

SWAP (SAFE WELCOME AFTER PRISON)

England & Wales · Charity number 1184712

Details

Status Registered

Legal form CIO

Registered 2019-08-01

Register [View on the Charity Commission register](#)

Contact

Address 22 Coleridge Street
Halifax
West Yorkshire
HX1 2JF

Phone 01422880762

Email info@swap-safewelcomeafterprison.org.uk

Website safewelcomeafterprison.com

Activities

Objects: TO RELIEVE THE NEEDS OF EX-OFFENDERS IN HALIFAX AND SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVISION OF A REHABILITATION AND RESETTLEMENT PROGRAMME TO INCLUDE INTERVENTIONS AND EDUCATION ADDRESSING MENTAL HEALTH, DRUGS AND ALCOHOL DEPENDENCY AND A RANGE OF CRITICAL SOCIAL AND DOMESTIC ISSUES.

Activities: SWAP Rehabilitation and Resettlement assists potentially homeless prison leavers and homeless offenders referred by Probation and Police Prolific Offender Team. Our Change of Lifestyle Program, addressing mental health and drugs/alcohol addiction, assists the transition from prison to successful community living. Our education projects are helping those with little/no education to build confidence.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Accommodation/housing, Other Charitable Purposes
- **Who:** People With Disabilities, Other Defined Groups

Geography

- Bradford City
- Calderdale
- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£31,347	£24,755	-	-
2024-03-31	£23,631	£37,247	-	-
2023-03-31	£52,123	£44,918	-	-
2022-03-31	£58,599	£56,564	-	-
2021-03-31	£64,739	£57,670	-	-

Trustees

Name	Role	Appointed
Shane Ingham	Chair	2019-12-31
Brendon Bennett		2021-02-15
Janice McNamara		2022-10-18
Stephen Foster		2025-10-13
YVONNE OLIVER		2020-12-16

SWAP (SAFE WELCOME AFTER PRISON)

England & Wales - Charity number 1184712

Accounts

SWAP Trustees Annual Report

Trustees (Directors) during the year were:

Name	Position	Date
Shane Ingham	Chair	January 2023
Yvonne Oliver	Trustee	January 2023
David Saltonstall	Trustee	02 January 2020
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	15 February 2021

Principal Address

22 Coleridge Street
Halifax
HX1 2JF

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

2024 – 2025 was a year of change and growth for SWAP. Ian Collinson left as Project Manager, being replaced by Carl Storey; Paul Whitehead left for full time employment with another organisation. Paul was replaced with in-house Volunteers that are now progressing to the next stage of their recovery journey. We also have a further 5 volunteers performing various duties assisting with the development of the service who provide a further 80 hours per week between them. SWAP is responsible for Prison Assessments and assessments for those referred via other means. The Service also inputs and disseminates information on the database, which provides amongst other thing crime reduction figures and abstinence from drugs/alcohol statistics. One of the main functions is running recovery groups using volunteers.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

SWAP also provides services to Alpha House Calderdale and Claver Hall in Shelf; mainly drugs testing and drugs treatment therapy. SWAP also organises leisure activities provided through the Day Centre which is managed by SWAP. This year provided a trip to Scarborough in partnership with Alpha House, Ten Pin Bowling, Walking Trips, Cinema, and other day trips.

5. Achievements and performance

Good partnership working has been established and developed within both local prisons; mainly Leeds, Wealstun and Doncaster prisons. There are also good working relationships with the Probation Service and the Police Prolific Offender Team, and more recently, a good working relationship with staff at Recovery Steps which is a Humankind project that prescribes drugs/alcohol medication. SWAP also provides advocacy with criminal justice services and personnel.

Performance, monitoring and evaluation continues to improve with the use of our custom designed data base which SWAP records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Shane Ingham
Chair



Section A

Independent Examiner's Report

Report to the trustees/ members of

SWAP – SAFE WELCOME AFTER PRISON

On accounts for the year ended

31 MARCH 2025

Charity no (if any)

1184712

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 MARCH 2025

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Stanley Ozgowicz

Date:

21 AUGUST 2025

Name:

STANLEY OZGOWICZ

Relevant professional qualification(s) or body (if any):

Address:

11 SADLERS GATE

WOMBWELL

BARNESLEY S73 8NG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**SWAP - Safe Welcome After Prison
Accounts as at 31.03.25**

