



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Jan	2020		31	Dec	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Beaufort Road

Longton

Stoke on Trent

Postcode

ST3 1RH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Mason	Chairman		
2	Jamie Ayres			
3	Darren Clutton		Stood down from Oct 20	
4	Stephen Clutton			
5	John Ayres			
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Trust – Charitable Incorporated Organisation
Trustee selection methods	By Trustees

Additional governance issues (Optional information)

<ul style="list-style-type: none"> Policies and procedures adopted for the induction and training of trustees; Trustees' consideration of major risks and the system and procedures to manage them. 	<p>All New Trustees have to read and signed:</p> <ul style="list-style-type: none"> - the Constitution. - Trustee Declaration <p>Copy of latest Financial accounts to be read Copy of the Annual Report to be read</p> <p><u>Risks</u> The Trustees have not identified any Major Risks but have considered the following risks: Potential for a negative impact on community cohesion</p> <p><u>Procedure to manage the above risk</u> The facilities will be available for all to all ages and ethnicities There is nothing in the plans that would make the area inappropriate for use by any religious groups All of the appropriate policies in place and implemented</p> <p><u>Risk</u> Governance arrangements are not adequate</p> <p><u>Procedure to manage the above risk</u> The business plan outlines the revised arrangements. In becoming a CIO, the group will have adequate governance arrangements and legal recognition to hold the lease</p> <p><u>Risk</u> Does the recipient group have the capacity to manage the asset - (level of expertise and skills)</p> <p><u>Procedure to manage the above risk</u> Proposed wider involvement considered essential which will improve capacity The present working group have a number of year's experience in bowling club work and experience of voluntary work via different groups.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in all wards of Stoke-on-Trent and the surrounding area by providing facilities for playing Crown Green Bowling (facilities means land, buildings, equipment and organising sporting activities).

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As a consequence of the Coronavirus pandemic then unfortunately the club in line with CGBA (Crown Green Bowling Association) decided to cancel all competition matches.
The Club continued to provide access to the bowling facilities during the year but adhered to the guidelines on Coronavirus.
The Club continued to develop the facilities for the members and public at large in respect of improving the club pavillion, spectator standing, pathways,etc
To ensure the safety and return of members to playing Bowls then we are planning to install 4 extra spectator shelters which will help with social distancing of all those attending matches.
Also we are planning to install in the portacabins hand sanitising dispensers along with other sanitising equipment. These measures will give confidence to people to use the club's facilities.
It is hoped that these improved facilities will be used and appreciated by members for the 2021 season.

Additional details of objectives and activities (Optional information)

- Contribution made by volunteers.
- policy on grantmaking;
- policy programme related investment;

As the income of the Club is low then to offset the expenditure faced then the members are asked to contribute voluntary effort in whatever capacity they can provide.

This included:

- maintenance of the hedges, weeding of the flower beds
- Bowling green cutting
- Tidying the site and car park
- Painting Benches
- Cleaning of toilets, kitchen facilities

The Club has invested in improving the Spectator facilities by improving the viewing area and pathways.

Summary of the main achievements of the charity during the year

The club is currently going through a major renaissance by moving into self management of the club and site.

The club has been registered with the Charities Commission as a Charitable Incorporated Organisation Foundation model (Reg. Number 1184675).

We are in the process to take on a 10 year Lease from Stoke on trent City Council to allow us to self manage the club.

To improve the facilities for club members by Management of the Grant received from Stoke on Trent City Council

We have installed Anti-vandal portacabins alongside the bowling green. These portacabins will provide improved facilities such as kitchen, toilets, meeting room, and specatator viewing of matches.

Other key achievements include:

- work on the ground services such as electrics, water, sewerage,

Registration of the Charity with the HMRC for Gift Aid

Writing and display of Risk Assessments of tools, fuel and fertilizer

Section E Financial review

Brief statement of the charity's policy on reserves

The aim is to be able to move our Profit and Loss from a break even situation into a positive profit.
With this aim then we can keep some of our charitable funds "to one side" (ie: in un-spent reserves) to meet the "4 C's" of special expenditure:
(1) Contingency; (2) Cash-flow;
(3) Commitment; (4) Closure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

- the charity's principal sources of funds (including any fundraising);
- How expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The income or funds to sustain the Charity are derived from :

- Membership fees
- Donations
- Grants

The Grant from Stoke on Trent City Council has enabled us to improve the facilities for members and visitors to the club.
It has made a big improvement over the existing facilities particularly toilets for ladies and gents which are more modern and better located.

