

# GATEWAY INTO LIFE

England & Wales · Charity number 1184557

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2019-07-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Ryehill Farmhouse  
Thropton  
Morpeth  
Northumberland  
NE65 7NG

**Phone** 01669 622838

**Email** [gatewayintolife@gmail.com](mailto:gatewayintolife@gmail.com)

**Website** [www.gatewayintolife.org](http://www.gatewayintolife.org)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT IN NORTHUMBERLAND AND SUCH OTHER PARTS OF THE UNITED KINGDOM AS THE TRUSTEES THINK FIT:1. TO ADVANCE THE CHRISTIAN RELIGION IN ACCORDANCE WITH THE STATEMENT OF FAITH PRODUCED BY THE EVANGELICAL ALLIANCE;2. TO PROMOTE AND PRESERVE GOOD HEALTH AND TO RELIEVE FINANCIAL HARDSHIP BY THE PROVISION OF FUNDS, GOODS OR SERVICES OF ANY KIND, INCLUDING THE PROVISION OF ACCOMMODATION;3. TO PROMOTE THE SOCIAL INCLUSION OF ADULTS WHO ARE VULNERABLE AND SOCIALLY EXCLUDED ON THE GROUNDS OF A HISTORY OF OFFENDING, SUBSTANCE ABUSE OR HOMELESSNESS BY PROVIDING SUCH ASSISTANCE AS THE TRUSTEES THINK FIT, INCLUDING MENTORING, ADVICE AND SUPERVISION TO ASSIST SUCH PEOPLE TO INTEGRATE INTO SOCIETY.

**Activities:** The charity aims to break the cycle of re-offending, relapse and homelessness. It helps people to reconnect and reintegrate into society by: demonstrating the unconditional love of Jesus, providing accommodation for vulnerable adults including ex-offenders and people with addiction problems, supporting tenants into work, education or training, sharing how to have a living relationship with Jesus.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Religious Activities, Economic/community Development/employment
- **Who:** Other Defined Groups

## Geography

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- Northumberland

## Finances

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| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £23,587 | £28,237     | -      | -         |
| 2023-12-31 | £22,031 | £20,344     | -      | -         |
| 2022-12-31 | £20,311 | £16,784     | -      | -         |
| 2021-12-31 | £25,770 | £17,445     | -      | -         |
| 2020-12-31 | £20,221 | £13,715     | -      | -         |

## Trustees

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| Name                    | Role  | Appointed  |
|-------------------------|-------|------------|
| Paul Robert Allen       | Chair | 2019-07-23 |
| DAVID HARBERTSON        |       | 2024-07-23 |
| Dr Joss Bray            |       | 2024-03-02 |
| Susan Margaret Pearsons |       | 2025-01-13 |

**GATEWAY INTO LIFE**

England & Wales - Charity number 1184557

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# Accounts

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# Gateway into Life



*(A Charitable Incorporated Organisation)*

*Charity number 1184557*

Annual Report  
Report and Financial Statements  
For the Year Ended 31<sup>st</sup> December 2024

## CONTENTS

Administrative Information

Annual Report of the Trustees

2024 Financial Report and Accounts

# **Gateway into Life Report of the Trustees for the year ended 31<sup>st</sup> December 2024**

The Trustees present their report and financial statements for the year ended 31<sup>st</sup> December 2024

## **Administrative Information**

**Charity Name:** Gateway into Life  
**Charity registration number:** 1184557  
**Charity Registration:** 23<sup>rd</sup> July 2019

### **Registered Office and operational address:**

Ryehill Farmhouse  
Thropton  
Morpeth  
Northumberland  
NE65 7NG

### **Trustees**

|                     |   |   |
|---------------------|---|---|
| Mr Paul Allen       | Chair                                     | Initial appointment 23/07/19 renewed until 22/07/2026   |
| Dr Joss Bray        | Friendship and Support Group link trustee | Initial appointment 01/03/2021 renewed until 01/03/2027 |
| Mr David Harbertson | DBS recruiter and Safeguarding Officer    | Initial appointment 23/07/19 renewed until 22/07/2027   |
| Mr Steve Hardwick   |   | Initial appointment 24/04/22 until 23/04/2025           |
| Mrs Susan Pearsons  | Treasurer                                 | Initial appointment 24/01/2022 until 23/01/2025         |

### Resignations

No trustees have resigned

### **Independent Examiner of Accounts**

Mr J Archer ACA, Chartered Accountant,  
4 Willoughby Park, Alnwick, Northumberland, NE66 1ET

**Bankers** – Current Account: Lloyds Bank (TSB)  
Deposit Account: Kingdom Bank

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a Charitable Incorporated Organisation (CIO), registered as a charity on 23<sup>rd</sup> July 2019. The charity was established with a constitution with charity trustees as the only voting members.

The constitution allows for between 3 and 12 trustees, a maximum of 7 of these may be appointed by Gateway Church Northumberland. There have been no changes in 2024 to the constitution.

### **Recruitment and Appointment of the Trustees**

Under the requirements of the Constitution, except for the initial Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees.

There shall be a minimum of three and a maximum of twelve Trustees.

Any person retiring as a Trustee is eligible for reappointment.

All member of the Trustees give their time voluntarily and received no benefits from the charity.

### **Responsibilities of the Trustees**

The Trustees are responsible for ensuring that the charity is true to the objectives, fulfils all legal requirements, account for all giving to the charity and ensures that funds are used appropriately. To this end the treasurer prepares financial statements for each Trustee's meeting which give a true and accurate view of the state of the finances of the charitable company.

The Trustees are responsible for maintaining proper accounting records which disclose accurately at any time the financial position of the CIO and to enable the trustees to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In addition to the above responsibilities the trustees recognise their legal responsibility to safeguard all vulnerable people who are beneficiaries, volunteers or paid workers.

As the CIO's Trustees, we certify that so far as we know, there is no relevant financial information of which the charity's reviewer of accounts is unaware. We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's reviewer also knows that information.

### **Treasurer**

Our treasurer, Mrs Susan Pearsons, was appointed as a Trustee early in 2022 and took over full responsibility for the charity accounts at the start of 2023.

## **Purposes and Objectives**

Our charity's purposes as set out in the objects contained in the CIO's constitution:

The Objects of the CIO are, for the public benefit:

- 1. The advancement of the Christian religion in the United Kingdom in accordance with the statement of faith produced by the Evangelical Alliance
- 2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including the provision of accommodation, in Northumberland and other such parts of the United Kingdom as the Trustees from time to time may think fit
- 3. To advance the rehabilitation of vulnerable adults including ex-offenders, people with addiction problems and the homeless, in such ways that the trustees think fit, including through the provision of mentoring, advice and supervision to assist them to break the cycle of reoffending, relapse and homelessness by developing their capacity, skills and experience in such a way that they are better able to identify and meet their needs and to participate more fully in society.

## **Hope into Action UK**

Since the registration of Gateway into Life (G2L) as a charity on 23rd July 2019, the Trustees have worked to fulfil the Charity Objectives by establishing a franchise with Hope into Action UK (HiA). HiA is a national housing charity with a similar Christian ethos to G2L. We are indebted to HiA for the excellent support they have given to us. Our franchise gave us access to a model that enabled us to quickly establish our first house and also policies, guidance and regular support both remotely and through face to face meetings. As part of the franchise agreement, HiA routinely assesses the quality of our work, every 6 months, using a Quality Assurance Matrix (QAM). One check is carried out remotely to ensure that our records and compliance are up to date. The other check is an in person visit when different partners and users are interviewed. The resulting QAM provides a clear picture of what we are doing well and if necessary action points to improve our operation. We have received positive feedback from our QAM's .