	Unrestricted Funds		Restricted Funds		Total		Total	
	£	£	£	£	Year to 31 March 2025	Year to 31 March 2024	£	£
Income		6,680.00		24,667.00	31,347.00			18,631.00
Sale of minibus		-		-	-			5,000.00
Expenses								
Salaries	-		13,973.73		13,973.73		17,210.52	
Travel and accommodation costs	239.87		2,285.40		2,525.27		4,235.11	
Insurance	-		422.94		422.94		765.94	
Telephone	59.89		586.36		646.25		1,916.65	
Equipment and repairs	-		-		-		74.99	
Activities	-		-		-		1,253.25	
Postage and stationery	158.75		-		158.75		-	
Support	521.97		1,180.23		1,702.20		4,139.70	
Computer expenses	-		77.39		77.39		62.40	
Volunteers and coordinators	73.25		129.36		202.61		3,260.77	
Drug tests	348.00		2,031.60		2,379.60		3,135.77	
Bookkeeping/payroll	200.20		596.60		796.80		651.20	
Subscriptions	-		1,500.00		1,500.00		-	
Independent examiner's fees	-		370.00		370.00		360.00	
Miscellaneous	-		-		-		180.84	
Total surplus/(deficit)		<u>1,601.93</u>		<u>23,153.61</u>	<u>24,755.54</u>		<u>37,247.14</u>	
		<u>5,078.07</u>		<u>1,513.39</u>	<u>6,591.46</u>		<u>(13,616.14)</u>	
Opening cash at bank and in hand		4,552.64		4,532.09	9,084.73		22,700.87	
Closing cash at bank and in hand		<u>9,630.71</u>		<u>6,045.48</u>	<u>15,676.19</u>		<u>9,084.73</u>	

Signed by a trustee on behalf of all the trustees

Signature

Name of trustee



Sumne Wycham (Chair)

Date

02/09/2025

SWAP (SAFE WELCOME AFTER PRISON)

England & Wales - Charity number 1184712

Accounts

SWAP Trustees Annual Report

Trustees (Directors) during the year were:

Name	Position	Date
Shane Ingham	Chair	31 December 2019
Yvonne Oliver	Trustee	16 December 2020
David Saltonstall	Trustee	02 January 2020
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	18 October 2022

Principal Address

24 Akeds Road
Halifax
HX1 2TR

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

Ian Collinson continues as Project Manager; Paul Whitehead delivers the Drugs/Alcohol Interventions along with 2 very capable volunteers. We also have a further 5 volunteers performing various duties assisting with the development of the service who provide a further 80 hours per week between them. SWAP is responsible for Prison Assessments and assessments for those referred via other means. The Service also inputs and disseminates information on the database, which provides amongst other things crime reduction figures and abstinence from drugs/alcohol statistics. One of the main functions is running recovery groups using volunteers.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

SWAP also provides services to Alpha House Calderdale and Claver Hall in Shelf; mainly drugs testing and drugs treatment therapy. SWAP also organises leisure activities provided through the Day Centre which is managed by SWAP. This year provided a trip to Scarborough in partnership with Alpha House, Ten Pin Bowling, Walking Trips, Cinema, and other day trips.

5. Achievements and performance

Good partnership working has been established and developed within both local prisons; mainly Leeds, Wealstun and Doncaster prisons. There are also good working relationships with the Probation Service and the Police Prolific Offender Team, and more recently, a good working relationship with staff at Recovery Steps which is a Humankind project that prescribes drugs/alcohol medication. SWAP also provides advocacy with criminal justice services and personnel.

Performance, monitoring and evaluation continues to improve with the use of our custom designed data base which SWAP records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Shane Ingham
Chair



Section A Independent Examiner's Report

Report to the trustees/ members of

SWAP - SAFE WELCOME AFTER PRISON

On accounts for the year ended

31 MARCH 2024

Charity no (if any)

