

THE EAST RIDING OF YORKSHIRE BAND CIO
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 5 APRIL 2022

Registered Charity No. 1184756

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1. INTRODUCTION

The Trustees of The East Riding of Yorkshire Band CIO have pleasure in submitting this their third Annual Report. Charity status was granted on 5th August 2019 and whilst this is our third report, the first covered a period of only eight months. The second, whilst covering a full financial year, related to a period of significant restrictions on the Charity's activities due to Coronavirus. Those restrictions continued into the first part of 2021-22 with rehearsals not resuming until June 2021 and fewer public performances than we would expect in a typical year.

2. REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Name: The East Riding of Yorkshire Band CIO (ERYB)

Charity Registration number: 1184756

Address of Principal Office : Memorial Hall, 1A Salisbury Street, Hessle, HU13 0SE

Trustees at the time of this report:

David Vivian (Chair),
Christine Dunn,
Christopher Theaker
Peter John Wilson
Louise Piper
Daniel Whitt
Madeline Bramley

Others serving as trustees during the year: Richard Cook

3. STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal Structure

The East Riding of Yorkshire Band was originally formed as East Yorkshire Brass in 1988 and changed to its current name in 2003. The constitution, which follows the Charity Commission CIO Association Model, was approved at a General Meeting of members of the East Riding of Yorkshire Band on 7th April 2019 and charity status was subsequently granted on 5th August 2019. The Charity is constituted as a Charitable Incorporated Organisation (CIO)

Method used to appoint new trustees

The first trustees were appointed at the East Riding of Yorkshire Band's Annual General Meeting on 7th April 2019 when the decision to seek charity status was also approved by the membership.

The constitution provides that the minimum number of trustees is three and the maximum nine. Trustees will generally be elected by the membership at a General Meeting. However, where vacancies need to be filled or additional skills are required on the trustee board, additional trustees may be co-opted by the existing trustees, subject to the maximum number

of trustees not being exceeded. Those elected by the membership may serve for up to three years with one third standing down at each subsequent annual general meeting of the CIO when they may stand for re-election. Any trustees co-opted by the existing trustees will automatically stand down at the next subsequent AGM when they may also stand for re-election.

4. OBJECTS AND ACTIVITIES

The objects of the CIO are:

- To advance, improve, develop and maintain public education in, and appreciation of, the art and science of brass band music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.
- To further such other charitable purpose or purposes for the public benefit as the trustees in their absolute discretion shall think fit.

In furtherance of these Objects, the Charity:

- Regularly performs at concerts, showcasing a wide variety of musical genres including original Brass Band works, test pieces and modern arrangements which both entertain and educate the general public. Some of these performances will be free of any charge to the audience.
- Participates in regional and national Brass Band Competitions as a means of ensuring player development and improvement, helping to raise the profile of the brass band movement. Prior to a competition performance, the band will usually invite the public to attend an open rehearsal. It is useful for the band to perform a test piece in front of an audience prior to the competition and also gives audience members an insight into how rehearsals are conducted and the detailed work that goes into preparing for a competition.
- Maintains a high standard of musicianship through the engagement of a professional Musical Director with a wide experience in the field of brass training, artistic development and performance.
- Maintains twice weekly rehearsals at which anyone interested in joining the band is welcome to attend and play with the band where appropriate.
- Has an open membership policy enabling anyone who is interested in furthering its purposes and who accepts the responsibilities of membership to join. Whilst all new members are welcome, any who do not have sufficient capability to perform in public will be restricted to playing in the rehearsal band in order to maintain standards. Such members will be helped and encouraged to improve.
- Where vacancies arise within the “performance” Band these will be subject to an open recruitment policy with specific positions being filled by audition as necessary.
- During concerts the musical director or compere will aim to provide the audience with useful background information about the music being performed and the composer/arranger.

Audience members are actively encouraged to approach Band members during the interval or at the end of the performance to discuss all aspects of the Band.

- Maintains membership of regional and national Brass Banding organisations including the Yorkshire and Humberside Brass Band Association (YHBBA) and Brass Band England.

