

SWAP Trustees Annual Report

Trustees (Directors) during the year were:

Name	Position	Date
Shane Ingham	Chair	January 2023
Yvonne Oliver	Trustee	January 2023
David Saltonstall	Trustee	02 January 2020
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	15 February 2021

Principal Address

22 Coleridge Street
Halifax
HX1 2JF

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

2024 – 2025 was a year of change and growth for SWAP. Ian Collinson left as Project Manager, being replaced by Carl Storey; Paul Whitehead left for full time employment with another organisation. Paul was replaced with in-house Volunteers that are now progressing to the next stage of their recovery journey. We also have a further 5 volunteers performing various duties assisting with the development of the service who provide a further 80 hours per week between them. SWAP is responsible for Prison Assessments and assessments for those referred via other means. The Service also inputs and disseminates information on the database, which provides amongst other thing crime reduction figures and abstinence from drugs/alcohol statistics. One of the main functions is running recovery groups using volunteers.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

SWAP also provides services to Alpha House Calderdale and Claver Hall in Shelf; mainly drugs testing and drugs treatment therapy. SWAP also organises leisure activities provided through the Day Centre which is managed by SWAP. This year provided a trip to Scarborough in partnership with Alpha House, Ten Pin Bowling, Walking Trips, Cinema, and other day trips.

5. Achievements and performance

Good partnership working has been established and developed within both local prisons; mainly Leeds, Wealstun and Doncaster prisons. There are also good working relationships with the Probation Service and the Police Prolific Offender Team, and more recently, a good working relationship with staff at Recovery Steps which is a Humankind project that prescribes drugs/alcohol medication. SWAP also provides advocacy with criminal justice services and personnel.

Performance, monitoring and evaluation continues to improve with the use of our custom designed data base which SWAP records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Shane Ingham
Chair



Section A

Independent Examiner's Report

Report to the trustees/
members of

SWAP – SAFE WELCOME AFTER PRISON

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

1184712

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2025

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Stanley Ozgowicz

Date:

21 AUGUST 2025

Name:

STANLEY OZGOWICZ

Relevant professional
qualification(s) or body
(if any):

Address:

11 SADLERS GATE

WOMBWELL

BARNESLEY S73 8NG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SWAP - Safe Welcome After Prison
Accounts as at 31.03.25

	Unrestricted Funds		Restricted Funds		Total		Total	
	£	£	£	£	Year to 31 March 2025	£	Year to 31 March 2024	£
Income		6,680.00		24,667.00		31,347.00		18,631.00
Sale of minibus		-		-		-		5,000.00
Expenses								
Salaries	-		13,973.73		13,973.73		17,210.52	
Travel and accommodation costs	239.87		2,285.40		2,525.27		4,235.11	
Insurance	-		422.94		422.94		765.94	
Telephone	59.89		586.36		646.25		1,916.65	
Equipment and repairs	-		-		-		74.99	
Activities	-		-		-		1,253.25	
Postage and stationery	158.75		-		158.75		-	
Support	521.97		1,180.23		1,702.20		4,139.70	
Computer expenses	-		77.39		77.39		62.40	
Volunteers and coordinators	73.25		129.36		202.61		3,260.77	
Drug tests	348.00		2,031.60		2,379.60		3,135.77	
Bookkeeping/payroll	200.20		596.60		796.80		651.20	
Subscriptions	-		1,500.00		1,500.00		-	
Independent examiner's fees	-		370.00		370.00		360.00	
Miscellaneous	-		-		-		180.84	
		1,601.93		23,153.61		24,755.54		37,247.14
Total surplus/(deficit)		5,078.07		1,513.39		6,591.46		(13,616.14)
Opening cash at bank and in hand		4,552.64		4,532.09		9,084.73		22,700.87
Closing cash at bank and in hand		9,630.71		6,045.48		15,676.19		9,084.73

Signed by a trustee on behalf of all the trustees

Signature

Name of trustee

Date

Shane MCHAM
 SHANE MCHAM (CHAIR)

02/09/2025