



**The Parish of St James and St Basil
Fenham**



Annual Meetings & Reports 2020

www.jamesbasilfenham.org.uk

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no. 1184511

Welcome to the Annual Report for 2020

The purpose of this document is to give details of all necessary reports and accounts and to provide an overview of the life of the parish in 2020.

This booklet also includes the agendas and various papers for the annual meetings to be held on the 25th April 2021 as part of the main 10am service.

The contents of this report are to be taken as the Report of the Proceedings of the PCC under item 6 of the Agenda.

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Introduction & Vicar's Report

In the Annual report last year, I noted that *'I am all the more aware that the efforts of today cannot be just for the here and now.'* The implication being that we might need to change and develop with the future in mind. I am not sure that anyone could have anticipated the level of change that would have been faced in 2020 with the spread of COVID19. The year was a constantly changing landscape of regulation and rules, frequently interspersed with human loss and tragedy, along with some of the best of humanity as many in our community rediscovered what it meant to be in a community together.

A bold decision was taken early on the pandemic that Js & Bs would not close and self-mothball until the storm passed. New ways of working would be found, funding would be accessed (somehow), and God willing we would arrive on the other side of the storm better placed to emerge than when we entered. You will see in the detail of this report, that this was certainly the case.

Our buildings saw greater investment than at any time in recent years, our support of local musicians continued, and importantly our engagement with our community took a great leap forward – almost always without agenda, save that great statement in John 10:10, *I have come that you might have life and have it in all its fullness.*

As the Vicar of the Anglican Church in this part of Newcastle, I am proud to be here, even slightly (and sinfully!) smug when some of my counterparts in other parishes note our lack of a Daily Mass (with a snigger), or point out errors in liturgical practice or doctrine – but I don't really care! Js & Bs is a community that wherever possible seeks life in all its fullness for all who we encounter, without further agenda or ambition, though the Grace of God may do other things. Our human focus here and now is to be an open and hospitable presence, confident of our roots, willing to embrace difference, respectful of diversity and ambitious for what community life in Fenham might be if we can do our bit to make it ever 'fuller' for all who come our way.

Human life in all its fullness is what God intended for all of creation. Human life is also very fragile; how we have been reminded of that this year?

Some of our oldest members this year passed away. Amongst them, faithful Bob Cockburn and gracious and gentle Ena Helmich. Bob for many years dutifully

managed the Parish Hall, often staying beyond midnight to clear up after lettings and was regularly seen up a ladder (to the horror of churchwardens). In my time here, Ena's illness meant that she and I never really had any conversation; but her friendships and relationships, and particularly on occasion, the smile and look in her eye conveyed a warm embrace that was amongst the very first of welcomes that I received when I arrived in the winter of 2019. It was an honour to be able to lead their funerals and share in those moments with their families.

I should rightly note my thanks to our Churchwardens too, to Nicki and Margaret. Despite being volunteers, they faced the past year with me every step of the way, and it has been mentally and physically exhausting for all sorts of different reasons. They have both been honest critical friends, wise council, not afraid to tell me to be quiet – the ideal qualities that the Bishop needs in Wardens. Nicki and Margaret will (hopefully) complete their fifth year as Churchwardens in 2021/22. They will have seen the departure of one Vicar and the arrival of the next. They have led a church through an interregnum (and global pandemic), and they have been part of the embryonic visioning for what might be exciting years of development ahead.

Tim and Jeanette have both served the parish as officers of the PCC once again in this past year. They have both ensured a degree of due diligence and prudent management have taken place, and I am grateful for their efforts to stay one step ahead of me in either organisation or spending!

Niel, as you will read, has given endless hours of experiment, trial and error to the development of our online presence and audio/video technology. Together with the efforts of Simon and Charles, it seems that new opportunities are now just around the corner. Thank you all for your creativity, generosity and commitment.

In a year of great loss and tragedy, I wish also note on record my thanks to the Directors and Staff at John Bardgett and Sons. Their work load this year has particularly difficult, and yet their support and friendship professionally (and personally) has been a great gift that I have been frequently thankful for.

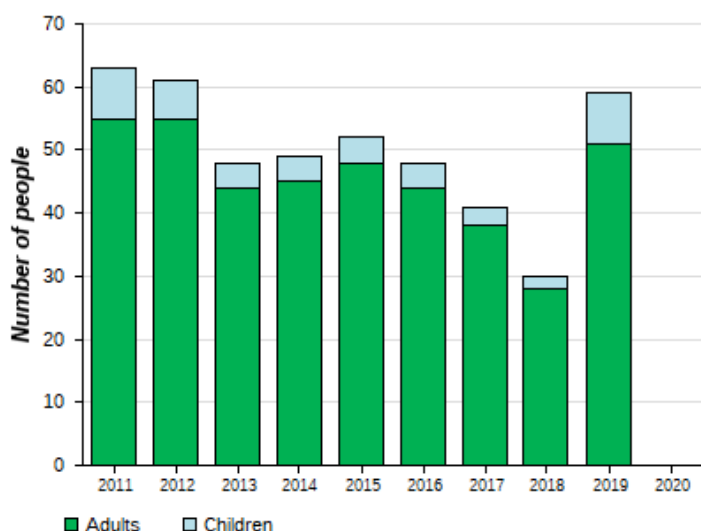
I began the year optimistic: my first full year in a new parish, and in parts, it turned into trial by COVID. I am now more familiar than I need to be with Government Policy, Risk Assessment, Tax and Grant Schemes, (and it turns out I'm quite good with a floor polisher); above all I am particularly thankful that I

didn't walk the last year alone. To all of you who have been part of life here, and to my wife Caroline, our children George and Aida, thank you for friendship, love and care in this year that has be very demanding and yet often so very rewarding. With sincere thanks and continued prayer,
James ~ ~ ~ ~ ~April 2020

A snapshot of attendance and membership

Parish Electoral Roll = 83 (2019 = 85)

Usual Sunday Attendance, (2011-2020)



The Usual Sunday Attendance would normally include those present at all of our services, the 8am, the 10am, and the occasions when the African Congregation meet, Baptisms are held or seasonal services take place. Given the exceptional circumstances, the Church of England is omitting the figures returned for 2020 from its data analysis. Attendance during 2020 is hard to calculate. For a significant part of the year our services were online and used a combination of Zoom, YouTube and Facebook live. These services do provide statistical analysis of participation, but as people joined late, left early, technology let us down (!), or viewed services during the week it is difficult to give an average 'real' figure that is useful for comparison.

Easter Day 2020

Attendance in the Parish – service held online – no data available

2019 = Attendance in the Parish – 80

Christmas 2020 (including all Christmas Eve and Christmas Day services)

Attendance in the Parish – 174*

Attendance across the Parish 2019 – 328.

**numbers limited due to Social Distancing Measures in place, though we had ‘waiting lists’ in place for some services.*

October Count Nationally the Church of England uses the month of October as a sample month to calculate average attendance at all church services. This figure excludes ‘non average’ attendance, for example if Harvest Festival is held in October. In October 2020, this figure only includes those present at services ‘in person’.

