



SHAKESPEARE SOUTHAMPTON LEGACY TRUST



Founder & Patron
Ralph Douglas-Scott-Montagu
Lord Montagu of Beaulieu

Trustees
Ralph Douglas-Scott-Montagu
Laura K. Matthias
Dorna L. Bewley
Marilyn Wilton-Smith

Charity Registration Number: #1184734

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Trustees' Annual Report

Period start date: 1 January 2020 **Period end date:** 31 December 2020

Opening Statement

Established in 2017 by Lord Montagu of Beaulieu, the Shakespeare Southampton Legacy Trust (SSLT) advances education through the appreciation and study of the life and times of the Wriothesley Earls of Southampton (1505-1667), including their collateral descent, with added reference to the advancement of Shakespearean knowledge as it relates to Henry Wriothesley, 3rd Earl of Southampton (1573-1624), William Shakespeare's sole dedicatee.

Its second purpose, for the public benefit, is the preservation, restoration, repair, maintenance, improvement and beautification of the historic grade 1 listed building known as the Parish Church of St. Peter, Titchfield, particularly but not exclusively the chapel, monuments, and subterranean sepulchre of the Wriothesley, Earls of Southampton. For over a century, the Barons Montagu of Beaulieu have taken an interest in the preservation of the Southampton Monuments, and this now extends to the burial vault of their ancestors.

Championing high standards of heritage preservation, promotion, management and education, SSLT brings together professional conservators, researchers, institutions and scientists dedicated to raising awareness of the cultural, social and economic value of caring for cultural assets.

The Board of Trustees is chaired by Ralph Douglas-Scott-Montagu, 4th Baron Montagu of Beaulieu and is currently made up of four non-salaried Trustees of complimentary and relevant skill sets. Everything we do is underpinned by a commitment to equality, diversity and inclusion with equal consideration afforded the independent, academic, and professional researcher, including members of the public worldwide and in accordance with the Charity Commission's guidelines and current best practice.

The Shakespeare Southampton Legacy Trust was entered on the UK Register of Charities on 2 August 2019 (registration #1184734) as a standard organisation with a governing trust deed dated 6 July 2018 and amended by deed dated 29 June 2019. SSLT's Opening Deposit was received at the CAF Bank Account on 22 August 2019.

Structure, Governance and Management

Type of governing document	Trust Deed, dated 6 July 2018, amended by deed dated 29 June 2019
How the charity is constituted	Unicorporated
Trustee selection methods	Recruited/appointed by Trustees

Objectives and Activities

Objectives

(1) To advance education, through the appreciation and study of the life and times of the Wriothesley, Earls of Southampton (1505-1667), including their collateral descent, with added reference to the advancement of Shakespearean knowledge as it relates to Henry Wriothesley, 3rd Earl of Southampton (1573-1624), William Shakespeare's sole dedicatee; including but not exclusively by

- establishing and maintaining an online repository of books, manuscripts, records of historic interest, pictures, photographs, and objects of antiquity
- sponsoring, hosting, and contributing to conferences, lectures and commemoration events bringing together individual researchers and members of the public worldwide
- promoting, producing and supporting information media such as the internet, radio, television, libraries, university presses, seminars, conferences, lectures and exhibitions
- developing, supporting, and making research scholarships, maintenance allowances, and grants

(2) For the public benefit, the preservation, restoration, repair, maintenance, improvement and beautification of the historic grade 1 listed building known as the Parish Church of St. Peter,, Titchfield, Hampshire particularly but not exclusively the chapel, monuments, and subterranean sepulchre of the Wriothesley, Earls of Southampton.

Activities

In setting up the Trust's objectives and planning its activities, the Trustees have given due consideration to the Charity Commission's guidance on public benefit, advancing education, and its supplementary preservation and conservation guidelines.

The purposes ('Objectives') of the Shakespeare Southampton Legacy Trust (SSLT) are exclusively charitable and operate for the public benefit worldwide from Palace House, Beaulieu, Hampshire, United Kingdom, according to the law of England and Wales.

