



## Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	<b>1</b>	<b>Jan</b>	<b>2021</b>	<b>To</b>	<b>31</b>	<b>Dec</b>	<b>2021</b>

### Section A Reference and administration details

**Charity name**

Lightwood Road Bowling Club

**Other names charity is known by**

**Registered charity number (if any)** 1184675

**Charity's principal address**

Beaufort Road

Longton

Stoke on Trent

**Postcode**

**ST3 1RH**

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Mason	Chairman		
2	Jamie Ayres			
3	Norma Bowers		01/07/21	
4	Stephen Clutton			
5	John Ayres			
6				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Trust - Charitable Incorporated Organisation
Trustee selection methods	By Trustees

### Additional governance issues (Optional information)

<input type="checkbox"/> Policies and procedures adopted for the induction and training of trustees;	<p>All New Trustees have to read and signed:</p> <ul style="list-style-type: none"> <li>- the Constitution.</li> <li>- Trustee Declaration</li> </ul> <p>Copy of latest Financial accounts to be read</p> <p>Copy of the Annual Report to be read</p>
<input type="checkbox"/> Trustees' consideration of major risks and the system and procedures to manage them.	<p><u>Risks</u></p> <p>The Trustees have not identified any Major Risks but have considered the following risks:</p> <p>Potential for a negative impact on community cohesion</p> <p><u>Procedure to manage the above risk</u></p> <p>The facilities will be available for all to all ages and ethnicities</p> <p>There is nothing in the plans that would make the area inappropriate for use by any religious groups</p> <p>All of the appropriate policies in place and implemented</p> <p><u>Risk</u></p> <p>Governance arrangements are not adequate</p> <p><u>Procedure to manage the above risk</u></p> <p>The business plan outlines the revised arrangements.</p> <p>In becoming a CIO, the group will have adequate governance arrangements and legal recognition to hold the lease</p> <p><u>Risk</u></p> <p>Does the recipient group have the capacity to manage the asset - (level of expertise and skills)</p> <p><u>Procedure to manage the above risk</u></p> <p>Proposed wider involvement considered essential which will improve capacity</p> <p>The present working group have a number of year's experience in bowling club work and experience of voluntary work via different groups.</p>

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in all wards of Stoke-on-Trent and the surrounding area by providing facilities for playing Crown Green Bowling (facilities means land, buildings, equipment and organising sporting activities).

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As a consequence of the Coronavirus pandemic the club in line with CGBA (Crown Green Bowling Association) was able to resume all competition matches.

The Club continued to provide access to the bowling facilities during the year but adhered to the guidelines on Coronavirus. The Club continued to develop the facilities for the members and public.

This was achieved as a result of securing a grant from Sport England which provided £8000 which was spent on spectator shelters and hand sanitising equipment.

The installation comprised of 7 spectator shelters which will help with social distancing of all those attending matches:

- 4 extended shelters, 2 for home team and 2 for away team with a further 3 shelters at one end of the bowling green.

The installation and use of hand sanitising dispensers along with other sanitising equipment gave confidence to people to use the club's facilities.

The remaining grant provided by Stoke on Trent Council was received and this can now be used to purchase new mower and cassettes and to continue to improve spectator standing and pathways.

The purchase of new mower along with verticutter and scarifying cassettes will greatly improve the bowling green condition.

### Additional details of objectives and activities (Optional information)

- Contribution made by volunteers.
- policy on grantmaking;
- policy programme related investment;

As the income of the Club is low then to offset the expenditure faced then the members are asked to contribute voluntary effort in whatever capacity they can provide.

This included:

- maintenance of the hedges, weeding of the flower beds
- Bowling green cutting
- Tidying the site and car park
- Painting Benches
- Cleaning of toilets, kitchen facilities

**Summary of the main achievements of the charity during the year**

We are still in the process to take on a 10 year Lease from Stoke on Trent City Council to allow us to self manage the club.

To improve the facilities for club members by Management of the Grant received from Stoke on Trent City Council

The facilities provided by Anti-vandal portacabins alongside the bowling green continued to be improved. Improving the facilities such as kitchen, toilets, meeting room, and spectator viewing of matches.

The purchase and installation of 7 spectator shelters and guardrail using the grant secured from Sport England.

Resumption of league bowling along with social bowling. The teams achieved varying results with the Premier team winning their League.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The aim is to be able to move our Profit and Loss from a break even situation into a positive profit.  
With this aim then we can keep some of our charitable funds "to one side" (ie: in un-spent reserves) to meet the "4 C's" of special expenditure:

- (1) Contingency; (2) Cash-flow;  
(3) Commitment; (4) Closure.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

- ☐ the charity's principal sources of funds (including any fundraising);

The income or funds to sustain the Charity are derived from :

- ☐ Membership fees  
☐ Donations  
☐ Grants

- ☐ How expenditure has supported the key objectives of the charity;

The Grant from Stoke on Trent City Council has enabled us to improve the facilities for members and visitors to the club. It has made a big improvement over the existing facilities particularly toilets for ladies and gents which are more modern and better located.