## **Houses**

The Alnwick house that opened in March 2020 continued in early 2024 to provide supported accommodation for ex-offenders. During 2024 the house investor indicated that they may need to sell the property. A new investor has been found and the intension is for the house to change ownership early in 2025. Meanwhile, the house has been empty since the final tenant left in October 2024.

A new house in Rothbury has been purchased by a different investor and following some refurbishment is available to take tenants, supported by Armstrong Hall Christian Fellowship. Presently this house is empty.

## **Empowerment Worker (EW)**

The Empowerment Worker provides professional support to tenants. In July 2023 we appointed a new EW following the resignation of the existing EW. The EW hours were reduced from 22 hours a week to 18 hours a week in November due to there being no tenants in the houses at that time.

## **Volunteers**

In addition to the Trustees volunteers from local churches have been supporting the work. All volunteers receive safeguarding training and role specific training.

## **Church Support**

During 2024 the work of Gateway into Life has benefited from the support of 3 churches. Gateway Church Northumberland, based in Shilbottle has provided tenant support for 5 years. They have now stepped down from this role.

Both Alnwick Baptist Church in Alnwick and Armstrong Hall Christian Fellowship in Thropton have newly formed Friendship and Support Groups. Both groups are preparing themselves to support the Alnwick house and the Rothbury house respectively.

## **Safeguarding**

The charity takes safeguarding seriously although technically the adults that we work with are not classed as vulnerable. Nevertheless, all trustees, workers and volunteers are recruited using recognised safer recruitment procedures. All are formally vetted and DBS checked. Safeguarding training is undertaken on a regular basis.

## **Finances**

The charity has a number of individuals who generously give to G2L each month with much of this being gift aided. When houses are occupied we receive housing benefit payments direct from Northumberland County Council. Tenants also pay a personal charge. This helps to pay for TV licence, internet connection and water charges. Some additional support has come from HiA UK as a result of their national appeals.

## **Reserves**

In keeping with Charity Commission recommendations, the trustees have agreed to aim for a 6 month running cost reserve. At the end of 2024 we held £13,599 in a Kingdom Bank deposit account.

## **Plans for the future**

2024 has not been the easiest of years due to there being 2 empty house by the end of the year. It is hoped that the change of ownership for the Alnwick house will go smoothly so that this house will again be occupied in 2025. Plans for the Rothbury house are less clear as at present no suitable referrals have been received. The use of this house will need to be kept under review. Trustees are still committed to supporting ex-offenders but are considering single occupancy housing as this may be a more suitable option for these tenants.

## **Independent Examiner of Accounts**

Mr J Archer ACA, Chartered Accountant, has examined our accounts and these are attached as an appendix.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 14/07/24 and signed on its behalf by



Mr Paul Allen  
(Chair)

## **APPENDIX 1: G2L Annual Accounts 2024 & Examiners Report**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE

I report on the accounts for the year ended 31 December 2024

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members (trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting regulations contained within the 2011 Act.have been met; or
2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jon Archer ACA  
Chartered Accountant  
4 Willoughby Park  
Alnwick  
Northumberland  
NE66 1ET

1 January - 31 December 2024

|                     | Income   |                        | Expenditure |                  |           |            |  |
|---------------------|----------|------------------------|-------------|------------------|-----------|------------|--|
| Gift Aid donations  | 4878.20  | Access Insurance       | 696.45      |                  |           |            |  |
| Donations           | 5220.00  | BT Group               | 510.16      |                  |           |            |  |
| T1 Paul C           | 140.00   | Council Tax            | 1734.36     |                  |           |            |  |
| T2 Billy            | 40.00    | Thirtynoneight         | 145.00      |                  |           |            |  |
| Gift Aid HMRC 2023  | 811.52   | ICO ZA844647           | 35.00       |                  |           |            |  |
| Housing Benefit NCC | 12496.81 | Housing Benefit reppd  | 0.00        |                  |           |            |  |
|                     |          | EWO Expenses           | 1080.48     |                  |           |            |  |
|                     |          | Wages / Tax & Pension  | 16957.53    |                  |           |            |  |
|                     |          | HIA monthly subs       | 1175.00     |                  |           |            |  |
|                     |          | HIA booklets           | 205.00      |                  |           |            |  |
|                     |          | Investor's return      | 2618.40     |                  |           |            |  |
|                     |          | EWO training           | 15.00       |                  |           |            |  |
|                     |          | Pipe & Wire annual gas | 80.00       |                  |           |            |  |
|                     |          | Keith Kim plumber      | 98.00       |                  |           |            |  |
|                     |          | Chris Dye PAT Test     | 73.50       |                  |           |            |  |
|                     |          | Word Press Domain      | 16.00       |                  |           |            |  |
|                     |          | W/x Website            | 93.60       |                  |           |            |  |
|                     |          | Zoom Licence           | 155.88      |                  |           |            |  |
|                     |          | Payroll annual fee     | 126.00      |                  |           |            |  |
|                     |          | Kingdom Bank           | 2000.00     |                  |           |            |  |
|                     |          | EDF energy             | 11.98       |                  |           |            |  |
|                     |          | Milk Media             | 200.00      |                  |           |            |  |
|                     |          | Northumbria Water      | 209.39      |                  |           |            |  |
|                     | 23586.53 |                        | 28236.73    |                  |           |            |  |
|                     |          |                        |             | opening balance  | 8787.51   | 01/01/2024 |  |
|                     |          |                        |             | plus deposits    | 23586.53  |            |  |
|                     |          |                        |             | less expenditure | 28236.73  |            |  |
|                     |          |                        |             | closing balance  | 4137.31   | 31/12/2024 |  |
|                     |          |                        |             |                  |           |            |  |
|                     |          |                        |             | opening balance  | 11,273.57 | 01/01/2024 |  |
|                     |          |                        |             | deposit          | 2,000.00  |            |  |
|                     |          |                        |             | interest         | 325.58    |            |  |
|                     |          |                        |             | closing balance  | 13,599.15 | 31/12/2024 |  |

**GATEWAY INTO LIFE**

England & Wales - Charity number 1184557

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# Accounts

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# Gateway into Life



*(A Charitable Incorporated Organisation)*

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Annual Report  
Report and Financial Statements  
For the Year Ended 31<sup>st</sup> December 2023

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Annual Report of the Trustees

2023 Financial Report and Accounts

# **Gateway into Life Report of the Trustees for the year ended 31<sup>st</sup> December 2023**

The Trustees present their report and financial statements for the year ended 31<sup>st</sup> December 2023

## **Administrative Information**

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**Charity Registration:** 23<sup>rd</sup> July 2019

### **Registered Office and operational address:**

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### **Trustees**

|                     |   |   |
|---------------------|---|---|
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| Mr David Harbertson | DBS recruiter and Safeguarding Officer    | Initial appointment 23/07/19 renewed until 22/07/2024 |
| Mr Steve Hardwick   |   | Initial appointment 24/04/22 until 23/04/2025         |
| Mrs Susan Pearsons  | Treasurer                                 | Initial appointment 24/01/2022 until 23/01/2025       |

### Resignations

Mr Robert Burston Resigned 10/01/23

### **Independent Examiner of Accounts**

Mr J Archer ACA, Chartered Accountant,  
4 Willoughby Park, Alnwick, Northumberland, NE66 1ET

**Bankers** – Current Account: Lloyds Bank (TSB)  
Deposit Account: Kingdom Bank

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a Charitable Incorporated Organisation (CIO), registered as a charity on 23<sup>rd</sup> July 2019. The charity was established with a constitution with charity trustees as the only voting members.