SSLT achieves its outcomes particularly, but not exclusively by:

- raising funds
- carrying out research
- providing information
- raising awareness
- developing, supporting, and making research scholarships, maintenance allowances, and grants with equal consideration afforded the amateur and professional researcher including members of the public worldwide
- developing and sponsoring conservation and preservation initiatives
- providing and supporting information media such as the internet, radio, film, television,
- Supporting libraries, information centres, university presses, seminars, exhibitions, conferences and lectures
- sponsoring, holding, and contributing to conferences, lectures, exhibitions, and commemorative events bringing together individual researchers and members of the public worldwide
- engaging in academic discourse as it relates to the life and times of the Wriothesley Earls of Southampton (1505-1667) and Shakespeare without prejudice

Achievements and Performance 2020

As Managing Trustee of the Shakespeare Southampton Legacy Trust (SSLT), I am pleased to set before you a summary of SSLT's achievements and performance for 2020. As this report marks SSLT's inaugural Annual Trustees' Report, I have also incorporated achievements and accounts from 2019 (partial year) to set the stage for 2020 fully.

The Shakespeare Southampton Legacy Trust was entered on the UK Register of Charities on 2 August 2019 as a standard organisation with a governing trust deed dated 6 July 2018; amended by deed dated 29 June 2019. To promote benefactor/donor confidence, the trustees choose the Charities Aid Foundation (CAF) as their trusted banking partner and on 22 August 2019, SSLT made its opening deposit, appropriating a generous gift of £25K (restricted) from the Caroline Montagu Weston Fund (CMWF). (see enclosed financial form CC16a for more detail)

- **Accessing History Online in Real-Time** - On 31 May 2019, the Caroline Montagu Weston Fund representatives awarded £15k towards SSLT's new website development programme. In October 2019, SSLT launched its official website with companion Southampton Online Research Repository (SORR), satisfying two fundamental charitable purposes of the trust - research and education. The SSLT website and companion online research repository are the realisations of a multi-institutional initiative convened by SSLT to centralise and share, for the public benefit, an online catalogue of books, manuscripts, records of historic interest, pictures, photographs, and objects of antiquity, with particular reference to the life and times of the Wriothesley, Earls of Southampton (1505-1667) and Shakespeare. SSLT continues to forge relationships with leading archives with Wriothesley holdings; harnessing the power of the internet to create a centralised catalogue of digital resources, complete with citations guiding researchers to the original manuscript collections which have only been the province of a few and only possible to view in specialist libraries and archives with restricted access.
- **Building on a Legacy of Stewardship** - SSLT's inaugural heritage preservation/conservation programme, the *Southampton Monument & Vault Initiative* (SMVI), evolved out of a continuing multi-generational legacy of stewardship initiated by the current Lord Montagu's great-grandfather. For over a century, the Barons Montagu of Beaulieu have taken an interest in the preservation of the Southampton Monuments in the Parish Church of St. Peter, Titchfield and this now extends to the burial vault of their ancestors.
 - On 31 May 2019, the Caroline Montagu Weston Fund representatives awarded £10k towards SSLT's initial cost of professional fees for preparatory work leading up to access/conservation of the Southampton Monuments and vault. A restricted gift subject to the terms of an award letter, SSLT set aside the full £10K pending completion of the preparatory works scheduled for August 2021.

A newly registered charity poised to make history while preserving it, SSLT closed out 2019 solvent with great hopes for 2020. (see enclosed financial form CC16a)

2020 began auspiciously when (on 3 December 2019) a faculty to re-establish access to the Southampton Vault for conservation assessments, was granted as sought and duly authenticated by the seal of the Court; a remarkable achievement in and of itself due to the complex legal, technical, ethical, and historical challenges of this heritage initiative. Access to and inspection of the Southampton Monument support structures and Wriothesley vault will enable the creation of the first comprehensive chapel conservation plan in four centuries.

The structural assessments, scheduled to commence in June 2020, were twice delayed and eventually postponed due to the escalating seriousness of the COVID-19 pandemic. National and international travel restrictions and ultimate lockdowns prevented the fulfilment of the approved works in 2020. Due to the extenuating circumstances, His Honour Judge Philip Waller CBE of the Portsmouth Diocese granted an extension to the Faculty until 3 December 2021. The conservation programme is now scheduled to transact from 30 August - 10 September 2021. Restricted funds awarded to SSLT for the Southampton Monument & Vault Initiative by the Caroline Montagu Weston Fund (2019, 2020) are currently held in reserve per the terms of the individual award letters. The representatives of the CMWF have been especially accommodating with the delay in the discharge of the awards due to the unprecedented world circumstances.