2017 = 94

2018 = 44

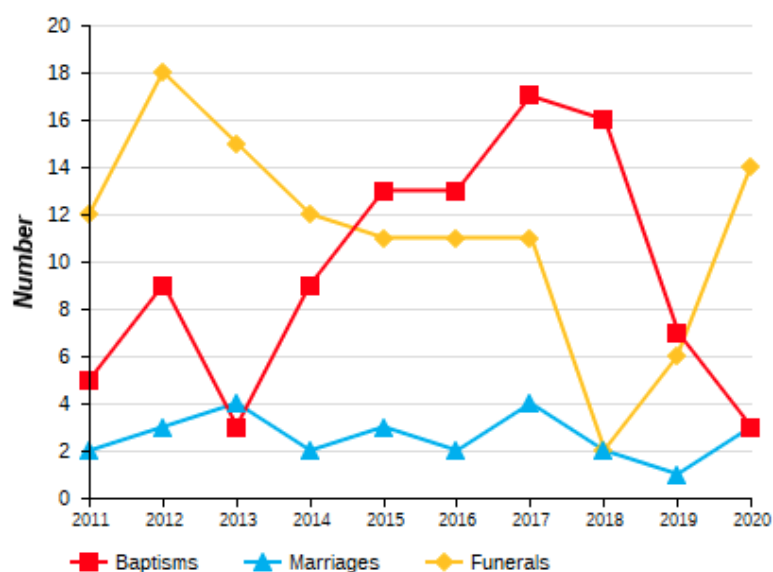
2019 = 74

2020 = 44

In 2020 3 weddings, 14 funerals and 3 baptisms were held in the Parish.

These figures include Funeral services held at the Crematorium, but not those held in other burial grounds or other churches.

Baptisms, marriages and funerals, (2011-2020)



Administration, publicity and website.

In 2020 parish administration was completed by the Vicar and Churchwardens, assisted by Jeanette Welsh (as PCC Secretary) and Niel Soulsby (as web developer).

It remains that a significant amount of the Vicar's time continues to be taken up with administration and management, and this will continue to increase as an ever-growing burden of record keeping and accountability continues to reflect

the culture and society that we live in, particularly in the past year with the extra burden of increased Risk Assessment and project management.

In the last annual report, it was noted that we intended to bring our website back 'in house'. This work began early in the year, but the real changes took place at the very start of the Lockdown period. This was an essential step in order that we could continue to have a creative presence online. The Current Site was developed by Niel Soulsby and is a Wordpress based site with some background functionality linked to Google's GSuite. It has the ability to host ticket sales for events and manage online bookings and communication as well as being a source of information. In the 9 months or so of its existence in 2020 the site was accessed over 23,000 times by more than 5,600 unique users.

Our Facebook page continues to be well used, and in 2020 increased use saw this audience double to around 500 'likes'. During the year we used this tool as way of connecting with local groups and networks to promote events and concerts. There is also a "Js & Bs Viral Chat" WhatsApp group operating (if you want to 'in' on the chatter do let us know).

Bells & Tower from Jo Ayre – Tower Captain

Bellringing at J's and B's started the year off with ringing from the midweek guild visiting in January. There were a few practice nights, and the arrangement for local practice nights to continue on Tuesdays, where new ringers and learners are most welcome, and a monthly "advanced" practice on Wednesdays. Sadly, due to the Coronavirus pandemic, we last rung the bells on Sunday 22nd March where we had ensured all could ring safely by only ringing one bell (often ringers move to a different bell during the course of a session, but we chose not to do this).

There was no ringing from March 23rd and to date we have still not returned to ringing, although George and the Vicar have been able to use the Carillon bells, which you may have heard during the lockdowns.

It is anticipated that ringing can resume sometime in June. Prior to this the bells will need to be checked for any mechanical issues and general maintenance completed before we begin to ring again safely.

At present it is unknown if all of our ringers wish to or are able to return to ringing. We were a small band of ringers who relied on help from neighbouring churches with bells, and those rappings will need cementing again.

Opportunity was also found to repair the clock chime early on in lockdown. This now chimes every hour once more. The Carillon was also reconnected in order that the bells might be rung on occasion by one person, (this happened for example, before some of the Christmas Services and daily during the first lockdown).

A Rainbow flag was flown from the Tower during the first lockdown as a sign of our solidarity with all those Key Workers working through the lockdown. The 75th Anniversary of VE Day saw the bells chime, and in the stillness of the (locked-down) day, a loudspeaker was taken up on the roof in order to play a recording of the speech made by Winston Churchill at 3pm on the 8th May 1945. This was later followed by a socially distanced and very poignant moment in the gardens as the last post was sounded.

Children and Young People

The restrictions imposed over the past year have presented a particular challenge to what was our embryonic and newly formed group for young Children, *The Wonder Club*. This group continued to meet every two weeks during the main Sunday service using Godly Play resources to explore scripture.

In February of 2020, we took delivery of a recently redundant set of story kits and shelving units (offered on permanent loan) from the Cathedral. These were initially located in the Lower Vestry, but due to restrictions on space have now been set up in the memorial chapel area.

Our weekly *Toddler's Music Group* continued to meet every Thursday until Lockdown and was well attended. Before closure in the spring, the demand was such that we were about to begin a new pattern of running two sessions per week that were 'pre-booked' by families. It is hoped that this will restart as soon as restrictions allow in 2021.

In the Autumn of 2020, Charles Wooler (Organist) began to explore possibilities of future projects focusing on providing scholarships, choral and music tuition for

under 18s. Whilst these initial thoughts are in ‘concept’ only at this stage, it would be great to see this develop at Js & Bs over the coming years.

Deanery Synod Report *from Margaret Green*

At the APGM last year Rachel Gill and I were re-elected to serve for three years as St.James and St.Basil’s Representatives on the West Deanery Synod. Normally the Synod meetings are quarterly but, with the pandemic and lockdowns, this year has been very different. The last meeting of the previous Synod, scheduled for March, was cancelled and the first meeting of the new Synod, when officers were elected, did not take place until 7 December when we met virtually on Zoom.

The Area Dean, Rev’d Christine Brown, chairs the meetings. Regular items on the agenda at each meeting include news from around the parishes in the Deanery, and reports from the Diocesan Synod and the Deanery Development Group, which meets to discuss Deanery & Parish matters.

Canon Carol Wolstenholme, as the much-respected West Deanery’s Representative on General Synod, gave regular reports of the meetings which she had attended and she would also inform us of any significant themes for future consideration. Sadly, Carol died in November after a short illness. Reports of the latest meeting can be found on the General Synod 23/24 website.

The Treasurer gives her financial report at each meeting. This year the Parish Share is to remain the same as it was in 2020 and it will be reviewed for next year. Not all parishes can maintain the target level and it is expected 79% of the target will be attained. Because of the current situation a one-off contingency fund has been set up to help parishes with a short-fall in income.

This year there will be new General and Diocesan Synods and Deanery Synod members are part of the electorate.

A Diocesan-Wide group has been looking at ways to implement the vision of a “Growing Church. Bringing Hope.” They have discussed a set of values and priorities that everyone can work on, towards being Generous with God’s transforming gifts, Open to God’s love and engaged in God’s transferring mission in word and action, At the December meeting the Archdeacon, the Very Rev’d Mark Wroe, and the then Bishop Of Berwick designate, hoped we would have the

ability to fulfil these values. Different ways maybe found to do things, such as working together in partnership across parish boundaries.

