

Thornton Village Community Centre

Charity number 1184543

Annual Report and Financial Statements **for the year ended 5 April 2022**



Thornton Village Community Centre

Annual Report and Financial Statements for the year ended 5 April 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Thornton Village Community Centre

Trustees' report for the year ended 5 April 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------|-----------|----------------------------|
| Sharon Bewes | Treasurer | |
| Frances Soames | Chair | Appointed 1 September 2023 |
| Immanuel McKenzie | | Appointed 1 September 2023 |
| Rebecca Warden | | Resigned 1 September 2023 |
| Lisa Singleton | | Resigned 17 September 2023 |

| | | |
|-----------------------|---------|---------------------------------|
| Charity number | 1184543 | Registered in England and Wales |
|-----------------------|---------|---------------------------------|

| Registered and principal address | Bankers |
|----------------------------------|------------------|
| Thornton Community Centre | Barclays Bank |
| 50 Market Street | 10 Market Street |
| Thornton | Bradford |
| Bradford | BD1 1EG |
| BD13 3HW | |

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 July 2019 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Thornton Village Community Centre

Trustees' report (continued) for the year ended 5 April 2022

Objectives and activities

The charity's objects

To further or benefit the residents of Thornton, Bradford, West Yorkshire and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, health and fitness, welfare and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The charity's main activities

The charity carries out a wide range of activities which the trustees consider how they can provide a benefit to both residents in Thornton and surrounding areas who attend the centre or the various groups that we partner with in the village of Thornton and beyond.

Our main community hall provides a wide variety of regular classes ranging from exercise to art clubs. Our hall and meeting rooms are available for use by local groups and organisations. This year we have continued with our contract with a counselling group, who train people to become counsellors and they are providing one to one counselling for local residents at a reduced cost. We also host surgeries with local councillors and MP's. We continue to hire out rooms for Birthday parties and events. We currently have 9 regular groups holding classes at the centre and we have a library which is run by volunteers through the local central library service. We also work closely with the local GP practice and Thornton Practice Champions. And have just worked on a project with the local primary schools on a food plus Easter project which was very successful. We also work with local police and youth services to help with anti-social behaviour and crime in our village.

Initially new trustees will work under an existing trustee on activities and projects run by the charity, after satisfactory feedback from existing trustees they are then given lead on future tasks and projects, reporting progress at trustee meetings.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, health and community development.

Achievements and performance

All of our previous groups have been able to get back up and running due to our help with Covid restrictions.

Facebook – reach increased.

The general appearance of the Centre has been improved considerably and we are getting lots of good feedback from users.

This has been another good year for Thornton Community Centre, we plan to build on this success and employ a Centre Manager to take over the day to day running of the centre, leaving the Committee free to plan a future strategy. We are also working hard on securing the CAT transfer to enable us to make alterations to the building that will build resilience.

Volunteers are an important resource for our centre. Volunteers get involved in most of our organised events and projects. We have over 20 regular volunteers who give their time regularly and we encourage local community residents to get involved and share their skills with others.

Thornton Village Community Centre

Trustees' report (continued) for the year ended 5 April 2022

Achievements and performance (continued)

We have appointed a risk manager for the charity and they identify the major risks by each activity and project. These are reviewed at each meeting if necessary and filed with copies available in our site office and online. We have all the relevant insurance and annual certificates regarding the centre which are reviewed yearly.

Our main goal is to keep the community centre going forward use of future generations, who have not until recently have not been able to use these facilities as the centre as it has been underutilised for years.

Financial review

The net receipts for the year were £35,750, including net receipts of £27,750 on unrestricted funds and net receipts of £8,000 on restricted funds after transfers.

The charities main source of income is through rental agreements with our 11 groups and through funding application from various sources due to Covid restrictions for part of 2021 we had to close the premises so relied on government funding to keep us afloat.

Reserves policy

The charity's free reserves, at the year end were £75,555.

The trustees have reviewed the reserves of the charity. Our policy is to hold enough funds to meet 6 months operating costs, and we estimate we need just over £21,000 in reserves.

The charity is still looking to invest in a new boiler system as it is coming to the end of life, some of our cash reserves will be held for this purpose, this is considered as a long-term project. Also upgrading the centre with new lighting, decorating and general upkeep. We currently spend around £4,000 a year on these projects.

We do intend to maintain our existing range of community activities and long term want to expand and open either a coffee shop or café, so we can become self-sustaining and not rely on funding all the time to keep us going.

