

Ossett War Memorial Community Centre CIO

Charity number 1184598

Annual Report and Financial Statements for the year ended 31 March 2025



Ossett War Memorial Community Centre CIO

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Ossett War Memorial Community Centre CIO

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Nigel Drayson	Chair	
Julia Roebuck	Treasurer	
Nick Farmer		
Bryan Coe		
Richard Taylor		
Angela Taylor		
Margaret Hemingway	Secretary	
Joan Goodridge		
Ruth Amos		
Olivia Rowley		
Heather Waring		Resigned 26 February 2025
Charity number	1184598	Registered in England and Wales

Registered and principal address	Bankers
Prospect Road	Virgin Money
Ossett	6-10 Northgate
West Yorkshire	Wakefield
WF5 8AN	WF1 1TA

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 25 July 2019 and is governed by a constitution, amended on 8 October 2024 and 21 January 2025. Prior to this date, the activities of the charity were undertaken through an unincorporated charity 'Ossett War Memorial Community Centre' (registered number 523792).

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Ossett War Memorial Community Centre CIO

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

The object of the CIO is to further or benefit the residents of Ossett and surrounding areas, without distinction of gender, sexual orientation, race or political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects, but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority and/or other relevant organisations in the maintenance of such a centre for activities promoted by the CIO in furtherance of the above object.

The charity's main activities

We offer a wide range of facilities and host events. Whether that be Weddings, Children's birthday parties, live music, dances and much more. We hold regular group events on a weekly basis and we also have a well being garden for rest and relaxation and a garden club who help to maintain it on a regular basis.

Public benefit statement

In setting our objectives our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of community development through the hire of rooms for health and wellbeing.

Achievements and performance

The charity has managed to avoid closure and continues to serve the people of Ossett, delivering what it was set up to do, which is to provide room hire for social events and the health and wellbeing of the local

We have done this without grievance or prejudice, providing a warm, clean and safe environment for all our service users.

Despite high maintenance costs and the cost-of-living crisis, which has hit us hard when we had barely recovered from the pandemic, we have through various fundraising events and grants, been able to pay for our existing utility bills, pay off some of last year's arrears and attend to some much-needed repairs. Only energy and water were in deficit at the end of this financial year.

Our manager has continued to seek new contracts for room hire which has brought in income necessary for the everyday running of the centre. Staff have taken cuts in wages to help the charity despite having an increased workload. Volunteers have played a major role in maintaining the grounds and the running of various wellbeing sessions and a lunchtime café.

The management and committee have also worked together to take up the slow yet necessary process of transferring our assets from the old charity to the new CIO. We are confident that by the end of next year that we will be able to officially close the old charity and the company Services Ltd. and be fully functioning as the CIO.

Ossett War Memorial Community Centre CIO

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net receipts for the year were £14,076, including net receipts of £6,601 on unrestricted funds and net receipts of £7,475 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £7,305.

The trustees are in the process of establishing a reserves policy for the charity and intend to adopt and implement a suitable policy in due course. We are unable to formally adopt a reserves policy at this time due to the cost of maintenance of the premises combined with the high energy bills.

Approved by the board of trustees on 14/10/2025

Julia Roebuck (Trustee)

Ossett War Memorial Community Centre CIO

Independent examiner's report to the trustees of Ossett War Memorial Community Centre CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

28/10/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Ossett War Memorial Community Centre CIO
Receipts and payments account
for the year ended 31 March 2025

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	46	34,740	34,786	5,360
Room hire, events and catering		83,351	-	83,351	87,249
Bank interest		265	-	265	232
Sales and fees		1,275	-	1,275	1,731
Received from OCCS Ltd		980	-	980	1,746
Total receipts		85,917	34,740	120,657	96,318
Payments					
Salaries NI and pensions		59,599	-	59,599	55,920
Rates and water		1,484	3,790	5,274	1,440
Heat and light		-	22,210	22,210	16,521
Insurance		2,611	-	2,611	2,568
Repairs, maintenance and garden expense		7,860	557	8,417	14,718
Printing, postage and stationery		-	-	-	324
Telephone		546	-	546	584
Licences and subscriptions		369	-	369	388
Payroll fees		2,670	-	2,670	2,494
Sundry expenses		53	-	53	136
Loan repayments		2,590	-	2,590	2,374
Loan interest		377	-	377	402
Other interest		47	-	47	14
Payments for OCCS Ltd		978	-	978	398
Travel expenses		-	-	-	10
Independent examination		840	-	840	840
Total payments		80,024	26,557	106,581	99,131
Net receipts / (payments)		5,893	8,183	14,076	(2,813)
Transfers between funds		708	(708)	-	-
Net movement in funds		6,601	7,475	14,076	(2,813)
Fund balances brought forward		704	1,265	1,969	4,782
Fund balances carried forward	(3)	7,305	8,740	16,045	1,969

Ossett War Memorial Community Centre CIO

Statement of assets and liabilities

as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	6,849	8,740	15,589	1,795
Cash in hand	456	-	456	174
Total cash funds	<u>7,305</u>	<u>8,740</u>	<u>16,045</u>	<u>1,969</u>

Assets retained for the charity's own use

The land and buildings of the Community Centre are freehold and owned by the Community Centre under a trust deed. This is currently in the name of the predecessor charity, and the trustees are still in the process of securing the transfer of the property to the CIO.

Debtors and prepayments

	2025
	£
Debtors	808
	<u>808</u>

Liabilities (due in less than one year)

	2025
	£
Bank loans and overdrafts	2,590
Creditors	28,684
Accruals	912
Taxation and social security	588
Other creditors	391
	<u>33,165</u>

Liabilities (due in one year and over)

	2025
	£
Bank loans and overdrafts	11,009
	<u>11,009</u>

The financial statements were approved by the board of trustees on 14/10/2025

Julia Roebuck (Trustee)

Ossett War Memorial Community Centre CIO

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Ossett War Memorial Community Centre CIO

Notes to the accounts continued

for the year ended 31 March 2025

2 Grants and donations

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Hillards Charitable Trust	-	1,000	1,000	-
Wakefield Metropolitan District Council (WMDC)	-	33,740	33,740	4,833
Phoenix Rotary	-	-	-	400
Other donations	46	-	46	127
	<u>46</u>	<u>34,740</u>	<u>34,786</u>	<u>5,360</u>

3 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Coach House Refurbishment	557	-	557	-	-
WMDC Asbestos Survey	708	-	-	(708)	-
Hillards Charitable Trust	-	1,000	1,000	-	-
WMDC Cost of Living	-	25,000	25,000	-	-
WMDC Roof	-	8,740	-	-	8,740
	<u>1,265</u>	<u>34,740</u>	<u>26,557</u>	<u>(708)</u>	<u>8,740</u>

Fund name	Purpose of restriction
Coach House Refurbishment	To enhance the Coach House and other parts of the garden and buildings.
WMDC Asbestos Survey	Given to undertake an asbestos survey, which was subsequently not required. The funder agreed for the grant to be retained for the charity's general use.
Hillards Charitable Trust	Towards the charity's utility costs.
WMDC Cost of Living	Towards the charity's utility costs.
WMDC Roof	For the costs of roof refurbishment.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.