5. ACHIEVEMENTS, PERFORMANCE AND PUBLIC BENEFIT

Due to the Coronavirus Pandemic and the government lockdown restrictions, the Band were unable to rehearse or perform during the first few months of this reporting period. Socially-distanced rehearsals were able to resume in June 2021 and the first public performance of the year then took place in August. During this reporting period the Band:

- Held more than 70 rehearsals including sectionals
- In collaboration with Barton Community Band, organised a remote performance of Charlie Chaplin's "Smile" as a tribute to frontline NHS and other key workers who had provided essential services throughout the various lockdowns. This included a video montage of players from both bands performing in their own homes along with messages of support and appreciation from and to the local community. This was published on social media and youtube on 31 May 2021 to coincide with the 40th Anniversary of the opening of the Humber Bridge.
- Performed six formal concerts, all but two of which were accessible without charge. A smaller group of players also played for a Christening service.
- Performed and gained third place in the North of England Brass Band Championships (3rd Section) which will result in the Band being promoted to the Second Section in January 2023.
- Held an Open Rehearsal of the Northern Area (3rd Section) Test-Piece "Facets of Glass" prior to attending the competition.
- Participated in the Brass Bands England/Crowdfunder Initiative "Brass Bands At Christmas" for a second year running.
- Undertook 22 separate small-group Christmas carolling sessions with the emphasis this year on Street Carolling sessions and local Christmas Lights events.
- Repeated our successful "Carols in the Bandroom" event as a fund-raiser for MacMillan Cancer Support.
- Organised, promoted and hosted a local event as part of the "Walking East Riding Festival" as a means of raising our profile within and strengthening our ties with the local community.
- Performed in support of two other charities: Hornsea Lions Club and MacMillan Cancer Support. We also raised funds for the Alzheimer's Society by hosting a Cupcake Day.
- Organised and hosted two Craft Fairs in the Hessle Memorial Hall

Trustees' Activities

- The Trustees held seven meetings during the year. These meetings were initially held via Zoom because of continuing Covid restrictions.
- Between April and July the Trustees were involved in liaising with Brass Bands England in regard to risk assessments for a safe return to rehearsal and performance activities in line with Government guidance. Socially distanced rehearsals and face to face meetings were able to resume in late June 2021.
- The Trustees declined an invitation for the Band to perform at the National Brass Band Championships in Cheltenham during September 2021 due to the difficulties in getting the Band back to full strength and ongoing concerns and uncertainties over Covid restrictions.
- New Rehearsal music stands were purchased.
- Various renovations of the Bandroom at the Memorial Hall were undertaken, most notably a refurbishment of the wooden floor.
- The AGM was held on 26th September at the Memorial Hall with a good attendance from members.
- Following the AGM, the Trustees appointed David Vivian, Peter Wison and Christine Dunn as Chairman, Secretary and Treasurer respectively.
- Following the resignation of our Musical Director in September 2021, the Trustees advertised the position, arranged auditions and appointed Fiona Bishop as our new Musical Director with effect from December 2021.

Public Benefit

Having regard to the achievements and activities detailed above, the trustees are satisfied that they have met the Public Benefit requirement of the Charity and in particular have:

- Provided playing members with a wide range of training, development and performance opportunities including the provision of all necessary resources which are provided free of any charges enabling anyone to participate irrespective of their financial means.
- Continued to provide playing members with development and performance opportunities during lockdown through a remotely recorded and socially distanced performance.
- Provided members of the public with a high standard of public performance including a wide variety of musical genres including several events for which no admission charge was made.
- Benefited other charities by performing in aid of their fundraising activities
- Made various improvements to the rehearsal facilities.
- Made the band's rehearsal facilities (Memorial Hall) available for hire by individuals and other organisations for community activities as and when restrictions allowed.

The Trustees confirm that in exercising their powers and duties, they have had regard to the Charity Commission Guidance on Public Benefit (PB1) as required under section 17(5) of the Charities Act 2011.

6. FINANCIAL REVIEW

Review of the financial position at the end of the reporting period

As of 5th April 2022, the Charity's monetary assets amounted to £54,887.50, an increase of £18,284.57 over this twelve month accounting period. A significant portion of the income for this period was owing to Covid19 Grants acquired by the Memorial Hall (£11,036.43), a sizable donation (£6,000) and income generated from hiring out the Memorial Hall (£4,884.00).