All expenditure is used to encourage greater use and membership to ensure a healthier and social recreation.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Full Name	Paul Mason	Jamie Ayres	Stephen Clutton	John Ayres	
Signature					
Position	Chairman	N/A	N/A	N/A	
Date	15/01/21	15/01/21	18/01/21	15/01/21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)	CC16a
Lightwood Road Bowling Club	1184675	

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	31/07/19		31/12/20

Section A Receipts and payments

A1 Receipts

Grant Stoke on Trent Council

LEE BROWN, BOWLS SUBS, FP 11/11/19 2216, 191111221606623900

'010527 Credit Remittance 13 Nov

Winter Bowling 6 members

Paul Mason (GA)

Shane Dix (GA)

Geoff Birks (GA)

George Jackson (GA)

Bill Marshall

Adam

Ken Emery

Ken Emery refund

Norma Bowers (GA)

Pete Bennett

Pat Bennett

Hilda Hooley

Keith Smallwood

Tom Lindop

John Barker

Liz Rowley

Nathan Degg

Darren Clutton (GA)

Stephen Clutton

John Ayres

Bob Tipton (GA)

JOHN GIBSON, GIBBOS GREEN FEES, FP 21/05/20 1122, 200521112215351186

LEE BROWN, SUBS, FP 29/05/20 1205, 200529120540362315

CLUTTON D S, MATT HILL, FP 16/06/20 1221, 929946831221616001

CLUTTON D S, GEORGE PODMORE, FP 21/06/20 0807, 078349447080126001

CLUTTON D S, MARTIN HALLAM, FP 16/08/20 1754, 661320354571618001

Donation W Pine

Donation P Mason

Shane Brian Dix Donation

Kenneth Geoffrey Birks Donation

George Jackson Donation

Paul Mason Bill, Adam, Hilda, Frank

Bob Tipton Tom, John,

Jamie Ayres Pete, Pat, Nathan

John Ayre, Keith, Norma, Liz

PINE WILLIAM, CONTAINER 1 OF 2, FP 09/02/20 1202, FP20040006753081

FROM A/C 38588501, VIA ONLINE - XFER John Ayres

SCOTT SP AND SR, S SCOTT, FP 25/03/20 1547, 601814017451523001

'010527 04FEB 1036 trophy

PAYPAL CODE 3132, PAYPAL CODE 3132, FP 07/02/20 1204, PPRD1000000009XJAW

PINE WILLIAM, CONTAINER 1 OF 2, FP 17/06/20 1448, FP20169018203648

PINE WILLIAM, CONTAINER 1 OF 2, FP 17/06/20 1446, FP20169018207373

PINE WILLIAM, CONTAINER 1 OF 2, FP 27/08/20 1047, FP20240011381762

David Lockett

'010527 07OCT 1351 Will Pine Donation

HMRC

'010527 15OCT 1018 Will Pine Donation

HMRC

Sport England Grant

HMRC

Sub total (Gross income for AR)

A2 Asset and investment sales, (see table).

Sub total					

Total receipts	4,728	29,039		33,767	
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A3 Payments

000135

NATWEST 25AUG

NATWEST 26SEP

HANCO 05OCT

000136

MR P A GRICE, LIGHTWOOD BOWLING, FP 12/11/19 19, 51135415946451000N

5264 22NOV19, ERIC SHOE REPAIRS, LON, STOKE-ON-TREN GB Security Keys

5264 23NOV19, WOLSELEY UK, LONGTON GB

5264 25NOV19 C, B AND Q 1249, STOKE ON TREN GB

5264 03DEC19, WILLIAM RILEY AND, SONS L, STOKE ON TREN GB

5264 03DEC19, SCREWFIX DIR LTD, TRENTHAM GB

YOURCASH 27JAN Groundwork Expenses

'000137 Electrics

NATWEST 20DEC

Roof Paint

5264 10FEB20 C, D F SKIP HIRE, STOKE-ON-TREN GB

'000138 Groundwork Expenses

5264 02MAR20 C, TIMBERLAND, STOKE ON TREN GB

5264 09MAR20 C, WOLSELEY UK, LONGTON GB

CCXX R1 accounts (SS)

	140.00		140	
	140.00		140	
	120.00		120	
	50.00		50	
	181.50		182	
	1,699.00		1,699	
	69.66		70	
	35.75		36	
	16.30		16	
	99.60		100	
	71.94		72	
	80.00		80	
	1,082.04		1,082	
	80.00		80	
	46.98		47	
	35.00		35	
	286.32		286	
	10.00		10	
	2.76		3	

