

# **RUSHBURY C OF E PRIMARY SCHOOL MINIBUS TRANSPORT FUND**

Charity Number: 1184537

## **Trustees' Annual Report & Financial Statements for the Period 1<sup>st</sup> September 2021 to 31st August 2022**

March 2023

# **Rushbury C of E Primary School – Mini Bus Transport Fund Trustees' Annual Report & Financial Statements for the Financial Period from 01 September 2021 to 31 August 2022**

## **Reference & Administration Details**

### **Charity Details:**

**Name:** Rushbury C of E Primary School – Mini Bus Transport Fund

**Number:** 1184537

**Address:** Rushbury Road, Rushbury, Church Stretton, Shropshire. SY6 7EB

### **Names of the Charity Trustees who Manage the Charity**

Carolyn Oxley – Administrator – Appointed 17<sup>th</sup> July 2019

### **Names of Trustees for the Charity**

Carolyn Oxley – Administrator – Appointed 17<sup>th</sup> July 2019

Christine Beaver - Committee Official 1 - Appointed 17<sup>th</sup> July 2019

Steven Morris – Committee Official 2 – Appointed 31<sup>st</sup> October 2020

### **Names & Addresses of Advisors**

Barclays Bank

3 King Street, Ludlow, SY8 1AJ

RLW Accountants

Castle Green, Ludlow Road, Little Stretton, Church Stretton, Shropshire, SY6 6RB

## **Structure, Governance & Management**

### **Type of Governing Document:**

Constitution adopted 17<sup>th</sup> July 2019

### **How the Charity is Constituted:**

Registered charity

### **Trustee Selection Methods:**

Volunteers

### **How New Trustees are Inducted and Trained:**

Guidance given by existing trustees

## **Objects**

To advance the education of the pupils of Rushbury C of E Primary School by the allocation of funding from the Minibus Transportation to provide and assist in the provision of facilities not required to be provided by the Local Education Authority for education at the school.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## **Activities, Achievements & Performance**

The charity continues to provide the minibus service to Rushbury C of E Primary School throughout the year as required to transport the children to and from school and any other journeys required.

The Minibus Committee are continuing to pass on donations to the school to help with funding on items not provided by the Local Education Authority. This has proven to be a great help by contributing to school outings, this in turn gives a reduction to the costs that parents need to contribute.

## **Financial Review**

### **Statement of the Charity's Policy on Reserves**

The Trustees aim to accumulate and retain sufficient funds to be able to replace the two minibuses in the future. To ensure continuity of the support and service to Rushbury C of E Primary School.

### **Details of Any Funds Materially in Deficit**

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

## **Declaration**

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Carolyn Oxley

10<sup>th</sup> March 2023

**Rushbury C of E Primary School - Mini Bus Transport Fund**

**Receipts and Payments**

**Year ended 31st August 2022**

<b>Rushbury C of E Primary School - Mini Bus Transport Fund</b>	<b>Charity number</b>	<b>1184537</b>
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**For the period from 1st September 2021 to 31st August 2022**

<b>Receipts and Payments</b>	<b>Unrestricted</b>	<b>Unrestricted</b>
<b>Receipts</b>	<b>2022</b>	<b>2021</b>
School transport receipts	32,220	28,671
Bank interest	3	4
Insurance proceeds	-	7,350
Net VAT from HMRC	728	4,236
Total receipts	<u>32,951</u>	<u>40,261</u>
<b>Payments</b>		
Minibus drivers	11,670	9,412
Minibus fuel	2,842	897
Minibus insurance	1,532	1,684
Minibus maintenance	2,109	1,562
Minibus road fund licence	445	435
Training	-	-
Administrator	1,275	1,440
Printing, stationery and postage	-	18
Software	48	48
Independent examination	200	200
Donations to Rushbury C of E School	5,138	3,749
Net VAT paid to HMRC	-	-
Purchase of new minibus	-	20,682
Total payments	<u>25,259</u>	<u>40,127</u>
<b>Net payments</b>	<b>7,692</b>	<b>134</b>
Cash funds last year end	33,569	33,435
<b>Cash fund this year end</b>	<u><b>41,261</b></u>	<u><b>33,569</b></u>

## Statement of assets and liabilities at 31st August 2022

	Unrestricted	Unrestricted
	2022	2021
<b>Cash funds</b>		
Current account	21,191	13,502
Deposit account	20,070	20,067
<b>Total cash funds</b>	<u>41,261</u>	<u>33,569</u>
 <b>Other monetary assets</b>		
VAT refund	<u>88</u>	<u>126</u>
 <b>Assets retained for charities own use</b>		
Motor vehicles at cost and insurance valuation	<u>36,682</u>	<u>36,682</u>

The receipts and payments accounts were approved by the Trustees on 9th February 2023 and are signed on their behalf by:

Carolyn Oxley

## **Rushbury C of E Primary School - Mini Bus Transport Fund**

### **Independent examiner's report on the accounts**

#### **Report to the trustees of Rushbury C of E Primary School - Mini Bus Transport Fund**

**On accounts for the year ended 31st August 2022**

**Charity number 1184537**

Set out on pages 1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2022

#### **Responsibilities and basis of report**

As the charity's trustess, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

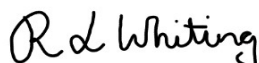
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination other than that disclosed below which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ruth Whiting FCA, DCha  
Chartered Accountant

Castle Green, Little Stretton  
Church Stretton, Shropshire  
SY6 6RB

Date 9th February 2023

**Rushbury C of E Primary School - Mini Bus Transport Fund**

**Receipts and Payments**

**Year ended 31st August 2022**



<b>Rushbury C of E Primary School - Mini Bus Transport Fund</b>	<b>Charity number</b>	<b>1184537</b>
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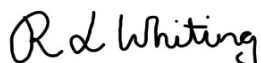
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