Due to the Covid19 pandemic it is difficult to draw accurate comparisons between the financial years covering 2020 - 2021 and 2021 - 2022, instead the Trustees agreed figures from 2019 - 2020 should be used as a comparable figure.

The Band were able to return to performing concerts after Covid19 restrictions eased which did see income from Engagements, however this has not yet returned to pre-pandemic levels (£2,160.00 in 2021 - 2022 vs £3,020.00 in 2019 - 2020; a 28% deficit). Christmas fundraising efforts saw a 9.7% increase based on pre-pandemic levels. The Band were successful in gaining a one-off payment of £750.00 from Arnold Clark to be used against the purchase of a new set of rehearsal stands (covering 54.5% of the overall purchase cost) and a £6,000.00 donation which will be used, in part, to purchase new Uniform. Income from the hire of Hessle Memorial Hall has increased by 188% based on pre-pandemic levels (£4884 in 2021 - 2022 vs £1695 in 2019 - 2020). This resulted in a higher than anticipated net receipts for the period.

The cost of insurance for the Band and the Memorial Hall has risen by approximately 21% compared to pre-pandemic levels (£1417.85 in 2019 - 2020 vs £1714.09 in 2021 - 2022) and the cost of utilities has risen by approximately 27% compared to pre-pandemic levels (£893.58 in 2019 - 2020 vs £1136.83 in 2021 - 2022). Whilst the increase in cost for the utilities is related to the increased use of the Memorial Hall, the Trustees expect utility bills to increase in the next financial year due to rising energy prices. The only significant expenses, other than the purchase of new rehearsal stands were attributed to the Memorial Hall; the installation of new radiators throughout cost £2,922.48

The Band hosted two charity fundraisers; a 'CupCake Day' in support of the Alzhiemers' Society and their annual Macmillan Cancer Support Christmas Carol evening. These events raised a total of £590.94.

No funds or subsidiaries were in deficit at the end of the year.

Reserves Policy

The Charity's policy during this reporting period was to build up/maintain a reserve of £15,000. This was deemed sufficient to cover one year's direct charitable expenses and to provide increased resilience against non-planned events as highlighted by the Covid-19 restrictions which cut off many of the Charity's normal income streams. The Trustee's plan to build up a reserve of £20,000 and will continue to review this on a yearly basis.

Coronavirus

Covid-19 restrictions continued to affect the Charity's activities for the first three months of the year with socially distanced rehearsals resuming in June and a reduced summer concert season with the first of three outdoor public performances taking place in August.

Gift Aid

The CIO is registered with HMRC for Gift Aid and some of the donations received in this and the previous accounting period should qualify. Claims for 2019-2020, 2020-2021 and 2021-2022 will be submitted in due course with income appearing in future years accounts.

7. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE EAST RIDING OF YORKSHIRE BAND

I report on the accounts of the Band for the year ended 5th April 2022, which are set out on pages 10 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Angela Waterland
8 Marsh Lane
Barnetby
North Lincolnshire
DN38 6JW

Certified approved by the trustees

This Report and the appended Financial Statements were approved at a meeting of the trustees held on 25th August 2022

David Vivian, Chair of Trustees

FINANCIAL STATEMENTS 2020-21

RECEIPTS AND PAYMENTS ACCOUNT 2020-21

	Notes	£	£
Receipts		2021 - 2022	2020 - 2021
Donations, Bequests and Subscriptions	2	6,227.35	1,773.91
Band Activities	3	2,826.21	125.00
Fundraising Activities	4	8,292.79	2,526.92
Other receipts	5	15,923.19	20,928.70
Total receipts		33,269.54	25,354.53
Payments			
Direct Charitable Expenditure	7	13,638.02	10,825.46
Other Expenditure	8	1,321.31	840.53
Other Payments		25.64	0.00
Total Payments		14,984.97	11,665.99
Net Receipts (Payments) for the period		18,284.57	13,688.54
Opening Balance		36,602.93	22,914.39
Closing Balance		54,887.50	36,602.93

