receipt basis. Restricted Income relates to donations raised for specific purposes and is recognised on receipt basis. However, the donors have agreed that that once the primary purpose has been satisfied, any surplus funds remaining will be used for the running of the Charity's ordinary activities.

Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful lives based on reducing balance method.

Equipments	20%
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Resources Expended

Charitable Activities

These comprise all expenditure directly relating to the objects of the Charity. Support costs are an integral part of the expenses incurred in carrying out those charitable activities, which the Charity was established to perform.

Governance Costs

Governance costs comprise the costs of running the charity, including strategic planning for its future development, also includes accountancy & legal fees and all costs relating to constitutional and statutory compliance.

Rent & Rates

Rent & rates is currently on a pay & use basis as & when there is a need. An operating lease agreement which will be subject to annual renewal, will be considered once the charity returns to normal activities.

Taking Positive Steps Foundation
Notes to the Accounts
for the year ended 28 February 2025

2 Creditors: amounts falling due within one year	2025	2024
	£	£
Bank loans and overdrafts	45	45
Accountancy	500	300
Other creditors	28,030	28,030
	<u>28,575</u>	<u>28,375</u>

3 Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Current assets	-	-	-
	-	-	-
Creditors: amounts falling due after one year	(28,575)	-	(28,575)
At 28 February 2025	<u>(28,575)</u>	<u>-</u>	<u>(28,575)</u>

4 Personnel costs

No remuneration was paid to any of the trustees and their expenses also not borne by the Trust.

TAKING POSITIVE STEPS FOUNDATION

England & Wales - Charity number 1184764

Accounts

CHARITY REGISTRATION NUMBER
1184764

Taking Positive Steps Foundation

Financial Statements For The Year Ended
29 February 2024

Raywin P-Cole & Co Ltd
Chartered Certified Accountants
ACCA Registered Firm
131 Tivoli Road, West Norwood
London SE27 0EE

Taking Positive Steps Foundation

Financial Statements For The Year Ended 29 February 2024

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Independent examiner	Raywin P-Cole & Co Ltd Chartered Certified Accountants ACCA Registered Firm 131 Tivoli Road West Norwood London SE27 0EE

Taking Positive Steps Foundation

Trustees report for the year ended 29 February 2024

The Trustees present their report with the accounts for the year ended 29 February 2024 which are set out on the annexed pages.

Objectives and Activities

Structure and Management

Taking Positive Steps Foundation is governed by a Board of Trustees who are responsible for setting the strategic direction and ensuring compliance with our charitable objectives. All previous trustees remain in their roles, and no new trustees were recruited during 2024.

Recognising the importance of youth representation, we have engaged in several conversations with young people in our community. These discussions have aimed to explore the potential for either recruiting young individuals to the Board or establishing a formal consultation process. This will ensure that our services remain relevant and responsive to the needs of the young people we aim to serve. Day-to-day operations and decisions are managed by our team, with regular meetings and evaluations helping to maintain accountability and alignment with our objectives.

Objectives and Activities

The Foundation's primary objectives are to support vulnerable families, young people, and children by addressing issues such as youth exclusion (mainly education), gang crime and exploitation, and family court involvement. Our work is focused on delivering meaningful public benefit by empowering individuals and fostering resilience in the communities we serve.

Activities in 2024

Due to the knock-on effect of COVID 19, in 2024, the charity concentrated on strategic development rather than direct project delivery. Key activities included:

- **Research and Community Engagement:** Conducted research to validate the benefits of our services and ensure they address current community needs.
- **Youth Consultation:** Held discussions with young people to better understand their priorities and explore ways to include their voices in our decision-making process.
- **Marketing Strategy Development:** Refined our promotional strategies to strengthen relationships with stakeholders, including schools, local authorities, and legal professionals.

Achievements and Performance

While no new projects were delivered in 2024, the year marked significant progress in preparing for future impact:

- Validated the effectiveness of our services through focused research and community feedback.
- Laid the groundwork for a youth-inclusive approach, ensuring that young people's voices inform our services and strategy.
- Strengthened our marketing and media presence to increase awareness and visibility among key stakeholders.
- Strengthened partnership with legal and educational professionals, and children and families services.

Public and Community Benefit

The Trustees confirm that all activities undertaken during 2024 align with the charity's objectives and demonstrate a commitment to delivering public benefit. By prioritising research and youth consultation, we have ensured that our future services will be even more impactful and aligned with the needs of our community.

Taking Positive Steps Foundation operates with a clear commitment to delivering public benefit by addressing critical challenges faced by families, children, and young people in our community. All our activities are designed to create meaningful, lasting change in the lives of those we serve.

Trustees

The Trustees who served during the year and at the date of this report are:

Dr Claudine Duberry
Judie Regis
Jayson Meade
Nadine French

4 February 2025

Taking Positive Steps Foundation

Trustees report for the year ended 29 February 2024

Objectives and Activities Continued

Public Benefits

1. Improved Family Outcomes:

Through our family support services, we provide guidance and advocacy for vulnerable families navigating complex systems such as children's services and family courts. By empowering families with knowledge and resources, we help reduce stress, improve relationships, and promote better outcomes for children.

