

HANMER PLAYGROUP PLUS

Annual Accounts

1st January 2023 – 31st December 2023

Signed by:

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Stephanie Davies – Treasurer

Verified by

A handwritten signature in dark ink, appearing to read 'K Pemberton', written over a horizontal line.

Katherine Pemberton

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December 2023

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Hanmer Playgroup plus

Annual accounts 1st January 2023 to 31st December 2023

Account Balances at 1/1/23:	Unity Trust Bank	£13,167.74
	NatWest Reserve	£8488.64

Income		Outgoings	
Fees	£61,163.12	Staff wages	£55,468.71
Sponsorship	£250.00	Resources/Snack	£1658.11
Fundraising	£1282.51	Training/DBS	£142.70
Milk refunds	£273.80	Bank charges	£72.00
		Insurance	£470.90
		Pensions	£869.43
		Grant funded resources	£650.32
		Rent To school	£210.00
		Milk	£293.60
		Guest service	£1166.00
Total Income	£62,969.43	Total Outgoings	£61,001.77

Total Income	£62,969.43
Total Outgoings	£61,001.77

+ £1967.66

Account Balances at 31/12/23:	Unity Trust Bank	£15,093.40
	NatWest Reserve	£8591.24

Hanmer Playgroup and Wrap Around Care CIO

Trustees' Annual Report

Period start date - To 01/01/2023

Period end date- 31/12/2023

Charity name: Hanmer Playgroup and Wrap Around Care CIO

Charity registration number: 1184687

Bankers- Unity Trust Bank, Natwest

Independent examiner's report- Miss Kate Pemberton

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is to provide a non-profit childcare facility that will enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and care for their needs through high quality childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	Pre-school education for children ages 2 years – 4 years. The staff provide a broad range of activities designed to promote children's learning linked to the New Welsh Curriculum. They effectively assess children's level of development and identify clear next steps in learning for each child. Staff have very good communication with the parents to inform of children's learning needs and encourage them to support this with activities at home.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All relevant decisions have been made by the trustees with regard to the public benefit guides.
Additional Information		
Policy on grant making	Para 1.38	Grants are made to a wide range of organisations and are allocated for specific projects. All staff members and trustees are involved in the process.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A

Hanmer Playgroup and Wrap Around Care CIO

Trustees' Annual Report Jan 23-Dec 23

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole	Para 1.20	Hanmer Playgroup and Wrap Around Care CIO provided an enriched pre-school education to 35 local children between January 2023 and December 2023.
Additional Information		
Achievements against objectives set	Para 1.41	Ms G. Butler has continued to successfully lead the provision and during her self-reflection meeting with the Chair of the committee has met with her objectives.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising has been successful this year considering only small events have taken place - £1282.51 raised in total.
Investment performance against objectives	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance for the provision as 1st January 2023 was Unity Trust Bank £13,167.74 NatWest Reserve £8488.64</p> <p>The balance for the provision at the end of the period, December 2023 was Unity Trust Bank £15,093.40 NatWest Reserve £8591.24</p> <p>The difference in the total in this period Unity Trust Bank + £1925.66 NatWest Reserve + £102.60</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In the NatWest account, The CIO holds an amount equivalent to an 8-week salary of the staff working for the CIO. This amount is sufficient to cover any outstanding salary and redundancy payments to staff as well as to pay any outstanding running costs. This will be reviewed in January 2024 by trustees.
Amount of reserves held	Para 1.22	£8591.24
Reasons for holding zero reserves	Para 1.22	N/A

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Trustees' Annual Report Jan 23-Dec 23

Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties, successfully running with profit every week and waiting list for children over the next 3/4 years.
Additional Information		
The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The CIO has two main funding sources:</p> <ul style="list-style-type: none"> • 30-hours free childcare payments made by Wrexham County Council and Shropshire County Council • Payments received directly from the families of the children attending the provision. • Small fundraising events occur throughout the year to raise money for Playgroup, however, due to the high increase of children in attendance fundraising hasn't been so relied on this year. • Families and staff are encouraged to shop through easy fundraising app as an easy income for Playgroup.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	There are no imminent risks facing the charity. However, changes the 30-hours free childcare funding or a reduction in the number of children attending could pose a future risk. These are both monitored closely by the staff and trustees.

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Hanmer Playgroup and Wrap Around Care CIO has an active committee of 3 Trustees and are governed by a constitution. The current trustees were elected at the AGM in September 2023. New trustees are elected at the AGM. If it is not possible for a trustee vacancy to be filled at the AGM, the existing trustees can appoint new trustees. All trustees give their time freely.</p>
Additional Information		

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive a copy of the settings policies and procedures as part of their induction to becoming a trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Day to day management of the Playgroup is undertaken by the Manager, Gemma Butler. The trustees meet regularly as a board and hold formal and informal meetings with the manager and the manager and staff meet regularly to reflect on what is working well and areas for development. Issues arising within the setting are raised through the manager with the trustees. Staff and trustees have a clear understanding of their role and responsibilities, The CIO is run within the school building of St Chad's Primary School. A monthly £17.50 standing order is set up to the school covers the cost of rent and resources.
Relationship with any related parties	Para 1.51	

Reference and Administrative details

Charity name	Hanmer Playgroup and Wrap Around Care CIO
Other name the charity uses	HANMER PLAYGROUP PLUS
Registered charity number	1184687
Charity's principal address	St Chad's Primary School, Hanmer, Nr Whitchurch Shropshire SY13 3DG

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Katie Challenor	Chair	September 2022 – present	AGM Members
Stephanie Davies	Treasurer		AGM Members
Frankie Cope	Secretary	End date September 2023	AGM Members
Laura Scott	Secretary	September 2023 - present	AGM Members

Corporate trustees – names of the directors at the date the report was approved

Hanmer Playgroup and Wrap Around Care CIO

Trustees' Annual Report Jan 23-Dec 23

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

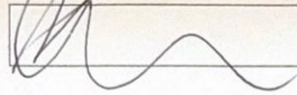
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Katie Challenor

Position (eg Secretary, Chair, etc)

Chairperson

Date

3/7/2024

Hanmer Playgroup Plus – Examiners report

I confirm the charity is eligible to have an independent examination as the income and assets are below the audit threshold. Receipts and payments accounts have been prepared and the charity's gross income is less than £250,000. There is no requirement to prepare accruals accounts in the charity's governing document or for any other reason.

I can confirm there is no conflict of interest that prevents me from carrying out their independent examination, there are no close personal relationships with the trustees that compromise independence. I have no the day to day involvement in the administration of the charity.

I can confirm that there is a copy of approved accounts and a trustees' annual report on file.

Accounting records are kept to the required standard and are complete. The trustees have carried out a review of the charity's internal financial controls in the year reported.

The trustees have considered the financial circumstances of the charity at the end of the reporting period have made an assessment of the charity's position as a going concern when approving the accounts.

The trustees have a reserves policy and an adequate level of reserves are held.

I confirm I have checked the form and content of the accounts, and that all the accounting statements are present and that the funds of the charity are correctly identified.

I have compared the trustees' annual report with the accounts.

The examination has not identified any matters of concern.

Signed: 

Date: 4/7/24