STATEMENT OF ASSETS AND LIABILITIES AS AT 5TH APRIL 2022

Fixed Assets			
Instruments and ancillary equipment at replacement cost		172,579.86	168,370.60
Monetary and Liquid Assets			
HSBC Current Account (Main Acc)		11,743.76	2,806.53
HSBC Account (Quintalos)		806.30	806.17
HSBC Savings Account		9,047.55	11,426.90
NatWestAccount (Memorial Hall) (Previously HSBC (pre 2021-2022))		33,000.99	21,433.44
Paypal Account		44.45	76.66
Petty Cash		244.45	53.23
Merchandise valued at sale price		1,150	1,202.00
Total assets		228,617.36	206,286.26
Liabilities			
Musical Director's Fees and Expenses (Feb/Mar)		0.00	0.00
Net Assets (Liabilities)		228,617.36	206,286.26

(Signed) David Vivian (Chair of Trustees)

These Financial Statements were approved by the Trustees on 25th August 2022.

The following notes form part of these Financial Statements.

NOTES TO THE ACCOUNTS FOR YEAR ENDING 5TH APRIL 2022

1. Accounting Principles

These financial statements have been prepared using the Receipts and Payments method along with a Statement of Assets and Liabilities as provided for under s133 of the Charities Act 2011 and comply with the requirements of the Charities (Accounts and Reports) Regulations 2008.

Income is recognised at the time of receipt and expenditure is recognised at the time of payment. Expenditure on fixed assets is written off at the time of payment

Non-monetary assets are valued at the end of the financial year as follows:-

- a) In the case of Fixed Assets fundamental to the Charity's Objects (ie. musical instruments and ancillary equipment) these are shown at their estimated replacement value.
- b) In the case of Liquid Assets (merchandise) these are shown at their current sale price.

Liabilities are shown as the actual sum owed where known, otherwise as an estimated amount.

2. Donations and Bequests

	2021 - 22	2020 - 21
• Sponsorship	0.00	0.00
• Patron's Subscriptions	40.00	0.00
• Donations	6,187.35	1,773.91
	6,227.35	1,773.91

3. Band Activities

• Engagement Fees	2,160.00	0.00
• Ticket Sales	666.21	0.00
• Contest Prizes	0.00	125.00
	2,826.21	125.00

4. Fundraising Activities

• Merchandise Sales	52.00	48.00
• Christmas Carolling Collections	4,632.55	368.65
• Concerts – Miscellaneous Income	262.40	0.00
• Grants	0.00	0.00
• 100 Club	1,040.00	1,110.27
• Hall Events	964.90	0.00
• Charity Events	590.94	0.00
	8,292.72	1,526.92

5. Other Receipts

• Hall Hire	4,884.00	1,190.00
• Grants (Band)	750.00	1,000.00
• Grants (Hall)	11,036.43	19,631.00
• Refunds	0.00	99.50
• Interest	2.76	8.20
	16,673.19	21,928.70

6. Restricted Funds		There were no Restricted Funds		
				Cont.
7. Direct Charitable Expenditure				
• Memorial Hall – Rent		3,262.48	3,262.48	
• Memorial Hall – Utilities		1,136.83	1,179.84	
• Memorial Hall – Equipment/ Supplies/ Sundries/Consumables		3,234.43	3,962.64	
• Musical Director Fees/Expenses		2,034.90	650.00	
• Guest Player Expenses		120.00	0.00	
• Contest Entry Fees		140.00	0.00	
• Subscriptions, Player Registrations, etc		219.50	350.50	
• Insurance		1,714.09	1,346.66	
• Instruments & Ancillary Equipment		1,438.15	43.34	
• Room Hire		25.00	0.00	
• Music and Library		279.10	30.00	
• Stationery		33.54	0.00	
		13,638.02	10,825.46	
8. Other Expenditure				
• Merchandise Purchases		0.00	0.00	
• Promotional Materials		108.77	20.00	
• Concert Series Expenses		0.00	0.00	
• 100 Club Prize Money		418.40	379.20	
• Sundries		88.83	54.19	
• Memorial Hall – Event Refunds		435.00	15.00	
• Charitable Donations		270.31	242.54	
• Trustee's Expenses		0.00	129.60	
		1,321.31	840.53	
9. Other Payments				
• Bank Charges		25.64	0.00	
		25.64	0.00	