In November the Diocesan Synod voted to register the Newcastle Diocese as an Eco Diocese and parishes are being encouraged to join the scheme. At the March meeting the vicars of three parishes, Ponteland, Newburn and Fenham described their experiences. James was the first to speak. J's and B's was awarded a Bronze medal in 2019. With its church gardens so well used by the community, planned refurbishment in the hall to be Eco based, and Eco Liturgical references it does qualify but can go no higher as the lighting in the church cannot be converted to Eco without huge expense. For the present the Deanery Synod will continue to meet virtually on Zoom every quarter.

Electoral Roll *From Margaret Green, Electoral Roll Officer.*

At the APGM last year there were 85 members on the Electoral Roll.

This year we welcome two new members, Hannah Greason and Ben Hardy. We remember with love those who have died over the year, Ian Dunn, Ena Helmrich, Bob Cockburn and Muriel Turner. With their loss and two new members there are now 83 members on the Electoral Roll.

As Ben and Hannah joined by 11 April, two weeks before the AGPM on 25 April, they may vote at the APGM. Anyone wishing to be on the Electoral Roll may still do so but they cannot vote until the APGM next year. In view of the confidentiality and privacy regulations the Electoral Roll is no longer displayed on the Church notice board but is kept in the church safe. Anyone wishing to see their own entry may do so on request.

Engagement with Schools

A shared role for the Vicar in partnership with Dame Allan's Schools continued in 2020. Though physical engagement with the school community was limited, the Vicar (as School Chaplain), moved 'online' along with other teaching staff. A number of virtual Collective Worship Assemblies were produced from venues as far ranging as the Church Roof and the Vicarage Potting Shed! Dame Allan's School also used the church to record a number of concerts and events.

2020 saw the retirement of Dr John Hind as Principal to the School. Dr Hind was instrumental in the appointment of a paid school Chaplain in partnership with the Diocese. He was a familiar face in our Tower as a member of the bell ringers. As we hold him in our prayers and memories, we welcome Mr Will Scott as Principal

to lead the school into a new generation. In the early part of 2020 Dame Allan's Secondary Schools were shortlisted as 'TES Independent School of the Year 2020': A testament to a great foundation on our doorstep.

The Vicar continued to serve on the Governing Body of Thomas Walling Primary Academy in Blakelaw (part of the Laidlaw School's Trust). In the Autumn of 2020, the Vicar was appointed as a Director of The Pele Academy Trust. The Pele Trust operates Ponteland High School and five primary schools in and around Ponteland and includes two Church of England Primary Schools. The Vicar replaced the former Bishop of Berwick (the Right Reverend Mark Tanner) on the Board of Directors.

The research project reported in this section of the report last year came to an end in March 2020. This concerned a number of issues relating to clergy and school development, leadership and management. The Vicar was engaged in a review and research concerning Curate Training and School Development across the Church of England. The Vicar presented a report on this at Lambeth Palace in March 2020 (just days before the national Lockdown was announced). The findings will contribute to national policy development and future training of curates. The Vicar continues to meet (mainly virtually) with a peer support group of Diocesan Directors of Education from across England. This is one way in which the Parish not only supports local schools, but offers a contribution of time and energy to the National Church and our family of over 5000 Church of England Schools educating around 1 million Children and Young Adults across England.

Fabric

In the Spring of 2020, the PCC passed a motion to appoint Mr. Ian Lucas of Byrom Clark Roberts* as their Consulting Architect. This was approved by the DAC. Mr. Lucas is a specialist Ecclesiastical Conservation Architect based in Manchester and working mainly in the North West. Co-incidentally, he lived in Spittal Tongues for a period. Mr. Lucas visited Fenham early in the year and has been in regular contact throughout the year. Mr. Lucas is particularly concerned that our built heritage confidently 'tells its story' whilst for the current context and anticipating the next generations needs. Whilst the Vicar had previously worked briefly with Mr. Lucas in another parish, the Wardens and PCC were confident in his appointment and his ability, vision and skills to work with us in the coming years. This appointment saw the end of the previous relationship with Mr. Ian Ness who had been the Consulting Architect at Js & Bs (and many other parishes in the

Newcastle Diocese). *A note of thanks was sent to Mr. Ness on behalf of the PCC.*

**in mid 2020 Byrom Clark Roberts became part of the Smithers Purslow Partnership.*

Church

Routine works were carried throughout the year including, servicing of the Clock, the heating system and the organ continued to receive its regular visits from Woods of Huddersfield.

2020 was the Quinquennial Inspection year. This was intended to take place earlier in the summer. In the end, this took place in late summer/early autumn. It also included an inspection and testing of the electrical circuits and lightening conductor. Minor defects were noted, though by the year end the final written report had not been received. It is expected that some (minor) work will be needed to the electrical circuits. The Tower Roof (whilst not currently leaking) is likely to be highlighted and there will be a need to carry out repointing of parts of the exterior masonry over the next quinquennium. The PCC await the full report in the early part of 2021.

With the appointment of a New Architect in 2020, the opportunity was taken to carry out a full structural survey and new measured drawings were prepared of the Church (together with the gardens and hall). These will provide a useful baseline for any future plans and development as well as offering an accurate record of the fabric in its current state.

The Carpet in the Chancel was removed at the start of Advent as it had become a trip hazard. This may be replaced, in the meantime the stone floor has been cleaned, and a cleaner, brighter Chancel has been noted by many.

In the last annual report, it was noted that the aging sound system finally stopped worked towards the end of 2019. The PCC are pleased to report that a completely new system was installed in November and December of 2020. This new digital system was first specified early in 2020, this was reviewed to include additional capability in light of changing use over the year and now includes the facility to record or stream services and events online in high quality. The new system cost in excess of £15,000, of which a grant of £5416 from the National Lottery Heritage Emergency Fund was received. The remaining amount came from the PCC and the very generous support of a number of individuals in our parish.

Fabric - Hall

Routine servicing continued in 2020.

The Hall saw a dramatic loss of income as a result of the COVID19 restrictions, with all activity in there initially ceasing. The Preschool and some of the evening groups did return for a period in the summer, but these were stopped again during the Second Lockdown with the Preschool continuing as the only user through to the end of the year. The PCC noted that the financial position of the Preschool appeared to be very precarious and as this is a significant source of rental income, this does present a potential future risk for the parish.

A new digital lock was installed that is controlled via an App. This gives specific access to nominated users at prescribed times. It also removes the risk associated with not knowing how many physical keys are in circulation. The App also logs times of entry and exit to the building which allows closer monitoring of use, (which is essential from a safeguarding point of view), and more accurate billing of actual use.

A total of 24 windows panels were replaced in the late summer and early autumn. These leaded panes replaced loose and discoloured acrylic sheets, and damaged panes in the toilets, the dormer window and the old kitchen area. The cost of this was £5,724. A grant of £2,000 was received from the *Catherine Cookson Charitable Trust* towards this work.

