

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31st March 2021
for
Collective Voice CIO**

Grant Harrod Lerman Davis LLP
Chartered Accountants
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HA1 1UD

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for the year ended 31st March 2021**

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Collective Voice CIO
Report of the Trustees
for the year ended 31st March 2021

The trustees present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Collective Voice's object as stated in our constitution is "to advance, promote and influence effective care, public involvement and support for people affected by drug and alcohol misuse. To increase drug and alcohol treatment."

Our vision is that anyone in England with a drug or alcohol problem can access effective, evidence-based and person-centred support.

Public benefit

There are many people in the UK who are affected by problematic relationships with drugs and alcohol - we are focused on those with the most pronounced struggles with addiction who require structured support and treatment. This benefits not only the people who receive support but their family, friends and carers who often shoulder a heavy burden - and the wider community.

Collective Voice supports the treatment and recovery field by running events, bringing together groups, providing a platform to those with lived experience of drug and alcohol addiction, and campaigns for attention and resource for treatment and recovery services. We believe this provides a clear benefit to society.

Collective Voice CIO

Report of the Trustees for the year ended 31st March 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

1. Advocating for treatment and recovery

- a. Regular policy and advocacy efforts continued with Collective Voice providing an expert voice at the House of Lords' Public Services Committee, a Ministry of Justice Criminal Justice taskforce roundtable event, HM Treasury roundtable event on alcohol duty reform, HM Inspectorate of Probation's thematic review of drug treatment and recovery advisory group, Housing, Communities and Local Government Committee "Impact of COVID-19 (Coronavirus) on homelessness and the private rented sector", the English Substance Misuse Commissioners Group, Dame Carol Black in the preparation for the second part of her independent review.
- b. We have set up a 'systems leadership' group which brings together the alliances/representative bodies from our field to provide a united voice on important issues. Collective Voice as the national alliance of drug and alcohol treatment providers is working alongside the NHS Addiction Provider Alliance, Adfam (the national charity for families affected by drug and alcohol use) and the English Substance Use Commissioners Group to build shared policy positions, and write joint blogs influence for change.
- c. We submitted policy consultations to the Advisory Council on the Misuse of Drugs (on Naloxone and treatment for young people), Department for Culture, Media and Sport (on the impact of Covid-19 on charities supporting people with drug and alcohol problems), the Department of Health and Social Care (Part Two of the Black Review), HM Treasury (on the Spending Review).

2. Building the field

- a. We worked with Public Health England and the Department of Health and Social Care to successfully apply for a Covid-19 emergency fund of £330,000 which we administered as The Addiction and Recovery Covid-19 Response Fund. This funding enabled grassroots charities and recovery communities to continue to support some of the most vulnerable people through Covid-19, rebuild capacity decimated by the pandemic and pilot innovative approaches. It funded twenty organisations.
- b. We launched a fortnightly bulletin collating policy and good practice information and resource, which now has over 300 subscribers.
- c. We launched a well-regarded webinar series, with webinars thus far focused on drug and alcohol related mortality and residential rehabilitation and detox ("tier 4") services.
- d. To support member organisations during the challenges presented by the Covid-19 pandemic we brought together regular meetings of Human Resource Directors to discuss how staff wellbeing can be maintained during the pandemic and how organisations can provide the best continuity of care for service users. We then convened meetings of Equality, Diversity and Inclusion leads to respond to this important agenda.
- e. We launched thematic cross-sector groups looking at Tier 4 services, drug and alcohol deaths and benzodiazepine use.

3. Strengthening our collective voice

- a. The Forward Trust and WDP both chose to join Collective Voice, meaning all of the national treatment providers in England have come together with a shared mission, and chosen to steer the governance of the organisation.
- b. We commissioned the National Council of Voluntary Organisations (NCVO) to conduct a governance review. This set out a number of recommendations for the organisation ranging from day-to-day good practice measures around board papers to strategic governance steps, the most important of which was the appointment of an Independent Chair. The board has convened a governance sub-group including the Chair and Vice-Chair to take this recommendation forward. Once in post the Independent Chair will lead the process of governance renewal for the organisation.