2. Prevention of Exclusion and Disengagement:

Our focus on addressing youth disengagement and school exclusion aims to keep young people connected to education and opportunities. By doing so, we help reduce the long-term societal costs associated with exclusion, such as unemployment, mental health challenges, and involvement with the justice system.

3. Enhanced Community Cohesion:

By fostering partnerships with schools, local authorities, and legal professionals, we create a network of support that strengthens the community as a whole. Collaborative efforts enable a more comprehensive response to the challenges faced by vulnerable individuals, benefiting the broader public.

Community Benefits

1. Youth Empowerment and Inclusion:

In 2024, we prioritised conversations with young people in our community, recognising their unique insights and lived experiences. By involving them in the development of our services and exploring opportunities for them to join the Board, we are empowering the next generation to shape solutions that address their own needs and those of their peers.

2. Tailored Support for Local Needs:

Our research and community engagement efforts in 2024 ensured that our services remain relevant and responsive to the specific challenges faced by families in our area. This local focus ensures that our work delivers the maximum benefit to those who need it most.

3. Raising Awareness of Key Issues:

Our media and marketing strategies in 2024 aimed to raise awareness of critical issues such as safeguarding, exclusion, and family welfare. By educating the public and engaging stakeholders, we are creating a culture of understanding and proactive support within our community.

4. Strengthened Stakeholder Relationships:

Our partnerships with local authorities, schools, and legal professionals ensure a coordinated approach to supporting families and children. These relationships allow us to pool resources and expertise, maximising the impact of our collective efforts.

Commitment to Equality and Inclusion

Taking Positive Steps Foundation is committed to ensuring that all members of the community, regardless of their background or circumstances, have access to the support they need. Our work actively promotes inclusivity, equality, and social justice, fostering a community where everyone has the opportunity to thrive. By focusing on these areas, we not only fulfill our charitable objectives but also contribute to the creation of a more resilient, compassionate, and equitable society.

Future Plans for 2025

- Implementing youth engagement initiatives, including possible trustee recruitment or a formal consultation group.
- Launching new projects to address youth exclusion, family support, and safeguarding concerns.
- Deepening partnerships with schools, local authorities, and family courts to enhance service delivery.
- Expanding organizational capacity to better support families and young people in need.

The Trustees extend their heartfelt gratitude to the team, supporters, and community members who have contributed to our work in 2024. We are excited to translate this year's planning and development into tangible outcomes in 2025.

Financial policies are in place to ensure the prevention and detection of fraud and other irregularities.

The board of trustees receive regular financial reports to enable them to monitor the charity's income and expenditure thus keeping them up to date with the Trust's financial position.

Dame Claudine Duberry
Chair of Trustees

Taking Positive Steps Foundation

Independent Examiner's Report to the Trustees and Members

We report on the accounts of the Trust for the year ended 29 February 2024 which are set out on the annexed pages.

Respective Responsibilities of the Trustees and Examiner

The Trustees of the Charity are responsible for the preparation of the accounts; and consider that the audit requirement of section 144(2) of the Charities Act 2011 does not apply and that an independent examination is needed.

It is our responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures specified in general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act, and
- * to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

- 1) Which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the 2011 Act;
 - * and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or
- 2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Raywin P-Cole & Co Ltd
Chartered Certified Accountants
ACCA Registered Firm
131 Tivoli Road, West Norwood
London SE27 0EE

4 February 2025

Taking Positive Steps Foundation
Statement of Financial Activities
for the year ended 29 February 2024

	<u>Notes</u>	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
<u>Incoming Resources</u>					
Grants		4,700	-	4,700	12,300
<u>Resources Expended</u>					
<u>Charitable activities</u>					
Beneficiaries Welfare		70		70	1,866
Mentoring & Consultant Cost		2,000		2,000	9,876
Rent & Rates	1	-	-	-	990
Office Administration Costs		62		62	2,616
Website & Social Media		-		-	100
Training Cost		-		-	1,149
Travel & Subsistence		-	-	-	632
		2,132	-	2,132	17,229
<u>Governance costs</u>					
Accountancy		300		300	-
Bank Charges		71	-	71	92
		371	-	371	92
<i>Total Resources Expended</i>	1	2,503	-	2,503	17,321
Net incoming/(outgoing) resources		2,197	-	2,197	(5,021)
Transfers between funds		-	-	-	-
Net movement in funds		2,197	-	2,197	(5,021)
Total funds brought forward		(30,572)	-	(30,572)	(25,551)
<i>Total funds carried forward</i>		(28,375)	-	(28,375)	(30,572)