1184712

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Stanley Ozgovicz

Date: 6 DECEMBER 2024

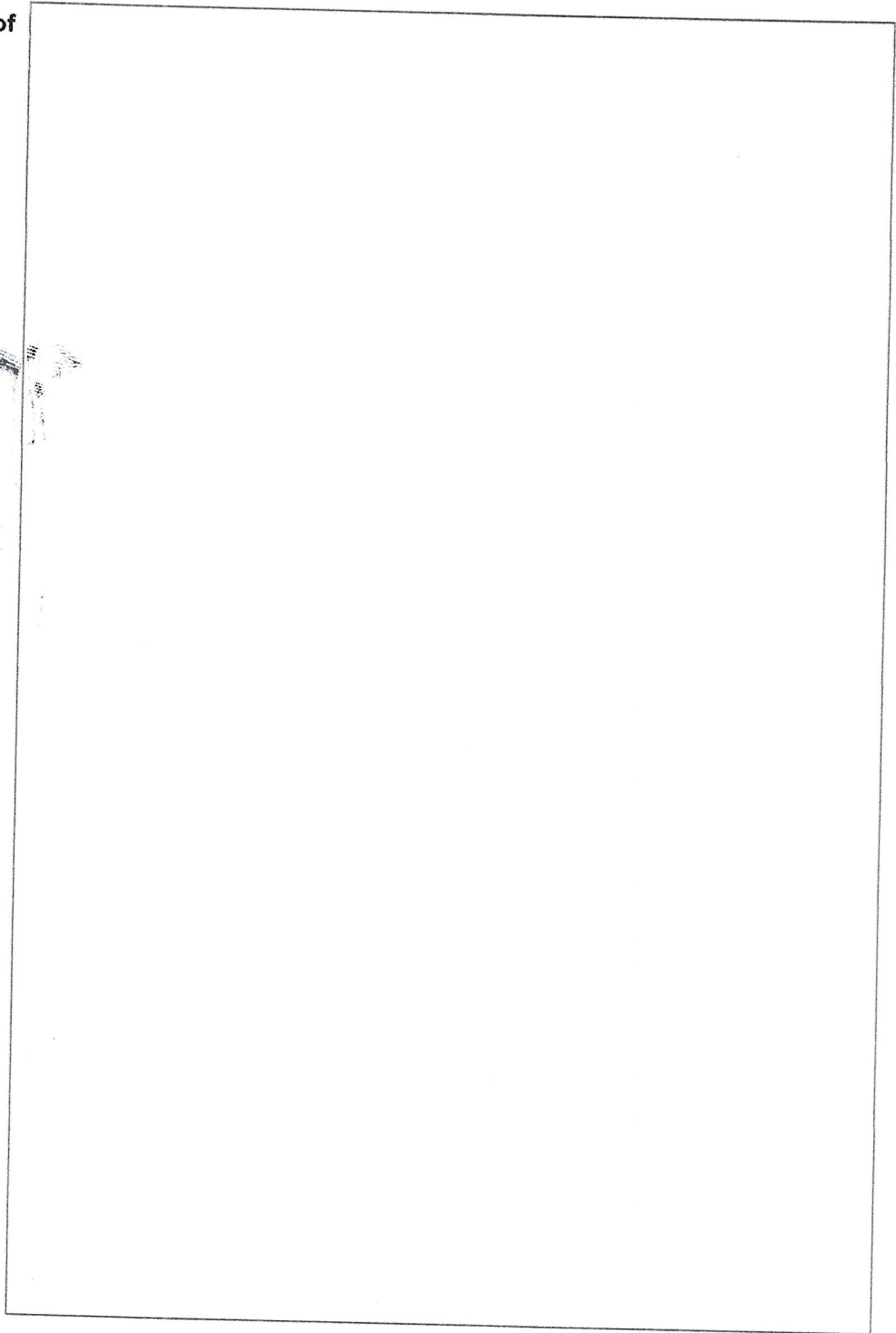
Name: STANLEY OZGOWICZ

Relevant professional qualification(s) or body (if any):

Address: 11 SADLERS GATE WOMBWELL, BARNESLEY S73 8NG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

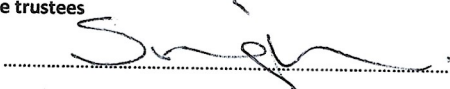


**SWAP - Safe Welcome After Prison
Accounts as at 31.03.24**

	Unrestricted Funds		Restricted Funds		Total		Total	
	£	£	£	£	Year to 31 March 2024		Year to 31 March 2023	
					£	£	£	£
Income		1,980.00		16,651.00		18,631.00		52,123.80
Sale of minibus		5,000.00		-		5,000.00		-
Expenses								
Salaries	26.42		17,184.10		17,210.52		14,183.84	
Travel and accommodation costs	1,919.18		2,315.93		4,235.11		2,940.35	
Insurance	-		765.94		765.94		-	
Telephone	840.95		1,075.70		1,916.65		1,910.96	
Equipment and repairs	74.99		-		74.99		252.42	
Activities	416.25		837.00		1,253.25		654.70	
Postage and stationery	-		-		-		93.95	
Support	2,461.31		1,678.39		4,139.70		5,256.34	
Computer expenses	62.40		-		62.40		674.80	
Volunteers and coordinators	511.37		2,749.40		3,260.77		11,897.39	
Drug tests	1,389.71		1,746.06		3,135.77		4,408.19	
Bookkeeping/payroll	400.40		250.80		651.20		505.60	
Loan repayment	-		-		-		1,000.00	
Independent examiner's fees	360.00		-		360.00		350.00	
Miscellaneous	136.94		43.90		180.84		789.63	
		<u>8,599.92</u>		<u>28,647.22</u>		<u>37,247.14</u>		<u>44,918.17</u>
Total (deficit)/surplus		<u>(1,619.92)</u>		<u>(11,996.22)</u>		<u>(13,616.14)</u>		<u>7,205.63</u>
Opening cash at bank and in hand		<u>6,172.56</u>		<u>16,528.31</u>		<u>22,700.87</u>		<u>15,495.24</u>
Closing cash at bank and in hand		<u><u>4,552.64</u></u>		<u><u>4,532.09</u></u>		<u><u>9,084.73</u></u>		<u><u>22,700.87</u></u>

Signed by a trustee on behalf of all the trustees

Signature



Date

11/12/24.

