

THE EAST RIDING OF YORKSHIRE BAND CIO
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 5 APRIL 2024

Registered Charity No. 1184756

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CONTENTS

	PAGE No.
1 Introduction	3
2 Reference and Administrative Details	3
3 Structure, Governance and Management	3/5
4 Objectives and Activities	4/5
5 Achievements, Performance and Public Benefit	5/6
6 Financial Review	7

FINANCIAL STATEMENTS

A Receipts and Payments 2023-24	8
B Assets and Liabilities as at 5th April 2024	8
C Notes to the Accounts	9/10

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

1. INTRODUCTION

The Trustees of The East Riding of Yorkshire Band CIO have pleasure in submitting this their fourth Annual Report for the year 2023-24, during which time the CIO has had between 20 and 30 active members. Charity status was granted on 5th August 2019 and whilst this is our fifth annual report, the first covered a period of only eight months. The second and third, whilst covering full financial years, related to a period of significant disruption and restrictions on the Charity's activities due to Coronavirus. This report therefore represents the second full year of normal operation since becoming a Registered Charity.

2. REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name: The East Riding of Yorkshire Band CIO (ERYB)

Charity Registration number: 1184756

Address of Principal Office : Memorial Hall, 1A Salisbury Street, Hessle, HU13 0SE

Trustees at the time of this report:

David Vivian (Chair)
Christine Dunn
Andrew Ferguson
Ian Bishop
Fiona Chapman
Philippa Price
Madeline Bramley
Bill Howells
Robert Lowe

Others serving as trustees during the year:

Christopher Theaker - Retired as a Trustee
Adrian Bell - Retired as a Trustee
Richard Morrell - Retired as a Trustee

3. STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal Structure

The East Riding of Yorkshire Band was originally formed as East Yorkshire Brass in 1988 and changed to its current name in 2003. The constitution, which follows the Charity Commission CIO Association Model, was approved at a General Meeting of members of the East Riding of Yorkshire Band on 7th April 2019 and charity status was subsequently granted on 5th August 2019. The Charity is constituted as a Charitable Incorporated Organisation (CIO)

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

Method used to appoint new trustees

The first trustees were appointed at the East Riding of Yorkshire Band's Annual General Meeting on 7th April 2019 when the decision to seek charity status was also approved by the membership.

The constitution provides that the minimum number of trustees is three and the maximum nine. Trustees will generally be elected by the membership at a General Meeting. However, where vacancies need to be filled or additional skills are required on the trustee board, additional trustees may be co-opted by the existing trustees, subject to the maximum number of trustees not being exceeded. Those elected by the membership may serve for up to three years with one third standing down at each subsequent annual general meeting of the CIO when they may stand for re-election. Any trustees co-opted by the existing trustees will automatically stand down at the next subsequent AGM when they may also stand for re-election.

4. OBJECTS AND ACTIVITIES

The objects of the CIO are:

- To advance, improve, develop and maintain public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.
- To further such other charitable purpose or purposes for the public benefit as the trustees in their absolute discretion shall think fit.

In furtherance of these Objects, the Charity:

- Regularly performs at concerts, showcasing a wide variety of musical genres including original Brass Band works, test pieces and modern arrangements which both entertain and educate the general public. Some of these performances will be free of any charge to the audience.
- Participates in regional and national Brass Band Competitions as a means of ensuring player development and improvement, helping to raise the profile of the brass band movement. Prior to a competition performance, the band will usually invite the public to attend an open rehearsal. It is useful for the band to perform a test piece in front of an audience prior to the competition and also gives audience members an insight into how rehearsals are conducted and the detailed work that goes into preparing for a competition.
- Maintains a high standard of musicianship through the engagement of a professional Musical Director with a wide experience in the field of brass training, artistic development and performance.
- Maintains twice weekly rehearsals at which anyone interested in joining the band is welcome to attend and play with the band where appropriate.
- Has an open membership policy enabling anyone who is interested in furthering its purposes and who accepts the responsibilities of membership to join. Whilst all new members are welcome, any who do not have sufficient capability to perform in public will be restricted to playing in the rehearsal band in order to maintain standards. Such members will be helped and encouraged to improve.

- Where vacancies arise within the “performance” Band these will be subject to an open recruitment policy with specific positions being filled by audition as necessary.
- During concerts the musical director or compere will aim to provide the audience with useful background information about the music being performed and the composer/arranger. Audience members are actively encouraged to approach Band members during the interval or at the end of the performance to discuss all aspects of the Band.
- Maintains membership of regional and national Brass Banding organisations including the Yorkshire and Humberside Brass Band Association (YHBBA) and Brass Band England.