Taking Positive Steps Foundation
Balance Sheet
as at 29 February 2024

	Notes	2024 £	2023 £
Current assets			
Cash at bank and in hand		-	58
Creditors: amounts falling due within one year	2	(28,375)	(30,630)
Net current liabilities		(28,375)	(30,572)
Net liabilities		(28,375)	(30,572)
Funds of the charity			
Unrestricted funds		(28,375)	(30,572)
Total funds		(28,375)	(30,572)

These financial statements were approved by the Trustees on 4 February 2025 & signed on their behalf by:

Dame Claudine Duberry
Chair of Trustees

Taking Positive Steps Foundation
Notes to the Accounts
for the year ended 29 February 2024

1 Accounting policies

Basis of preparation

The Financial Statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

Incoming resources

Unrestricted Income comprises donations and is recognised on receipt basis. Restricted Income relates to donations raised for specific purposes and is recognised on receipt basis. However, the donors have agreed that that once the primary purpose has been satisfied, any surplus funds remaining will be used for the running of the Charity's ordinary activities.

Depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful lives based on reducing balance method.

Equipments	20%
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Resources Expended

Charitable Activities

These comprise all expenditure directly relating to the objects of the Charity. Support costs are an integral part of the expenses incurred in carrying out those charitable activities, which the Charity was established to perform.

Governance Costs

Governance costs comprise the costs of running the charity, including strategic planning for its future development, also includes accountancy & legal fees and all costs relating to constitutional and statutory compliance.

Rent & Rates

Rent & rates is currently on a pay & use basis as & when there is a need. An operating lease agreement which will be subject to annual renewal, will be considered once the charity returns to normal activities.

Taking Positive Steps Foundation
Notes to the Accounts
for the year ended 29 February 2024

2 Creditors: amounts falling due within one year	2024	2023
	£	£
Bank loans and overdrafts	45	-
Accountancy	300	-
Other creditors	28,030	30,630
	28,375	30,630

3 Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Current assets	-	-	-
	-	-	-
Creditors: amounts falling due after one year	(28,375)	-	(28,375)
At 29 February 2024	(28,375)	-	(28,375)

4 Personnel costs

Personnel cost represent payments to Advisors, Interns Freelancers, Admin & Consultants under contract for services provided to the charity. Other than that, no remuneration was paid to any of the trustees and their expenses also not borne by the Trust.

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01/03/2022

To: 28/02/2023

Charity name: TAKING POSITIVE STEPS FOUNDATION

Charity registration number: 1184764

Company number: CE018429

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The mission of our foundation 'Unlawful group association' initiative is to provide early intervention for children and young people involved in, or on the periphery of crime, by addressing some of the root causes. Taking Positive Steps will be the catalyst that fosters safer communities, by working in a conscientious manner with disaffected young people, their parents and our partner agencies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking Positive Steps works with schools to reduce exclusions and the rippling impact this action can have on the wider community for example grooming, peer-to-peer violence and gang affiliation, drug running and the crises this cause for the wider community and national impact. We also provide up to date training for schools, social workers and other professionals on how to engage with children and young people who have been exploited, groomed and can be seen as those subjected to modern day slavery although the young people involved may not recognise that this is what is happening. We provide support for parents also and provide update information via our social media platforms on how to spot the signs and how to educate their children about the harms of street life and unrealistic opportunities, Facilitate/Provision of temporary accommodation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have all considered the Charities commission guidance on public benefit and ensure that the services delivered by the organisation benefits the

Commission on public benefit		public as highlighted in our mission statement
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	1.1. The trustees apply the funds of Taking Positive Steps Foundation at their discretion and in accordance with the charitable purposes and objectives of the charity. 1.2. The trustees have appointed a sub-group of Chair, Treasurer, Secretary and CEO to consider the distribution of beneficial grants on its behalf and to make a decision in accordance with the charitable purposes and objectives. Priorities for support 2.1. The number of children and young people who can be supported by the charity will be limited to the amount of funds that are available for distribution each year. The trustees have determined that the current priorities for funding are: assisting families or organisations in greatest need of fundraising support. 2.2. The priorities for support will be reviewed by the trustees every year and may be changed depending upon circumstances and the perceived effectiveness of the application of funds. Any change to these priorities must still fulfil the charitable purpose and objectives of the charity. Principles applied in determining support. In awarding grants, the trustees will apply the following principles; 3.1. The trustees will consider any requests or known situations that are eligible for consideration: From any geographical area within the UK; From organisations or young persons up to the age of 25. 3.2. Each request or situation will be considered on its own merits. Where situations have been previously considered (whether successful or not) any due diligence undertaken to reach an earlier decision will be made available to the trustees. 3.3. The trustees will carry out sufficient due diligence to ensure that the request or situation meets both the charitable purposes, and the priorities for support set out in this policy.

