



## Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	<b>1</b>	<b>Jan</b>	<b>2022</b>	<b>To</b>	<b>31</b>	<b>Dec</b>	<b>2022</b>

### Section A Reference and administration details

**Charity name**

Lightwood Road Bowling Club

**Other names charity is known by**

**Registered charity number (if any)** 1184675

**Charity's principal address**

Beaufort Road

Longton

Stoke on Trent

**Postcode**

**ST3 1RH**

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Mason	Chairman		
2	Jamie Ayres	Secretary		
3	Norma Bowers			
4	Stephen Clutton			
5	John Ayres	Treasurer		
6				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Trust - Charitable Incorporated Organisation
Trustee selection methods	By Trustees

### Additional governance issues (Optional information)

<input type="checkbox"/> Policies and procedures adopted for the induction and training of trustees;	<p>All New Trustees have to read and signed:</p> <ul style="list-style-type: none"> <li>- the Constitution.</li> <li>- Trustee Declaration</li> </ul> <p>Copy of latest Financial accounts to be read Copy of the Annual Report to be read</p>
<input type="checkbox"/> Trustees' consideration of major risks and the system and procedures to manage them.	<p><u>Risks</u> The Trustees have not identified any Major Risks but have considered the following risks: Potential for a negative impact on community cohesion</p> <p><u>Procedure to manage the above risk</u> The facilities will be available for all to all ages and ethnicities There is nothing in the plans that would make the area inappropriate for use by any religious groups All of the appropriate policies in place and implemented</p> <p><u>Risk</u> Governance arrangements are not adequate</p> <p><u>Procedure to manage the above risk</u> The business plan outlines the revised arrangements. In becoming a CIO, the group will have adequate governance arrangements and legal recognition to hold the lease</p> <p><u>Risk</u> Does the recipient group have the capacity to manage the asset - (level of expertise and skills)</p> <p><u>Procedure to manage the above risk</u> Proposed wider involvement considered essential which will improve capacity The present working group have a number of year's experience in bowling club work and experience of voluntary work via different groups.</p>

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in all wards of Stoke-on-Trent and the surrounding area by providing facilities for playing Crown Green Bowling (facilities means land, buildings, equipment and organising sporting activities).

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club continued to provide access to the bowling facilities during the year but adhered to the guidelines on Coronavirus. The Club continued to develop the facilities for the members and public.

The remaining grant provided by Stoke on Trent Council was received and this was used to purchase new mower and cassettes and to continue to improve spectator standing and pathways.

The purchase of new mower along with verticutter and scarifying cassettes will greatly improve the bowling green condition.

### Additional details of objectives and activities (Optional information)

- ☐ Contribution made by volunteers.
- ☐ policy on grantmaking;
- ☐ policy programme related investment;

As the income of the Club is low then to offset the expenditure faced then the members are asked to contribute voluntary effort in whatever capacity they can provide.

This included:

- ☐ maintenance of the hedges, weeding of the flower beds
- ☐ Bowling green cutting
- ☐ Tidying the site and car park
- ☐ Painting Benches
- ☐ Cleaning of toilets, kitchen facilities

**Summary of the main achievements of the charity during the year**

We are still in the process to take on a 10 year Lease from Stoke on Trent City Council to allow us to self manage the club.

To improve the facilities for club members by Management of the Grant received from Stoke on Trent City Council

A large part of the income was used to improve the condition of the bowling green which included scarifying, feeding, weed treatment.

This has shown some significant improvement to the green condition.

Resumption of league bowling along with social bowling. The teams achieved varying results in the leagues but the main purpose is to provide bowling to all members of any age and ability.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The aim is to be able to move our Profit and Loss from a break even situation into a positive profit.  
With this aim then we can keep some of our charitable funds "to one side" (ie: in un-spent reserves) to meet the "4 C's" of special expenditure:

- (1) Contingency; (2) Cash-flow;  
(3) Commitment; (4) Closure.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

- ☐ the charity's principal sources of funds (including any fundraising);

The income or funds to sustain the Charity are derived from :

- ☐ Membership fees  
☐ Donations  
☐ Grants

- ☐ How expenditure has supported the key objectives of the charity;

The Grant from Stoke on Trent City Council has enabled us to improve the facilities for members and visitors to the club. It has made a big improvement over the existing facilities particularly toilets for ladies and gents which are more modern and better located.

- ☐ Investment policy and objectives including any ethical investment policy adopted.