5. ACHIEVEMENTS, PERFORMANCE AND PUBLIC BENEFIT

During this reporting period the Band:

- Held more than 90 rehearsals including sectionals.
- Took part in the National Brass Band Championships and finished 5th in the 2nd section.
- Performed 15 full band concerts in various locations across the area including new venues we haven't previously performed at.
- Held an open rehearsal of the Northern Area (2nd Section) Test-Piece 'Triptych' prior to attending the competition.
- Undertook 13 separate small-group Carolling Sessions.
- Held our highly successful 'Carols in the Band Room' event as a fund-raiser for Macmillan Cancer support.
- Performed in support of two charities: Hornsea Lions Club and Macmillan Cancer Support and as part of Hedon's Heritage and North Cave's Remembrance Celebrations.
- Organised three self-run concerts, offering free tickets to under 12's.
- Organised a “Bootleg Buddy” concert at the Hessle Memorial Hall to raise funds for the Band.

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

Trustees' Activities

- Following the AGM, the Trustees appointed David Vivian, Andrew Ferguson and Christine Dunn as Chairman, Secretary and Treasurer respectively.
- Fiona Chapman has continually researched contest opportunities for the band. The band is now looking at contest entries for 2025.
- The lease agreement at the Hessle Memorial Hall came to an end on the 31st December 2023. The East Riding of Yorkshire Band agreed a 12 month rental agreement which is in place until 31/12/2024. The CIO's accommodation circumstances will be reviewed in the final quarter of 2024.
- The Trustees held 8 meetings during the year.
- Throughout the year the East Riding of Yorkshire Band has seen some changes in the members with players leaving and joining. Efforts have been and are continually being made to recruit new players in the form of engagement with local music authorities and an appropriate marketing strategy.
- Trustees have engaged with other brass band ensembles to help promote the band and develop good working relationships for future concerts.
- Set up "Just Giving" fundraising page, making it easier for the Band to receive donations. This can be displayed at concerts and carolling session.
- Completed a full audit of the Band's library and property.
- Reviewed the price of concert tickets and fees chargeable for band performances.
- Reviewed the fees payable to the band's musical director and increased these for rehearsals and performances.

Public Benefit

Having regard to the achievements and activities detailed above, the trustees are satisfied that they have met the Public Benefit requirement of the Charity and in particular have:

- Provided playing members with a wide range of training, development and performance opportunities including the provision of all necessary resources which are provided free of any charges enabling anyone to participate irrespective of their financial means.
- Provided members of the public with a high standard of public performance including a wide variety of musical genres including several events for which no admission charge was made.
- Benefited other charities by performing in aid of their fundraising activities.

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

The Trustees confirm that in exercising their powers and duties, they have had regard to the Charity Commission Guidance on Public Benefit (PB1) as required under section 17(5) of the Charities Act 2011.

6. FINANCIAL REVIEW

As of 5th April 2024, the Charity's monetary assets amounted to £37,665.44.

The income generated from Engagements increased slightly (£5,887.00 in 2023-2024 compared to £5,779.00 in 2022-2023) which further reassures the Band that they are generating income in line with pre-pandemic levels (£5,467.15 in 2019-2020; a 7% increase). Christmas fundraising efforts saw a 48% decrease from the previous year (2022-2023). When compared to pre-pandemic levels, this is a 43% decrease (£2,419.70 in 2023-2024 vs £4,223.97 in 2019-2020). Income generated from the Hall has decreased by 82% (£1,416.00 in 2023-2024 vs £7,876.00 in 2022-2023) owing to a change in the lease arrangements. Interest income has increased by 1018% compared to the previous year (£624.91 in 2023-2024 vs £61.38 in 2022-2023).

The cost of insurance for the CIO has increased by approximately 22% compared to the previous year (£1,633.91 in 2023-2024 vs £1,332.94 in 2022-2023) which brings this back in line with the costs from 2021-2022 (£1,714.09) and the cost of utilities has decreased by approximately 22% compared to 2022-2023 (£1,863.25 in 2023-2024 vs £2,135.25 in 2022-2023). Changes in these expenses were expected.

Additional events which were organised and run at the Hall raised £1,567.23 for CIO funds. This included three craft fairs and two charity fundraisers; a 'CupCake Day' in support of the Alzhiemers' Society and the annual Macmillan Cancer Support Christmas Carol evening. No funds or subsidiaries were in deficit at the end of the year.

Reserves Policy

The Charity's policy during this reporting period was to build up/maintain a reserve of £20,000. This was deemed sufficient to cover one year's direct charitable expenses and to provide increased resilience against non-planned events as highlighted by the Covid-19 restrictions which cut off many of the Charity's normal income streams. The Trustee's plan to build up a reserve of £24,000 and will continue to review this on a yearly basis.

Gift Aid

The CIO is registered with HMRC for Gift Aid and some of the donations received in this and the previous accounting periods should qualify. Claims for previous years will be submitted in due course with income appearing in future years accounts.