The main hall floor and the floors to the entrance hallway and toilet corridor were cleaned and polished. The Toilet Corridor, stairwell and upper landing were also repainted to brighten up the entrance way.

The Preschool cleared out some of their old equipment and access to the middle room was restored – though the Preschool had not entirely emptied this room by the end of the year.

The Old kitchen was emptied and work was carried out to clean up and restore the cupboards and install a water boiler. This area is to be used in the short term as a ‘brew kitchen’ by hall users. It will need some electrical work in the early part of 2021.

The Hall was included in the full structural survey and measured drawings of our buildings. By the middle of the year, our Architects had begun work to create an initial proposal and feasibility study for a full refurbishment of the hall. The Vicar and Wardens were keen that we began with a concept and vision and not a bank

balance! The intention is to aim to create a building that retains its status and character, that works in a more cohesive way with the whole Parish Estate and is a real growing community hub. By the end of the year the PCC had sight of initial conceptual drawings of a proposal. These included an extension of the upper room, (including a through floor lift), reconfigured toilets and kitchen, a ground floor glazed extension to incorporate a new entrance and café area, a new *Changing Spaces* WC, (these are fully accessible toilets that also include a hoist, shower and bed). We aim for the building to also be carbon neutral by using new heating technologies. The works will be significant and will represent perhaps the most significant single investment in Parish buildings since the Church and Hall opened 90 years ago: they will safeguard a sustainable future for the building for the coming generations.

By the year end the Architect was working on 3D images and together with quantity surveyors, was preparing a budget for the project, papers for various planning applications and documents for wider consultation. The PCC hope to be in a position to share details of the proposals for wider consultation in the early summer of 2021.

Finance *From Tim Bradbury (Treasurer)*

This year I am somewhat relieved to be able to say that the last financial year could have been a lot worse! We have managed to finish the year with an overall deficit of just over £2000.

Voluntary receipts have increased over the previous year thanks to an increase in planned giving, a high level of donations and most of all as a result of James sourcing £25,000 in grants available to help counter the effects of the pandemic and associated lockdowns. This has been counteracted by a significant fall in income from rental income from the hall and income from both musical and café activities.

Expenditure for the year was up on 2019 although this was caused by the expense of the new sound system which has been fully funded by a mixture of donations and grants. Heating and lighting costs were significantly down and for the first time we did not pay our full parish share, due to the marked reduction in our normal, non-restricted income.

Hopefully, things will start to get back to normal during the course of this year as lockdown restrictions are gradually removed and we can get back onto a more secure financial footing. The need for significant investment in the hall remains and we also need to look at the position regarding 32 Auburn Gardens which will soon need significant expenditure to bring it up to a suitable standard. The PCC are beginning to investigate possible options in this respect.

My thanks again to all who have helped me over the year to achieve a financial position which could have been so much worse and here's hoping for a better 2021.

Gardens

2020 saw the Gardens become a real, tangible asset to the parish in ways that have not been seen in recent times. The Lockdown restrictions meant that many local people sought out and found a place of sanctuary, of quiet relaxation in the sun, of family picnics and escape from worries and isolation. They were a real and physical statement of hope to a community that was struggling.

The Gardens continued to be maintained by some members of the Gardening Group. Heartfelt thanks are particularly noted to Jean Hannon and Evelyn Ormerod who carried out the majority of voluntary work over the summer. The Church Council continue to employ Penny Hunter on a part-time basis to support the development and management of the Gardens.

The Gardens became host to the Js & Bs Kiosk during the early days of lockdown easing, and as will be noted later, also become one of the first 'outdoor' concert venues to open in the North East in the summer of 2020.

At the end of the year, the PCC instructed our Architect to carry out more detailed inspections of the footpaths and to prepare a schedule of works to carry out repairs. We look forward to receiving these in the first part of 2021.

At the time of writing the Gardening Group have not met to hold their own annual meeting. They were invited to include a comment here, but in light of the limited activity over the past year, have chosen not to.

Godly Play

The Godly Play group and local Network Group were one casualty of COVID 19

restrictions in 2020. By the time the year had got underway after Christmas, it was clear that small group meetings would be limited and so the group paused its activity.

The Parish has been given a set of Story Kits and shelving together with other resources by the Cathedral. These were surplus to their requirements as the Cathedral entered a period of closure and building work.

In January 2020, Caroline McGowan, Helen Robertson and the Vicar led a day of workshops in Dame Allan's Junior school. These were well received and it was hoped that these might become a regular part of the school diary to support time to reflect and spiritual development.

Hospitality

The kitchen facilities in the church have been a great resource which means we are able to offer a welcoming and friendly space to families as they gather in church. This space in the corner of the church building serves to change the whole dynamic of the building and is a feature and continues to inspire other churches to do the same.

Use of the area was restricted at times during the year. However, in testament to its design, the area proved to be flexible enough to cope with the constantly changing COVID19 regulations.

Jazz @ Js & Bs *from Tony Roberts*

The regular evening jazz concerts could not take place in 2020, nevertheless we were able to include three jazz gigs as part of the "music in the gardens" series. All were trio groups which worked well in the area we used. Most of the musicians involved had played at the church previously at "Jazz at J's & B's" and were delighted to be invited to play in the gardens.

Liturgy & Worship

Our pattern of services in 2020 was greatly affected by the COVID19 restrictions. That said, we did manage to hold at least one service every week. In the early months of the year, we continued with our established pattern that was almost exclusively Eucharistic. We had a clear intent to give variety over a monthly cycle of Sundays to ensure that that our liturgy and regular public worship was as inclusive as possible, whilst still working to develop a strong choral tradition.

There was an intention to keep one Sunday per month as a little less formal in order that this might be an easier place to invite visitors, friends or family.

The Lockdown stopped public services for the remainder of the Spring and the early part of the Summer. We initially used Zoom to hold services of Morning Prayer. (We opted for Morning Prayer in order to retain the emphasis that Services of Communion should be physically open to all and shared together). Js & Bs was one of the first Churches in the West of City to reopen when restrictions began to lift in the early Summer. Our services retained live music wherever possible (thanks to the care and attention of Simon and Charles in keeping everything within the official Guidance).

Our 8am service did not restart. Prior to lockdown, numbers were low – typically around four or five people. In Advent a practice of holding Evening Prayer at 5:30pm began. This continued right through to the end of the year and saw numbers regularly in excess of those at the 8am service.

Restrictions on the use of shared material, meant that new service booklets were produced each week. These also incorporated the old Weekly Sheet. Throughout the COVID period and into the start of 2021 around 18 of these were delivered to members of our electoral roll each week in order that they could keep up to date. (This was particularly welcomed by those who were self-isolating or who could not access our online services, with a number of individuals repeatedly remarking that they always paused at 10am to join everyone in Spirit). The weekly service sheet is also available to download from our website (usually by Saturday lunchtime).

As the year went on, and as the Tiered system of restrictions and then the Second Lockdown was ordered we continued to experiment with a variety of online platforms including Facebook Live, YouTube, Zoom and Google Meet. All had their benefits, and all had their drawbacks! Regular online members were gracefully patient when things went wrong (and they often did) – and they gave regular feedback as we experimented. By the year end, a decision was made to use a paid for service, Vimeo. This would give us greater control and reliability over what we were able to produce. It also meant that we could offer the option of ‘streaming’ Funerals and Weddings for families as a paid for extra. Our main Sunday (together with Feast Days) are now streamed live on our website.

