



**EXCELLENCIA AID FOUNDATION CIO**

**BOARD MEETING**

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**Date**            **15 February 2020**

**Time**            **15.00-1700**

**Location**       **London-UK**

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**Present:** MIKE HARVEY KISUKA and HUBERT BADIBANGI NTANGANIKI

**Agenda Items**

- 1 Brainstorming on MUZAVU MUZA business plan
  
- ❖ please MUZAVU MUZA send to all Trustees the draft prior the meeting by 8th February 2020 to enable Trustees to analyse and come up fully prepared for efficient brainstorming
  
- 2 Evaluation and planning of operations
  
- 3 A O B



- Brainstorming on MUZAVU MUZA business plan

**MUZAVU MUZA** did not send the business plan as discussed by emails ;  
Also did not participate to the meeting which bring his unauthorised absent to two  
therefore MUZAVU MUZA is removed from office and cease to be Excellencia Aid  
Foundation trustee

**Excellencia Aid Foundation CIO Governing document Article 12 (b)**

➤ *Operations starting point*

- *Dr Congo retained as operating office for Africa and operations will start firstly in  
Dr Congo and then to be extended step by step to others countries*
- *To be Updated :  
Excellencia Aid Foundation WEB site ,  
Elaboration of Programmes*

**2 AOB**

- *Hubert Badibangi Ntanganika was present in Workshop organized by Charity Commission on  
12<sup>th</sup> February 2020 ;  
Some Charities were represented by more than one member ;for the incoming Workshop  
Excellencia Aid Foundation to be represented by more than one member .  
Hubert Badibangi will share slides presentation of workshop .  
For Charity Commission next steps **3 actions to take now***

1. Make sure you know the basics – Read [The Essential Trustee \(CC3\)](#)



2. Safeguard your charity from abuse with the [Compliance Toolkit](#) – Review your due diligence policy with [Chapter 2](#) or make sure you're moving funds safely with [Chapter 4](#)
3. Stay up-to-date – Save our [Regulatory Alerts page](#) to your bookmarks, follow [@ChtyCommission](#) on Twitter and connect with our [LinkedIn community](#)

- *Update Excellencia Aid Foundation CIO register by*
- *Contacting new Trustee and follow all process*

***The next meeting***

*The next meeting date to be agreed by all trustees*

