



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/02/2023 To 31/01/2024

Charity name: Hexham Abbey Festival of the Arts

Charity registration number: 1184685

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To encourage and promote amongst members of the public knowledge, understanding and appreciation of the arts, primarily but not exclusively, music. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | A Festival consisting of six highly successful and well-attended concerts was held, providing the opportunity for the general public the experience a variety of musical forms. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance as set out in Charity Commission documents PB2 and PB3. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | Initial planning for the Festival is in the hands of the Artistic co-Directors, both of whom are Trustees. Logistical matters, including publicity, applications to supporting organisations, etc. and detailed event management are the responsibility of the Festival committee, all of whose members are volunteers. |

| | | |
|-------|--|---|
| | | Volunteers also make a significant contribution to the Festival, both in terms of Front of House activities (ticket/programme sellers, stewards, etc.) and set-up and clear-up for the concerts |
| Other | | The management committee of the Festival consists of the trustees, and sundry other volunteers with specialist skills, such as marketing/promotion and technical ability. |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Six events were included in the Festival, held from September 21st to September 24th 2023.</p> <p>'A Peaceful World'- a youth singing project, involving the participation of approximately 200 young people from 8 local schools. Admission to this event was free, but donations were invited, the proceeds of which were donated to a local charity.</p> <p>A concert by a leading ska-folk fusion band.</p> <p>Piano recital by an amazingly gifted local young pianist.</p> <p>A concert by Classico Latino, a group offering a fresh perspective on the music of Latin America, combining classical and folk music from across the region.</p> <p>A performance of music by JSBach and GFHandel given by the Hexham Abbey Festival Chorus and Orchestra.</p> <p>A Candlelight Concert by The Gesualdo Six, performing music to celebrate the 400th anniversary of the composer William Byrd.</p> <p>In addition, the Festival programme included two church services, a Choral Evensong and a Choral Eucharist, led by the Choir of Hexham Abbey.</p> <p>The Festival welcomes many visitors to the town of Hexham, thus benefitting local businesses and contributing to the town's aims in promoting tourism.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|-------------------------------------|-----------|--------------------------------------|
| Achievements against objectives set | Para 1.41 | A successful festival was delivered. |
|-------------------------------------|-----------|--------------------------------------|

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| | | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Balance of >£8000 in Bank |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | To prepare for a successful, and possibly more adventurous, Festival in future years |
| Amount of reserves held | Para 1.22 | A minimum of £5000 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Currently, there are no uncertainties |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Donations and ticket sales |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | Sustained poor attendance at Festival events. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust Deed |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | By unanimous invitation from current trustees. Trustees are selected in order to maintain a skill set commensurate with delivering the aims and objectives of the charity. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Hexham Abbey Festival of the Arts |
| Other name the charity uses | None |
| Registered charity number | 1184685 |
| Charity's principal address | Parish Centre Beaumont Street Hexham Northumberland NE46 3NB |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|-----------------|-----------------------------------|---|
| 1 | Charles Richard Snow | Trustee, Chair | | |
| 2 | Denis McCaldin | Trustee | | |
| 3 | Martin John Hughes | Trustee | | |
| 4 | James Curtis | Trustee | Resigned 5 June 2023 | |
| 5 | Roy Dallison | Trustee | Appointed 3 June 2023 | |
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| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|

Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|---|
|  |  |
|---|---|

Full name(s)

| | |
|----------------------|------------------------------|
| Charles Richard Snow | Martin John Hughes - Trustee |
|----------------------|------------------------------|

Position (eg Secretary,
Chair, etc)

| | |
|----------|--|
| Chairman | |
|----------|--|

Date

| |
|-------------------------------|
| 6 th November 2024 |
|-------------------------------|



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|--------------|-------------|
| Charity Name | No (if any) |
|--------------|-------------|

Receipts and payments accounts

CC16a

| | | | |
|---------------------|-------------------------------|----|-----------------------------|
| For the period from | Period start date 01/02/23 | To | Period end date 31/01/24 |
|---------------------|-------------------------------|----|-----------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Personal donations | 10,279 | - | - | 10,279 | - |
| Ticket Sales | 11,557 | - | - | 11,557 | - |
| Bar sales | 718 | - | - | 718 | - |
| Closure of HSBC account (charity245282) | 45 | - | - | 45 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 22,599 | - | - | 22,599 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 22,599 | - | - | 22,599 | - |
| A3 Payments | | | | | |
| Artists' Fees | 15,960 | - | - | 15,960 | - |
| Advertising and Promotion | 2,116 | - | - | 2,116 | - |
| Venue Hire | 3,625 | - | - | 3,625 | - |
| Performing Rights Society | 138 | - | - | 138 | - |
| Additional administrative expenses* | 267 | - | - | 267 | - |
| Sundries** | 515 | - | - | 515 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 22,622 | - | - | 22,622 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 22,622 | - | - | 22,622 | - |
| Net of receipts/(payments) | - 23 | - | - | - 23 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 9,403 | - | - | 9,403 | - |
| Cash funds this year end | 9,380 | - | - | 9,380 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at Bank | 9,647 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 9,647 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | None | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | None | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | None | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | None | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
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