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The Trustees are responsible for ensuring that the charity is true to the objectives, fulfils all legal requirements, account for all giving to the charity and ensures that funds are used appropriately. To this end the treasurer prepares financial statements for each Trustee's meeting which give a true and accurate view of the state of the finances of the charitable company.

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As the CIO's Trustees, we certify that so far as we know, there is no relevant financial information of which the charity's reviewer of accounts is unaware. We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's reviewer also knows that information.

### **Treasurer**

Our treasurer, Mrs Susan Pearsons, was appointed as a Trustee early in 2022 and took over full responsibility for the charity accounts at the start of 2023.

## **Purposes and Objectives**

Our charity's purposes as set out in the objects contained in the CIO's constitution:

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- 2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including the provision of accommodation, in Northumberland and other such parts of the United Kingdom as the Trustees from time to time may think fit
- 3. To advance the rehabilitation of vulnerable adults including ex-offenders, people with addiction problems and the homeless, in such ways that the trustees think fit, including through the provision of mentoring, advice and supervision to assist them to break the cycle of reoffending, relapse and homelessness by developing their capacity, skills and experience in such a way that they are better able to identify and meet their needs and to participate more fully in society.

## **Hope into Action UK**

Since the registration of Gateway into Life (G2L) as a charity on 23rd July 2019, the Trustees have worked to fulfil the Charity Objectives by establishing a franchise with Hope into Action UK (HiA). HiA is a national housing charity with a similar Christian ethos to G2L. We are indebted to HiA for the excellent support they have given to us. Our franchise gave us access to a model that enabled us to quickly establish our first house and also policies, guidance and regular support both remotely and through face to face meetings. As part of the franchise agreement, HiA routinely assesses the quality of our work, every 6 months, using a Quality Assurance Matrix (QAM). One check is carried out remotely to ensure that our records and compliance are up to date. The other check is an in person visit when different partners and users are interviewed. The resulting QAM provides a clear picture of what we are doing well and if necessary action points to improve our operation. We have received positive feedback from our QAM's .

## **Houses**

The Alnwick house that opened in March 2020 continues to provide supported accommodation for ex-offenders. During 2023 there have been 2 long term tenants in the house. Support has been given by our professional worker and by the Gateway Northumberland Church's Friendship and Support Group.

## **Empowerment Worker (EW)**

The Empowerment Worker provides professional support to tenants. In July 2023 we appointed a new EW following the resignation of the existing EW.

## **Volunteers**

In addition to the work that the Trustees are undertaking, in 2023 a Hope into Action Northumberland (HiAN) Management Team comprising a trustee, our Empowerment Worker and Church Friendship and Support Group representatives was operating. This Team took responsibility for the day to day running of the Alnwick house and supporting both the tenants and the EW. A new Chair of this group was appointed by the church who has been instrumental in giving the group a clear focus on roles and responsibilities.

## **Safeguarding**

The charity takes safeguarding seriously although technically the adults that we work with are not classed as vulnerable. Nevertheless, all trustees, workers and volunteers are recruited using recognised safer recruitment procedures. All are formally vetted and DBS checked. Safeguarding training is undertaken on a regular basis.

## **Finances**

The charity has a number of individuals who generously give to G2L each month with much of this being gift aided. We receive housing benefit payments direct from Northumberland County Council. Tenants also pay a personal charge. This helps to pay for TV licence, internet connection and water charges. Some additional support has come from HiA UK as a result of their national appeals.

## **Reserves**

In keeping with Charity Commission recommendations, the trustees have agreed to aim for a 6 month running cost reserve. At the end of 2023 we held £11,273 in a Kingdom Bank deposit account.

## **Plans for the future**

Now that the first Alnwick based house is running smoothly, the Trustees are looking to expand the provision by finding other Northumberland churches that want to support new houses. It can take up to 12 months from finding a church to getting a house ready for occupancy. During 2023 2 new churches have agreed to support a HiAN house. Alnwick Baptist Church wish to support a refugee family house. Armstrong Hall Christian Fellowship wish to support a family house and are open to where a family referral comes from. Both churches have signed an agreement with G2L. An investor has been identified for a family house in Rothbury and a suitable property is in the process of being purchased. Work continues to find an investor to purchase a house that Alnwick Baptist Church can support.

## **Independent Examiner of Accounts**

Mr J Archer ACA, Chartered Accountant, has examined our accounts and these are attached as an appendix.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 06/09/24 and signed on its behalf by



Mr Paul Allen  
(Chair)

## **APPENDIX 1: G2L Annual Accounts 2023 & Examiners Report**

02 March 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE**

I report on the accounts for the year ended 31 December 2023

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 ("the 2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members (trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting regulations contained within the 2011 Act.have been met; or
2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jon Archer ACA  
Chartered Accountant  
4 Willoughby Park  
Alnwick  
Northumberland  
NE66 1ET

| GATEWAY INTO LIFE                           |                 |   |                 |
|---|-----------------|---|-----------------|
| Accounts 1 January 2023 to 31 December 2023 |                 |   |                 |
|   | Income          |   | Expenditure     |
| Gift Aid Donations                          | 3310.00         | Access Insurance                            | 702.30          |
| Donations                                   | 4376.00         | Zoom subscription                           | 143.88          |
| Gift Aid refund 2019-2021                   | 2210.32         | Thirtyoneeight                              | 195.25          |
| Gift Aid refund 2022                        | 1131.50         | ICO ZA 844647                               | 35.00           |
|   |                 | Wix Web                                     | 93.60           |
|   |                 | Word Press Domain                           | 15.00           |
|   |                 | Milk Media                                  | 400.00          |
|   |                 | Council Tax                                 | 1105.23         |
|   |                 | BT Group                                    | 450.88          |
|   |                 | Northumbrian Water                          | 297.02          |
|   |                 | Investor's Return                           | 2618.40         |
| NCC Housing Benefit                         | 10360.04        | Hope into Action monthly fee                | 720.00          |
| T1 Rent & Personal Charges                  | 105.00          | PAT   | 75.00           |
| T2 Personal Charges                         | 240.00          | Pipe & Wire                                 | 90.00           |
| T3 Personal charges                         | 40.00           | House keys                                  | 116.65          |
|   |                 | EDF & Gas top up                            | 399.94          |
|   |                 | TV Annual licence                           | 159.00          |
|   |                 | EW1 phone                                   | 30.00           |
|   |                 | EW household items                          | 100.00          |
|   |                 | ID badges                                   | 18.39           |
|   |                 | EW2 mileage                                 | 308.70          |
|   |                 | EW2 postage & mouse                         | 15.79           |
|   |                 | EW2 DBS update service                      | 13.00           |
|   |                 | Repairs & Maintenance                       | 262.60          |
|   |                 | EW1 Wages & PAYE                            | 2886.99         |
|   |                 | EW2 Wages & oncosts                         | 8843.93         |
|   |                 | Payroll Annual Fee                          | 120.00          |
|   |                 | Hall Hire                                   | 54.00           |
|   |                 | Interview day fuel CI                       | 40.00           |
|   |                 | HIAQAM lunch                                | 33.10           |
|   | <b>21772.86</b> |   | <b>20343.65</b> |
|   |                 | Opening balance per bank statement 01/01/23 | 11358.30        |
|   |                 | plus income                                 | 21772.86        |
|   |                 | less expenditure                            | 20343.65        |
|   |                 | less Adjustment for deposit to Kingdom Bank | 4000.00         |
|   |                 | Closing balance per bank statemt 31/12/23   | 8787.51         |
| Kingdom Bank opened Nov 2022                |                 | Kingdom Bank                                | 11273.57        |
| opening balance                             | 7016.01         | <b>End of Year Balance</b>                  | <b>20061.08</b> |
| deposit                                     | 4000.00         |   |                 |
| interest                                    | 257.56          |   |                 |
| Closing balance per bank statemt            | 11273.57        |   |                 |