Name of trustee

SHANE INGHAM

SWAP (SAFE WELCOME AFTER PRISON)

England & Wales - Charity number 1184712

Accounts

SWAP Trustees Annual Report

Trustees (Directors) during the year were:

Name	Position	Date
Shane Ingham	Chair	January 2023
Yvonne Oliver	Trustee	January 2023
David Saltonstall	Trustee	02 January 2020
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	15 February 2021

Fran Nowell resigned January 2023

Principal Address

22 Clare Road
Halifax
HX1 2HX

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

Ian Collinson continues as Project Manager, Mark O'Melia left his post in January to be replaced by Paul Whitehead on permitted work as Clinical Support Worker, and we now have 5 volunteers assisting with the development of the service who provide a further 80 hours per week between them. SWAP is responsible for Prison Assessments and assessments for those referred via other means. The Service also inputs and disseminates information on the database, which provides amongst other things crime reduction figures and abstinence from drugs/alcohol statistics. One of the main functions is running recovery groups using volunteers.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

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Performance, monitoring and evaluation continues to improve with the use of our custom designed data base which SWAP records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Shane Ingham
Chair

SWAP - Safe Welcome After Prison
Accounts as at 31.03.23

	Unrestricted Funds		Restricted Funds		Total		Total	
	£	£	£	£	Year to 31 March 2023	Year to 31 March 2022	£	£
Income		15,794.80		36,329.00	52,123.80		58,599.64	
Expenses								
Salaries	924.13		13,259.71		14,183.84		8,484.59	
Travel and accommodation costs	2,885.45		54.90		2,940.35		4,653.12	
Telephone	1,910.96		-		1,910.96		2,377.52	
Equipment	51.65		-		51.65		1,335.59	
Activities	190.00		464.70		654.70		106.36	
Postage and stationery	64.30		29.65		93.95		60.97	
Repairs	200.77		-		200.77		694.85	
Support	1,747.61		3,508.73		5,256.34		11,342.62	
Computer expenses	674.80		-		674.80		713.07	
Volunteers and coordinators	47.60		11,849.79		11,897.39		3,723.71	
Drug tests	2,795.65		1,612.54		4,408.19		2,225.00	
Bookkeeping/payroll	505.60		-		505.60		1,402.00	
Minibus	-		-		-		15,000.00	
Loan repayment	1,000.00		-		1,000.00		1,000.00	
Independent examiner's fees	350.00		-		350.00		300.00	
Miscellaneous	289.63		500.00		789.63		3,145.47	
Total surplus		<u>13,638.15</u>		<u>31,280.02</u>	<u>44,918.17</u>		<u>56,564.87</u>	
		<u>2,156.65</u>		<u>5,048.98</u>	<u>7,205.63</u>		<u>2,034.77</u>	
Opening cash at bank and in hand		4,015.91		11,479.33	15,495.24		13,460.47	
Closing cash at bank and in hand		<u>6,172.56</u>		<u>16,528.31</u>	<u>22,700.87</u>		<u>15,495.24</u>	

Signed by a trustee on behalf of all the trustees

Signature

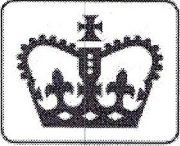
Shane Maghain

Date

11/11/23

Name of trustee

SHANE MAGHAIN



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name SWAP - SAFE WELCOME AFTER PRISON

On accounts for the year ended

31 MARCH 2023

Charity no (if any)

1184712

Set out on pages

ONE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Stanley Ogowicz

Date: 3 OCTOBER 2018

Name: STANLEY OGOWICZ

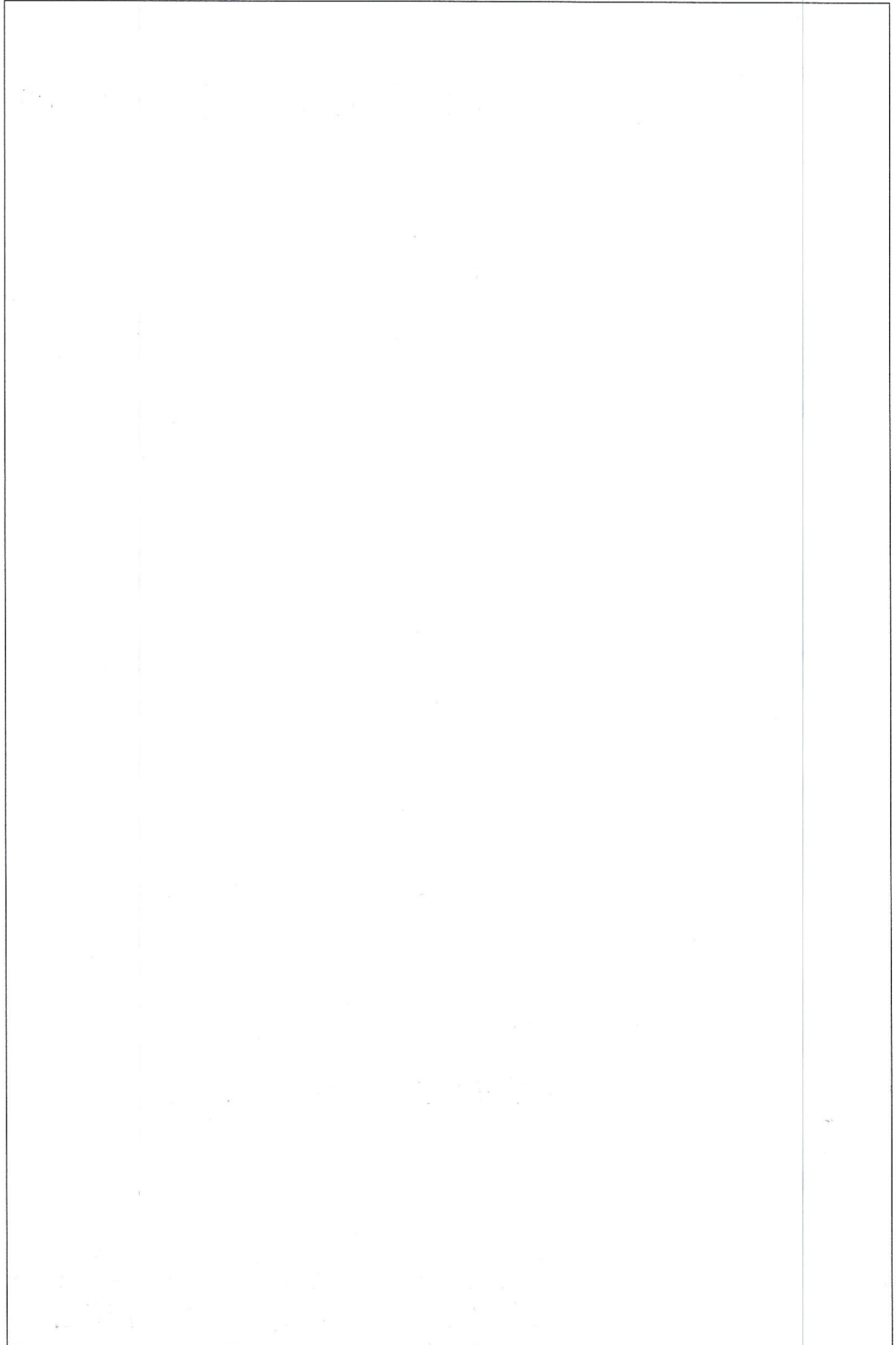
Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