The PCC note their thanks to Niel Soulsby in particular for his tireless research and

learning through trial and error – and above all his patience when the Vicar or Director of Music enquired ‘what about putting an extra microphone or camera here?’!

A particular highlight of our return to Worship together in person, was the morning service of the Northern Chords Festival day on the 25th October, This saw our morning communion service accompanied by a live orchestra and choir with a setting of the St Nicholas Mass by Haydn.

The PCC recognise that Js & Bs were repeatedly amongst the first to re-open, to put systems in place to manage risk, and importantly, to do so with joy and creativity. This was only possible due to the team effort of many and the willingness to take risks.

By the end of 2020, there were no recorded incidents of COVID19 transmissions within our services or events.

Music from Simon Davies-Fidler. A review of 2020, looking forward to the future. J’s & B’s Singers has continued to work online with 30-40 singers attending Zoom rehearsals regularly. It is hoped that in-person rehearsals will resume at the end of June and plans are being made for concerts.

2020-2021 has seen a huge reduction in musical activity at J’s & B’s due to the pandemic. All our choirs and other group activity in the building was paused at the end of June and plans are being made for concerts to return during 2021.

Music has continued to be a part of Sunday morning services, in some form, throughout the pandemic. The J’s & B’s Quartet and Fenham Ensemble have contributed remote performances to worship and Charles has recorded Hymns and Voluntaries. Simon has cantored in services when guidance has allowed. Bonnie and Tim have deputised for Simon on occasion.

At Christmas we were able to have our usual Nine Lessons and Carols, Christmas Eve Family Service and Midnight Mass, albeit with reduced numbers.

When guidance has permitted it (in August, September and December) a small choir has sung at Eucharist and Morning Prayer. The singers have been drawn

from Fenham Ensemble, Sanctuary Voices and J's & B's Quartet. *From March 2021 the small choirs have been able to return every week.*

Concerts in the building have not been possible this year, with the exception of the Northern Chords festival, in October, between lockdowns. The festival - a one day event this year - included several concerts over the course of the afternoon and evening, attended by small audiences. Northern Chords musicians also accompanied Voices of Hope singing the Mass in the morning service. Northern Chords will be back in May 2021 should the government's 'road map' unfold as planned.

Although indoor concerts haven't been possible, during the summer we held a series of outdoor concerts in the garden. These proved to be really popular with the local community and our regular attenders, with audiences keen to hear live music again. Highlights of the series were concerts by The Andy May Trio and LanderMason.

Although the outdoor series was made necessary by the pandemic, this is something we should look at keeping in our diary, given its popularity and financial success. We should look at ways of enhancing the quality of the events with overhead cover for performers and good sound. We are planning another series this year which will hopefully have the option of moving into the church in poor weather.

In August of 2021 we plan to launch a new community choir, following the departure of Streetwise Opera from the region. The new choir will allow the Streetwise performers to keep singing, albeit in a new group. Over time we will look to enlarge the group, hopefully engaging the most marginalised members of society and anyone who would enjoy singing at the church.

Although it has been a really challenging year J's & B's has managed to keep a programme of music going, either online or in-person, throughout the pandemic. All the musicians associated with the church have done an incredible job in keeping our work going. If all goes to plan, next year should be our busiest yet as all the cultural organisations return to work.

Sanctuary Voices *From Charles Wooler . Report for 2020, with some recent updates from early 2021.*

It's odd to recall that the last time that Sanctuary Voices were heard in Js and Bs before the pandemic struck was 13 months ago, at the last APCM on 15th March 2020. That rehearsal had a certain irony to it- such was the progress that Sanctuary had made in gelling together as a group of singers, that I had decided the branch out, away from universally known repertoire towards paths less trodden by most parish church choirs. And so, that morning with the Sunday music in the bag we looked ahead to Holy Week and Easter 2020 and began to rehearse Tallis' Salvator Mundi and Haydn's Little Organ Mass. At that point, few had any idea of how much would be cancelled and for just how long. That day too, was last time that the congregation sang a hymn inside the church. The point that I am really making is that the pandemic could so easily have been the death knell for a choir such as Sanctuary Voices, and that it has not been is a testimony to two vital factors: the insatiable desire of so many of its members to sing again (although for a number who were shielding this took a long time to come to fruition) and the commitment of James, the Wardens, Simon and you the congregation to support the choir in its early stages. Do not underestimate the power of the latter- far too many churches take the hard work of their singers for granted and labour under the delusion that a choir director merely needs to snap their fingers and singers capable of sight-reading Howells and Palestrina will beat a path to the choir stalls in numbers. One of the reasons that singers enjoy being in Sanctuary is because the congregation are so effective in expressing the enhancement music brings to the worship (and this is not limited to Sanctuary, but to Fenham Ensemble, Js and Bs Singers and the Quartet too), that they feel that their time is spent on something precious and worthwhile. So, to strike a P. G Wodehouse-esque note: please accept our collective appreciation of your collective appreciation.

Despite the various restrictions, Sanctuary have met as often as has been permitted and have enjoyed singing a number of Choral Eucharists. Of particular significance was Midnight Mass, which is a service I hope we can develop further in the future. Easter Sunday too was a particular pleasure, with two sung services which we hope demonstrates how we hope that the choir will continue to enhance the music of the church in the coming years. The pandemic has made many of us realise how much we missed singing and there is a huge keenness to sing more frequently, and to sing more challenging music, especially now that we have learnt just how effective smaller consorts of singers can be in worship.

Looking ahead, it is time to start broadening the choir's repertoire of mass settings, evening canticles and anthems. Recruitment shows early promise and I hope that interest in Sanctuary Voices from experienced singers continues. However, to sustain this for the future requires a culture of "growing your own" and a priority for 2021/2022 is to discuss ways of ensuring the choir's future through the provision of opportunities for school children and young adults. We cannot assume that there will always be a steady supply of singers trained elsewhere for us to tap into.

Sadly, in September we learnt of the death of Ian Robley, one of our founder members. Ian hadn't missed a single service with the choir since that first service of morning prayer in September 2018 (when we were still known as Charles' choir). His commitment, friendship and musicianship is dearly missed, and I know that his widow Angie has found comfort in her music making and friends here. May he rest in peace, and rise in glory.

Sanctuary Voices would not function effectively if I were not supported adequately. I must thank Simon, James, Nicki and Margaret for their ever-friendly advice and help throughout the year- the task would be significantly harder without it. By the same token, my partner Jasmine needs acknowledgement too. Quietly, and without fuss she undertakes much of the administration of the choir- proof reading absolutely everything and finding solutions to problems I have yet to spot. With so many people contributing, music at Js and Bs is a team effort and is all the better for that.

The Organ *from Charles Wooler*

The organ has come to the fore during the pandemic. Whilst we were unable to have any of the choirs for a number of months, we have been very fortunate to have some superb cantors in the form of Simon, Bonnie and Tim. The organ has proved itself to be as effective in accompanying soloists as it has with choirs, congregations and solo repertoire. In place of hymns, organ music has been an invaluable way of providing musical discourse on the themes of each Sunday service- especially when combined with a commentary in the pew sheet so that the relevance of the music to the worship of the day is explained.