**GATEWAY INTO LIFE**

England & Wales - Charity number 1184557

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# Accounts

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# Gateway into Life



*(A Charitable Incorporated Organisation)*

*Charity number 1184557*

Annual Report  
Report and Financial Statements  
For the Year Ended 31<sup>st</sup> December 2022

## CONTENTS

Administrative Information

Annual Report of the Trustees

2022 Financial Report and Accounts

# **Gateway into Life Report of the Trustees for the year ended 31<sup>st</sup> December 2022**

The Trustees present their report and financial statements for the year ended 31<sup>st</sup> December 2022

## **Administrative Information**

**Charity Name:** Gateway into Life  
**Charity registration number:** 1184557  
**Charity Registration:** 23<sup>rd</sup> July 2019

### **Registered Office and operational address:**

Ryehill Farmhouse  
Thropton  
Morpeth  
Northumberland  
NE65 7NG

### **Trustees**

|                     |  |   |
|---------------------|--|---|
| Mr Paul Allen       | Chair                                  | Initial appointment 23/07/19 until 22/07/2023   |
| Dr Joss Bray        | Management Team link trustee           | Initial appointment 01/03/2021 until 01/03/2024 |
| Mr David Harbertson | DBS recruiter and Safeguarding Officer | Initial appointment 23/07/19 until 22/07/2021   |
| Mr Steve Hardwick   |  | Initial appointment 24/04/22 until 23/04/2025   |
| Mrs Susan Pearsons  | Treasurer                              | Initial appointment 24/01/2022 until 23/01/2025 |

### Resignations

Mr Robert Burston Appointed 18/11/19 resigned 10/01/23

### **Independent Examiner of Accounts**

Mr J A Farndale, Treasurer of The District of Alwinton with Holystone in the Parish of Upper Coquetdale.

**Bankers** - Lloyds Bank (TSB)

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a Charitable Incorporated Organisation (CIO), registered as a charity on 23<sup>rd</sup> July 2019. The charity was established with a constitution with charity trustees as the only voting members.

The constitution allows for between 3 and 12 trustees, a maximum of 7 of these may be appointed by Gateway Church Northumberland.

### **Recruitment and Appointment of the Trustees**

Under the requirements of the Constitution, except for the initial Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees.

There shall be a minimum of three and a maximum of twelve Trustees.

Any person retiring as a Trustee is eligible for reappointment.

All member of the Trustees give their time voluntarily and received no benefits from the charity.

Gateway into Life was set up as a result of a small working group that looked into how best to support prisoners upon their release. Gateway Church Northumberland was instrumental in setting up Gateway into Life as a CIO. The Church also agreed to underwrite the Charity as it was set up and until it received sufficient independent support. The commitment of the Church is reflected in the Constitution that allows for the Church to appoint up to 7 trustees thus ensuring that the ethos of the Church is maintained in the charity.

### **Responsibilities of the Trustees**

The Trustees are responsible for ensuring that the charity is true to its' objectives, fulfils all legal requirements, account for all giving to the charity and ensures that funds are used appropriately. To this end the treasurer prepares financial statements for each Trustee's meeting which give a true and accurate view of the state of the finances of the charitable company.

The Trustees are responsible for maintaining proper accounting records which disclose accurately at any time the financial position of the CIO and to enable the trustees to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In addition to the above responsibilities the trustees recognise their legal responsibility to safeguard all vulnerable people who are beneficiaries, volunteers or paid workers.

As the CIO's Trustees, we certify that so far as we know, there is no relevant financial information of which the charity's reviewer of accounts is unaware. We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's reviewer also knows that information.

## **Treasurer**

The Trustees are indebted to Revd. Robert Burston for his work as Treasurer of the charity over the past two years. We were pleased to welcome Mrs Susan Pearsons as a Trustee early in 2022 and for her willingness to take on the role of Treasurer.

## **Purposes and Objectives**

Our charity's purposes as set out in the objects contained in the CIO's constitution:

The Objects of the CIO are, for the public benefit:

- 1. The advancement of the Christian religion in the United Kingdom in accordance with the statement of faith produced by the Evangelical Alliance
- 2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including the provision of accommodation, in Northumberland and other such parts of the United Kingdom as the Trustees from time to time may think fit
- 3. To advance the rehabilitation of vulnerable adults including ex-offenders, people with addiction problems and the homeless, in such ways that the trustees think fit, including through the provision of mentoring, advice and supervision to assist them to break the cycle of reoffending, relapse and homelessness by developing their capacity, skills and experience in such a way that they are better able to identify and meet their needs and to participate more fully in society.

## **Hope into Action UK**

Since the registration of Gateway into Life (G2L) as a charity on 23rd July 2019, the Trustees have worked to fulfil the Charity Objectives by establishing a franchise with Hope into Action UK (HiA). HiA is a national housing charity with a similar Christian ethos to G2L. We are indebted to HiA for the excellent support they have given to us. Our franchise gave us access to a model that enabled us to quickly establish our first house and also policies, guidance and regular support both remotely and through face to face meetings. As part of the franchise agreement, HiA routinely assesses the quality of our work, every 6 months, using a Quality Assurance Matrix (QAM). One check is carried out remotely to ensure that our records and compliance are up to date. The other check is an in person visit when different partners and users are interviewed. The resulting QAM provides a clear picture of what we are doing well and if necessary action points to improve our operation. We have received positive feedback from our QAM's .

## **Houses**

The Alwick house that opened in March 2020 has now housed and helped various tenants. There have been 3 long term tenants and various shorter term ones. Support has been given by our professional worker and by a church Friendship and Support Team.

## **Empowerment Worker (EW)**

The Empowerment Worker provides professional support to tenants. During 2021 we appointed a new EW and she continued in post throughout 2022. The EW has a background as a Local Authority solicitor working with vulnerable families. In addition she is a committed Christian who is equipped to help fulfil the objectives of the charity.

## **Volunteers**

In addition to the work that the Trustees are undertaking, in 2022 a Hope into Action Northumberland (HiAN) Management Team comprising a trustee, our Empowerment Worker and Church Friendship and Support Group representatives was operating. This Team took responsibility for the day to day running of the Alnwick house and supporting both the tenants and the EW.

## **Safeguarding**

The charity takes safeguarding seriously although technically the adults that we work with are not classed as vulnerable. Nevertheless, all trustees, workers and volunteers are recruited using recognised safer recruitment procedures. All are formally vetted and DBS checked. Safeguarding training is undertaken on a regular basis.

## **Finances**

The charity has a number of individuals who generously give to G2L each month with much of this being gift aided. We receive housing benefit payments direct from Northumberland County Council. Tenants also pay a personal charge. This helps to pay for TV licence, internet connection and water charges.