- ☐ Investment policy and objectives including any ethical investment policy adopted.

The Grant from Sport England greatly enhanced the spectator facilities by the installation of shelters and guardrails

All expenditure is used to encourage greater use and membership to ensure a healthier and social recreation.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Full Name	Paul Mason	Jamie Ayres	Stephen Clutton	John Ayres	Norma Bowers
Signature					
Position	Chairman	N/A	N/A	N/A	N/A
Date	15/01/22	15/01/22	15/01/22	15/01/22	15/01/22



Charity Name		N	
Lightwood Road Bowling Club		1	
<b>Receipts and payments acco</b>			
For the period from	Period start date	To	
	01/01/21		

## Section A Receipts and payments

## A1 Receipts

HMRC Gift Aid Jan 21  
FROM A/C 38588501, VIA ONLINE - XFER  
FROM A/C 38588501, VIA ONLINE - XFER  
DAVID HEBDON , CAR PARKING RENTAL, FP 25/03/21 1628 , 00157306632BBCWMBF  
DAVID HEBDON , CAR PARKING RENTAL, FP 27/03/21 1303 , 00157306632BBCWNKF  
SCOTT S & S , S SCOTT , FP 27/04/21 2033 , 34203318060151000R, SCOTT S & S , S SCOTT , VIA MOBILE - LVP  
SCOTT AM LTD , RENT , FP 04/05/21 1100 , 14110030572796000R, SCOTT AM LTD , RENT , VIA ONLINE - PYMT  
MEMBERSHIP PAUL MASON , D BEECH, FP 10/05/21 1951 , 00153425632DBJMLLG  
MEMBERSHIP PAUL MASON , P MASON , FP 12/05/21 1521 , 00153425632DBKSCPB  
MEMBERSHIP CLUTTON D S , DARREN CLUTTON , FP 12/05/21 1748 , 808332248471215001  
MEMBERSHIP PAUL MASON , BILL MARSHALL, FP 12/05/21 1519 , 00153425632DBKSCBS  
MEMBERSHIP PAUL MASON , A BENNETT , FP 04/07/21 0921 , 00153425632DDLVPQS  
MEMBERSHIP PAUL MASON , P BENNETT , FP 04/07/21 0919 , 00153425632DDLPVJS  
MEMBERSHIP PAUL MASON , N DEGG , FP 04/07/21 0916 , 00153425632DDLPTY  
MEMBERSHIP PAUL MASON , S DIX , FP 04/07/21 0922 , 00153425632DDLVPXB  
PAUL MASON , OAKHILL DONATION , FP 14/07/21 1035 , 00153425632DDVCWYJ  
PAUL MASON , F WAREHAM DONATION, FP 18/07/21 0926 , 00153425632DDXZTZ  
HMRC CHARITIES , ZD04042  
STOKE CITY COUNCIL, S798909  
PAUL MASON , SATURDAYBDONATION , FP 19/09/21 1024 , 00153425632DHJPFPGP  
SCOTT AM LTD , RENT NO 3 , FP 24/09/21 1251 , 53125101582555000R, SCOTT AM LTD , RENT NO 3 , VIA ONLINE - PYMT  
FROM A/C 38588501, VIA ONLINE - XFER  
PAUL MASON , FUND RAISER B TEAM, FP 30/09/21 0936 , 00153425632DHVHFSR  
PAUL MASON , WINTERMEMBERSHIP , FP 05/10/21 0857 , 00153425632DJBVJXK  
PINE WILLIAM , YARD RENTAL , FP 27/10/21 1810 , FP21300014190203  
Membership fees Steve Clutton  
Membership fees Martin Hallan  
Membership fees Matt Hill  
Membership fees Lee Brown  
Membership fees Nick Tideswell  
Membership fees Richard Bridgewood  
Membership fees R. Clay  
Membership fees Peter Davis  
Membership fees Norma Bowers  
Membership fees F. Wareham  
Membership fees Sam Homes  
Membership fees Steve Murray  
Membership fees John Barker  
Membership fees Jamie Ayres  
Membership fees John Ayres  
Membership fees Daniel Ayres  
Donation: Frank Wareham  
WEDNESDAY ;LEAGUE MATCH INCOME  
OAKHILL MATCH INCOME  
Premier League income

Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
149		-
150.00		-
150.00		-
1.00		-
249.00		
250.00		
500.00		
30.00		
10.00		
30.00		
10.00		
10.00		
10.00		
10.00		
10.00		
48.00		
40.00		
149.50		
	11,213	
64.00		
250.00		
150.00		
25.00		
90.00		
1,000.00		
20.00		
20.00		
20.00		
20.00		
20.00		
20.00		
20.00		
20.00		
20.00		-
10.00		-
20.00		
30.00		
20.00		
20.00		
20.00		
20.00		
20.00		
10.00		
165.00		
147.00		
160.00		



		-	-
<b>Sub total</b> (Gross income for AR)	<b>4,187</b>	<b>11,213</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,187</b>	<b>11,213</b>	<b>-</b>

<b>A3 Payments</b>			
5264 16FEB21 , CHEMICALHUT , 01782432961 GB		499.78	-
5264 18FEB21 , MINCRETE LTD , 01782823322 GB		288.00	-
5264 20FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		3.00	-
5264 24FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		9.98	-
5264 24FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		12.00	-
5264 25FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		8.00	-
5264 25FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		17.00	
5264 25FEB21 C , TIMBERLAND D I Y , STOKE-ON-TREN GB		9.00	
5264 18MAR21 C , LONGTON SERVICE S , LONGTON GB	14		
JOHN GREENSMAN , 2020 , VIA ONLINE - PYMT , FP 18/03/21 10 , 03185132087752000N	245		
5264 27APR21 , LIDL GB STOKE ON , TRENT , STOKE ON TREN GB	29		
5264 28APR21 , PPOINT *STOP N , SHOP 60 , STOKE-ON-TREN GB	13		
5264 12MAY21 , ERIC SHOE REPAIRS/ , LON , STOKE-ON-TREN GB	61		
JOHN GREENSMAN , 2021 MAY 15 , VIA ONLINE - PYMT , FP 15/05/21 10 , 22161049222260000N	125		
5264 22MAY21 , LONGTON SERVICE S , LONGTON GB	7		
5264 14JUN21 , B & Q 1249 , STOKE ON TREN GB	41		
5264 22JUN21 , B & Q 1249 , STOKE ON TREN GB	15		
5264 28JUN21 , BLUE IRIS , LANDSCAPES L , STOKEONTRENT GB	25		
5264 30JUN21 , POST OFFICE , COUNTER , STOKE-ON-TREN GB	10		
5264 30JUN21 , PPOINT *STOP N , SHOP 60 , STOKE-ON-TREN GB	7		
JOHN GREENSMAN , 2021 07 20 , VIA ONLINE - PYMT , FP 20/07/21 10 , 40123542727227000N	95		
5264 21JUL21 , LONGTON SERVICE S , LONGTON GB	7		
5264 22JUL21 , LONGTON SERVICE S , LONGTON GB	5		
5264 27JUL21 , LIDL GB STOKE ON , TRENT , STOKE ON TREN GB	2		
5264 31JUL21 , ERIC SHOE REPAIRS/ , LON , STOKE-ON-TREN GB	8		
5264 11AUG21 , ALDI , MEIR GB	21		
JOHN GREENSMAN , 2021 30 08 , VIA ONLINE - PYMT , FP 30/08/21 10 , 02230431666174000N	85		
5264 20SEP21 , AUTOTEC , STOKE-ON-TREN GB	12		
JOHN GREENSMAN , 2021 30 08 , VIA MOBILE - PYMT , FP 10/10/21 10 , 29180324324403000N	175		
5264 11OCT21 , WILLIAM RILEY & , SONS L , STOKE ON TREN GB	147		
STOKE-ON-TRENT & DISTRICT BOWLING LEAGUE FEES	150		
STOKE-ON-TRENT & DISTRICT COUNTY BOWLING ASSOCIATION	212		
B.C.G.B.A REGISTRATION FEES	24		
BOOKKEEPER FEES	50		
SECRETARY AND TREASURER FEES	150		
STOP & SHOP SUNDRIES	3		
FUEL FOR MACHINERY	15		
<b>Sub total</b>	<b>1,755</b>	<b>847</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>			
<b>Shelters IAE Circonomy</b>	-	<b>6,892</b>	<b>-</b>
<b>GuardRail IAE</b>		296	

	-	-	-
<b>Sub total</b>	-	7,188	-
<b>Total payments</b>	1,755	8,035	-
<b>Net of receipts/(payments)</b>	2,433	3,178	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	1,927	8,229	-
<b>Cash funds this year end</b>	4,360	11,407	-