Approved by the board of trustees on 5/1/2024

Frances Soames (Trustee)

Thornton Village Community Centre

Independent examiner's report to the trustees of Thornton Village Community Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 5 April 2022, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

5/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Thornton Village Community Centre
Receipts and payments account
for the year ended 5 April 2022

| | Notes | 2022 Unrestricted funds £ | 2022 Restricted funds £ | 2022 Total funds £ | restated 2021 Total funds £ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------------------|
| Receipts | | | | | |
| Grants and donations | (2) | 16,844 | 36,423 | 53,267 | 34,551 |
| Room hire | | 22,171 | - | 22,171 | 17,521 |
| Fundraising | | 3,107 | - | 3,107 | 1,261 |
| Bank interest | | 3 | - | 3 | 2 |
| Utility and rates refunds | | - | - | - | 2,347 |
| Other income | | 688 | - | 688 | 219 |
| Total receipts | | <u>42,813</u> | <u>36,423</u> | <u>79,236</u> | <u>55,901</u> |
| Payments | | | | | |
| Cleaning | | 235 | 6,101 | 6,336 | 2,332 |
| Utilities | | 862 | 3,250 | 4,112 | 8,822 |
| Repairs and maintenance | | 10,467 | 75 | 10,542 | 5,958 |
| Food and refreshments | | 93 | 2,257 | 2,350 | 4,561 |
| Project expenses | | 788 | 16,730 | 17,518 | 4,350 |
| Rates | | 417 | - | 417 | 1,240 |
| Licences | | 122 | 10 | 132 | 295 |
| Office | | 106 | - | 106 | 473 |
| Sunday cinema | | 600 | - | 600 | - |
| Hanging baskets | | 793 | - | 793 | - |
| Fundraising costs | | 250 | - | 250 | - |
| Room hire | | 174 | - | 174 | - |
| Office equipment | | 156 | - | 156 | - |
| Total payments | | <u>15,063</u> | <u>28,423</u> | <u>43,486</u> | <u>28,031</u> |
| Net receipts / (payments) | | <u>27,750</u> | <u>8,000</u> | <u>35,750</u> | <u>27,870</u> |
| Fund balances brought forward | | <u>47,805</u> | <u>-</u> | <u>47,805</u> | <u>19,935</u> |
| Fund balances carried forward | (3) | <u>75,555</u> | <u>8,000</u> | <u>83,555</u> | <u>47,805</u> |

Thornton Village Community Centre

Statement of assets and liabilities

as at 5 April 2022

| | 2022 | 2022 | 2022 | 2021 |
|-------------------------|---------------|--------------|---------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Cash funds | | | | |
| Cash at bank | 75,555 | 8,000 | 83,555 | 47,805 |
| Total cash funds | <u>75,555</u> | <u>8,000</u> | <u>83,555</u> | <u>47,805</u> |

| | |
|--------------------------------|--------------|
| Debtors and prepayments | 2022 |
| | £ |
| Debtors | <u>3,049</u> |
| | <u>3,049</u> |

The financial statements were approved by the board of trustees on 5/1/2024

Frances Soames (Trustee)

Thornton Village Community Centre

Notes to the accounts

for the year ended 5 April 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Thornton Village Community Centre
Notes to the accounts continued
for the year ended 5 April 2022

| 2 Grants and donations | 2022 | 2022 | 2022 | 2021 |
|---------------------------------------------|---------------|---------------|---------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | funds | funds | funds | funds |
| | £ | £ | £ | £ |
| City of Bradford Met. Dist. Council (CBMDC) | 16,024 | 34,923 | 50,947 | 33,870 |
| Bradford VCS Alliance | - | 1,500 | 1,500 | - |
| Other donations | 820 | - | 820 | 681 |
| | <u>16,844</u> | <u>36,423</u> | <u>53,267</u> | <u>34,551</u> |

| 3 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|---------------------------|-------------|---------------|---------------|-----------|--------------|
| | £ | £ | £ | £ | £ |
| CBMDC - HAF | - | 26,923 | 26,923 | - | - |
| Ageing Well | - | 1,500 | 1,500 | - | - |
| Climate Action grant | - | 8,000 | - | - | 8,000 |
| | <u>-</u> | <u>36,423</u> | <u>28,423</u> | <u>-</u> | <u>8,000</u> |

Fund name

CBMDC - HAF

Purpose of restriction

To provide healthy food and holiday activities, principally for vulnerable households with children.

Ageing Well

From Bradford VCS Alliance as part of Active Bradford initiative

Climate Action grant

To purchase and install solar panels in the community centre

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.