The Grant from Sport England greatly enhanced the spectator facilities by the installation of shelters and guardrails

All expenditure is used to encourage greater use and membership to ensure a healthier and social recreation.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Full Name	Paul Mason	Jamie Ayres	Stephen Clutton	John Ayres	Norma Bowers
Signature					
Position	Chairman	N/A	N/A	N/A	N/A
Date	15/01/23	15/01/23	15/01/23	15/01/23	15/01/23





## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/22		31/12/22

### Section A Receipts and payments

Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts			
HMRC CHARITIES , ZD04042			
5264 14FEB22 , BUILDBASE - , NORMACOT , NORMACOT GB , REFUND			26
PAUL MASON , DONATION , FP 15/03/22 0942 , 00153425632DRFTGWD			76
PAUL MASON , MEMBERSHIP , FP 15/03/22 0939 , 00153425632DRFTFTY			40
JORDAN RENT			80
NEVILLE RENT			450
#####			150
CAR PARK STORAGE			590
PAUL MASON , MEMBERSHIPS , FP 16/03/22 0937 , 00153425632DRGRGRB			329
DIX SHANE B , MEMBERSHIP , FP 16/03/22 1009 , RP4659982703580800			80
FROM A/C 38588501 , VIA MOBILE - XFER			30
PAUL MASON , DONATION P MASON , FP 17/03/22 0944 , 00153425632DRHPGHN			17
2894 23MAR22 , BUILDBASE - , NORMACOT , NORMACOT GB , REFUND			200
DIX SHANE B , MEMBERSHIP , FP 05/04/22 0915 , RP4659985057512300			31
SHARDLOW DG V04 , MEMBERSHIP , VIA MOBILE - LVP			60
J AYRES RENT A/C 38588501 , VIA MOBILE - XFER			30
J AYRES RENT A/C 38588501 , VIA MOBILE - XFER			150
DAVID HEBDON , CAR PARKING RENTAL , FP 31/08/22 1407 , 00157306632BBDNWFB			150
SCOTT AM LTD , RENT , FP 08/09/22 1436 , 46143628282749000R , SCOTT AM LTD , RENT , VIA ONLINE - PYMT			250
PAUL MASON , DONATION SUBS , FP 14/09/22 0939 , 00153425632FBYTWYG			900
HMRC CHARITIES , ZD04042			100
DAVID HEBDON , CAR PARKING RENTAL , FP 14/11/22 1325 , 00157306632BBDRC5K			233
SCOTT S & S , S SCOTT , FP 14/12/22 2201 , 30220157451520000R , SCOTT S & S , S SCOTT , VIA MOBILE - PYMT			50
Membership fees Steve Clutton			250
Membership fees Peter Davis			30
Membership fees Norma Bowers			30
Membership fees F. Wareham			30
Membership fees John Barker			30
Membership fees John Ayres			30
Membership fees Dave Beech			30
Membership fees Thomas Lindop			30
Membership fees Ben Dyer			30
Membership fees Joan Blurton			30
Membership fees Derick Whitehurst			30
Membership fees Elizabeth Rowley			30
Membership fees Nathan Degg			30
Membership fees Paul Mason			30
Donation: Steve Stove			100
WEDNESDAY LEAGUE MATCH Donation			127
WEDNESDAY LEAGUE MATCH Donation			35



OAKHILL LEAGUE MATCH Donation	141.00			141
OAKHILL CARD	55.00			55
INDUSTRIES LEAGUE MATCH Donation	136.00			136
INDUSTRIES CARD	45.00			45
SATURDAY LEAGUE MATCH Donation	140.00			140
SATURDAY CARD	40.00			40
				-
				5,510
<b>Sub total (Gross income for AR)</b>				
	5,510.48			

<b>A2 Asset and investment sales, (see table).</b>				
	-			-
	-			-
	-			-
<b>Sub total</b>				
<b>Total receipts</b>	5,510.48			5,510