Certified approved by the trustees

This Report and the appended Financial Statements were approved at a meeting of the trustees held on 28th August 2024. *David Vivian, Chair of Trustees*

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

FINANCIAL STATEMENTS 2023 - 2024

RECEIPTS AND PAYMENTS ACCOUNT 2023 - 24

	Notes	£	£
Receipts		2023 - 24	2022 - 23
Donations, Bequests and Subscriptions	2	687.86	731.52
Band Activities	3	5,887.00	5,779.00
Fundraising Activities	4	5,063.80	8,474.88
Other receipts	5	2,153.70	10,307.37
Total receipts		13,792.36	25,292.77
Payments			
Direct Charitable Expenditure	7	20,758.60	31,096.30
Other Expenditure	8	1,903.49	2,411.39
Other Payments		64.49	72.92
Total Payments		22,726.58	33,580.61
Net Receipts (Payments) for the period		-8,934.22	-8,287.84
Opening Balance		46,599.66	54,887.50
Closing Balance		37,665.44	46,599.66
Fixed Assets			
Instruments and ancillary equipment at replacement cost		185,739.07	181,208.85
Monetary and Liquid Assets			
HSBC Current Account (Main Acc)		2,167.24	1,634.88
HSBC Account (Quintalos)		824.05	809.74
HSBC Savings Account		15,028.08	15,736.06
NatWestAccount (Memorial Hall) (Previously HSBC (pre 2021-2022))		19,412.55	28,089.81
Paypal Account		0.00	18.15
Cash (Sales)		50.00	127.50
Petty Cash		183.52	183.52
Merchandise valued at sale price		740	869.00
Total assets		224,144.51	228,677.51
Liabilities		0.00	0.00
Net Assets (Liabilities)		224,144.51	228,677.51

(Signed) David Vivian (Chair of Trustees)

These Financial Statements were approved by the Trustees on 28th August 2024

The following notes form part of these Financial Statements.

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

NOTES TO THE ACCOUNTS FOR YEAR ENDING 5TH APRIL 2024

1. Accounting Principles

These financial statements have been prepared using the Receipts and Payments method along with a Statement of Assets and Liabilities as provided for under s133 of the Charities Act 2011 and comply with the requirements of the Charities (Accounts and Reports) Regulations 2008.

Income is recognised at the time of receipt and expenditure is recognised at the time of payment. Expenditure on fixed assets is written off at the time of payment.

Non-monetary assets are valued at the end of the financial year as follows:-

- a) In the case of Fixed Assets fundamental to the Charity's Objects (ie. musical instruments and ancillary equipment) these are shown at their estimated replacement value.
- b) In the case of Liquid Assets (merchandise) these are shown at their current sale price.

Liabilities are shown as the actual sum owed where known, otherwise as an estimated amount.

2. Donations and Bequests

	2023 - 24	2022 - 23
• Sponsorship	0.00	0.00
• Patron's Subscriptions	440.00	560.00
• Donations	247.86	171.52
	687.86	731.52

3. Band Activities

• Engagement Fees	4,390.00	4,190.00
• Ticket Sales	1,497.00	1,489.00
• Contest Prizes	0.00	100.00
	5,887.00	5,779.00

4. Fundraising Activities

• Merchandise Sales	688.50	281.00
• Christmas Carolling Collections	2,419.70	4,635.91
• Concerts – Miscellaneous Income	346.37	603.63
• Grants	0.00	0.00
• 100 Club	42.00	996.00
• Hall Events	1,398.63	1,375.73
• Charity Events	168.60	582.61
	5,063.80	8474.88

5. Other Receipts

• Hall Hire	1,416.00	7,876.00
• Grants (Band)	0.00	2,300.00
• Grants (Hall)	0.00	0.00
• Refunds	112.79	69.99
• Interest	624.91	61.38
	2,153.70	10,307.37

6. Restricted Funds

There were no Restricted Funds

THE EAST RIDING OF YORKSHIRE BAND CIO
Charity No. 1184756

				Cont.
7. Direct Charitable Expenditure				
• Memorial Hall – Rent		5,573.12	3,262.48	
• Memorial Hall – Utilities		1,863.25	2,135.25	
• Memorial Hall – Equipment/ Supplies/ Sundries/Consumables		5,643.27	9,427.96	
• Musical Director Fees/Expenses		4,110.00	3,790.00	
• Guest Player Expenses		370.00	233.00	
• Contest Entry Fees		140.00	140.00	
• Subscriptions, Player Registrations, etc		314.40	667.90	
• Insurance		1,633.91	1,332.94	
• Room Hire		0.00	0.00	
• Transport		0.00	550.00	
• Instruments & Ancillary Equipment		466.99	1,547.49	
• Property - Music and Library		317.15	618.75	
• Property - Stationary		151.52	71.33	
• Property - Uniforms		174.99	7,319.20	
• Quintet		0.00	0.00	
		20,758.60	31,096.30	
8. Other Expenditure				
• Promotional Materials		265.88	247.32	
• Merchandise Purchases		686.20	0.00	
• 100 Club Prize Money		239.40	245.80	
• Sundries		91.07	82.98	
• Memorial Hall – Event Refunds		50.00	444.00	
• Charitable Donations		470.14	903.24	
• Trustee's Expenses		100.80	488.05	
		1,903.49	2,411.39	
9. Other Payments				
• Bank Charges		64.49	72.92	
		64.49	72.92	