

SWAP Trustees Annual Report

Trustees (Directors) during the year were:

Name	Position	Date
Shane Ingham	Chair	January 2023
Yvonne Oliver	Trustee	January 2023
David Saltonstall	Trustee	02 January 2020
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	15 February 2021

Fran Nowell resigned January 2023

Principal Address

22 Clare Road
Halifax
HX1 2HX

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

Ian Collinson continues as Project Manager, Mark O'Melia left his post in January to be replaced by Paul Whitehead on permitted work as Clinical Support Worker, and we now have 5 volunteers assisting with the development of the service who provide a further 80 hours per week between them. SWAP is responsible for Prison Assessments and assessments for those referred via other means. The Service also inputs and disseminates information on the database, which provides amongst other things crime reduction figures and abstinence from drugs/alcohol statistics. One of the main functions is running recovery groups using volunteers.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

SWAP also provides services to Alpha House Calderdale and Claver Hall in Shelf; mainly drugs testing and drugs treatment therapy. SWAP also organises leisure activities provided through the Day Centre which is managed by SWAP. This year provided a trip to Scarborough in partnership with Alpha House, Ten Pin Bowling, Walking Trips, Cinema, and other day trips.

5. Achievements and performance

Good partnership working has been established and developed within both local prisons; mainly Leeds, Wealstun and Doncaster prisons. There are also good working relationships with the Probation Service and the Police Prolific Offender Team, and more recently, a good working relationship with staff at Recovery Steps which is a Humankind project that prescribes drugs/alcohol medication. SWAP also provides advocacy with criminal justice services and personnel.

Performance, monitoring and evaluation continues to improve with the use of our custom designed data base which SWAP records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Shane Ingham
Chair

SWAP - Safe Welcome After Prison
Accounts as at 31.03.23

	Unrestricted Funds		Restricted Funds		Total		Total	
	£	£	£	£	Year to 31 March 2023	£	Year to 31 March 2022	£
Income								
	15,794.80				52,123.80		58,599.64	
Expenses								
Salaries	924.13		13,259.71		14,183.84		8,484.59	
Travel and accommodation costs	2,885.45		54.90		2,940.35		4,653.12	
Telephone	1,910.96		-		1,910.96		2,377.52	
Equipment	51.65		-		51.65		1,335.59	
Activities	190.00		464.70		654.70		106.36	
Postage and stationery	64.30		29.65		93.95		60.97	
Repairs	200.77		-		200.77		694.85	
Support	1,747.61		3,508.73		5,256.34		11,342.62	
Computer expenses	674.80		-		674.80		713.07	
Volunteers and coordinators	47.60		11,849.79		11,897.39		3,723.71	
Drug tests	2,795.65		1,612.54		4,408.19		2,225.00	
Bookkeeping/payroll	505.60		-		505.60		1,402.00	
Minibus	-		-		-		15,000.00	
Loan repayment	1,000.00		-		1,000.00		1,000.00	
Independent examiner's fees	350.00		-		350.00		300.00	
Miscellaneous	289.63		500.00		789.63		3,145.47	
Total surplus	<u>13,638.15</u>		<u>31,280.02</u>		<u>44,918.17</u>		<u>56,564.87</u>	
	<u>2,156.65</u>		<u>5,048.98</u>		<u>7,205.63</u>		<u>2,034.77</u>	
Opening cash at bank and in hand	4,015.91		11,479.33		15,495.24		13,460.47	
Closing cash at bank and in hand	<u>6,172.56</u>		<u>16,528.31</u>		<u>22,700.87</u>		<u>15,495.24</u>	

Signed by a trustee on behalf of all the trustees

Signature

Date

Name of trustee

SHANE MASHAM

11/11/23



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SWAP - SAFE WELCOME AFTER PRISON

On accounts for the year
ended

31 MARCH 2023

Charity no
(if any)

1184712

Set out on pages

ONE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Stanley Ogowicz

Date:

3 OCTOBER 2023

Name:

STANLEY OGOWICZ

Relevant professional
qualification(s) or body
(if any):

Address:

1 CLIFFE COTTAGES, ROPER LANE
THURGOLOAND, SHEFFIELD
S35 7AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.