Address: 1 CLIFFE COTTAGES, ROPER LANE THURGOLAND, SHEFFIELD S35 7AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

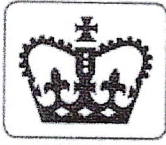
Give here brief details of any items that the examiner wishes to disclose.



SWAP (SAFE WELCOME AFTER PRISON)

England & Wales - Charity number 1184712

Accounts



Section A

Independent Examiner's Report

Report to the trustees/ members of

SWAP - SAFE WELCOME AFTER PRISON

On accounts for the year ended

31 MARCH 2022

Charity no (if any)

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Stanley Ggony

Date: 24 OCTOBER 2022

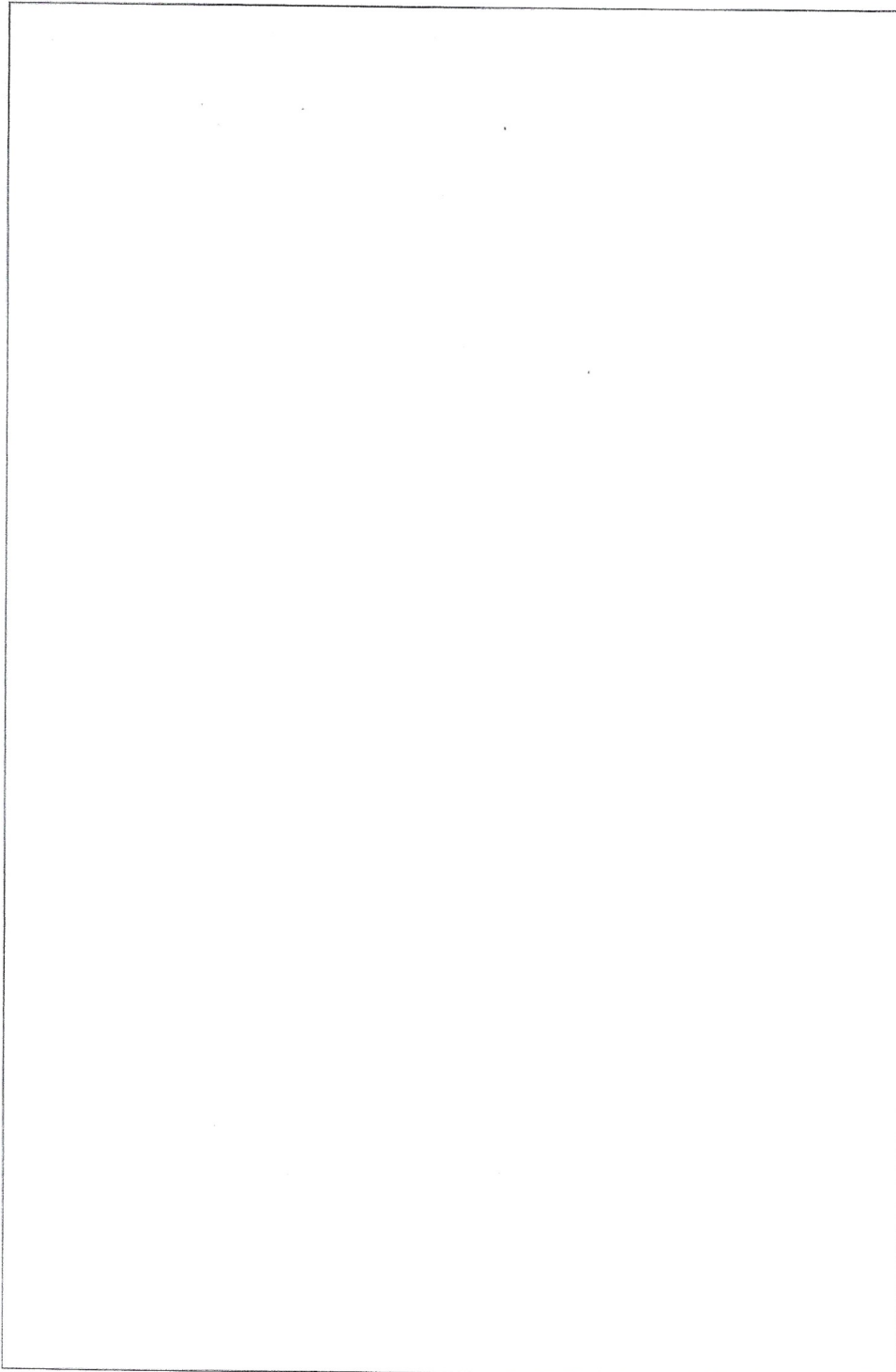
Name: STANLEY OZGOWICZ

Relevant professional qualification(s) or body (if any):

Address: 1 CLIFFE COTTAGES, ROPER LANE THURGO LAND, SHEFFIELD S35 7AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



SWAP - Safe Welcome After Prison
Accounts as at 31.03.22

	Unrestricted Funds		Restricted Funds		Total	
	£	£	£	£	Year to 31 March 2022	Year to 31 March 2021
Income		27,644.64		30,955.00	58,599.64	64,739.45
Expenses						
Salaries	636.00		7,848.59		8,484.59	38,745.60
Travel and accommodation costs	3,700.37		952.75		4,653.12	738.05
Telephone	2,377.52		-		2,377.52	2,103.69
Equipment	768.02		567.57		1,335.59	1,716.79
Activities	54.45		51.91		106.36	972.36
Postage and stationery	60.97		-		60.97	73.28
Repairs	514.86		179.99		694.85	193.71
Support	2,824.59		8,518.03		11,342.62	3,169.37
Computer expenses	713.07		-		713.07	240.95
Sessional salaries and volunteers	532.67		3,191.04		3,723.71	4,260.31
Drug tests	2,225.00		-		2,225.00	3,493.17
Bookkeeping/payroll	1,402.00		-		1,402.00	416.00
Minibus	15,000.00		-		15,000.00	-
Loan repayment	1,000.00		-		1,000.00	-
Independent examiner's fees	300.00		-		300.00	150.00
Miscellaneous	3,027.07		118.40		3,145.47	1,397.22
		35,136.59		21,428.28	56,564.87	57,670.50
Total surplus/(deficit)		(7,491.95)		9,526.72	2,034.77	7,068.95
Opening cash at bank and in hand		11,507.86		1,952.61	13,460.47	6,391.62
Closing cash at bank and in hand		<u>4,015.91</u>		<u>11,479.33</u>	<u>15,495.24</u>	<u>13,460.57</u>

Signed by a trustee on behalf of all the trustees

Signature

Date

Name of trustee

Chair of Trustee Report

Yvonne Oliver 07.11.2022

Overview

Mark has taken over Paul's job roll in the office, which is drug testing, database inputting and group management.