		3.4. The trustees are content to work in partnership with other grant making bodies where funding of an entire project is beyond the scope of any single organisation. Applicant and partner due diligence 4.1. The trustees will carry out sufficient due diligence on any potential beneficiary to ensure: The identity of the beneficiary. That funds are applied in accordance with the charity's charitable purpose. That funds are not knowingly used for: Money laundering in accordance with the operative Money Laundering regulations. Terrorist financing in accordance with the Terrorist Act 2000. Bribery in accordance with the 2010 Bribery Act. 4.2. In cases where the charity is not the only supporter of the work or project, and to protect its reputation, the trustees may choose to extend any due diligence beyond the proposed beneficiary and to include other partner supporting organisations. 4.3. The trustees will adopt a risk rated approach to due diligence. Risk factors will include the size of the grant; the geographical location in which the grant will be applied; the nature of the relationship between the charity and the applicant. 4.4. Grant size will be an important risk factor and the larger the grant the greater will be the likely level of due diligence undertaken. 4.5. Where the proposed beneficiary is well known to the trustees and the relationship has been long standing and well established, the amount of due diligence undertaken is likely to be reduced. 4.6. The results of any due diligence will not last indefinitely. In cases where beneficiaries are supported for a significant period of time, additional due diligence will be undertaken on a change of circumstances that might impact the beneficiary, or in any case after a period of three years. Administration 5.1. For smaller grants up to £500, requests may be made informally. Where specific needs or situations are known, grants may be made at the discretion of the trustees without any form of request. 5.2. For larger grants up to £5,000, trustees should be confident:
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		Of the purpose of the proposed grant including an understanding of the work and the way in which the grant will be managed and applied; Of the person(s) responsible for the management of the grant and for overseeing the work. 5.3. With the agreement of the charity and the beneficiary, grants will be provided by means of an electronic banking transfer or a cheque. The charity's normal payment authorisation process will be applied to any payments. 5.4. Where the grant is for a specified project or purpose, and in situations where that purpose does not proceed or where any grant or part thereof remains unused, unused funds must be returned. 5.5. Where formal written applications have been received, or other records maintained, these will be stored and subsequently disposed of in accordance with the charity's policy on data protection and prevailing Data Protection legislation. Decision making 6.1. The decision of the trustees on whether to award a grant is final. 6.2. The trustees are not obliged to provide an explanation to applicants in the event that their application is not successful.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have use one volunteer this financial year for our fundraising and marketing
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Taking positive steps Foundation has engaged with over 600 children and young people and their families in order to; 1. Avoid school exclusions. 2. Deliver education on grooming, peer to peer violence 3. Street school work in order to address and reduce the impacts of serious youth violence 4. Work with Met through their custody to mentor and divert young people into entrepreneurial workspaces. 5. Helped families move from one borough to another in order to reduce the impact of gang involvement. 6. Delivered education training to social workers and educational professionals about serious youth violence, gangs and gam affiliation, exclusions and its wider impact. The above has made an impact to the various communities we have engaged with
---	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have achieved our goals against our set target baring one which was our intention to develop a resettlement unit for ex-offenders and young people care for by the local authority
Performance of fundraising activities against objectives set	Para 1.41	We have not undertaken any fundraising activities
Investment performance against objectives	Para 1.41	We have no investments
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	We do not presently hold any reserves
Reasons for holding zero reserves	Para 1.22	With this been a challenging year with children being out of school and a lot less commissioned services we have been unable to build a reserve
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With the growing numbers of children, a, young people being excluded form schools in the UK and the growing concerns around children and young people becoming victims of modern-day slavery, we do not presently have any concerns about the charities continuation

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principal source of funding is fund raising days although these have not happened due to the present pandemic. Lottery funding and commissioned programs via local authorities and the Met Police
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	

How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Process for selection of Trustees Potential Trustees can be recruited through: • Recommendation • Referral from a recruiting organisation (e.g. Council for Voluntary Services or any of our partner agencies) • Self-Referral • Advertisement, following a skills audit which identifies gaps They will be required to complete an application form and initial interview. The selection is done by the board and trustees already in post

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Please see attached
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works with the education services, Children services and looked after children, Churches as well as the Met Police on reducing serious Youth Violence and the Violent crime prevention board
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Taking Positive Steps Foundation
Other name the charity uses	TPS
Registered charity number	1184764
Charity's principal address	201 HERTFORD ROAD, ENFIELD, EN3 5JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lawrence Campbell		01/03/2020-28/02/2021	
2	Nadine French		01/03/2020-28/02/2021	
3	Judie Regis		01/03/2020-28/02/2021	
4	Jayson Meade		01/03/2020-28/02/2021	
5	Claudine Duberry		01/03/2020-28/02/2021	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name	
Claudine Duberry	19/06/2024

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Claudine Duberry	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Claudine Duberry	
Position (for example Secretary, Chair, etc)	Managing Trustee	
Date	19/06/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