Collective Voice CIO

Report of the Trustees for the year ended 31st March 2021

OUR WORK FOR THE NEXT 12 MONTHS

Following the Governance review we will now appoint an Independent Chair to drive change and lead the organisation forward. The Chair will take on the recommendations of the governance review, reviewing the governance arrangement of the charity to refresh the board, and implementing a plan with the other Trustees to ensure our organisation becomes ever more representative of the field, more resilient and with an increased capacity to nimbly deliver a core work programme in a changing world.

We will develop a new strategy for the organisation to be launched on 1st April 2022. This will be informed by consultation with stakeholders throughout our field, covering the key roles of NHS and voluntary sector treatment/recovery providers of all size, local government commissioners, policy colleagues, those with lived experience and central government officials. The Director will also conduct interviews with all Trustees to bring their expertise to bear on the new strategy.

We will continue to focus on Dame Carol Black's landmark Independent Review of Drugs, with the publication of the second half expected in the summer of 2021. We will continue to focus our policy and advocacy work on the Review as we believe it to be a once in a generation chance to transform England's treatment and recovery landscape. Once the report is published our focus will turn to advocating for a robust response from government, including major protected funding.

We will continue to respond agilely to political and policy announcements, analysing and explaining issues in accessible ways via blogs, bulletins and social media. We will use our reach and ability to convene across the system, explaining the intended impacts of political decisions to those at the front-line, translating real-world learning from local systems into the language of central government, and bridging the worlds of treatment provision, commissioning and lived experience. We will ensure this flow of information is two-way by using the learning from our groups and regular contact with the 'front-line' to inform and animate our advocacy work.

We will support engagement and learning across the field, by bringing together experts of all kinds to discuss and debate, both online via webinars and via in-person events where possible. Our webinar series will now focus on The Black Review and criminal justice for its next two sessions.

We will continue to run regular group meetings for Collective Voice member organisations enabling key role holders to share practice, develop collective knowledge and benefit from peer support. The HR Directors group has demonstrated the power of bringing people with similar roles and missions across organisational boundaries and into a collaborative space. We will next look at bringing together campaigns/communications leads from the member organisations.

We will continue to support the field to self-organise, convening cross-sector groups on specific topics, bridging connections so the system can 'see itself', sharing good practice, and engaging colleagues in government on policy or practice development.

We will effectively promote the positive contribution made by treatment and recovery to policymakers, the media and our allies across the domains of multiple disadvantage. Drawing on the heritage and expertise of our member organisations - and wider charity allies - we will champion the diverse, high-quality, life-changing support delivered by the voluntary sector in the community, the prison estate and through detox and residential rehab.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

As a Charitably Incorporated Organisation (CIO) Collective Voice is bound by its governing document, its constitution.

History

Collective Voice was founded in 2015 by voluntary sector providers in England with a shared purpose to advocate for treatment and recovery at a time of austerity and a lack of political leadership.

In its first chapter the organisation focused on a small set of priorities, guided by senior leaders of the founding organisations.

In its second, Collective Voice became constituted as a charity and those leaders were appointed as Trustees. In 2021, an Independent Chair will be appointed.

Collective Voice CIO

Report of the Trustees for the year ended 31st March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Our structure is simple. The Board is made up of nine Trustees from the founding charities. The Board provide strategic leadership to the organisation, with the Executive being composed of staff member fulfilling the Chief Executive role (referred to as the organisation's Director) and one Campaigns Officer. The Director is responsible for the day-to-day leadership of the organisation, working with the board and developing the strategy and reputation of the organisation. The Campaigns Officer supports the Director in the day-to-day work and writes policy and communications materials, manages good practice projects, sits in good practice groups and forums, and deputises for the Director as appropriate.