## **Reserves**

In keeping with Charity Commission recommendations, the trustees have agreed to aim for a 6 month running cost reserve. At the end of 2022 we held £7000 in a Kingdom Bank deposit account.

## **Plans for the future**

Now that the first Alnwick based house is running smoothly, the Trustees are looking to expand the provision by finding other Northumberland churches that want to support new houses. It can take up to 12 months from finding a church to getting a house ready for occupancy. It is therefore likely to be 2024 for this plan to become a reality. Meanwhile, trustees will also look into other ways to support homeless people into training and employment.

## **Independent Examiner of Accounts**

Mr J A Farndale who is the treasurer of The District of Alwinton with Holystone in the Parish of Upper Coquetdale has examined our accounts. These are attached as an appendix.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 16th October 2023 and signed on its behalf by



Mr Paul Allen  
(Chair)

## **APPENDIX 1: G2L Annual Accounts 2022 & Examiners Report**

Glebe House,  
Holystone,  
Morpeth,  
Northumberland,  
NE65 7AJ

23rd June 2023

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE

I report on the accounts for the year ended 31 December 2022.

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members (trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting regulations contained within the 2011 Act.

have not been met; or

2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Farndale, Treasurer The District of Alwinton and Holystone in the Parish of Upper Coquetdale

## Treasurer's Report on the accounts of Gateway into Life 2022

The finances of the trust reflect the following:

We opened a saving account with The Kingdom Bank in November 2022. £7000 was initially deposited and this has gained £16.01 interest to the year end. Our plan is to have a reserve of £12000 which will be 6 months running costs for our current house in Alnwick.

We set up a monthly standing order for £60 to Hope into Action mid-year 2022. Due to a bank error Lloyds Bank overpaid the first 2 months. HIA kindly agreed to refund the overpayment to correct this.

Gateway into Life was overpaid £1504.40 by Northumberland County Council for housing benefit. This occurs when either a tenant leaves or secures employment but does not notify the Council immediately.

£771.43 related to 2021 but the cheque was not presented to the bank until January 2022

£732.97 relates to 2022

Our empowerment worker was awarded a pay increase of 5% from 1 July 2022 to help with the rise in the cost of living.

The EW was reimbursed for a birth certificate and AQA exam results that she applied for a current tenant to help him gain employment.

We have now registered with HMRC regarding Gift Aid. Repayments for 2019 – 2022 inclusive were claimed and paid during 2023.

Sue Pearsons

Treasurer

22 May 2022

| GATEWAY INTO LIFE                           |                 |   |                 |
|---|-----------------|---|-----------------|
| Accounts 1 January 2022 to 31 December 2022 |                 |   |                 |
|   | Income          |   | Expenditure     |
| Gift Aid Donations                          | 4490.00         | Access Insurance                            | 690.42          |
| Donations                                   | 3530.00         | Zoom subscription                           | 143.88          |
| Hope into Action mini grant                 | 1200.00         | Thirtyoneeight                              | 179.25          |
|   |                 | ICO ZA 844647                               | 35.00           |
|   |                 | Website & leaflets                          | 143.95          |
|   |                 | Council Tax                                 | 1467.63         |
|   |                 | BT Group                                    | 388.76          |
|   |                 | Northumbrian Water                          | 365.81          |
|   |                 | Investor's Return                           | 2618.40         |
| HIA Overpayment                             | 120.00          | Hope into Action monthly fee                | 840.00          |
| T1 Rent & Personal Charges                  | 2400.00         | T1 refund                                   | 100.00          |
| T2 Personal Charges                         | 270.00          |   |                 |
| NCC Housing Benefit                         | 8300.64         | NCC Housing Benefit overpaid                | 1504.40         |
|   |                 | TV Annual licence                           | 159.00          |
|   |                 | EW phone                                    | 60.00           |
|   |                 | EW travel                                   | 541.90          |
|   |                 | EW household items                          | 196.75          |
|   |                 | EW Ink & stationary                         | 35.46           |
|   |                 | EW gas / electric                           | 50.00           |
|   |                 | EW AQA certificate T1                       | 43.00           |
|   |                 | EW birth cert T1                            | 11.00           |
|   |                 | Repairs & Maintenance                       | 93.69           |
|   |                 | EW Wages & PAYE                             | 7000.84         |
|   |                 | Payroll Annual Fee                          | 115.00          |
|   |                 | Kingdom Bank reserve                        | 7000.0          |
|   | <b>20310.64</b> |   | <b>23784.14</b> |
|   |                 | Opening balance per bank statement 01/01/22 | 14831.80        |
|   |                 | plus income                                 | 20310.64        |
|   |                 | less expenditure                            | 23784.14        |
|   |                 | Closing balance per bank statemt 31/12/22   | 11358.30        |
| Kingdom Bank opened Nov 2022                |                 |   |                 |
| Deposit                                     | 7000.00         |   |                 |
| interest to 31.12.21                        | 16.01           |   |                 |
| Closing balance per bank statemt            | 7016.01         |   |                 |
|   |                 |   |                 |

**GATEWAY INTO LIFE**

England & Wales - Charity number 1184557

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# Accounts

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# Gateway into Life



*(A Charitable Incorporated Organisation)*

*Charity number 1184557*

Annual Report  
Report and Financial Statements  
For the Year Ended 31<sup>st</sup> December 2021

## CONTENTS

Administrative Information

Annual Report of the Trustees

2021 Financial Report and Accounts

# **Gateway into Life Report of the Trustees for the year ended 31<sup>st</sup> December 2021**

The Trustees present their report and financial statements for the year ended 31<sup>st</sup> December 2021

## **Administrative Information**

**Charity Name:** Gateway into Life  
**Charity registration number:** 1184557  
**Charity Registration:** 23<sup>rd</sup> July 2019

### **Registered Office and operational address:**

Ryehill Farmhouse  
Thropton  
Morpeth  
Northumberland  
NE65 7NG

### **Trustees**

|                     |  |   |
|---------------------|--|---|
| Mr Paul Allen       | Chair                                  | Initial appointment 23/07/19 until 22/07/2023   |
| Mr Robert Burston   | Treasurer 2021                         | Initial appointment 18/11/19 until 17/11/2022   |
| Mr David Harbertson | DBS recruiter and Safeguarding Officer | Initial appointment 23/07/19 until 22/07/2021   |
| Mr Joss Bray        | Management Team link trustee           | Initial appointment 01/03/2021 until 01/03/2024 |
| Mrs Susan Pearsons  | Treasurer 2022                         | Initial appointment 24/01/2022 until 24/01/2025 |

### Resignations

|                   |  |
|-------------------|--|
| Mrs Joan Verity   | Appointed 05/08/19 resigned 31/07/2021 |
| Mrs Sarah Fenwick | Appointed 16/09/19 resigned 26/07/2021 |

### **Independent Examiner of Accounts**

Mr J A Farndale, Treasurer of The District of Alwinton with Holystone in the Parish of Upper Coquettale.

**Bankers** - Lloyds Bank (TSB)

## **Structure, Governance and Management**

### **Governing Document**

The organisation is a Charitable Incorporated Organisation (CIO), registered as a charity on 23<sup>rd</sup> July 2019. The charity was established with a constitution with charity trustees as the only voting members.

The constitution allows for between 3 and 12 trustees, a maximum of 7 of these may be appointed by Gateway Church Northumberland.

### **Recruitment and Appointment of the Trustees**

Under the requirements of the Constitution, except for the initial Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees.