Paul is now our Alpha Housing Support/Maintenance worker, which involves many jobs that need doing up at the K.C flats and the S.U, and the Clare Road office.

Prison visits have been limited, although we have been into Armley and Wealstun recently, so we have still been doing telephone assessments. We have still been arranging gate pick-ups.

We have continued managing the drug testing for AH clients and been contracted to test the Claver Hall clients.

Lyndsay finished her last session last week, after helping develop the Addressing offending course. Janet also left at the beginning of September, after successfully counselling clients for over a year. We have a new counsellor called Alton who started mid-September. We are currently interviewing 3 further counsellors, from Leeds Universities which we have good relations with, for the placement of their students for their final year of work placement.

Increased communication with probation services and prescribing service is ongoing and has continued to improve.

Implemented database, which just keeps getting bigger and better.

Competitions/activities

We have been having activity days once a month for the clients.

This has included:

- Trip to Scarborough which included fish and chips, ice cream, beach volleyball
- Trip to Shibden park with ice cream
- Cinema
- Pool/Snooker
- Minibus for a walk upto Hardcastle Craggs
- Easter bonnet competition
- Cleanest flat competition
- Babar Khan's for Eid/Christmas
- Christmas gifts for residents (with AH)

Services offered

In addition to the services, we already offered (prison assessments, gate pickups, tobacco, drug testing, benefit support, doctors and dentists etc) we have since added the following services to meet the initial needs of service users:

- Shopping - £20 food, £5 toiletries
- Smart phones to those who do not have one, including credit
- Driving licenses
- College
- Family mediation
- Covid tests
- Increased transport to appointments and for essential goods
- PIP
- Increase in electric and gas assistance
- Vast increase in counselling available (around 15 sessions per week)
- Debt relief orders (DRO) with Noah's Ark organisation

Changes to Support Unit

The major change we saw through the covid epidemic is in moving to 24/7 staffing for the support unit, which has now gone back to the normal shift hours before covid. We have also continued to grow the database which has prompted us to make significant changes to the responsibilities of support unit staff.