TAKING POSITIVE STEPS FOUNDATION

1184764

Receipts and payments accounts

CC16a

For the period
from

01-Mar-22

To

28-Feb-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations		-	-	-	-
Grants	12,300	-	-	12,300	56,300
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,300	-	-	12,300	56,300
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,300	-	-	12,300	56,300
A3 Payments					
Payments to Beneficiaries	1,866	-	-	1,866	10,306
Staff &Volunteers Cost	-	-	-	-	-
Mentoring & Consultant Cost	9,876	-	-	9,876	37,937
Rent & Rates	990	-	-	990	990
Office Administration Costs	2,612	-	-	2,612	15,812
Website & Social Media	100	-	-	100	3,807
Training Cost	1,149	-	-	1,149	1,828
Travel & Subsistence	632	-	-	632	1,140
Bank charges	92	-	-	92	167
Misceleneous office Ciostr	5	-	-	5	316
Sub total	17,321	-	-	17,321	72,303
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,321	-	-	17,321	72,303
Net of receipts/(payments)	- 5,021	-	-	- 5,021	- 16,003
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 5,021	-	-	- 5,021	- 16,003

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash In Hand	58	-	-
			-	-
		-	-	-
	Total cash funds	58	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors - Claudine Duberry	30030	-	
	Creditors - Sundry Creditors	600	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Claudine Duberry	19/06/2024

TAKING POSITIVE STEPS FOUNDATION

England & Wales - Charity number 1184764

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01/03/2021

To: 28/02/2022

Charity name: TAKING POSITIVE STEPS FOUNDATION

Charity registration number: 1184764

Company number: CE018429

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The mission of our foundation 'Unlawful group association' initiative is to provide early intervention for children and young people involved in, or on the periphery of crime, by addressing some of the root causes. Taking Positive Steps will be the catalyst that fosters safer communities, by working in a conscientious manner with disaffected young people, their parents and our partner agencies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking Positive Steps works with schools to reduce exclusions and the rippling impact this action can have on the wider community for example grooming, peer-to-peer violence and gang affiliation, drug running and the crises this cause for the wider community and national impact. We also provide up to date training for schools, social workers and other professionals on how to engage with children and young people who have been exploited, groomed and can be seen as those subjected to modern day slavery although the young people involved may not recognise that this is what is happening. We provide support for parents also and provide update information via our social media platforms on how to spot the signs and how to educate their children about the harms of street life and unrealistic opportunities, Facilitate/Provision of temporary accommodation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have all considered the Charities commission guidance on public benefit and ensure that the services delivered by the organisation benefits the

Commission on public benefit		public as highlighted in our mission statement
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	1.1. The trustees apply the funds of Taking Positive Steps Foundation at their discretion and in accordance with the charitable purposes and objectives of the charity. 1.2. The trustees have appointed a sub-group of Chair, Treasurer, Secretary and CEO to consider the distribution of beneficial grants on its behalf and to make a decision in accordance with the charitable purposes and objectives. Priorities for support 2.1. The number of children and young people who can be supported by the charity will be limited to the amount of funds that are available for distribution each year. The trustees have determined that the current priorities for funding are: assisting families or organisations in greatest need of fundraising support. 2.2. The priorities for support will be reviewed by the trustees every year and may be changed depending upon circumstances and the perceived effectiveness of the application of funds. Any change to these priorities must still fulfil the charitable purpose and objectives of the charity. Principles applied in determining support. In awarding grants, the trustees will apply the following principles; 3.1. The trustees will consider any requests or known situations that are eligible for consideration: From any geographical area within the UK; From organisations or young persons up to the age of 25. 3.2. Each request or situation will be considered on its own merits. Where situations have been previously considered (whether successful or not) any due diligence undertaken to reach an earlier decision will be made available to the trustees. 3.3. The trustees will carry out sufficient due diligence to ensure that the request or situation meets both the charitable purposes, and the priorities for support set out in this policy.