<b>A3 Payments</b>				
5264 24JAN22, ERICS SHOE, REPAIRS/LON, STOKE-ON-TREN GB	19.80			-
5264 24JAN22, TIMBERLAND D I Y, STOKE-ON-TREN GB	4.20			20
5264 25JAN22, TIMBERLAND D I Y, STOKE-ON-TREN GB	8.00			4
5264 25JAN22, LIDL GB STOKE ON, TRENT, STOKE ON TREN GB	25.57			8
5264 25JAN22, EBAY COMMERCE UK, LTD, LONDON GB	15.99			26
5264 25JAN22, EBAY COMMERCE UK, LTD, LONDON GB	23.99			16
5264 05FEB22, ERICS SHOE, REPAIRS/LON, STOKE-ON-TREN GB	18.00			24
5264 09FEB22, EBAY COMMERCE UK, LTD, LONDON GB	14.22			18
5264 08FEB22, JONES & SHUFF, HEAVY SI, LONGTON GB		97.87		14
5264 09FEB22, BUILDBASE -, NORMACOT, NORMACOT GB		150.00		98
5264 12FEB22, JONES & SHUFF, HEAVY SI, LONGTON GB		12.00		150
5264 13FEB22, LONGTON SERVICE S, LONGTON GB	9.14			12
5264 12FEB22, JONES & SHUFF, HEAVY SI, LONGTON GB		74.65		9
PAUL MASON, UNITS, VIA MOBILE - LVP, FP 16/03/22 10, 17162851400435000N	200.00			75
2894 16MAR22, TIMBERLAND D I Y, STOKE-ON-TREN GB	9.00			200
5264 16MAR22, EBAY O*13-0, 8391-06835, LONDON GB	16.99			9
2894 17MAR22 C, TIMBERLAND D I Y, STOKE-ON-TREN GB	12.00			17
Honorarium Secretary To A/C 38588501, VIA MOBILE - XFER	100.00			12
Honorarium Treasurer TO A/C 38588501, VIA MOBILE - XFER	100.00			100
2894 19MAR22, JONES & SHUFF, HEAVY SI, LONGTON GB		394.02		100
2894 21MAR22, BUILDBASE -, NORMACOT, NORMACOT GB		150.00		394
2894 31MAR22 C, THE BIG CHARITY, SHOP, STOKE ON TREN GB	20.00			150
2894 11APR22 C, PPOINT, *STOP N, SHOP 60, STOKE-ON-TREN GB	21.90			20
2894 15APR22 C, JONES & SHUFF, HEAVY SI, LONGTON GB		28.08		22
WM RILEY SONS LI, INVOICE 5665, VIA MOBILE - LVP	81.36			28
2894 23APR22 C, TIMBERLAND D I Y, STOKE-ON-TREN GB	3.99			81
NORTH STAFFS AND D, LIGHTWOOD RDBC, VIA MOBILE - LVP	40.00			4
2894 27APR22, B & Q 1249, STOKE ON TREN GB		153.00		40
2894 30APR22 C, LONGTON SERVICE S, LONGTON GB	17.64			153
2894 04MAY22 C, SMITHSONS MOTOR, FACTOR, STOKE-ON-TREN GB	24.50			18
2894 04MAY22, LIDL GB STOKE ON, TRENT, STOKE ON TREN GB	21.38			25
FINE TURF SERVICES, 7415, VIA MOBILE - LVP, FP 16/05/22 10, 51150546318481000N	360.00			21
2894 07JUN22 C, PPOINT, *STOP N, SHOP 60, STOKE-ON-TREN GB	27.90			360
2894 07JUN22 C, LONGTON SERVICE S, LONGTON GB	10.53			28
2894 07JUN22, B & Q 1249, STOKE ON TREN GB		44.00		11
JOHN GARRISMAN, 2073, INVOICE 2AND 3, VIA MOBILE - LVP, FP 19/06/22 10, 19115328282427000N	350.00			44
JOHN GARRISMAN, 2073, INVOICE 2AND 3, VIA MOBILE - LVP, FP 19/06/22 10, 19115328282427000N				350



9.74	10
12.87	13
9.78	10
12.75	13
11.45	11
2.99	3
19.00	19
	12
11.83	8
8.10	21
21.41	5
5.40	15
14.98	50
50.00	44
44.00	11
11.00	10
10.35	167
167.30	504
504.00	550
550.00	42
42.00	216
215.60	20
20.00	259
108.66	80
80.00	10
10.00	20
20.00	50
50.00	60
60.00	279
279.00	10
10.00	40
40.00	5,222
Sub total	-
3,956.48	1,265

A4 Asset and investment purchases, (see table)							
Mower and Cassettes	-	9,390	-	9,390	-	9,390	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Sub total</b>			-	9,390	-	9,390	-
<b>Total payments</b>							
	3,956.48			10,655			14,612
<b>Net of receipts/(payments)</b>							
	1,554.00			-			-
	-			-			-
	4,360.00			11,407			15,767
	5,914.00			752			6,666
<b>Cash funds this year end</b>							

from meeting

## Section B Statement of assets and liabilities at the end of the period

## Categories

## Details

**Unrestricted**  
to nearest £

**Restricted**  
to nearest £

**B1 Cash funds (SS)**

Cash in hand float

3

31/03/2023




[illegible]

Details	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-

Details		Fund to which asset belongs	Cost (optional)
Portacabins		Restricted Fund	8,340
Hedge Trimmers		Restricted Fund	546
Strimmer and Attachment		Restricted Fund	790
Shelters and Guard Rail		Restricted Fund	7,188
Mower and cassettes		Restricted Fund	9,390
			-
			-
			-
			-

Details	Fund to which	Amount due
		-
		-
		-
		-
		-

Signature	Print Name
	JOHN AYRES