We have installed a Ring doorbell, which is linked to the S.U office tablet so staff can safely see who is at the door.

We have increased the care we provide to clients as well as vastly improving the communication and recording of important information. This is ongoing.

We have new staff members working at the S.U

We have set up a desk in the Support Unit office along with a new wall-mounted safe.

A stable door has been installed in the office, allowing us to keep residents out of the office whilst still providing all the relevant services – Medication has been better organised using meds boxes and using the stable door as a monitoring station.

Streamlined all paperwork – reduced to one paper book and 3 checklists. Ongoing.

Increased monitoring of keys to avoid loss. Ongoing

Handover checklist, which has increased cleanliness and ensured all residents are checked on before and after each shift. Ongoing

Tablet available in the office to enter information into the database. Ongoing

Better monitoring of breathalysers and meds collections for both in-house residents and residents from the flats.

New top of the range breathalyser has been bought, due to us having to buy cheap ones every couple of months.

Recently had all windows replaced with double glazing.

Finances

Accounts for the year ending Mar 2022 are attached.

In addition – so far this year we have received a further £16,505 from the Triangle Trust grant, bringing the total received so far to £54,114 with a further £4880 still to come. This was a 3yr grant to help with Volunteer co-ordinators and we are now in the final year.

We have received £14,000 from Alpha House Calderdale – for our services, this includes all Assessments, Drug Testing, and certain group co-ordinator facilitation, along with Support costs incurred for the support of residents. Providing these services to Alpha House is enabling us to become self-sufficient.

The remainder of the Allan Lane grant for the development of Kings Court gardens, has been spent on the project, although the maintenance of the gardens is ongoing.

We currently have a funding/grant bid in with Awards for All.

A replacement Minibus was purchased in March 2022 with the help of a donation from Alpha House. After a challenging start – the Minibus is now in use taking clients/residents to meetings where possible.

Staff and Volunteers

Along with a significant increase to our staff and volunteers, we have also made great progress in volunteer training. This includes Support Unit meetings, written instruction booklets and increased recording of information.

Staff

Ian Collinson remains as the Project Manager

Mark O'Melia has been put on permitted work.

Dave Saltonstall has been commissioned as a consultant from AH, which we pay AH directly for.

As we employ ex-addicts unfortunately, we have lost 2 workers Darren Clarke and Matt Rourke due to their addictions, but we have gained 2 more workers Mark and Paul.

Volunteers

Monique Evans – Recovery Support. New

Ben Gilchrist – Support Unit, has now left. Gained employment at the Basement Project.

Marcus Christie – Support Unit, has now left. Gained employment elsewhere.

Jules Caldwell – Support Unit. New

Paul Woolley – Support/Maintenance (Flats & Support Unit). New to this role.

Darren Pedley – Support Unit. New.

Brendon Bennet – Support Unit.

Saqib Ahmed – Gym Orderly.

Jane Cole – Counsellor. New.

Alton Daley – Counsellor. New.

Sebrina Almas – Counsellor. Ongoing.

Helen Slater – Counsellor, has now left. Finished placement hours.

Janet McNally – Counsellor, has now left. Finished placement hours.

Lyndsey Stock – Counsellor, has now left. Final year at university.

All three Helen, Janet, and Lyndsey worked over their allocated placement hours as they loved working here and didn't want to leave.

Future

The vision we have for the future of SWAP is, as we grow we have had a good success of our volunteers in the past moving on to full time employment. This had generated us as an organisation to want and need more volunteers, some of which is a few of our clients that have come through the AH program and have started to volunteer and some that have not come through the Ah program. We will be implementing more training around group facilitation, drug testing, database inputting and key working, giving them the skills, which will help for the future when they gain employment whether it be with SWAP or an external service provider.

So for the last 2 years we have been working with a new database system (although not so new now) and it just gets better and better as we work with it, this is due to identifying new amends that we keep adding to it. For the near future we have already got in place some new features for the database, which are being able to input Criminal Justice Statistic's and having some algorithms to produce figures of the percentage of how much crime has been reduced by housing some of our most prolific offenders. Another beneficial tool is we are adding a Mental Health Star section to be edited and to be looked back on from week to week in the clients one to ones, this will show either, improvement or a deterioration in the individuals over mental health. Shane and I over the next coming weeks are going to start getting up to date with the Service Charge and Loans sections of inputting, then once this is up to date allowing the keyworkers to manage and prompt the client as of when to pay, (ultimately the client will still be coming to pay Shane). This is to centralise all information and easier to access. As the database continues to grow, I have noticed little tweaks that we have been getting amended, such as back buttons and drop-down box information, which most of the time I can amend myself.

We are looking at increasing funding avenues, applying for grants ect, whilst looking at ways of making us self-sustainable.