It's sad to report that the instrument hasn't always behaved itself impeccably, and has at times thrown a "Basil Fawlty" during services. We are currently in discussion with Wood of Huddersfield who restored the organ in 2015 to find

lasting solutions to the problem. We hope to have this completed by 6th June when the organ, along with the church, will celebrate its 90th birthday and I will mark this with a recital.

Outside parish life, the organ is growing in recognition regionally and nationally now that it has been restored. In partnership with the Newcastle and District Society of Organists, recitals are planned for the Autumn of 2021 that include performances by a prize-winner from the Royal Birmingham Conservatoire and cathedral organists from Coventry and Southwark. Its educational role is being realised too and is in increasing demand for training workshops with organisations such as the Royal College of Organists.

Just as we were about to be plunged into the first lockdown, our own Walker organ acquired a friend: the Wetheringsett Organ, a reconstruction of a 1530s Tudor Organ on loan until Easter 2022 from the RCO. Covid massively reduced the scope for its use, but we have enjoyed hearing it for voluntaries. It is our intention to use it in concerts more fully when restrictions permit.

Equipment and Resources

As is detailed elsewhere, a significant investment has been in a replacement audio and video system for the church.

Other new items include,

- A set of new tables and trolley for the hall
- Crowd control 'rope and pole' barriers in the church
- Hand sanitizer stations for the church and hall
- A high-speed broadband connection and WiFi in the church

Property (Vicarage & Auburn Gardens)

The Vicarage

As the reported in last year's report, the bathrooms continued to deteriorate, with leaks occurring in the rooms below. In October, the main bathroom was refitted, and the shower room was relocated to another room in order to incorporate a WC. The works to bathrooms were organized and funded by the Diocese.

Electrical problems still persist in the house, with fuses tripping and supply failures regularly occurring.

The Diocese were due to replace some of the external gates and carry out minor repairs to the guttering. At the year-end these works were still outstanding. A visit by the Diocesan Surveyor in the Autumn highlighted that some works would be needed in the spring of 2021; namely repairs to (or replacement) of a number of windows. The House is also now due for exterior decoration.

The Vicarage is a large, listed (Grade 2) building that proves to be very difficult and expensive to heat. Investigations were carried out to determine if additional gas fires might be installed, however questions were raised about the gas supply to the house (which is already technically running over capacity). Installation of a new, larger gas main will be expensive and was not felt to be the correct route (as this would inevitably lead to larger gas bills and only serve to increase the carbon footprint of the house). Solid Fuel options may be possible, though again, this doesn't really solve the problem of heating inefficiency. The Diocese has offered to explore ways in which the efficiency of the house might be improved in the near future.

The house is larger than most in the diocese and fails to meet the recommended standards for clergy housing as it does not offer accessible entrance routes, nor a separately accessed office space. However, it is accepted that, given its design and status, the house cannot readily be adapted at reasonable costs and so no major works are planned in the near future. The Vicarage continues to provide good accommodation for the clergy family.

32 Auburn Gardens

The house owned by the PCC on Auburn Gardens retains its designation as housing for an Assistant Curate if one is appointed to the Parish. The house continued to be rented to a local family. At the end of 2020, the PCC was made aware that the tenant had given notice and would be leaving in the spring of 2021. The PCC also became aware that the house had not received any significant attention for a number of years and there were some concerns that some work would be needed in the near future to maintain the house in good condition. In 2021, once the house is empty (hopefully only briefly) the PCC will consider what might be needed in the longer term, and also the best option for the future stewardship of this significant asset of the PCC.

Safeguarding and Health and Safety

Ensuring our buildings and communities are as safe as they can be is of upmost

importance. Events in the wider Church of England are a painful reminder of the importance of the need to pay attention to this area; that can no longer be treated as an optional extra, or something that is of little significance.

Health and Safety

In line with our Insurance requirements and with national Church policy, all parish activities now require a written risk assessment to be carried out. In the Spring of 2020, written risk assessments began to be carried out for all activities. The circumstances of the year with COVID 19 restrictions meant that this became a constantly changing and increasing workload.

The Quinquennial Inspection was carried out at the end of 2020 and although the written report had not been received at the year end, it was known that some minor items needed attention, (for example, minor changes to electrical switched, and removal of worn leather/rubber stair nosings and treads that now present a trip hazard).

Safeguarding - from Margaret Green

Although there have been a few changes in Safeguarding this year, most of what I reported last year remains the same. The basic aim is still “ that the safeguarding of children, young people and vulnerable adults is paramount”

The Diocesan Safeguarding Advisor, (DSA) is responsible for overseeing the protection of this vulnerable group and policies are continually under review. At the end of June last year Ruth Rogan retired from her part time position as DSA. Carol Butler is now the DSA. The fact that this is now a full time position with an assistant demonstrates the enormity of the work and how it is growing.

The Safeguarding Policy, agreed upon by the PCC, and reviewed yearly, is on the church notice board. Also on the notice board is the Church of England’s booklet “ Promoting a Safer Church” and photographs of the Safeguarding Team which consists of Rev’d James McGowan, Jeanette Welch, Margaret Johnson and myself as Safeguarding Officer. Information on Safeguarding and the Safeguarding website, where I can be contacted and where there are useful phone numbers, can be found on the church website at www.jamesbasilfenham.org.uk. Information regarding safeguarding is also on the Sunday Service Sheet.

To promote a safe environment anyone in contact with the vulnerable, and all PCC members, have to be DBS checked. (Declaration and Baring Service) This is a criminal record check which has to be renewed every five years. At one time paper forms were completed and documents seen to prove identity. On line form filling has replaced the paper forms and, now with the pandemic and lockdowns making checking documents more difficult, photographs of the necessary documents are now emailed for me to see. Several PCC members have had their DBS renewed this year. Every three years everyone who had been DBS checked has to go on training courses. Before the pandemic these were held in various centres around the Diocese but now a course consists of two much shorter sessions, held a few weeks apart, with smaller groups and they take place on Zoom. So far Rev'd James McGowan, Margaret Cutting, Nicki Walter and I have attended courses

A national Church of England Confidential Declaration form has to be completed by those DBS checked and by those recruited for jobs that do not require DBS checking. These are strictly confidential and are kept in the church safe. They will only be seen, if necessary, by the Safeguarding Team and the Vicar.

Any Safeguarding concerns are taken seriously and reported to the DSO and support will be given to those in need.

Safeguarding is on every PCC Agenda. A Safeguarding Audit is carried out annually. Carol Butler was to have attended our Service of Remembrance in November but this had to be postponed as we had just gone in to lockdown. It is hoped we will be able to arrange another time for her to join us for a service and maybe she will be able to talk to us about Safeguarding.

Scouts – 82nd Newcastle *From Carol Preston, Group Scout Leader*

This past year has been a strange one, as has it been for everyone. Following The Scout Associations instruction our last face to face Beavers, cubs and Scouts was on 13th March last year. Like the rest of the world we went digital and that infamous comment – ‘you’re on mute’ became one of the most used phrases of the year.