There shall be a minimum of three and a maximum of twelve Trustees.

Any person retiring as a Trustee is eligible for reappointment.

All member of the Trustees give their time voluntarily and received no benefits from the charity.

Gateway into Life was set up as a result of a small working group that looked into how best to support prisoners upon their release. Gateway Church Northumberland was instrumental in setting up Gateway into Life as a CIO. The Church also agreed to underwrite the Charity as it was set up and until it received sufficient independent support. The commitment of the Church is reflected in the Constitution that allows for the Church to appoint up to 7 trustees thus ensuring that the ethos of the Church is maintained in the charity.

### **Responsibilities of the Trustees**

The Trustees are responsible for ensuring that the charity is true to its' objectives, fulfils all legal requirements, account for all giving to the charity and ensures that funds are used appropriately. To this end the treasurer prepares financial statements for each Trustee's meeting which give a true and accurate view of the state of the finances of the charitable company.

The Trustees are responsible for maintaining proper accounting records which disclose accurately at any time the financial position of the CIO and to enable the trustees to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In addition to the above responsibilities the trustees recognise their legal responsibility to safeguard all vulnerable people who are beneficiaries, volunteers or paid workers.

As the CIO's Trustees, we certify that so far as we know, there is no relevant financial information of which the charity's reviewer of accounts is unaware. We have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's reviewer also knows that information.

## **Treasurer**

The treasurer asked to stand down from this responsibility at the end of the 2021 financial year but to remain as a trustee. A new trustee was found early in 2022 who was willing to take over the role of treasurer.

## **Purposes and Objectives**

Our charity's purposes as set out in the objects contained in the CIO's constitution:

The Objects of the CIO are, for the public benefit:

- 1. The advancement of the Christian religion in the United Kingdom in accordance with the statement of faith produced by the Evangelical Alliance
- 2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind, including the provision of accommodation, in Northumberland and other such parts of the United Kingdom as the Trustees from time to time may think fit
- 3. To advance the rehabilitation of vulnerable adults including ex-offenders, people with addiction problems and the homeless, in such ways that the trustees think fit, including through the provision of mentoring, advice and supervision to assist them to break the cycle of reoffending, relapse and homelessness by developing their capacity, skills and experience in such a way that they are better able to identify and meet their needs and to participate more fully in society.

## **Hope into Action UK**

Since the registration of Gateway into Life (G2L) as a charity on 23rd July 2019, the Trustees have worked to fulfil the Charity Objectives by establishing a franchise with Hope into Action UK (HiA). HiA is a national housing charity with a similar Christian ethos to G2L. We are indebted to HiA for the excellent support they have given to us. Our franchise has given us access to a model that is enabling us to quickly establish our first house and also policies, guidance and on line support. Face to face training has also been accessed.

## **Alnwick House**

By the end of 2019, working with HiA, an investor was found to purchase a house. Our search for a house resulted in a house being purchase in Alnwick in November 2019. A business lease was signed between the investor and G2L in March 2020 with a tenant moving in during March 2020. This tenant stayed with us until October 2021.

During 2021 the Covid pandemic limited our work, but even so we have been able to house a total of 3 other tenants. Of these, 2 were short term (less than a month) and the other tenant who came to us in November 2021 is still resident with us.

## **Empowerment Worker (EW)**

The Empowerment Worker provides professional support to tenants. During 2021 we had a change of EW following the departure of our first EW due to family pressures. The new EW has a background as a Local Authority solicitor working with vulnerable families. In addition she is a committed Christian who is equipped to help fulfil the objectives of the charity. The new EW commenced work in March 2021.

## **Volunteers**

In addition to the work that the Trustees are undertaking, there is a Hope into Action Northumberland (HiAN) Management Team comprising a trustee, our Empowerment Worker and Church Friendship and Support Group representatives. This Team takes responsibility for the day to day running of the Alnwick house and supporting both the tenants and the EW.

## **Safeguarding**

The charity is working with vulnerable adults and so all trustees, workers and volunteers are recruited using recognised safer recruitment procedures. All are formally vetted and DBS checked. Safeguarding training is undertaken on a regular basis.

## **Finances**

The charity has a number of individuals who generously give to G2L each month with much of this being gift aided. During 2021 we received a generous grant from The Vardy Foundation. This helped in the Covid pandemic to offset the reduced income from tenants due to the house having an unfilled vacancy for a lot of the year. The Vardy grant also enabled some refurbishing of the house.

## **Reserves**

In keeping with Charity Commission recommendations, the trustees have agreed to aim for a 6 month running cost reserve. Presently the reserve target is £9,000 and it has been possible to earmark £7,000 by the close of the 2021 accounts.

## **Plans for the future**

Now that the first Alnwick based house is running smoothly, the Trustees are looking to expand the provision by finding other Northumberland churches that want to support new houses. It can take up to 12 months from finding a church to getting a house ready for occupancy. It is therefore likely to be 2023 for this plan to become a reality. Meanwhile, trustees will also look into other ways to support homeless people into training and employment.

## **Independent Examiner of Accounts**

Mr J A Farndale who is the treasurer of The District of Alwinton with Holystone in the Parish of Upper Coquetdale has examined our accounts. These are attached as an appendix.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 13<sup>th</sup> September 2022 and signed on its behalf by



Mr Paul Allen  
(Chair)

## **APPENDIX 1: G2L Annual Accounts 2022 & Examiners Report**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE

I report on the accounts for the year ended 31 December 2021.

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members (trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

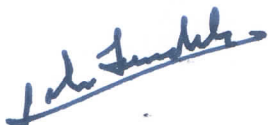
### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting regulations contained within the 2011 Act.

have not been met; or

2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Farndale, Treasurer The District of Alwinton and Holystone in the Parish of Upper Coquetdale

## Treasurers report on the accounts of Gateway into Life 2021

The finances of the trust reflect the following

1 There is a consistent level of regular donations by a small and committed number of individuals.

2 One-off gifts amounted to a total of £2985. Much of this income was related to church visits by the Chairman

3 A very generous grant of £7200 was received from the Vardy Foundation

4 Churches continue to be vital supporters

5 Some restrictions on anticipated income arose because of under occupancy of the Trust's house. This was largely due to issues arising from the pandemic.

6 A considerable advance in the establishment of the Trust's reserve fund has been made. The current level of reserves is £7000.00. To fulfil the Trust's stated reserve policy there is need to expand this sum further to at least £9000.00. Further growth in reserves will be required if current hopes to expand the work of the Trust is realised.

Despite all of the pressures arising during the time of the pandemic the Trust continues to establish a firm financial foundation to all activities.

