



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **31/07/2018** To **31/03/2020**

Charity name: CYLCH MEITHRIN AMLWCH

Charity registration number: 1184550

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of mainly, but not exclusively, pre-school children in Amlwch through the medium of the Welsh language. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | This is done by providing and presenting safe and satisfying play and activities. The aim is learning through play, teaching social skills, Welsh language and supporting interaction between children age 2 or 3 who are beginning their journey into education. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees are aware of the guidance issued by Charity Commission , and when required take this into account when making decisions regarding Cylch Meithrin Amlwch. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |

| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Over the financial year Cylch Meithrin Amlwch has supported 25 children aged 2 or 3 to learn through play and be surrounded by the Welsh language whilst doing so.</p> <p>Through applications to funding opportunities the Cylch has been able to provide new resources for the children to support their development, moving to a more natural setting- offering opportunities to play and learn, rather than very set and structured activities.</p> <p>Some of our previous equipment such as drawers for childrens work became redundant and we were able to accept donations for these to the Cylch (£250).</p> <p>Children have developed their Welsh language skills, grown in confidence and also gained skills. The focus this financial year has been to promote social skills, alongside learning. We have also welcomed a new approach in terms of how we support the children to develop, which has required new resources in line with Welsh government guidance. We also had a new member of staff join the team in September who required a number of courses this financial year to support their development.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|-------------------------------------|-----------|--|
| Achievements against objectives set | Para 1.41 | |
|-------------------------------------|-----------|--|

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| | | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>At year end the Cylch made a loss of £4700, however we received grants at the end of the previous financial year which were spent in 2021/22.</p> <p>We also underwent an inspection which highlighted a substantial amount of new equipment required, so we did have to spend out more this financial year on resources- however these should put us in good stead for the future.</p> <p>The account balance stood at just shy of £3000 with cash payments being paid in at the start of the next financial year.</p> <p>We had a shift in terms of cash payments, with many parents opting to pay via BACs transfer now. Payments are divided on the spreadsheet for reference, we anticipate as years go on less and less parents will opt to pay cash.</p> <p>It is hoped that the next financial year will bring more fundraising events. Covid still had an impact here in terms of what events parents were willing to support. A Christmas disco was booked but then cancelled due to a high number of cases locally.</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | No policy in place currently. |
| Amount of reserves held | Para 1.22 | n/a |
| Reasons for holding zero reserves | Para 1.22 | Informally we aim to hold a reserve of £2000 which along with the termly grant from YMCC would cover 2 months wages for staff. |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | We were less successful with grants this financial year, however we were still in the process of spending the grant money received in the previous financial year. |
|--|-----------|--|

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|---|-----------|---|
| | | <p>We received more donations/funding locally from local businesses and the County council this financial year.</p> <p>Funding was also received from Anglesey Council for the children over age 3 who access our services.</p> |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|--|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (constitution, trust deed, royal charter) | Para 1.25 | Cylch Meithrin has a constitution which is signed annually |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post | Para 1.25 | Voluntary position- elected within Annual General Meeting |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|-----------------------|
| Charity name | Cylch Meithrin Amlwch |
| Other name the charity uses | |
| Registered charity number | 118450 |

| | |
|-----------------------------|----------------------|
| Charity's principal address | Ysgol Gynradd Amlwch |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1 | Rachel Jones | | | |
| 2 | Elaine Hughes | | | |
| 3 | Anthea Owen | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity (NOT APPLICABLE NO PROPERTY IS OWNED)

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

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|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|---|-------------------------------|---------|
| Mudiad Meithrin support | Nia Evans | |
| | | |
| | | |
| | | |
| Name of chief executive or names of senior staff members (Optional information) | | |
| | Delyth Francis (Cylch Leader) | |