The cessation of Face-to-Face Scouting meant no Easter activities, no St. George's day celebration, we couldn't take part in our annual Jamboree on the Trail (JOTT), our bi annual visit to the County Camp -Marra was cancelled, the

much anticipated week long trip to WINGS 2020 (Windsor International Guides and Scouts) was postponed for a year only to then be cancelled all together and our annual group camp was postponed for a year. So our digital sessions began and the leaders rallied incredibly to the challenge as did the young people. At least of half of our young people have not taken part in the zoom sessions for a variety of reasons, some have worked on badge work that we were able to provide and some have just paused their Scouting for now. In September we were fortunate to get back to face to face Scouting for all of 6 weeks, however this was different, we can only have groups of up to 15 young people at a time, so attendance was fortnightly, Covid Safe activities and practices were implemented before we were allowed to return.

The resilience the young people and leaders have shown is awesome, and in true Scouting spirit. They have all had their challenges with school/home schooling, the leaders working, being furloughed or working from home has been hard. Rick and Liz our Beaver Leaders are both hospital doctors and have seen at first hand the challenges, particularly Rick who was for some months at the onset of the pandemic working on a Covid ward. But we are ever hopeful that things will start to get back to some sort of normal and all things going well we return to face to face Scouting on 23rd April 2021 – St. George's Day, how appropriate as St. George is patron saint of Scouts! Take care and stay safe everyone

Study Groups/personal reflection & prayer

During Lent 2020, a group began a series that linked the life of Stephen Hawkin with faith. This used a guided study and excerpts from the film *The Theory of Everything*. Each week upto 12 of us met in church. Sadly, this course was unable to continue due to COVID19 restrictions and so we missed the final sessions. When the COVID restrictions began to take effect and before a full lockdown was ordered by the government a number of stations were set up in church to encourage people to find a few moments of individual reflection. These remained in place throughout the Lockdown period and were used again when the church reopened in the summer.

Continued restrictions at the end of the year meant that it was not possible to meet in groups during advent.

Annual Meeting of Parishioners

In accordance with the Churchwardens Measure 2001 a meeting of the parishioners of the Ecclesiastical Parish of Fenham: St James and St Basil, will be held for the purpose of appointing 2 churchwardens of the parish.

The following persons are entitled to attend the meeting and vote:

- (a) persons whose names are entered on the church electoral roll of the parish;*
- and*
- (b) persons resident in the parish whose names are entered on a register of local government electors by reason of such residence.*

To be appointed churchwarden a person must be baptized and;

- (a) entered on the church electoral roll of the parish;*
- (c) an actual communicant;*
- (d) 21 years of age or upwards;*
- (e) not disqualified as outlined in section 2 of the Churchwardens Measure (2001).*

Agenda

- 1) Minutes of the last meeting Appendix 1**
- 2) Election of Churchwardens**

Annual Parochial Church Meeting

Agenda

- 1) Apologies**
- 2) Minutes of the last meeting Appendix 2**
- 3) Matters arising**
- 4) Election of**
 - a. Diocesan Synod representatives (2 needed)**
 - b. Members of the Parochial Church Council (PCC)**
 - c. Sidespeople / Welcomers** under the new rules, these positions are to be filled at the first meeting of the PCC in accordance with section 2(2)(f) of the Parochial Church Councils (Powers) Measure 1956.

- 5) **Appointment of Auditor**
- 6) **Report on the proceedings of the Church Council**
this document to be taken as such a report
- 7) **Treasurer's Report Accounts attached in appendix 3**
 - a. **Examination of audited accounts**
 - b. **Statement of funds & property** *no verbal report given. Church Log books and accounts will be available and opportunity for question given.*
- 8) **Fabric Report** *A brief summary will be given. Further details to specific buildings will be given in this document. Opportunity for question will be given.*
- 9) **Chairman's Report** *to be presented as a review of the year during the service*
- 10) **Any Other Business** – *To be notified at the start of the meeting*

Appendix 1

Annual General Meeting of Parishioners 2020 (Vestry meeting)

Minutes

Election of Churchwardens

The parish of Fenham, St James and St Basil has two (2) Churchwardens.

- 1) the minutes of the 2020 meeting were received and approved.
- 2) Two nominations were received for Mrs Nicolette Walter and Mrs Margaret Cutting.
All were duly elected by unanimous agreement.

Appendix 2

The Parish of St James & St Basil, Fenham

The Annual Parochial Church Meeting (AGM)

Sunday 15th March 2020 During 10am Service in Church

Minutes of Meeting

1. Present & Apologies for absence APCM 2020

PRESENT: Revd James McGowan (Chair), Nicki Walter, Margaret Cutting, Susan Grainger, Maggie Rajendran, Gillian Howe, Eunice Davidson, Tony Roberts, Margaret Green, Joo Li Ng, Niel Soulsby, Tim Bradbury, Caroline McGowan, Joanne Ayre, David Welch, Nigel Welch, Nicholas Martin, Ruth Rogan, Marjorie

Rochester, Alexander Omobude, Ellen Omobude-Muns, Bonnie Brinn, Gillian Cunningham, Ena Helmrich, Charles Wooler, Jeanette Welch (Minutes).

APOLOGIES: Joan Duckett

Attendance 2020

There were 28 members of the Electoral Roll present including Revd James McGowan

2. Vestry Meeting 2020 – Election of Church Wardens

At the Vestry meeting Nicki Walter and Margaret Cutting were duly elected as Church Wardens to which
ALL AGREED.

3. Minutes of the AGM 2019

There being no amendments these were signed as true and correct by Revd James McGowan.

Proposed by: Susan Grainger

Seconded by: Bonnie Brinn

ALL AGREED

The Agenda, previous minutes from 2019, reports, and the Financial Statement of Accounts for 2019 from Tim Bradbury (Treasurer) which were printed in the form of a Booklet and distributed to all on the Electoral Roll in advance of the 2020 APCM, are available and will be stored in the Church including these minutes.

4. Matters Arising from the Minutes of AGM 2018

There were no matters arising from the minutes of APCM 2019.

5. Election of:

a) Deanery Synod Representatives (2 required)

There were 2 nominations:

- Rachel Gill
- Margaret Green

There being no other nominations these two appointments were
AGREED BY ALL

b) Members of the Parochial Church Council (PCC) (1 required)

There were no nominations.

c) Sidespersons

Under the new rules these positions are to be filled at the first meeting of the PCC in accordance with section 2(2)(f) of the Parochial Church Councils (Powers) Measure 1956.

6. Appointment of Examiner of Accounts

Alan Torrance was elected as Examiner of the Parish Accounts

Proposed by: Susan Grainger

Seconded by: Margaret Johnson

ALL AGREED

7. Report on the proceedings of the Church Council

These were received in the form of a booklet which had been printed and distributed to members of the Electoral Roll in advance of the APCM and this document to be taken as such a report.

There were no comments

8. Receive Report from the Treasurer for 2019

Tim Bradbury (TB – Treasurer) reported that the Finance Accounts for 2019 had been discussed and accepted at a previous meeting by the PCC, which were then examined independently by Alan Torrance.