After more than five years of research and planning, SSLT and its beneficiary, the Parochial Church Council, St. Peters Church Titchfield, now stand on the threshold of accessing the Wriothesley Southampton sepulchre. A truly remarkable achievement made manifest through the generous support of the CMWF. 2024 marks the 400th anniversary of the death and interment of the 3rd Earl of Southampton and his son and heir James in St. Peter's Church. Lord Montagu and the PCC endeavour to realize their combined conservation and heritage goals in time to welcome visitors from around the globe to their final resting place. A commemoration service is planned for Saturday 28 December 2024, 400 years to the day of their interment.

Despite a global pandemic, SSLT was able to advance its heritage conservation, education, research, and fundraising mission, achieving the following milestones through the generous support of the CMWF and public donations received via SSLT's PayPal and CAF giving platforms.

- Summer 2020, SSLT was able to confirm the location of the vault entrances, establish the extent of the vault, and map all subfloor structures, voids, and utilities following a multi-frequency Ground Penetrating Radar (GPR) Survey of the Southampton Chapel subsurface; the resulting plan, the first of its kind in the history of this 14th Century chapel.
- Summer 2020, a Point Cloud/Topographical Laser Scan Survey was conducted on the entire Parish Church of St. Peter, inclusive of the Southampton Chapel and surrounding churchyard. With the resulting digital 3D plan, the first of its kind in the history of this 14th Century Chapel, SSLT was able to:
 - Create a record of the Southampton Chapel's principal features, particularly the location of the Wriothesley Monuments, and spatially tie in any subsurface features identified during the GPR survey.
 - Establish the elevation of the four corners of the Southampton Monument, providing a datum against which to check for possible settlement/ movement in the medium-long-term future.
 - Provide our conservation partners with detailed plans in advance of the subsurface works.
 - Document and produce a short video montage of the laser and GPR surveys.

On 9 April 2020, SSLT was awarded an additional £13,800 in support of the Southampton Monument & Vault Initiative from the Caroline Montagu Weston Fund. The entirety of the award reserved to support the 2021 survey, recording and conservation phases per the terms of the CMWF award letter.

On 2 September 2020, Lord Montagu, Laura Matthias, and Lisa Wilson had the distinct honour of taking Graham and Elizabeth Weston of the Caroline Montagu Weston Fund on a virtual tour of SSLT's recent achievements, pausing to express the Trustees' gratitude on the eve of accessing the sacred Wriothesley sepulchre. (now scheduled for Aug/Sept 2021)

On 15 October 2020, the Caroline Montagu Weston Fund representatives approved an SSLT application for £5K to cover shortfall from the conservation assessment phase, and a further £12K for the initial conservation of the Southampton Monument planned for the final quarter of 2021.

General fundraising continues via social media campaigns designed to promote visitor interaction with the SSLT website and its companion Southampton Online Research Repository, creating tangible value for the user whilst encouraging gift-giving via the CAF Donations App. The representatives of the CMWF have expressed continued interest in supporting SSLT's research, education and heritage conservation mission moving forward, a partnership the SSLT Trustees welcome, honour and appreciate.

Throughout 2020 SSLT operated in a necessary modified emergency capacity, conducting vital administration of trust business by telephone, email and virtual applications in accordance with national and regional lockdown guidelines. This unprecedented operational exception is here documented and thereby reported to the UK Charity Commission. In a year full of unprecedented upheaval, restrictions and tragedy, SSLT responded with compassion towards its charity partners doubling down on its commitment to its purposes and activities, moving its mission of education and heritage preservation forward despite considerable stress on the charitable sector.

Laura Matthias, June 2021, Managing Trustee

Financial Summary and Accounts

As Chief Financial Officer, I am pleased to set before you SSLT's financial results for 2020. Accounts from 2019 (partial year) are also incorporated to set the stage for 2020 more fully. As detailed by Managing Trustee Laura Matthias, SSLT's primary benefactor for 2019-2020 was the Caroline Montagu Weston Fund (CMWF), gifting four individual awards totalling £55,800. With additional donations set out in the accounts enclosed, these combined gifts gave rise to receipts totalling £25,924 in 2019 and **£31,104 in 2020**.

Charitable activities and operating expenses were fully covered by donations and the CMWF awards as prescribed by their corresponding award letters. Payments in 2019 totalled £13,827 and **£4,525 in 2020**. SSLT's NET for 2019 was £12,097 and **£26,579 in 2020**. (See form CC16a enclosed)

To date, SSLT had discharged £17,781 of the combined (4) restricted CMWF awards totalling £55,800 as prescribed by their corresponding CMWF award letters. **£38,019 remains in reserve**, awaiting the completion of the conservation assessment phase of the Southampton Monument and Vault Initiative, which was twice postponed due to the COVID pandemic and now rescheduled for 30 August- 10 September 2021. In a year of unprecedented stress on the charitable sector, SSLT managed to increase its receipts and hold fast to its commitment to its primary benefactor, the Parish Church of St. Peter, Titchfield.