		3.4. The trustees are content to work in partnership with other grant making bodies where funding of an entire project is beyond the scope of any single organisation. Applicant and partner due diligence 4.1. The trustees will carry out sufficient due diligence on any potential beneficiary to ensure: The identity of the beneficiary. That funds are applied in accordance with the charity's charitable purpose. That funds are not knowingly used for: Money laundering in accordance with the operative Money Laundering regulations. Terrorist financing in accordance with the Terrorist Act 2000. Bribery in accordance with the 2010 Bribery Act. 4.2. In cases where the charity is not the only supporter of the work or project, and to protect its reputation, the trustees may choose to extend any due diligence beyond the proposed beneficiary and to include other partner supporting organisations. 4.3. The trustees will adopt a risk rated approach to due diligence. Risk factors will include the size of the grant; the geographical location in which the grant will be applied; the nature of the relationship between the charity and the applicant. 4.4. Grant size will be an important risk factor and the larger the grant the greater will be the likely level of due diligence undertaken. 4.5. Where the proposed beneficiary is well known to the trustees and the relationship has been long standing and well established, the amount of due diligence undertaken is likely to be reduced. 4.6. The results of any due diligence will not last indefinitely. In cases where beneficiaries are supported for a significant period of time, additional due diligence will be undertaken on a change of circumstances that might impact the beneficiary, or in any case after a period of three years. Administration 5.1. For smaller grants up to £500, requests may be made informally. Where specific needs or situations are known, grants may be made at the discretion of the trustees without any form of request. 5.2. For larger grants up to £5,000, trustees should be confident:
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		Of the purpose of the proposed grant including an understanding of the work and the way in which the grant will be managed and applied; Of the person(s) responsible for the management of the grant and for overseeing the work. 5.3. With the agreement of the charity and the beneficiary, grants will be provided by means of an electronic banking transfer or a cheque. The charity's normal payment authorisation process will be applied to any payments. 5.4. Where the grant is for a specified project or purpose, and in situations where that purpose does not proceed or where any grant or part thereof remains unused, unused funds must be returned. 5.5. Where formal written applications have been received, or other records maintained, these will be stored and subsequently disposed of in accordance with the charity's policy on data protection and prevailing Data Protection legislation. Decision making 6.1. The decision of the trustees on whether to award a grant is final. 6.2. The trustees are not obliged to provide an explanation to applicants in the event that their application is not successful.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have use one volunteer this financial year for our fundraising and marketing
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Taking positive steps Foundation has engaged with over 600 children and young people and their families in order to; 1. Avoid school exclusions. 2. Deliver education on grooming, peer to peer violence 3. Street school work in order to address and reduce the impacts of serious youth violence 4. Work with Met through their custody to mentor and divert young people into entrepreneurial workspaces. 5. Helped families move from one borough to another in order to reduce the impact of gang involvement. 6. Delivered education training to social workers and educational professionals about serious youth violence, gangs and gam affiliation, exclusions and its wider impact. The above has made an impact to the various communities we have engaged with
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The have achieved our goals against our set target baring one which was our intention to develop a resettlement unit for ex-offenders and young people care for by the local authority
Performance of fundraising activities against objectives set	Para 1.41	We have not undertook and fundraising activerties
Investment performance against objectives	Para 1.41	We have no investments
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	We do not presently hold any reserves
Reasons for holding zero reserves	Para 1.22	With this been a challenging year with children being out of school and a lot less commissioned services we have been unable to build a reserve
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With the growing numbers of children a, young people being excluded form schools in the UK and the growing concerns around children and young people becoming victims of modern day slavery, we do not presently have any concerns about the charities continuation

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principle source of funding is fund raising days although these have not happened due to the present pandemic. Lottery funding and commissioned programs via local authorities and the Met Police
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	

How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Process for selection of Trustees Potential Trustees can be recruited through: • Recommendation • Referral from a recruiting organisation (e.g. Council for Voluntary Services or any of our partner agencies) • Self-Referral • Advertisement, following a skills audit which identifies gaps They will be required to complete an application form and initial interview. The selection is done by the board and trustees already in post

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Please see attached
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works with the education services, Children services and looked after children, Churches as well as the Met Police on reducing serious Youth Violence and the Violent crime prevention board
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Taking Positive Steps Foundation
Other name the charity uses	TPS
Registered charity number	1184764
Charity's principal address	201 HERTFORD ROAD, ENFIELD, EN3 5JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lawrence Campbell		01/03/2020-28/02/2021	
2	Nadine French		01/03/2020-28/02/2021	
3	Judie Regis		01/03/2020-28/02/2021	
4	Jayson Meade		01/03/2020-28/02/2021	
5	Claudine Duberry		01/03/2020-28/02/2021	
6				
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9				
10				
11				
12				
13				
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name	
Claudine Duberry	02/09/2021

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Claudine Duberry	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Claudine Duberry	
Position (for example Secretary, Chair, etc)	Managing Trustee	
Date	19/12/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

TAKING POSITIVE STEPS FOUNDATION

1184764

Receipts and payments accounts

CC16a

For the period
from

01-Mar-21

To

28-Feb-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations		-	-	-	14,718
Grants	56,300	-	-	56,300	37,965
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,300	-	-	56,300	52,683
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,300	-	-	56,300	52,683
A3 Payments					
Payments to Beneficiaries	10,306	-	-	10,306	8,240
Staff &Volunteers Cost	-	-	-	-	11,400
Mentoring & Consultant Cost	37,937	-	-	37,937	11,366
Rent & Rates	990	-	-	990	990
Office Administration Costs	15,812	-	-	15,812	1,440
Website & Social Media	3,807	-	-	3,807	1,577
Training Cost	1,828	-	-	1,828	500
Travel & Subsistence	1,140	-	-	1,140	3,169
Bank charges	167	-	-	167	70
Miscellaneous office Cost	316	-	-	316	488
Sub total	72,303	-	-	72,303	39,240
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,303	-	-	72,303	39,240
Net of receipts/(payments)	- 16,003	-	-	- 16,003	13,442
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 16,003	-	-	- 16,003	13,442

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash In Hand	1,049	-	40,825
			-	-
		-	-	-
	Total cash funds	1,049	-	40,825
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors - Claudine Duberry	25800	-	
	Creditors - Sundry Creditors	800	-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Claudine Duberry	30/11/2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