Risk management

The Board includes a number of senior leaders from the drug and alcohol treatment and recovery field who are highly experienced in leadership, strategy, operational risk and navigating complex policy landscapes. One Trustee is a qualified accountant. The board works to closely support the Director to manage external risk, for instance challenges posed by the Covid-19 pandemic and managing essential relationships with political stakeholders. The Director has regular meetings with the Chair as well as ready access to other Trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184750

Principal address

120 Cromer Street
London
WC1H 8BS

Trustees

Ms C Ashton (appointed 23.6.2020)
Mrs Y Batiwala (appointed 16.9.2020)
S Bell
Ms L Bunt (Vice Chair) (appointed 12.4.2020)
P Glass (resigned 11.3.2021)
P Townsley (Chair)
Ms K Biggs
M E Moody
M Trace (appointed 16.9.2020)

Independent Examiner

Jeremy Harrod FCCA
Grant Harrod Lerman Davis LLP
Chartered Accountants
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

Approved by order of the board of trustees on 17/12/21 and signed on its behalf by:


.....
P Townsley - Trustee

**Independent Examiner's Report to the Trustees of
Collective Voice CIO**

Independent examiner's report to the trustees of Collective Voice CIO

I report to the charity trustees on my examination of the accounts of Collective Voice CIO (the Trust) for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

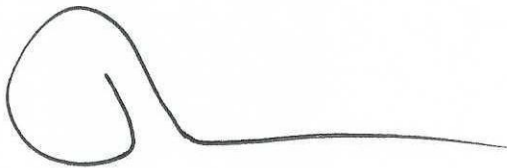
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeremy Harrod FCCA
Grant Harrod Lerman Davis LLP
Chartered Accountants
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Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

Date: 17/12/21

Collective Voice CIO

Statement of Financial Activities
for the year ended 31st March 2021

		year ended 31.3.21 Unrestricted fund £	period 5.8.19 to 31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		135,741	93,737
Charitable activities			
Charitable activities		-	5,900
Total		135,741	99,637
EXPENDITURE ON			
Charitable activities			
Charitable activities		114,060	84,472
NET INCOME		21,681	15,165
RECONCILIATION OF FUNDS			
Total funds brought forward		15,165	-
TOTAL FUNDS CARRIED FORWARD		36,846	15,165


The notes form part of these financial statements

Collective Voice CIO

**Balance Sheet
31st March 2021**

	Notes	2021 Unrestricted fund £	2020 Total funds £
CURRENT ASSETS			
Debtors	4	164,787	137,192
CREDITORS			
Amounts falling due within one year	5	(127,941)	(122,027)
NET CURRENT ASSETS		<u>36,846</u>	<u>15,165</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		36,846	15,165
NET ASSETS/(LIABILITIES)		<u>36,846</u>	<u>15,165</u>
FUNDS	6		
Unrestricted funds		<u>36,846</u>	<u>15,165</u>
TOTAL FUNDS		<u>36,846</u>	<u>15,165</u>

The financial statements were approved by the Board of Trustees and authorised for issue on17/12/21..... and were signed on its behalf by:


.....
P Townsley - Trustee

Collective Voice CIO

Notes to the Financial Statements for the year ended 31st March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the period ended 31st March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the period ended 31st March 2020.

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	93,737
Charitable activities	
Charitable activities	5,900
Total	<hr/> 99,637
EXPENDITURE ON	

Collective Voice CIO

Notes to the Financial Statements - continued
for the year ended 31st March 2021

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
Charitable activities	
Charitable activities	84,472
NET INCOME	15,165
TOTAL FUNDS CARRIED FORWARD	15,165

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	164,787	137,192

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	127,941	122,027

6. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	15,165	21,681	36,846
TOTAL FUNDS	15,165	21,681	36,846

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	135,741	(114,060)	21,681
TOTAL FUNDS	135,741	(114,060)	21,681

Collective Voice CIO

**Notes to the Financial Statements - continued
for the year ended 31st March 2021**

6. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	Net movement in funds £	At 31.3.20 £
Unrestricted funds		
General fund	15,165	15,165
TOTAL FUNDS	<u>15,165</u>	<u>15,165</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	99,637	(84,472)	15,165
TOTAL FUNDS	<u>99,637</u>	<u>(84,472)</u>	<u>15,165</u>

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

8. INDEPENDENT EXAMINERS FEE

During the period, the independent examiners fee was £1,440.