Phil Johnson, June 2021 (initial PJ)

Reference and Administration Details

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Ralph Douglas-Scott-Montagu	Founding Trustee	Founding Trustee 24 Dec 2017
Laura K. Matthias	Managing Trustee, Founding Trustee	Founding Trustee 24 Dec 2017
Dorna L. Bewley	Founding Trustee/ Research Manager	Founding Trustee 24 Dec 2017
Marilyn Wilton Smith	Trustee	Appointment 29 July 2019

Name of chief executive or names of senior staff

Phil Johnson	Chief Financial Officer	Beaulieu Enterprises, Beaulieu UK
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Name of Associates

Lisa Wilson	Consultant	Sedona, Arizona USA
Sarah Downer	Head of Collections, Beaulieu	Beaulieu, Hampshire UK

Names of advisers

Type of advisor (if any)

Dr. David Carrington	Conservator	Skillington Workshop, Lincolnshire
Reverend Susan Allman	Retired Vicar, St. Peter's Church	Bristol, UK
Dr Julian Litten	Funerary Expert	King's Lynn, Norfolk, UK
Dr Simon Mays, HE, APABE	Human Remains Expert, Osteologist	Historic England
Simon Thurley	Heritage Consultant	King's Lynn, Norfolk, UK
Adrian Miles	Archaeologist	London, UK
Michael Hare	Medieval Consultant	Deerhurst, Gloucestershire, UK

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Full Name	Ralph Douglas-Scott-Montagu	Signature	
Position	Founder/Patron/Trustee	Date	5 September 2021
Full Name	Laura K. Matthias	Signature	
Position	Managing Trustee/Founding Trustee	Date	9 August 2021
Full Name	Dorna L. Bewley	Signature	
Position	Trustee/Research Manager	Date	12 August 2021
Full Name	Marilyn Wilton-Smith	Signature	
Position	Trustee	Date	13 August 2021

Shakespeare Southampton Legacy Trust

Receipts and Payments Accounts

Charity Registration Number 1184734
Entered on the UK Register of Charities on 2 August 2019

For the period from	1 Jan 20	To	31 Dec 20
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Section A Receipts and payments

A1 Receipts	Unrestricted funds to the nearest £	Restricted Funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Donations: CAF and PayPal Accounts	304	-	-	304	924
Restricted Award/Donation: CMWF #3/2020		13,800	-	13,800	25,000
Restricted Award/Donation: CMWF #4/2020		17,000	-	17,000	
Sub total (Gross income for AR)	304	30,800	-	31,104	25,924

A2 Asset and investment sales

	-	-	-	-	
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	304	30,800	- 0	31,104	25,924

A3 Payments

Costs of charitable activities					
Education & Research Activities: SSLT Website/ SORR Research Archive	12		-	12	13,753
Heritage Conservation Activities: Southampton Monument & Vault Initiative		4,447	-	4,447	
Bank Charges	66	-	-	66	74
Sub total	78	4,447	-	4,525	13,827

A4 Asset and investment purchases, (see table)

	-	-	-	-	
Sub total	- 0	- 0	- 0	- 0	- 0
Total payments	78	4,447	- 0	4,525	13,827
Net of receipts/(payments)	226	26,353	-	26,579	12,097
A5 Transfers between funds	-	-	-	-	
A6 Cash funds last year end	430	11,666	-	12,097	
Cash funds this year end	656	38,019	- 0	38,675	12,097

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Total Unrestricted Cash Funds/Year End 2020	656		
	Total Restricted Funds Held in Reserve/ Year End 2020: CMWF Awards		38,019	
	Total cash funds	656	38,019	
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
Laura Matthias	<i>Laura Matthias</i>	Laura K. Matthias	Sunday, July 11, 2021	



Independent Examiner's Report to the Trustees of Shakespeare Southampton Legacy Trust

I report to the trustees on my examination of the accounts of Shakespeare Southampton Legacy Trust ('the Trust') for the year ended 31 December 2020.

Responsibilities and Basis of Report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: LORNA MACPHEE

Relevant professional qualification or membership of professional bodies (if any):

ACCA Associate

Address: 40 ASHFORD CRESCENT, HYTHE, SO44 5 6EU

Date: 0.8.21