

# Houghton & Wyton Community Fund

Registered Charity number 1184624

Annual report of the Trustees for the year ending

March 31<sup>st</sup> 2023

## **Details of the Houghton & Wyton Community Fund (“the Fund”)**

The Fund is a Charitable Incorporated Organisation. It was registered as a charity in July 2019 and began operations in early 2020.

## **Purpose and Objectives**

The Fund exists to benefit residents of, and other people closely associated with, the civil parish of Houghton and Wyton who are in need of charitable support. A significant source of finance for the Fund is envisaged to be from the surplus profits of the Houghton and Wyton Community Shop Ltd (“the Community Shop”).

## **Activities and Achievements**

The Trustees envisage that a broad range of Community support will be offered in future, for example to assist village clubs and societies, young people with ambitions to travel, and residents with extra needs who are not well served by the public sector. However in its third year of operations the Fund has continued to focus primarily on the immediate needs created by the aftermath of Covid-19 pandemic, and particularly the current economic situation. It is pleasing to note that the Fund has also been able to expand its range of activities by supporting projects of both the Village’s Primary School and the Pre-School Playgroup.

## **Governance**

The Fund is administered by up to five Trustees. The current Trustees are Lesley Craig, Guy Morton and Simon Summers, who can be contacted via the Fund’s email address which is: [hwcommunityfund@gmail.com](mailto:hwcommunityfund@gmail.com) . A copy of the Fund’s Constitution and an application form for assistance is also available from this email address.

The Fund’s postal address is: c/o The Laurels, Thicket Road, Houghton, Huntingdon, Cambs  
PE28 2BQ.

The Fund’s regulator is the Charity Commission for England and Wales.

## **Financial Review**

During the year the Fund received donations from local individuals totalling £3,939 ( £1,040 in the prior year ending March 31<sup>st</sup> 2022). In addition it made a successful first claim for Gift Aid amounting to £707. The trustees are most grateful to all who have contributed in support of the Fund. Unlike during the prior year, when it received £2,050, the Fund did not receive a donation from the Community Shop in 2022-23.

Out of the total income for the year of £4,646 (£3,090 in 2021-22), the Trustees have made grants during the year as follows:

To finance food parcels for residents in need	£3,390 (prior year £3,780)
Grants to local Community Groups	£1,300 (nil)
Grants for computers for home-schooling, and for financial hardship	£800 (nil)
Total payments	£5,490 (£3,780)

The Fund therefore had an operating deficit of £844 for the year (prior year operating deficit £690). As a result, having begun the year with a bank balance of £1,123, it ended the year with a reduced balance of £279.

The Trustees have received a further Gift Aid payment of £403 early in the 2023-24 financial year, and have also received a written commitment of support from the Parish Council, the amount of which is under discussion. Therefore the Trustees enter the new financial year with confidence.

The Fund had no outstanding financial commitments as at March 31<sup>st</sup> 2023. Any future commitments to grants over more than one financial year will always be covered by funds already in the Fund's bank account.

### **Conflicts of interest**

The Trustees note that two trustees are also officers of the Parochial Church Council, and one is a member of the Committee of the Village Shop. These are all unremunerated posts. In the Trustees' opinions, no conflicts of interest arise in these regards.

### **Public benefit statement**

The purposes of the Fund are set out above. In the third year of operations the Trustees consider that reasonable progress has been made on achieving these objectives to the public benefit. Like any Charity the activities of the Fund are constrained by its available resources, but the Trustees hope that a broader range of projects benefitting the parish and those closely involved in it will be supported in future years.

### **Risks and mitigants**

The Trustees maintain a Risk Register. No risks have been identified which cannot be managed, in the opinion of the Trustees

### **Data Protection**

The Fund has protections in place, to ensure that confidential personal data is not retained for longer than is necessary for reporting and security purposes. The food distribution organisation supported by the Fund in its 2021-22 & 2022-23 financial years did not provide the Fund with any personal details about the people or families they support, save to confirm that all beneficiaries fulfilled the geographical constraints of the Fund.

The Trustees of the Houghton & Wyton Community Fund

24/4/2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Houghton & Wyton Community Fund

No (if any)

1184624

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
4/1/2022

To

Period end date  
3/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donation from Houghton and Wyton Community Shop		-	-	-	2,050
Donation from Houghton and Wyton Parish Council		-	-	-	
Donation from Houghton and Wyton Parochial Church Council		-	-	-	
Donations from Individuals	3,939	-	-	3,939	1,040
Gift Aid Reclaimed	707	-	-	707	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,646	-	-	4,646	3,090
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	4,646	-	-	4,646	3,090
<b>A3 Payments</b>					
Financing of Food Parcels paid to Village Shop	-	-	-	-	
Financing of Food Parcels paid to Diamond Hampers	3,390	-	-	3,390	3,780
Personal Hardship grants	800	-	-	800	
Grants to Community bodies (Playgroup and Primary School)	1,300	-	-	1,300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	5,490	-	-	5,490	3,780
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	5,490	-	-	5,490	3,780
<b>Net of receipts/(payments)</b>	- 844	-	-	- 844	- 690
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,123	-	-	1,123	1,813
<b>Cash funds this year end</b>	279	-	-	279	1,123

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash at Lloyds Bank	279	-	-

	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>279</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))	OK	OK	OK

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
none	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
none		-	-
		-	-
		-	-
		-	-
		-	-


## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
none		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
none		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Simon Peter Summers	4/24/2023