TAKING POSITIVE STEPS FOUNDATION

On accounts for the
year ended

28/02/2022

Charity
no (if any)

1184764

Set out on pages

8 & 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/12/2022

Name:

Sivaguru Suganthan

Relevant professional
qualification(s) or body

Chartered Institute of Management Accountants

Address:

121 The Avenue

West Wickham

BR4 0EF

TAKING POSITIVE STEPS FOUNDATION

England & Wales - Charity number 1184764

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 01/03/2020

To: 28/02/2021

Charity name: TAKING POSITIVE STEPS FOUNDATION

Charity registration number: 1184764

Company number: CE018429

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The mission of our foundation 'Unlawful group association' initiative is to provide early intervention for children and young people involved in, or on the periphery of crime, by addressing some of the root causes. Taking Positive Steps will be the catalyst that fosters safer communities, by working in a conscientious manner with disaffected young people, their parents and our partner agencies.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Taking Positive Steps works with schools to reduce exclusions and the rippling impact this action can have on the wider community for example grooming, peer-to-peer violence and gang affiliation, drug running and the crises this cause for the wider community and national impact. We also provide up to date training for schools, social workers and other professionals on how to engage with children and young people who have been exploited, groomed and can be seen as those subjected to modern day slavery although the young people involved may not recognise that this is what is happening. We provide support for parents also and provide update information via our social media platforms on how to spot the signs and how to educate their children about the harms of street life and unrealistic opportunities, Facilitate/Provision of temporary accommodation.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have all considered the Charities commission guidance on public benefit and ensure that the services delivered by the organisation benefits the

Commission on public benefit		public as highlighted in our mission statement
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	1.1. The trustees apply the funds of Taking Positive Steps Foundation at their discretion and in accordance with the charitable purposes and objectives of the charity. 1.2. The trustees have appointed a sub-group of Chair, Treasurer, Secretary and CEO to consider the distribution of beneficial grants on its behalf and to make a decision in accordance with the charitable purposes and objectives. Priorities for support 2.1. The number of children and young people who can be supported by the charity will be limited to the amount of funds that are available for distribution each year. The trustees have determined that the current priorities for funding are: assisting families or organisations in greatest need of fundraising support. 2.2. The priorities for support will be reviewed by the trustees every year and may be changed depending upon circumstances and the perceived effectiveness of the application of funds. Any change to these priorities must still fulfil the charitable purpose and objectives of the charity. Principles applied in determining support. In awarding grants, the trustees will apply the following principles; 3.1. The trustees will consider any requests or known situations that are eligible for consideration: From any geographical area within the UK; From organisations or young persons up to the age of 25. 3.2. Each request or situation will be considered on its own merits. Where situations have been previously considered (whether successful or not) any due diligence undertaken to reach an earlier decision will be made available to the trustees. 3.3. The trustees will carry out sufficient due diligence to ensure that the request or situation meets both the charitable purposes, and the priorities for support set out in this policy.

		3.4. The trustees are content to work in partnership with other grant making bodies where funding of an entire project is beyond the scope of any single organisation. Applicant and partner due diligence 4.1. The trustees will carry out sufficient due diligence on any potential beneficiary to ensure: The identity of the beneficiary. That funds are applied in accordance with the charity's charitable purpose. That funds are not knowingly used for: Money laundering in accordance with the operative Money Laundering regulations. Terrorist financing in accordance with the Terrorist Act 2000. Bribery in accordance with the 2010 Bribery Act. 4.2. In cases where the charity is not the only supporter of the work or project, and to protect its reputation, the trustees may choose to extend any due diligence beyond the proposed beneficiary and to include other partner supporting organisations. 4.3. The trustees will adopt a risk rated approach to due diligence. Risk factors will include the size of the grant; the geographical location in which the grant will be applied; the nature of the relationship between the charity and the applicant. 4.4. Grant size will be an important risk factor and the larger the grant the greater will be the likely level of due diligence undertaken. 4.5. Where the proposed beneficiary is well known to the trustees and the relationship has been long standing and well established, the amount of due diligence undertaken is likely to be reduced. 4.6. The results of any due diligence will not last indefinitely. In cases where beneficiaries are supported for a significant period of time, additional due diligence will be undertaken on a change of circumstances that might impact the beneficiary, or in any case after a period of three years. Administration 5.1. For smaller grants up to £500, requests may be made informally. Where specific needs or situations are known, grants may be made at the discretion of the trustees without any form of request. 5.2. For larger grants up to £5,000, trustees should be confident:
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		Of the purpose of the proposed grant including an understanding of the work and the way in which the grant will be managed and applied; Of the person(s) responsible for the management of the grant and for overseeing the work. 5.3. With the agreement of the charity and the beneficiary, grants will be provided by means of an electronic banking transfer or a cheque. The charity's normal payment authorisation process will be applied to any payments. 5.4. Where the grant is for a specified project or purpose, and in situations where that purpose does not proceed or where any grant or part thereof remains unused, unused funds must be returned. 5.5. Where formal written applications have been received, or other records maintained, these will be stored and subsequently disposed of in accordance with the charity's policy on data protection and prevailing Data Protection legislation. Decision making 6.1. The decision of the trustees on whether to award a grant is final. 6.2. The trustees are not obliged to provide an explanation to applicants in the event that their application is not successful.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have use one volunteer this financial year for our fundraising and marketing
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Taking positive steps Foundation has engaged with over 600 children and young people and their families in order to; 1. Avoid school exclusions. 2. Deliver education on grooming, peer to peer violence 3. Street school work in order to address and reduce the impacts of serious youth violence 4. Work with Met through their custody to mentor and divert young people into entrepreneurial workspaces. 5. Helped families move from one borough to another in order to reduce the impact of gang involvement. 6. Delivered education training to social workers and educational professionals about serious youth violence, gangs and gam affiliation, exclusions and its wider impact. The above has made an impact to the various communities we have engaged with
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The have achieved our goals against our set target baring one which was our intention to develop a resettlement unit for ex-offenders and young people care for by the local authority
Performance of fundraising activities against objectives set	Para 1.41	We have not undertook and fundraising activerties
Investment performance against objectives	Para 1.41	We have no investments
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	We do not presently hold any reserves
Reasons for holding zero reserves	Para 1.22	With this been a challenging year with children being out of school and a lot less commissioned services we have been unable to build a reserve
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With the growing numbers of children a, young people being excluded form schools in the UK and the growing concerns around children and young people becoming victims of modern day slavery, we do not presently have any concerns about the charities continuation