SWAP (SAFE WELCOME AFTER PRISON)

England & Wales - Charity number 1184712

Accounts



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SWAP - SAFE WELCOME AFTER PRISON

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1184712

Set out on pages

ONE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (~~other than that
disclosed below*~~) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Stanley Gzowicz

Date:

16 NOVEMBER 2021

Name:

STANLEY GZOWICZ

Relevant professional
qualification(s) or body

(if any):

Address:

1 CLIFFE COTTAGES, ROPER LANE
THURGO LAND, SHEFFIELD
S35 7AA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SWAP - Safe Welcome After Prison
Accounts as at 31.03.21

	Unrestricted Funds		Restricted Funds		Total Year to 31 March 2021		Total Year to 31 March 2020	
	£	£	£	£	£	£	£	£
Income		17,895.45		46,844.00		64,739.45		9,658.92
Expenses								
Salaries	-		38,745.60		38,745.60		5,769.89	
Mileage/parking	-		738.05		738.05		778.57	
Telephone	2,103.69		-		2,103.69		26.19	
Equipment	-		1,716.79		1,716.79		13.43	
Refreshments	279.20		-		279.20		113.82	
Activities	-		972.36		972.36		279.53	
Postage and stationery	73.28		-		73.28		2.99	
Repairs	193.71		-		193.71		-	
Support	-		2,890.17		2,890.17		15.00	
Computer expenses	240.95		-		240.95		-	
Sessional salaries and volunteers	2,032.00		2,228.31		4,260.31		-	
Drug tests	3,493.17		-		3,493.17		-	
Bookkeeping/payroll	270.00		146.00		416.00		144.00	
Loan repayment	-		-		-		1,000.00	
Independent examiner's fees	150.00		-		150.00		-	
Miscellaneous	1,397.32		-		1,397.32		533.72	
		<u>10,233.32</u>		<u>47,437.28</u>		<u>57,670.60</u>		<u>8,677.14</u>
Total surplus/(deficit)		7,662.13		(593.28)		7,068.85		981.78
Opening cash at bank and in hand		3,845.73		2,545.89		6,391.62		5,409.84
Closing cash at bank and in hand		11,507.86		1,952.61		13,460.47		6,391.62

Signed by a trustee on behalf of all the trustees

Signature

Date

Name of trustee

SWAP Trustees Annual Report

Trustees (Directors) during the year were

Name	Position	Date
Yvonne Oliver	Chair	04 June 2018
Shane Ingham	Trustee	30 December 2019
Fran Nowell	Trustee	30 December 2019
David Saltonstall	Trustee	02 January 2020
Matt Rourke	Trustee	01 January 2021
Brendon Bennett	Trustee	15 February 2021
Janice McNamara	Trustee	15 February 2021

Yvonne Oliver became Chair in May 2020 but has been a Trustee since June 2018, Tim resigned in October 2020. Darren Clarke resigned in May 2021.

Principal Address

22 Clare Road
Halifax
HX1 2HX

Bankers

Lloyds TSB
Commercial Street
Halifax
West Yorkshire

Governing Document

CIO - FOUNDATION Registered 01 Aug 2019

Charitable objects

TO RELIEVE THE NEEDS OF EX-OFFENDERS LIVING IN HALIFAX AND THE SURROUNDING AREAS IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF SUPPORT, BUDDYING, ASSESSMENT, AND INDUCTION PROGRAMMES, AS WELL AS A DAY CENTRE SERVICE, TRIPS AND ACTIVITIES.

Review of Progress and Achievement

1. Administration

A Project Manager set up SWAP as a volunteer from July 2018. He became a paid worker in May 2019 to administrate and develop the service, and the work of the charity.

2. There are 3 volunteers assisting with the development of the service who provide a further 60 hours per week between them.

3. Financial review

There are no funds in deficit at the year end and no funds are held on behalf of any other organisation.

4. Activities

The main focus of the work of SWAP involves advocacy and support when clients first approach the service or are referred by Prisons, Probation Service, or other agencies. This is important to prevent a return to crime within the first few weeks on release. Crime is usually for acquisitive crime to pay for such things as tobacco, trainers and mobile phones, which are essentials rather than, as historically regarded, luxuries.

SWAP also provides services to Alpha House Calderdale and Claver Hall in Shelf; mainly drugs testing and drugs treatment therapy. SWAP also organises leisure activities provided through the Day Centre which is managed by SWAP.

5. Achievements and performance

Good partnership working has been established and developed within both local prisons; mainly Leeds, Wealstun and Doncaster prisons. There are also good working relationships with the Probation Service and the Police Prolific Offender Team, and more recently, a good working relationship with staff at Recovery Steps which is a Humankind project that prescribes drugs/alcohol medication. SWAP also provides advocacy with criminal justice services and personnel.

Performance, monitoring and evaluation has been greatly improved with the introduction of a custom designed data base which now records all activity and clients' progress.

SWAP assess potential residents for suitability to the project and to provide a safe welcome after prison. An Initial needs assessment is undertaken to ascertain the financial status of accepted clients and help with signing them up for benefits, providing loans or gifts, (depending on financial status) for tobacco, clothing, mobile phone, mobile phone data costs and fuel costs. This is to ensure equity across the service user population.

Yvonne Oliver
Chair