



CHARITY COMMISSION
FOR ENGLAND AND WALES

Great Haywood Under 5s

1184655

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st Sept 2023

To

Period end date
31st Aug 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	28,967	-	-	28,967	23,445
Fund Raising	1,249	-	-	1,249	1,592
Funding	77,569	-	-	77,569	80,397
Sub total (Gross income for AR)	107,785	-	-	107,785	105,434
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	107,785	-	-	107,785	105,434
A3 Payments					
Wages & training	84,002	-	-	84,002	84,896
Premises ic cleaning	8,252	-	-	8,252	660
Resources & Equipment	9,801	-	-	9,801	11,080
Post, printing & stationery	423	-	-	423	432
Insurance	685	-	-	685	654
Accounts and audit fee	1,296	-	-	1,296	1,242
Other running costs	132	-	-	132	105
DBS Fees & subscriptions	349	-	-	349	210
Bank Charges	251	-	-	251	254
Sub total	105,191	-	-	105,191	99,533
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	105,191	-	-	105,191	99,533
Net of receipts/(payments)	2,594	-	-	2,594	5,901
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,776	-	-	25,776	19,875
Cash funds this year end	28,370	-	-	28,370	25,776



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Great Haywood Under 5s

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1184655

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M James

Date:

6th June 2025

Name:

Michael James

MJ Accountancy Ltd

Address:

Suites 2 & 3 Bow Street Chamber

½ Bow Street

Rugeley, Staffs WS15 2BT

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Trustees Annual Report

For the period ending 31st August 2024

Structure Governance and Management

Charity Name; Great Haywood Under 5s

Charity Number; 1184655

Charity Address; Anson Primary School, Main Road, Great Haywood, Stafford,
ST18 0SU

Trustees who manage the charity;

Samantha Chell; Manager, Trustee and nominated person for OFSTED

Dawn Lockett; Trustee, Deputy Manager

Samantha Walker, Trustee

Emma Kitching, Trustee

Pamela Reeves, Trustee

Co-opted member;

Name of senior members of staff;

Samantha Chell, Manager

Dawn Lockett; Deputy

Governing Document; LAUREN ROUGHTON JOINED 01/04/2024

Constitution; the charity operates under a constitution signed on 29th July 2019

Trustee selection method; The management of the charity is a responsibility of the trustees; current trustees will run for the next 6 years. AGM is held annually and our last one was

Trustees complete DBS checks in line with the guidelines set out from Ofsted and statutory guidance. Our trustees do not receive no payments for their time. Our Trustees aim to meet at least 3 times a year, termly or where possible. Several of our members hold relevant safeguarding qualifications, childcare qualifications and paediatric first aid.

Charity Aims; We are a small village playgroup, which runs from a room at a local primary school since 2010.

We are a not-for-profit organisation. We offer early years provision in and around the local villages and surrounding area, for all children aged 2-4.5 years old, of any culture and ability. Our setting is focused on learning through play and we offer children the opportunity to flourish in a secure and happy environment. We value all children as individuals and celebrate Britain's diversity of culture.

We have policies and procedures as set by statutory guidance and staff attend training through the year to improve their knowledge and keep update with legislation. These policies are regularly updated in line with government and local authority guidelines and are available for all members and families who use our setting.

We employ a manager, who has been position for the last 22 years 1 deputy, of 19 years' service and 3 play practitioners, they plan activities within the Early Years Foundation Stage, and activities based on children's interests.

Staff are key persons to a group of children and will continue to ensure that their children are learning and are happy and secure making friendships, and learning skills ready for their next transition. Staff complete regular training and have a selection of training which is mandatory such as Paediatric First Aid, Safeguarding Level 1, 2, and 3 where necessary, Food hygiene Level 2, Female Genital Mutilation and regularly do CPD training with our provider Noodle Now and tapestry, which we pay a yearly subscription for.

Each year we send out parent questionnaires, this is parents' chance to let us know what they think and suggestions on our provision, we have found this too be very useful in planning

Review of the Year; we currently have 29 children registered with playgroup, who are either claiming think 2 ,15 or 30 hours of funded hours through the local authority.

We have not had a change of staff for the last year and all staff have now full-time hours, due to the number of children currently on the books.

One staff member is now working as bank staff for the setting, due to not having the need for full time work and this has been invaluable for the setting. We are looking for new staff and hope to have someone in place ready for a September 2024 start.

Fundraising – This year we hosted a couple of events and all were well attended. We held an easter egg hunt, Halloween hunt and Christmas fayre along with red nose day and crackerjacks children's trust fundraising days.

All monies raised are used to enhance the children's learning and development.

Emma Kitching has been removed as a trustee (01/04/2025) and Lauren Roughton is now a trustee for the setting. (01/04/2024)

Our incomes; Our income is made up from children who we claim funded hours for from the local authority, we also have paying children who do not qualify for funded hours yet due to their age or families' financial situations. We also ask for parents to pay and they have the option of opting in or out of paying £3 per session which is a voluntary charge. This income helps towards snacks, resources and outside agencies coming in for learning and teaching the children. We currently offer Moo music sessions, Diddi dance, Yoga dots sessions, and the British wildlife roadshows termly. These extra activities have been so beneficial to children's overall listening skill, physical development and mental health.

Numbers this year have been good, with most sessions being taken up on a full-time basis.

Manager and deputy have carried out staff supervisions the manager has competed the deputies supervision meeting.

Trustees and manager have updated all policies and procedures for the year and changed and updated where needed.

Aims for the future;

To continue to fundraise for new resources and learning opportunities for children who attend our setting- we plan to offer in 2025, French lessons and sports coaching, and Sensory stage tots as extra-curricular activities

To work with the local school and the village to promote our setting and allow children a smooth transition to their next learning journey.

Trustees' declaration;

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) S.L Chell, D. Lockett

Full Name(s) Samantha Chell/ Dawn Lockett

Position: Manager & Deputy

Date; 11/6/2025