Section B Statement of assets and liabilities at the end of the period

Categories		Details	Unrestricted to nearest £
B1 Cash funds		Cash in hand float	105
			-
			-
		Total cash funds	105
		account(s)	Agreement Error
B2 Other monetary assets		Details	Unrestricted to nearest £
			-
			-
			-
			-
			-
B3 Investment assets		Details	fund to which asset belongs
B4 Assets retained for the charity's own use		Details	fund to which asset belongs
		Portacabins	Restricted Fund
		Hedge Trimmers	Restricted Fund
		Strimmer and Attachment	Restricted Fund
		Shelters and Guard Rail	Restricted Fund
B5 Liabilities		Details	Fund to which
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name

io (if any)	<b>CC16a</b>
<b>184675</b>	
<b>ounts</b>	
Period end date 31/12/21	

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<b>Total funds to the nearest £</b>	<b>Last year to the nearest £</b>
---	---------------------------------------

149	-
150	-
150	-
1	-
249	
250	
500	
30	
10	
30	
10	
10	
10	
10	
10	
48	
40	
150	
11,213	
64	
250	
150	
25	
90	
1,000	
20	
20	
20	
20	
20	
20	
20	
20	
20	
20	-
10	-
20	
30	
20	
20	
20	
20	
20	
10	
165	
147	
160	
-	

-	-
15,400	-

-	
-	-
-	-

15,400	-
--------	---

500	-
288	-
3	-
10	-
12	-
8	-
17	
9	
14	
245	
29	
13	
61	
125	
7	
41	
15	
25	
10	
7	
95	
7	
5	
2	
8	
21	
85	
12	
175	
147	
150	
212	
24	
50	
150	
3	
15	
-	
-	
-	
2,601	-

6,892	
296	
-	

-	
7,188	-
9,790	-
5,610	-
-	-
10,156	-
15,766	-

Restricted to nearest £	Endowment to nearest £
-	-
-	-
-	-
-	-
Agreement Error	OK

Restricted to nearest £	Endowment to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
8,340	6,750
546	450
790	585
7,188	6,469
-	-
-	-
-	-
-	-
-	-

Amount due	When due
-	
-	
-	
-	
-	

Name	Date of approval

## Lightwood Road Bowli Income Statement Year for the Financial Ye

Membership Fees Summer and Winter Bowling  
 Match Fees: Oakhill League  
 Match Fees: 1st Team  
 Match Fees: 2nd Team  
 Match Fees: Monday League  
 Match Fees: Wednesday League

### Cost of Service (Outgoings)

Parks League Fees  
 Oakhill League Fees  
Wednesday League Fees  
 Potteries and District C.B.A  
 Industry League Fees  
 B.C.G.A Fees  
 B.C.G.A Cards  
Season Ticket Costs

### Gross Profit

Fundraiser Cards  
 Car Boot Income  
 Prize Money  
 Donations  
 Gift Aid HMRC

### Less: Non service related Expenses

Refreshment Expenses  
 Bookkeeper Fees  
 General Expenses  
 Secretary's & Treasurer Honorarium  
 Club Insurance  
 Green Maintenance  
 New Jacks \* 4

### Net Expenses

### Net Profit / Loss

P&L

ing Club Year Ended		31/12/21
£		£
£3,376.50		
£0.00		
£0.00		
£0.00		
£0.00		
£0.00		
		<b>£3,376.50</b>
£0.00		
#REF!		
£0.00		
#REF!		
£0.00		
£0.00		
£0.00		
£0.00		<b>#REF!</b>
		<b>#REF!</b>
£0.00		
£148.79		
£160.00		
#REF!		
£148.79		
		<b>#REF!</b>
		<b>#REF!</b>
#REF!		
#REF!		
#REF!		
#REF!		
#REF!		
#REF!		
		<b>#REF!</b>
		<b>#REF!</b>



# P&L

Balance Sheet at 31 December 2021		
<b>Current Assets</b>	<b>£</b>	
Bank Balance at date	£15,766.42	
Cash in Hand at date	£0.00	
Outstanding Income		
<b>Net Current Assets</b>	<b>###</b>	
<b>Fixed Assets</b>		
Portacabins and Equipment	£9,676.00	
Shelters and guard rail	£7,188.46	
Accumulated depreciation	-£4,578.20	
Cost less Depreciation	£14,254.20	
<b>Total Assets</b>	<b>£30,020.62</b>	
<b>Less: Current Liabilities</b>		
Outstanding Expenses		
<b>Net Current Liabilities</b>		
<b>Net Assets</b>	<b>###</b>	
<b>Capital</b>		
At start of year	£10,156.03	
Net Profit / Loss including Out/Std Payments	#REF!	
Net Profit / Loss	#REF!	
<b>At End of year</b>	<b>#REF!</b>	

P&L

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