

Ossett War Memorial Community Centre CIO

Charity number 1184598

Annual Report and Financial Statements for the year ended 31 March 2024

Ossett War Memorial Community Centre CIO

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Ossett War Memorial Community Centre CIO

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Nigel Drayson	Chair	Appointed 3 April 2023
Julia Roebuck	Treasurer	
Nick Farmer		
Bryan Coe		
Heather Waring		
Richard Taylor		
Angela Taylor		
Margaret Hemingway		
Joan Goodridge		
Ruth Amos		
Olivia Rowley		Appointed 26 February 2024
Elaine Murray		Resigned 13 June 2023
Charity number	1184598	Registered in England and Wales
Registered and principal address	Bankers	
Prospect Road	Virgin Money	
Ossett	6-10 Northgate	
West Yorkshire	Wakefield	
WF5 8AN	WF1 1TA	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 25 July 2019 and is governed by a constitution. :Prior to this date, the activities of the charity were undertaken through an unincorporated charity 'Ossett War Memorial Community Centre' (registered number 523792).

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Ossett War Memorial Community Centre CIO

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The object of the CIO is to further or benefit the residents of Ossett and surrounding areas, without distinction of gender, sexual orientation, race or political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects, but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority and/or other relevant organisations in the maintenance of such a centre for activities promoted by the CIO in furtherance of the above object.

The charity's main activities

We offer a wide range of facilities and host events. Whether that be Weddings, Children's birthday parties, live music, dances and much more. We hold regular group events on a weekly basis and we also have a well being garden for rest and relaxation and a garden club who help to maintain it on a regular basis.

Public benefit statement

In setting our objectives our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of community development through the hire of rooms for health and wellbeing.

Achievements and performance

The charity has upheld its commitment to the public by continuing to offer room hire for health, wellbeing and social activities during a time when it has faced immense pressures from utility suppliers and the weather, which has resulted in the building having to undergo intensive repairs, some of which we have had to initiate without grants from the local council.

Although our general membership has decreased over the last 2 years, the charity has managed to retain the majority of its clients despite having to increase costs in line with inflation and to help pay the bills.

We have secured contracts with new and existing clients as well as with our utility companies to ensure better prospects for the charity over the next few years.

We benefit greatly from the continuing support of our dedicated staff and our volunteers who keep the centre running efficiently.

We pride ourselves in offering our services to all members of the community, offering a warm safe environment giving equality to all, regardless of age, race or gender and have supplied room hire and facilities for more social activities as well as more support for mental health counselling.

Ossett War Memorial Community Centre CIO

Trustees' report (continued) for the year ended 31 March 2024

Financial review

The net payments for the year were £2,813, including net payments of £3,521 on unrestricted funds and net receipts of £708 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £704.

The trustees are in the process of establishing a reserves policy for the charity and intend to adopt and implement a suitable policy in due course. We are unable to formally adopt a reserves policy at this time due to the cost of maintenance of the premises combined with the high energy bills.

Approved by the board of trustees on 14/1/2025

N Drayson (Trustee)

Ossett War Memorial Community Centre CIO

Independent examiner's report to the trustees of Ossett War Memorial Community Centre CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

16/1/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Ossett War Memorial Community Centre CIO
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	127	5,233	5,360	18,831
Room hire, events and catering		87,249	-	87,249	78,276
Bank interest		232	-	232	153
Sales and fees		1,731	-	1,731	1,515
Received from OCCS Ltd		1,746	-	1,746	1,500
Total receipts		91,085	5,233	96,318	100,275
Payments					
Salaries NI and pensions		55,920	-	55,920	60,360
Cleaning materials		34	-	34	486
Rates and water		1,440	-	1,440	729
Heat and light		16,521	-	16,521	4,736
Insurance		2,568	-	2,568	1,884
Repairs and garden expense		10,159	4,525	14,684	8,001
Coach House flooring		-	-	-	10,303
Coach House boiler		-	-	-	2,246
Coach House external lighting		-	-	-	3,119
Printing, postage and stationery		324	-	324	128
Telephone		584	-	584	607
Licences and subscriptions		388	-	388	323
Photocopier lease		-	-	-	713
Bank charges		-	-	-	16
Payroll fees		2,494	-	2,494	2,331
Sundry expenses		136	-	136	56
Loan repayments		2,374	-	2,374	2,917
Loan interest		402	-	402	295
Other interest		14	-	14	-
Payments for OCCS Ltd		398	-	398	532
Website and marketing		-	-	-	115
Travel expenses		10	-	10	75
IT costs		-	-	-	120
Independent examination		840	-	840	-
Total payments		94,606	4,525	99,131	100,092
Net receipts / (payments)		(3,521)	708	(2,813)	183
Fund balances brought forward		4,225	557	4,782	4,599
Fund balances carried forward	(3)	704	1,265	1,969	4,782

Ossett War Memorial Community Centre CIO

Statement of assets and liabilities

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	530	1,265	1,795	4,437
Cash in hand	174	-	174	345
Total cash funds	<u>704</u>	<u>1,265</u>	<u>1,969</u>	<u>4,782</u>

Assets retained for the charity's own use

The land and buildings of the Community Centre are freehold and owned by the Community Centre under a trust deed. This is currently in the name of the predecessor charity, and the trustees are in the process of securing the transfer of the property to the CIO.

Liabilities (due in less than one year)	2024
	£
Bank loans and overdrafts	2,590
Creditors	37,725
Accruals	840
Taxation and social security	1,183
Other creditors	261
	<u>42,599</u>

Liabilities (due in one year and over)	2024
	£
Bank loans and overdrafts	13,599
	<u>13,599</u>

The financial statements were approved by the board of trustees on 14/1/2025

N Drayson (Trustee)

Ossett War Memorial Community Centre CIO

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Ossett War Memorial Community Centre CIO

Notes to the accounts continued for the year ended 31 March 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Wakefield MDC	-	4,833	4,833	16,225
Phoenix Rotary	-	400	400	-
Other donations	127	-	127	2,606
	<u>127</u>	<u>5,233</u>	<u>5,360</u>	<u>18,831</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Coach house refurbishment	557	-	-	-	557
WMDC asbestos survey	-	708	-	-	708
WMDC NIF	-	1,000	1,000	-	-
Phoenix Rotary	-	400	400	-	-
WMDC roof repair	-	3,125	3,125	-	-
	<u>557</u>	<u>5,233</u>	<u>4,525</u>	<u>-</u>	<u>1,265</u>

Fund name

Coach house refurbishment
WMDC asbestos survey
WMDC NIF
Phoenix Rotary
WMDC roof repair

Purpose of restriction

To enhance the Coach House and other parts of the garden and buildings.
To undertake an asbestos survey.
Towards the cost of blinds for the Coach House.
Towards the cost of blinds for the Coach House.
For the cost of repairs to the roof.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.