
Report of the Trustees for the period starting 1st April 2021 ending 31st March 2022

Charity Name: Hungerford youth and Community Centre

Registration number: 1184692

Address: Priory Road, Hungerford RG17 0AL

Board of Trustees:

Charlie Barr

Sarah Gardner

Jude Hodge

Kelly Leigh

Lauren Harris

Derek Alford

Purpose of Hungerford Youth & Community Centre:

To further or benefit the residents of Hungerford and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the Trustees shall have power:

To establish or secure the establishment of a Community Centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Achievements and activities:

The objective for this year was to recover from the Covid closures and return to our plans of expansion and growth.

To summarise the year in one word: **resilience!** Indeed, the year began as the previous period had ended: with great difficulty. Covid closure and social distancing caused terrible damage to our organisation on many levels, not least because we lost our youth club volunteers, our director and eventually our youth worker. Wh

Whereas in March 2020, our sights were set on a significant expansion of our activities, a year later our small and emergent charity had suffered huge setbacks. In April 2021, trustees felt like nothing was working and all their hard work was getting them nowhere.

Despite these massive challenges, by April 2021 **three new trustees** had been recruited for their experience in key areas - notably in recruitment and employment - and together the trustees persevered and persevered until finally results started to show. In the end, it was a successful year, full of change and success:

Both staff positions were filled with excellent people, and they in turn have recruited **15 volunteers – including 3 young leaders** - to help run youth clubs. **Youth clubs have opened and are already full**, proving that there is a need for youth clubs in our area. ICE, our **youth club for children with additional needs, is running at capacity** with 15 children attending each week. Our youth club for children in school years 5 and 6 is over capacity; we now alternate years 5 and 6 each week to avoid having to turn young people away.

Trustees initiated a total **review and overhaul of our policies and procedures** with a view to attaining a Safe Space accreditation from UK Youth, a mark of excellence in providing a youth centre and activities for young people.

Our **digital systems have been migrated to Microsoft**, which saved us a lot of money and improved our technology by giving us free access to the latest versions of Office 365 software, including Teams and Microsoft Forms – all with a high level of security so our data storage can be fully secure.

In the December school holidays we delivered a food and activity programme in collaboration with West Berkshire Council, **offering free activities and a meal to children in receipt of Pupil Premium funding.**

CCTV was installed in the building, this means the upstairs rooms can be supervised more 'loosely' by watching the monitors from downstairs. This has improved the experience for young people at the centre.

So the key word for this year was resilience. HYCC showed that it not only has great potential, but that it is here to stay. The year 2022 marks **10 years of being self funded**, which again shows that despite facing much adversity, our little youth centre is needed in Hungerford and will continue to thrive.

Statement:

Trustees for HYCC take their duties very seriously; they keep at the forefront of their minds at all times the important values and rules outlined in the charity Commission's guidance on public benefit.

Financial review:

Our main source of income is through grants. We receive ongoing financial support from local charities, individual donors and our town council. We received £15,000 pounds during the year from the National Lottery Fund supporting the Youth Worker project. At the start of the year we also received £8,000 Covid business relief support from West Berkshire Council. We continue to work hard to find funders who can support our ongoing plans for the development of services which can be provided at the community centre.

The employment of a director at HYCC to manage the centre, as well as the opening up of activities after Covid restrictions, has enabled us to significantly increase the income from hall hire. This has contributed £3,186 pounds to HYCC in 21/22, which is a significant improvement on £879 in 20/21 but not quite up to the pre-Covid levels of £5,700 raised in 19/20.

Youth club sessions, including the holiday food and activity program funded by West Berkshire Council, has provided additional income of £1,139 (20/21- £nil).

All of the activity at the centre has led to an increase in outgoings. This is mainly the salary costs of our two employees along with rent, cleaning, maintenance as well as equipment costs, including the essential CCTV installation. We continue to manage our costs whilst ensuring we have sufficient funds to invest and maintain the community centre so it is a safe and welcoming environment for all users.

All the recent activity, and planned future activity, at the centre requires careful planning and management of funds. We finish the year 21/22 with unrestricted cash funds of £32,901. Our reserves are maintained at £25,000 pounds (20/21 - £25,000) to cover the equivalent of 6 months of outgoing costs in the case of unexpected hardship (in accordance with our reserves policy). This is in line with FY 20/21.

Structure and governance:

Hungerford Youth and Community Centre was registered as a CIO in August 2019, its governing document is a constitution.

New trustees are usually recruited by current trustees during the year. They are asked to a first trustee meeting and an informal discussion takes place, after which the trustees decide unanimously to accept the applicant as a trustee. All trustees are expected to sign a memorandum of understanding and to be DBS checked.

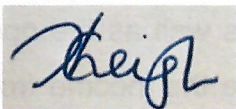
The Hungerford Youth and Community Centre sits at the heart of its community and as such, it nurtures connections to the local schools, town council, police force, leisure centre and family Centre.

Declarations:

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees:

Signature:



Name: Kelly Leigh

Date: 27/01/2023

Signature:



Name: Charlie Barr

Date: 27/01/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hungerford Youth and Community Centre

11846921

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
GRANTS	42,681	15,000	-	57,681	-
HALLHIRE	3,186	-	-	3,186	-
DONATIONS	1,139	-	-	1,139	-
YOUTH CLUB INCOME	2,832	-	-	2,832	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,839	15,000	-	64,839	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,839	15,000	-	64,839	-
A3 Payments					
Service Charge	5,000	-	-	5,000	-
Cleaning	1,522	-	-	1,522	-
Wages	8,910	17,857	-	26,767	-
Training / DBS checks (Ucheck)	-	855	-	855	-
Phone/Internet/Website	1,007	-	-	1,007	-
Centre Maintenance	1,215	88	-	1,304	-
Youth club supplies / trips / costs	343	1,474	-	1,817	-
Equipment	5,298	87	-	5,386	-
Advertising	56	83	-	138	-
Insurance	462	-	-	462	-
Recruitment costs	345	192	-	537	-
Fundraising costs	15	1,442	-	1,457	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	24,174	22,079	-	46,253	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,174	22,079	-	46,253	-
Net of receipts/(payments)	25,664	- 7,079	-	18,585	-
A5 Transfers between funds	- 13	13	-	-	-
A6 Cash funds last year end	7,250	42,691	-	49,941	-
Cash funds this year end	32,901	35,625	-	68,526	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		32,901	35,625	-
		-	-	-
		-	-	-
	Total cash funds	32,901	35,625	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Hungerford Youth & Community Centre

On accounts for the year ended

31st March 2022

Charity no
(if any)

1184692

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021. DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12th January 2023

Name:

Sharon Prance

Relevant professional qualification(s) or body (if any):

AAT

Address:

C/O Hungerford Town Council

The Library, Church St, Hungerford RG17 0JG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

On accounts for the year ended 31st March 2017 Report to the trustees 1	
As the charity trustees of the Trust, you are responsible for the preparation of the accounts of the charity for the period 1st April 2016 to 31st March 2017. I have examined the accounts and I am satisfied that they are true and correct and that they give a true and fair view of the financial position of the charity at the end of the period and of its performance during the period. I have also examined the accounts and I am satisfied that they are true and correct and that they give a true and fair view of the financial position of the charity at the end of the period and of its performance during the period. I have also examined the accounts and I am satisfied that they are true and correct and that they give a true and fair view of the financial position of the charity at the end of the period and of its performance during the period.	
Signed: [Signature] Name: Sharon Pearce Position: AAT Address: C/O Hungerford Town Council The Library, Church St, Hungerford RG17 0LS	