



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 29 Jul 2019 To 1 Aug 2020

**Charity name: SURREY INITIATIVE FOR TRAINING AND RESEARCH IN
ULTRASOUND (SITRUS)**

Charity registration number: 1184648

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Raise money through education in ultrasound and to spend that money delivering education and resources for training in ultrasound for the benefit of patient care.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Single course undertaken in January 2020 raised money for the charity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Course successful at raising funds, as per plan.</p> <p>Money raised not spent due to pandemic (initial priority was to fund local education in ultrasound, but courses to deliver this were cancelled repeatedly). Funds were not sufficient for the purchase of identified equipment, and it was felt that education was the principal priority.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Only one course run. Pandemic prevented a second course.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising not as great as planned due to only one course running
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In good credit. No liabilities. Enough reserves to place deposits for next course when required.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Balance held to carry over for next year(s) spending towards course setup. Also delayed remuneration of fundraisers due to issues with bank account controls.
Amount of reserves held	Para 1.22	End of year balance in account £7770.51
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Providing educational ultrasound courses.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Inability to raise more funds through training in light of pandemic for the next year.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Founding constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee board may recommend further trustees for appointment at AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	SURREY INITIATIVE FOR TRAINING AND RESEARCH IN ULTRASOUND (SITRUS)
Other name the charity uses	
Registered charity number	1184648
Charity's principal address	Intensive Care Unit ROYAL SURREY COUNTY HOSPITAL EGERTON ROAD GUILDFORD GU2 7XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Justin de la Motte Kirk-Bayley	Chair		
2	Dr Ashley Samuel Christian Miller			
3	Mrs Gillian Jean Tyrrell			
4	Mrs Deborah Louise Simão			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

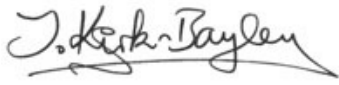
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Justin Kirk-Bayley	
Position (eg Secretary, Chair, etc)	Chair	
Date	31/07/2020	



Receipts and payments accounts

CC16a

For the period
from

29/07/2019

To

01/08/2020

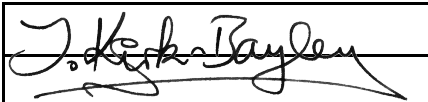
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from sales of ultrasound course places	196	-	-	196	-
Income from sales of ultrasound course places	2793.15	-	-	2,793	-
Income from sales of ultrasound course places	3430.2	-	-	3,430	-
Income from sales of ultrasound course places	7791.59	-	-	7,792	-
Refund of cash payments taken for course subjects	92.85	-	-	93	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,304	-	-	14,304	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,304	-	-	14,304	-
A3 Payments					
AMAZON USB STICKS quiz prize	16.98	-	-	17	-
AMAZON CABLES for projection	16.98	-	-	17	-
UBER TRAVEL for faculty	16.21	-	-	16	-
FAMUS REGISTRATION for course	200	-	-	200	-
MANDALAY HOTEL faculty accommodat	57	-	-	57	-
SITRUS EMAIL account	9.46	-	-	9	-
SITRUS DOMAIN name for website	13.95	-	-	14	-
FACULTY MEAL night 1	80	-	-	80	-
FACULTY MEAL night 2	417.83	-	-	418	-
website sales WIX REGISTRATION	201.6	-	-	202	-
JONNY WILKIN HOTEL faculty accomm	206.56	-	-	207	-
MARTIN DASCH HOTEL faculty accomm	273.84	-	-	274	-
ASH MILLER HOTEL faculty accommoda	273.84	-	-	274	-
ICS REGISTRATION for course	120	-	-	120	-
CATERING DEPOSIT	258.56	-	-	259	-
UNIVERSITYOFSURREY catering balan	3370.47	-	-	3,370	-
cash withdrawal for payment of patient/n	500	-	-	500	-
cash withdrawal for payment of patient/n	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,533	-	-	6,533	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	6,533	-	-	6,533	-
Net of receipts/(payments)	7,771	-	-	7,771	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	7,771	-	-	7,771	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	7770.51	-	-
		-	-	-
		-	-	-
	Total cash funds	7,771	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Justin Kirk-Bayley	31/07/2020