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charities principle source of funding is fund raising days although these have not happened due to the present pandemic. Lottery funding and commissioned programs via local authorities and the Met Police
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	

How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Process for selection of Trustees Potential Trustees can be recruited through: • Recommendation • Referral from a recruiting organisation (e.g. Council for Voluntary Services or any of our partner agencies) • Self-Referral • Advertisement, following a skills audit which identifies gaps They will be required to complete an application form and initial interview. The selection is done by the board and trustees already in post

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Please see attached
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity works with the education services, Children services and looked after children, Churches as well as the Met Police on reducing serious Youth Violence and the Violent crime prevention board
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Taking Positive Steps Foundation
Other name the charity uses	TPS
Registered charity number	1184764
Charity's principal address	201 HERTFORD ROAD, ENFIELD, EN3 5JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lawrence Campbell		01/03/2020-28/02/2021	
2	Nadine French		01/03/2020-28/02/2021	
3	Judie Regis		01/03/2020-28/02/2021	
4	Jayson Meade		01/03/2020-28/02/2021	
5	Claudine Duberry		01/03/2020-28/02/2021	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

Director name	
Claudine Duberry	02/09/2021

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Claudine Duberry	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Claudine Duberry	
Position (for example Secretary, Chair, etc)	Managing Trustee	
Date	16/10/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

TAKING POSITIVE STEPS FOUNDATION

1184764

Receipts and payments accounts

CC16a

For the period
from

01-Mar-20

To

28-Feb-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	14,718	-	-	14,718	1,031
Grants	37,965	-	-	37,965	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	52,683	-	-	52,683	1,031
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,683	-	-	52,683	1,031
A3 Payments					
Payments to Beneficiaries	8,240	-	-	8,240	4,395
Staff &Volunteers Cost	11,400	-	-	11,400	5,148
Consultant Cost	11,366	-	-	11,366	5,400
Rent & Rates	990	-	-	990	890
Office Administration Costs	1,440	-	-	1,440	1,107
Website & Social Media	1,577	-	-	1,577	2,450
Training Cost	500	-	-	500	1,231
Travel & Subsistence	3,169	-	-	3,169	2,512
Bank charges	70	-	-	70	49
Miscellaneous office Cost	488	-	-	488	840
Sub total	39,240	-	-	39,240	24,021
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,240	-	-	39,240	24,021
Net of receipts/(payments)	13,442	-	-	13,442	- 22,990
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	13,442	-	-	13,442	- 22,990

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Account	40,825	-	112
	Starling Bank	20,000	-	-
		-	-	-
	Total cash funds	60,825	-	112
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	BBLS-Metro Bank	30000	-	
	BBLS-Starling Bank	20000	-	
	Creditors - Claudine Duberry	19053	-	
	Creditors - Sundry Creditors	1320	-	
		-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Claudine Duberry	16/10/2021	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

TAKING POSITIVE STEPS FOUNDATION

On accounts for the
year ended

28/02/2021

Charity
no (if any)

1184764

Set out on pages

8 & 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/02/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/10/2021

Name:

Sivaguru Suganthan

Relevant professional
qualification(s) or body

Chartered Institute of Management Accountants

Address:

121 The Avenue

West Wickham

BR4 0EF