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

| | |
|------------------|--------------------------|
| Signature | <i>Rachel Anne Jones</i> |
| Full Name | Rachel A Jones |
| Position | Treasurer |
| Date | 29/01/2023 |

| | April 2021 | May | June | July | August | September | October | November | December | January 2022 | February | March | | | |
|-------------------------------------|------------|------------|---------|------------|-------------|-------------|------------|------------|------------|--------------|------------|--------------|--|------------------|----------|
| INCOME | | | | | | | | | | | | | | | |
| Cash paid into account | 857 | | 1275.5 | 1390 | | 549 | | 628 | 1121 | 486 | 694 | | | | |
| School Fees BACS payments | | | | 24 | 150 | 78 | 960 | 1290 | 878 | 826 | 679 | 650.5 | | | |
| Ynys Mon Council Grant | | | 1777 | | | | 3240 | | | | 3240 | | | | |
| Grants | | | | | 122.74 [1] | | | | 150 | | | | | | |
| donations | | | | | | | | | | 250 [2] | | | | | |
| Fundraising | 47.47 [3] | 5 [4] | | | | | | | 6.77 [5] | | 4.55 | | | | |
| Discos | | | | | | | | | | | | | | | |
| Council additional funding (grants) | | 142.31 | | 708 | | | | | | | | 718.75 | | | |
| | 904.47 | 147.31 | 3052.5 | 2122 | 272.74 | 627 | 4200 | 1918 | 2155.77 | 1562 | 4617.55 | 1369.25 | | TOTAL IN | 22948.59 |
| | | | | | | | | | | | | | | | |
| OUTGOINGS: | | | | | | | | | | | | | | | |
| Wages | 1603.19 | 1711.68 | 1655.24 | 1601.78 | 1553.23 | 2307.92 | 2117.44 | 2285.96 | 2080.04 | 1956.33 | 2103.1 | 1990.81 | | | |
| Ti a Fi | | | | | | | | | | | | | | | |
| Mudiad Meithrin | 25 | | | | | | | | | | | | | | |
| Cash cheques | | | | | | | | 100 [6] | | | | | | | |
| Training costs | | | | | 60 [7] | | | | | | | | | | |
| DBS | | | | | 47.2 | 24 | 30 | 30.2 | | | | 60 | | | |
| Resources | 266.7 [8] | 144.39 [9] | | 24.96 [10] | 363.57 [11] | 355.48 [12] | 172.2 [13] | 68.84 [14] | 98.95 [15] | | 60.99 [16] | 1199.65 [17] | | | |
| HMRC staff tax NI | 1.56 | 10.2 | 3 | 3 | 3 | 39.96 | 39.96 | 41.16 | 77.36 | 49 | 0 | 143.2 | | | |
| Williams Denton accountants | | | | 247.2 | | | 242.4 | | | | 237.6 | | | | |
| NEST Pension | 20.19 | 26.95 | 22.31 | 22.31 | 21.17 | 46.77 | 42.76 | 42.76 | 42.76 | 36.49 | 41.65 | 41.28 | | | |
| | | | | | | | | | | | | | | TOTAL OUT | 27644.85 |
| | | | | | | | | | | | | | | | |
| | 1916.64 | 1893.22 | 1680.55 | 1899.25 | 2048.17 | 2774.13 | 2644.76 | 2568.92 | 2299.11 | 2041.82 | 2443.34 | 3434.94 | | | |

[1] Grantscape

[2] Donation made for the drawers we no longer required at Cylch

[3] Paypal raffle

[4] £5 Amazon Smile

[5] Amazon smile

[6] Petty cash sent to Delyth

[7] Online courses- paid to Rachel

[8] YPO

[9] Microsoft licence paid to Rachel £79.99
YPO £64.40

[10] Printer ink- Natalie

[11] Amazon order- Laura £113.58
New printer- Rachel £249.99

[12] Gwynedd Skips £278
Twinkl- Laura £77.48

[13] Receipt books £25
YPO 147.20

[14] lock n latch board £15.85
2 x wicker chair- Rachel £52.99

[15] Slide, first aid kit, papam grass- Rachel
Paint rollers Delyth £50

[16] Easter eggs- Natalie £25
Ebay order Laura £35.99

[17] Reading corner Delyth £199.85

Mobile top up Katie £10
Material Ebay £30
Order Rachel £25.15
YPO £504.65
£430 to O.R Jones & Son