5264 10MAR20 C, WOLSELEY UK, LONGTON GB
 5264 11MAR20 C, WOLSELEY UK, LONGTON GB
 5264 11MAR20 C, LIDL GB STOKE ON, TRENT, STOKE ON TREN GB
 5264 11MAR20 C, WOLSELEY UK, LONGTON GB
 5264 12MAR20, JONES AND SHUFF, HEAVY SI, LONGTON GB
 5264 12MAR20 C, D PRICE AND SONS, STOKE-ON-TREN GB
 5264 12MAR20 C, JONES AND SHUFF, HEAVY SI, LONGTON GB
 000139 DALECRETE
 MR G MALBON, LIGHTWOOD BOWLING, FP 18/03/20 10, 34093831118869000N
 5264 18MAR20 C, JONES AND SHUFF, HEAVY SI, LONGTON GB
 YOURCASH 23MAR Mark Ward
 5264 20MAR20 C, JONES AND SHUFF, HEAVY SI, LONGTON GB
 5264 21MAR20 C, TIMBERLAND, STOKE ON TREN GB
 YOURCASH 04APR Gary and Dave
 5264 28APR20, DALECRETE, 01538 382967 GB
 5264 12MAY20 C, LONGTON SERVICE S, LONGTON GB
 YOURCASH 15MAY DALECRETE
 CALL REF NO:0872, NICHOLAS LOWE, FP 16/05/20 10, 26153250568107000N
 5264 15MAY20 C, LONGTON SERVICE S, LONGTON GB
 5264 21MAY20, LYMER DOORS LTD, LEEK GB
 5264 26MAY20, WWW.SPURRISC, OVER.COM, WWW GB
 5264 02JUN20, JONES AND SHUFF, HEAVY SI, LONGTON GB
 5264 09JUN20 C, B AND Q 1249, STOKE ON TREN GB
 5264 11JUN20 C, TIMBERLAND, STOKE ON TREN GB
 5264 11JUN20 C, TIMBERLAND, STOKE ON TREN GB
 Keys
 YOURCASH 18JUN Groundwork Expenses
 5264 20JUN20, TIMBERLAND, STOKE ON TREN GB
 LLOYDS BANK 23JUN Machine Mark Fencing
 5264 24JUN20 C, JONES AND SHUFF, HEAVY SI, LONGTON GB
 5264 26JUN20, BUILDBASE -, NORMACOT, NORMACOT GB
 YOURCASH 03JUL Groundwork Expenses
 YOURCASH 02JUL Groundwork Expenses
 YOURCASH 06JUL MRS CULLEN
 5264 06JUL20, DALECRETE, 01538 382967 GB
 5264 06JUL20 C, B AND M 136 - LONGTON, STOKE-ON-TREN GB
 POTTERIES, STATEMENT, VIA ONLINE -PYMT, FP 20/07/20 10, 64121502771983000N
 LLOYDS BANK 31JUL Labour 2 men
 5264 01AUG20, B AND Q 1249, STOKE ON TREN GB
 5264 17SEP20 C, B AND Q 1249, STOKE ON TREN GB
 5264 12SEP20 C, LONGTON SERVICE S, LONGTON GB
 5264 17SEP20 C, B AND Q 1249, STOKE ON TREN GB
 Green Maintenance
 5264 14OCT20, WILLIAM RILEY &, SONS Ltd
 JOHN GREENSMAN,2020,VIA ONLINE-PYMT,FP 24/10/20 10,39213729903690000N
 5264 25NOV20,WILLIAM RILEY & SONS Ltd,STOKE ON TREN GB
 Secretary's & Treasurer Honorarium
 -Refreshment Expenses
 General Expenses
 Club Insurance
 Cancellation of Membership
 Bookkeepers fees
 Secretary's & Treasurer Honorarium 2020
 010527 15OCT 1020
 4 Feb E5 oakhill expense

	3.00			
	50.14			
4.26			50	
	3.06		4	
	35.52		3	
	30.00		36	
	2.96		30	
	150.00		3	
	1,250.00		150	
	17.18		1,250	
	200.00		17	
	16.80		200	
	4.20		17	
	300.00		4	
	1,164.00		300	
6.69			1,164	
	150.00		7	
	1,325.00		150	
6.38			1,325	
	142.81		6	
55.01			143	
	113.52		65	
	19.29		114	
	20.00		19	
	9.00		20	
	9.98		9	
	220.00		10	
	3.80		220	
	200.00		4	
	33.05		200	
	150.00		33	
	250.00		150	
	250.00		250	
	240.00		250	
	945.00		240	
	15.00		945	
132.50			15	
	100.00		133	
	56.08		100	
	18.75		56	
8.95			18	
	18.75		9	
1,010.00			19	
256.00			1,010	
325.00			256	
81.36			325	
150.00			81	
94.13			150	
543.16			94	
57.30			543	
25.00			57	
50.00			25	
150.00			50	
420.00			150	
5.00			420	
			5	
Sub total	3,401	11,759	15,160	

A4 Asset and investment purchases, (see table)				
Portacabins	-	8,340	-	8,340
Hedge Trimmers	-	-	-	-
Strimmers & Attachment	-	203	-	203
Sub total	-	8,543	-	8,543
Total payments	3,401	20,302	-	23,703
Net of receipts/(payments)	1,328	8,737	-	10,064
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	140	-	-	140
Cash funds this year end	1,468	8,737	-	10,204

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds				
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	<small>(page 04 Statement of assets and liabilities at the end of the period)</small>			
		Agreement Error	Agreement Error	OK
		Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Portacabins	Restricted Fund	8,340	7,500
Hedge Trimmers	Restricted Fund	546	500
Strimmer and Attachment	Restricted Fund	790	650
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which	Amount due	When due
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>J. Ayles</i>	JOHN AYLES	9-2-21