Concerning the future; if expansion of the work is to take place then our current accounts suggest that future funding must be based on a number of elements

1 expansion of the number of regular individual givers

2 the seeking of support from local churches and individual members of those churches in one off gifts

3 the seeking of support from grant giving bodies both within the 'household of faith' and beyond

Revd Canon Bob Burston

Treasurer for 2021

| <b>GATEWAY INTO LIFE</b>                           |                   |                             |                   |
|--|-------------------|-----------------------------|-------------------|
| <b>Accounts 1 January 2021 to 31 December 2021</b> |                   |                             |                   |
| <b>Income</b>                                      |                   | <b>Expenditure</b>          |                   |
| Direct giving by individuals                       | 7120.00           | EW 1 Salary                 | 1562.51           |
| One off Gifts                                      | 2985.00           | EW 1 Pension                | 164.00            |
| Vardy Foundation Grant                             | 7200.00           | EW 2 Salary                 | 3756.70           |
| Armstrong Hall                                     | 2000.00           | EW Equipment                | 28.51             |
| Rent T1  | 6120.00           | EW Phone                    | 30.00             |
| Service charge T1                                  | 345.00            | EW Travel                   | 110.25            |
|  |                   | EW Payroll                  | 118.00            |
|  |                   | EW leaving gift             | 12.50             |
|  |                   | House internet              | 425.59            |
|  |                   | House furniture, carpet, tv | 1463.99           |
|  |                   | House maintenance           | 1584.30           |
|  |                   | House water                 | 134.46            |
|  |                   | House council tax           | 1152.06           |
|  |                   | House electricity           | 25.00             |
|  |                   | Hope into Action            | 920.00            |
|  |                   | Equipment & IT              | 1704.00           |
|  |                   | G2L Travel expenses         | 48.00             |
|  |                   | G2L Training & Conference   | 285.64            |
|  |                   | G2L Insurance               | 668.00            |
|  |                   | G2L Stationery & Postage    | 7.70              |
|  |                   | PPE                         | 95.66             |
|  |                   | Professional fees           | 529.25            |
|  |                   | Rent to Investor            | 2618.40           |
| <b>TOTALS</b>                                      | <b>£25,770.00</b> |                             | <b>£17,444.52</b> |
|  |                   |                             |                   |
|  |                   |                             |                   |
|  | Bank Statement    | Opening balance 01.01.2021  | £6,506.32         |
|  |                   | income                      | £25,770.00        |
|  |                   | expenditure                 | £17,444.52        |
|  |                   |                             | £14,831.80        |
|  |                   |                             |                   |
|  | Bank Statement    | Closing balance 31.12.2021  | £14,831.80        |

The Vardy Foundation Grant was allocated to wages in part, the purchase of PPE supplies, the refurbishment of the house and IT equipment and software. Contributions were also made to other running costs

Mr Allen submitted a detailed account of our spending to the Vardy Foundation and this was approved by them.

## Notes to the 2021 accounts of Gateway into Life

1The Trust's reserve policy seeks to earmark a figure equal to six months running costs as a contingency for unforeseen circumstances. The trustees have earmarked £7000.00 of present balances as their reserves.

2The Trust employed a new empowerment worker in the spring of 2021. Our current EW chooses not to pay into a pension scheme and therefore receives the employer pension contribution as part of salary.

3 There was a small shortfall in salary payments to the current EW in 2021 arising from payroll issues. A sum of £162.30 p was paid in February 2022 to correct this matter.

4The current EW made an expenses claim in January 2022 for expenses that related to 2021. The figure was £611.16p

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE

I report on the accounts for the year ended 31 December 2021.

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as members (trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

### Independent Examiner's Statement

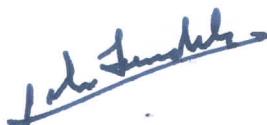
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting regulations contained within the 2011 Act.

have not been met; or

2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Farndale, Treasurer The District of Alwinton and Holystone in the Parish of Upper Coquetdale

**GATEWAY INTO LIFE**

England & Wales - Charity number 1184557

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# Accounts

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Gateway into Life. Treasurers Report to the Annual General Meeting 14.05.20

Gateway into life was registered as a charity in 2019

Gateway into Life opened a bank account with Lloyds Bank on 1.10.19

The Trustees have chosen a year end date of 31 December

The balance carried forward at 31.12.19 is £1476.50p

The trustees have formulated a budget for 2020 anticipating expenditure of £25,828.

An empowerment worker was employed as from 4 January 2020 for 10 hours per week

The Charity secured its first house for occupation in Alnwick and the first tenant took up occupation in March 2020

The trustees are confident in the receipt of an income in 2020 to match proposed current expenditure of £20,828 but recognise the urgency of putting in place the foundations of a reserve fund in 2020 of some £5000.

The trustees have a policy to put in place a reserve fund equivalent to six months operational budget as soon as is practicably possible.

The trustees carry a hope for the further expansion of the work of the charity. The setting-up costs of a further house or further houses is acknowledged as part of a long term vision of hope. Hope for the future together with the assessed needs of the present make the establishment of a reserve fund an imperative.

The further expansion of our regular giving base to include gift aid where appropriate is the most obvious way to secure the future

Consideration will be given to making further applications to grant giving bodies

Bob Burston

Treasurer

## Gateway into Life

### ~ Summary of the Accounts From January 1st 2019 to December 31st 2019

| Income       | Budget            | Prediction       | 2019             | % of budget |
|--------------|-------------------|------------------|------------------|-------------|
| Donations    | £11,700.00        | £3,865.00        | £4,044.68        | 35%         |
| Rents        | £1,467.00         | £0.00            | £0.00            |             |
| Grants       | £0.00             | £0.00            | £0.00            |             |
| Gift Aid     | £0.00             | £300.00          | £0.00            |             |
| Other        | £0.00             | £0.00            | £0.00            |             |
| <b>Total</b> | <b>£13,167.00</b> | <b>£4,165.00</b> | <b>£4,044.68</b> | <b>31%</b>  |

| Net Profit/Loss for 2019 |           |             |           |  |
|--------------------------|-----------|-------------|-----------|--|
|                          | Income    | Expenditure | Balance   |  |
| Profit/Loss for 2019     | £4,044.68 | £2,568.18   | £1,476.50 |  |

| Bank Account                                 |        |             |                  |  |
|--|--------|-------------|------------------|--|
| Actual Bank Account brought forward @ 1-1-19 |        |             |                  |  |
|  | Income | Expenditure | Balance          |  |
| Income                                       |        | £4,044.68   | £0.00            |  |
| Expenditure                                  |        | £2,568.18   |                  |  |
| <b>Balance @ 31-12-19</b>                    |        |             | <b>£1,476.50</b> |  |
| Cash not banked                              |        |             | £0.00            |  |
| Chqgs not cashed                             |        |             | £0.00            |  |
| <b>Actual Bank account @ 31-12-19</b>        |        |             | <b>£1,476.50</b> |  |

| Expenditure                 | Budget            | Prediction       | 2019             | % of budget |
|-----------------------------|-------------------|------------------|------------------|-------------|
| EW Salary, oncosts, payroll | £1,600.00         | £0.00            | £0.00            | 0%          |
| EW Equipment                | £700.00           | £700.00          | £0.00            | 0%          |
| EW Phone Contract           | £75.00            | £0.00            | £0.00            | 0%          |
| EW Travel expenses          | £375.00           | £0.00            | £0.00            | 0%          |
| House set up costs          | £3,000.00         | £3,000.00        | £0.00            | 0%          |
| House maintenance           | £1,000.00         | £0.00            | £0.00            | 0%          |
| HIA fees                    | £1,770.00         | £1,770.00        | £1,770.00        | 100%        |
| G2L Equipment               | £50.00            | £0.00            | £0.00            | 0%          |
| G2L Phone                   | £50.00            | £0.00            | £0.00            | 0%          |
| G2L Volunteer expenses      | £500.00           | £0.00            | £0.00            | 0%          |
| G2L Stationary              | £500.00           | £0.00            | £64.30           | 0%          |
| G2L Publicity               | £200.00           | £100.00          | £0.00            | 0%          |
| G2L Website                 | £100.00           | £50.00           | £21.58           | 43%         |
| G2L Training & Conferences  | £1,000.00         | £1,000.00        | £703.80          | 70%         |
| G2L Insurance               | £350.00           | £2,000.00        | £0.00            | 0%          |
| G2L Tenant expenses         | £500.00           | £0.00            | £0.00            | 0%          |
| Investors return            | £900.00           | £220.00          | £0.00            | 0%          |
| Professional Fees           | £100.00           | £100.00          | £0.00            | 0%          |
| Other                       | £500.00           | £0.00            | £8.50            | 0%          |
| <b>Total</b>                | <b>£13,270.00</b> | <b>£8,940.00</b> | <b>£2,568.18</b> |             |

