

# **Thornton Village Community Centre**

Charity number 1184543

## **Annual Report and Financial Statements** **for the year ended 5 April 2024**



# **Thornton Village Community Centre**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Thornton Village Community Centre**

## **Trustees' report for the year ended 5 April 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Sharon Bewes	Treasurer	
Frances Soames	Chair	Appointed 1 September 2023
Immanuel McKenzie		Appointed 1 September 2023
Gordon Payne		Appointed 3 April 2024
Rebecca Warden		Resigned 1 September 2023
Lisa Singleton		Resigned 17 September 2023

<b>Charity number</b>	1184543	Registered in England and Wales
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<b>Registered and principal address</b>	<b>Bankers</b>
Thornton Community Centre	Barclays Bank
50 Market Street	10 Market Street
Thornton	Bradford
Bradford	BD1 1EG
BD13 3HW	

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 July 2019 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

# **Thornton Village Community Centre**

## **Trustees' report (continued) for the year ended 5 April 2024**

### **Objectives and activities**

#### **The charity's objects**

To further or benefit the residents of Thornton, Bradford, West Yorkshire and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, health and fitness, welfare and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

#### **The charity's main activities**

The charity carries out a wide range of activities which the trustees consider how they can provide a benefit to both residents in Thornton and surrounding areas who attend the centre or the various groups that we partner with in the village of Thornton and beyond.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, health and community development.

#### **Achievements and performance**

##### Community Asset Transfer

This year has been a busy one and has seen a number of significant events. By far the most important one has been our success, after 3 long years, in finally achieving Community Asset Transfer (CAT) so that the Centre is now in our hands and thus in the hands of local residents. It has been a long journey from 2017 when first the Library, and then the Centre, were threatened with closure. Our success in achieving the CAT is due entirely to the volunteers who have been working for the last 7 years. The CAT opens a great opportunity for us in terms of the quality and quantity of bids for funding that we can make in the future.

##### Groups/Users

At present we have 17 groups using the centre every week. They include pilates, crochet club, Thornton Antiquarians, Kids Art Club, Chess club, Baby ballet, yoga, dance factory and number of events around health and wellbeing and social inclusion. The community website lists all details of the groups. We also run a successful monthly Sunday Cinema club. This equates to about 350 users a week.

# Thornton Village Community Centre

## Trustees' report (continued) for the year ended 5 April 2024

### Achievements and performance (continued)

#### Other Events

We also organise and support a number of one off events and work with other organisations in the village. It would be impossible to list all those from the last year but to name a few:

The monthly village litter pick with Sapgate Gardens

The Arts Trail

Open Gardens

Bronte House open day

Xmas lights and fair

Cancer screening sessions

Fostering for Bradford

Antiquarians open day

Kid Halloween night

Mediumship night

Curry nights

Quiz night etc etc

We are planning more events which include fundraising for the Centre

#### The Library

The Library is an important part of the centre. It is run by over 20 volunteers and this year has extended its opening hours to include Tuesday morning. It has about 150 users a week. It runs a very successful Rhyme Time on Wednesday mornings which has won a number of city wide awards. With Sapgate Gardens we also run the Teddy Bears Picnic open to all families. We take part in the Summer Reading challenge for primary school age children. There is also a Book Club which meets the first Thursday of every month. The library also runs a number of evening sessions with local authors and poets.

#### Finances

We have had to review our pricing structure this year. There had been no increases in hire charges for a number of years but, in the light of the costs around utilities, we had no choice but to increase our charges. Even so, we have researched charges for other centres and facilities in the local area and Bradford and our charges are still the lowest and we hope to keep this for the foreseeable future

### Financial review

The net payments for the year were £25,427, including net payments of £17,217 on unrestricted funds and net payments of £8,210 on restricted funds.

### Reserves policy

The charity's free reserves, at the year end were £27,287.

The trustees have reviewed the reserves of the charity. Our policy is to hold enough funds to meet 6 months' operating costs, and we estimate we now need just over £30,000 in reserves in order to have sufficient funds for unexpected repairs. We continue to upgrade the centre and intend to maintain our existing range of community activities and long term want to expand and open either a coffee shop or café, so we can become self-sustaining and not rely on funding all the time to keep us going.

Approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

# **Thornton Village Community Centre**

## **Independent examiner's report to the trustees of Thornton Village Community Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 5 April 2024, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Name: Alan Dodd FCCA

Date: .....

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Thornton Village Community Centre**  
**Receipts and payments account**  
**for the year ended 5 April 2024**

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	6,813	20,638	27,451	20,342
Room hire		19,885	-	19,885	17,604
Fundraising		1,945	-	1,945	3,589
Bank interest		436	-	436	83
Other income		410	-	410	513
<b>Total receipts</b>		<b>29,489</b>	<b>20,638</b>	<b>50,127</b>	<b>42,131</b>
<b>Payments</b>					
Salaries NI and pensions		18,976	115	19,091	9,033
Cleaning		3,930	1,853	5,783	7,143
Utilities		498	3,825	4,323	6,105
Repairs and maintenance		1,154	2,543	3,697	15,200
Food and refreshments		732	428	1,160	913
Central heating system including boilers		-	-	-	25,823
Solar panels		8,993	8,000	16,993	-
Disabled access flooring and toilets		1,239	10,798	12,037	-
Project expenses		8,451	1,095	9,546	2,824
Licences		21	161	182	239
Office		310	30	340	603
Sunday cinema		344	-	344	749
Hanging baskets		702	-	702	42
Room hire		-	-	-	54
Insurance		373	-	373	473
Advertising		-	-	-	342
Independent examination		720	-	720	-
Payroll fees		263	-	263	-
<b>Total payments</b>		<b>46,706</b>	<b>28,848</b>	<b>75,554</b>	<b>69,543</b>
<b>Net receipts / (payments)</b>		<b>(17,217)</b>	<b>(8,210)</b>	<b>(25,427)</b>	<b>(27,412)</b>
<b>Fund balances brought forward</b>		<b>44,504</b>	<b>11,639</b>	<b>56,143</b>	<b>83,555</b>
<b>Fund balances carried forward</b>	(3)	<b>27,287</b>	<b>3,429</b>	<b>30,716</b>	<b>56,143</b>

# Thornton Village Community Centre

## Statement of assets and liabilities

as at 5 April 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	27,287	3,429	30,716	56,143
<b>Total cash funds</b>	<u>27,287</u>	<u>3,429</u>	<u>30,716</u>	<u>56,143</u>

### Debtors and prepayments

	2024
	£
Debtors	6,300
Prepayments	428
	<u>6,728</u>

### Assets retained for the charity's own use

Central heating system  
Solar PV installation  
Disabled access flooring and toilets

### Liabilities

	2024
	£
Accruals	792
	<u>792</u>

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....



# **Thornton Village Community Centre**

## **Notes to the accounts**

### **for the year ended 5 April 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Thornton Village Community Centre

## Notes to the accounts continued

### for the year ended 5 April 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
City of Bradford Met. Dist. Council (CBMDC)	-	20,638	20,638	18,000
Bradford VCS Alliance	-	-	-	2,000
Other donations	6,813	-	6,813	342
	<u>6,813</u>	<u>20,638</u>	<u>27,451</u>	<u>20,342</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Building grant	586	12,500	13,086	-	-
Climate Action grant	8,000	-	8,000	-	-
Get up and dance	2,000	-	1,150	-	850
Community Chest	500	-	194	-	306
Coronation party	-	400	400	-	-
Community Buildings	-	5,000	3,981	-	1,019
Warm Spaces	553	2,738	2,037	-	1,254
	<u>11,639</u>	<u>20,638</u>	<u>28,848</u>	<u>-</u>	<u>3,429</u>

Fund name	Purpose of restriction
Building grant	To update the electrical system and make the centre more accessible.
Climate Action grant	To purchase and install solar panels in the community centre.
Get up and dance	Dance classes.
Community Chest	To purchase chairs and other equipment for the centre.
Coronation party	Towards the costs of hosting a coronation event
Community Buildings	To support the running costs of the community centre
Warm Spaces	To provide access to a safe, friendly warm space with refreshments.

## 4 Related party transactions

### Trustee expenses

No trustee received any expenses during this year or the previous year.

### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

### Other transactions with trustees or related parties

Name of trustee	Relationship to	Description of transaction	2024 £	2023 £
Rebecca Warden	Trustee (to 1.9.23)	Cleaning services	-	864
			<u>-</u>	<u>864</u>