#### NOTES TO THE ACCOUNTS:

- \* All cheques drawn in 2019 have been cashed
- \* All donations made in 2019 have been banked
- \* Regular donations going forward are currently £445 a month
- \* One person promising to donate monthly has yet to start making a payment ~ may want to follow them up?
- \* Another regular doner is getting on board this month (£50 pm)
- \* Had a promise of a one off £250 from St James' Church in Shilbottle
- \* Had a total of £1435 worth of donations eligible for Gift Aid which means the tax man will give us just over £350 when Gift Aid claimed
- \* Carrying forward £1476.50 into 2020

Gateway into Life Annual Accounts for 2019

Gateway into Life opened a bank account with Lloyds Bank Blackheath London on 1 October 2019

|                                    | £              | £             |
|------------------------------------|----------------|---------------|
| <b>Income</b>                      |                |               |
| Donations                          | 1635           |               |
| <b>Total income</b>                | <b>1635</b>    |               |
|                                    |                |               |
| <b>Expenditure</b>                 |                |               |
| Hire of Community Hall             |                | 8.50          |
| Payment to Hope into Action        |                | 150.50        |
| <b>Total Expenditure</b>           |                | <b>158.50</b> |
|                                    |                |               |
| <b>Balance in account 31.12.19</b> | <b>1476.50</b> |               |

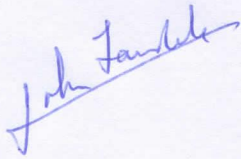
## INDEPENDENT EXAMINER'S REPORT FOR GATEWAY INTO LIFE SHILBOTTLE

I report on the accounts for the year ended 31 December 2019,

I have examined the accounts produced to me, together with statements from Lloyds bank plc and the cheque book and deposit book associated with those statements, pursuant to the Charities Act 2011, Section 144(2).

No matters have come to my attention which I feel may require further explanation or enquiry.

I find the accounts to be a true and accurate record of the monies collected and disbursed by the Charity. I commend the Treasurer's report as addressing the rapid future expansion of the Charity.



JA Farndale, Independent Examiner  
Treasurer, the District of Alwinton with Holystone in the Parish of Upper Coquetdale,  
Glebe House,  
Holystone  
Morpeth,  
NE65 7AJ

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GATEWAY INTO LIFE

I report on the accounts for the year ended 31 December 2020.

### Respective responsibilities of members and examiner

As members (trustees) with responsibility for the preparation of the accounts, you consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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### Basis of Independent Examiner's Report

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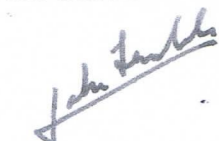
**Independent Examiner's Statement**

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2. to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Farndale, Treasurer The District of Alwinton and Holystone in the Parish of Upper Coquetdale

## Summary accounts

| Income  | £         | Expenditure               | £         |
|---|-----------|---------------------------|-----------|
| Balance at 31 December 2019                                     | 1,476.50  |                           |           |
| Total income 2020   | 18,585.66 | Total expenditure 2020    | 13,555.84 |
| Total available to trustees                                     | 20,062.16 | Balance at bank 31 Dec 20 | 6,506.32  |
| <b>Reconciliation</b>   |           |                           |           |
| Balance at bank 31 12 20  | 6,506.32  |                           |           |
| Unpresented cheque  | 318.00    |                           |           |
| Final balance   | 6,188.32  |                           |           |
| Trustees allocated £3,000 to reserves in December 2020 (note 4) |           |                           |           |
| Working balance carried forward £3,188.32                       |           |                           |           |

| Income                              |                  | Expenditure                        |          |
|-------------------------------------|------------------|------------------------------------|----------|
| Direct giving by individuals        | 8,647.50         | E.W. Salary                        | 5956.80  |
| Stewardship                         | 50.00            | E.W. Pension                       | 489.00   |
| Coquettale Churches together        | 100.00           | E.W. Equipment                     | 683.09   |
| Gateway Church(see note 7)          | 406.00           | E.W. Phone                         | 30.00    |
| Shilbottle PCC                      | 250.00           | E W travel                         | 109.30   |
| Armstrong Hall                      | 2,000.00         | Payroll (see note 3)               | 147.50   |
| Rothbury URC                        | 25.00            | House furniture                    | 160.00   |
| Project management (see note 6)     | 530.00           | House maintenance                  | 250.82   |
| Rent T1                             | 4,748.57         | House water                        | 103.79   |
| Rent T2                             | 1,219.29         | House Council Tax                  | 882.00   |
| Service charge Tenant 1             | 487.50           | House electricity                  | 155.54   |
| Service charge Tenant 2             | 50.00            | Hope Into Action                   | 630.00   |
| Re-Imbursement from EW (see note 1) | 71.80            | G2L training and conference        | 952.28   |
|                                     |                  | G2L insurance                      | 603.97   |
|                                     |                  | G2L professional fees (see note 2) | 219.75   |
|                                     |                  | Lease payments to Investors        | 2,182.00 |
| <b>Total income</b>                 | <b>18,585.66</b> |                                    |          |

Total Expenditure

13,555.84

Notes to accounts

- 1 A refund of £71.80p was made to the trust by the EW after a training event was cancelled
- 2 Safeguarding DBS checks were made with '318'
- 3 There was a gift to the trust of £147.50 paid direct by the donor to our payroll provider, and is therefore not recorded in banking
- 4 At this time the reserve fund of £3000 is held in the current account
- 5 The trust will be able to claim gift aid on a proportion of income generated to date
- 6 This money was received from the investors for G2L's work of managing contractor's work on the house
- 7 £2206 was received from Gateway Church in February 2020. £1800 is recorded under the giving of individuals. £406 was received as cash and was recorded separately

## Treasurer's report

The 2020 accounts attached are the first full set of accounts for our new charity Gateway into Life.

The charity was registered in July 2019, and its bank accounts opened on 1 October 2019. A set of accounts for 2019 showed a balance of £1476.50 being carried forward to 2020.

The 2020 accounts demonstrate that the charity has already established a strong base of support. Both individuals and a number of local churches have provided the charity with the bulk of its income

A first tenancy was granted in March 2020 which continues

The pandemic and resulting restrictions limited the ability of trustees to establish a long term second tenancy. However this did not prevent the trustees being flexible in establishing two short term tenancies which included the housing of a homeless person for a short period.

The work of the charity is set forward by securing a five year lease on a residential property and then recruiting

suitable tenants who are being discharged from prison and who stand in need of a home.

The trustees have established a small reserve fund and have a policy to build that reserve into a sum equivalent to six months revenue. The trustees are committed to adding to their reserves in 2021.

The charity's work is not without risk of liability. The five year lease of the house is a liability as is the cost and risk attached to being an employer. Many of the charity's risks are covered by an extensive insurance.

The charity is committed to the further expansion of its work and gifts from trusts, grant giving bodies, churches, and individuals would be most welcome.

Revd Canon Bob Burston

Treasurer