TB highlighted the receipts page there was a mistake of £136 from “Sunday Coffee” which had inadvertently been entered into the “Hall” column and which belongs in the “General” column and this will be corrected.

TB continued with an overview of the accounts for the last financial year 2019:

Income

- These were pretty good for last year and we are up by £1,000 in credit more than previous year.

However there is no room for complacency as we do have two big projects ahead of us for which we will have to spend a lot of money on:

- Sound System in Church
- Church Hall Refurbishment and upgrading

Coronavirus

TB particularly reported that we are likely to see a significant reduction in our income because of this in the coming months.

- Music (Js & Bs Choir Subs) & Café amount to income of £35,000 annually
 - The café is currently still open

- Js & Bs Singers are suspending activities currently this means a loss of £3,000 to half term only.
- Hall rental of £23,000 annually
 - It is likely this income will also fall.

We can only watch and wait and it is probable that our financial situation will be stretched. TB stated that it could mean that we may be unable to pay our Parish Share in full. However, we are very fortunate to have a very generous congregation.

Planned Giving

This income has increased significantly to £15,000 as we have new generous donors within our church community who have joined the Planned Giving Scheme.

Unfortunately, this report of our financial picture for the forthcoming year is slightly depressing than had been anticipated. We have in challenging circumstances found solutions in the past and hope and pray that we still can in these trying times and hopefully as time goes by things will become easier.

There followed a vote to accept:

Proposed by: Rachel Gill

Seconded by: Nigel Welch

ALL AGREED

Notification of the results of the Election of Church Wardens and Deanery Synod Representatives were duly posted.

9. Fabric Report

This had already been mentioned by TB and there were no questions.

10. Chairman's Report

This was presented as a "Review of the Year" during the service by Revd James McGowan. The Vicars Report is included in the booklet. Revd James McGowan concluded by extending grateful thanks to all who volunteer in whatever capacity for the Church.

Next PCC Meeting: Wednesday 15th April 2020 at 7:30pm in The Vestry

12. A.O.B

There being no other business the meeting closed


Jeanette Welch

Secretary to PCC

Appendix 3 Financial statements

These include a statement of Assets and Liabilities at the 31st December 2020, together with the financial statements for 2020.

Paxton		Assets and Liabilities Report - December 2020	Page 1 of 1
St James' and St Basil's PCC Fenham		All fund codes consolidated	Printed: 06/03/2021
= December 2020		All fund codes consolidated	
	Value		
Cash Funds			
Bank current account	8073		
Bank savings account	12065		
CBF 1	880		
CBF2	2970		
TSB	0		
			23988
Other Monetary Assets			0
Investment Assets			0
Other Tangible Assets			0
Liabilities			0
Net assets/liabilities			23988



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent Examiner's Report

Independent examiner's report on the accounts

Report to the trustees/
members of

On accounts for the year ended

Set out on pages

Responsibilities and
basis of report

**Independent
examiner's statement**

St James and St Basil, Fenham

31/12/2020

1,2,3 and 4

Charity no
(if any) 1184511

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Mrs Jane Makepeace Date: 15.3.21

Name: Mrs Jane Makepeace

Relevant professional qualification(s) or body

St James' and St Basil's PCC Fenham

Printed: 06/03/2021

December 2020 year to date turnover

	<u>General</u>	<u>Hall</u>	<u>Auburn</u>	<u>SIKT</u>	<u>Music</u>	<u>Cafe</u>	<u>Sound System</u>	<u>Path</u>	<u>Bell</u>	<u>Total</u>
Voluntary Receipts										
Donations received	8,855.91	450.00	0.00	0.00	22.00	29.00	5,665.00	2,000.00	0.00	17,021.91
Legacies	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
Collections	968.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	968.61
Planned Giving	15,775.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,775.00
Gift aid tax received	8,019.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,019.98
Grants received	1,789.20	9,468.50	0.00	13,030.00	3,870.00	0.00	7,100.00	0.00	0.00	35,257.70
	35,408.70	9,918.50	0.00	13,030.00	3,892.00	29.00	13,765.00	2,000.00	0.00	78,043.20
Receipts from Fundraising Activities										
Fundraising income	564.58	862.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,426.58
	564.58	862.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,426.58
Receipts from Charitable Activities										
Fees	3,654.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,654.00
Rent	0.00	8,177.21	6,810.20	0.00	200.00	0.00	0.00	0.00	0.00	15,187.41
Charitable Activity Receipts	10.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490.00
Sunday coffee	385.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.00
Cafe	0.00	0.00	0.00	0.00	0.00	7,701.20	0.00	0.00	0.00	7,701.20
Choir subs	0.00	0.00	0.00	0.00	7,265.00	0.00	0.00	0.00	0.00	7,265.00
Concert income	0.00	0.00	0.00	0.00	2,402.56	0.00	0.00	0.00	0.00	2,402.56
	4,049.00	8,657.21	6,810.20	0.00	9,867.56	7,701.20	0.00	0.00	0.00	37,085.17
Receipts from Investments										
Interest received	31.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.89	42.11
	31.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.89	42.11

St James' and St Basil's PCC Fenham

Printed: 06/03/2021

December 2020 year to date turnover

	<u>General</u>	<u>Hall</u>	<u>Auburn</u>	<u>SJKT</u>	<u>Music</u>	<u>Cafe</u>	<u>Sound System</u>	<u>Path</u>	<u>Bell</u>	<u>Total</u>
Other Receipts										
Miscellaneous receipts	3,217.27	123.71	0.00	287.05	0.00	0.00	0.00	0.00	0.00	3,628.03
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
	3,217.27	123.71	0.00	287.05	0.00	0.00	0.00	0.00	0.00	3,628.03
Fundraising Costs										
Charitable Donations	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
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	(150.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(150.00)
Charitable Activities Costs										
Heat, Light and Power	5,006.66	5,003.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,010.32
Maintenance	6,801.65	0.00	135.00	285.60	0.00	0.00	0.00	0.00	0.00	7,222.25
Hall Maintenance	0.00	6,764.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,764.00
Grounds Maintenance	197.08	0.00	0.00	3,330.00	0.00	0.00	0.00	0.00	0.00	3,527.08
Insurance	0.00	0.00	195.17	9,706.84	0.00	0.00	0.00	0.00	0.00	9,902.01
Development	3,571.51	1,164.00	0.00	0.00	0.00	0.00	16,592.00	0.00	0.00	21,327.51
Worship	3,476.05	0.00	0.00	0.00	1,241.64	0.00	0.00	0.00	0.00	4,717.69
Diocesan fees	3,255.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,255.00
Parish Share	30,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00
Honoraria	2,233.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,233.00
Clergy Expenses	2,916.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,916.97
Council Tax	2,403.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,403.55
Water rates	659.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	659.32
Volunteer expenses	1,461.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,566.78
Cafe expenses	0.00	0.00	0.00	0.00	0.00	105.65	0.00	0.00	0.00	394.52
Office costs	1,911.42	108.00	0.00	0.00	0.00	394.52	0.00	0.00	0.00	2,019.42
Printing & stationery	127.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.00
Music expenses	0.00	0.00	0.00	0.00	10,959.06	0.00	0.00	0.00	0.00	10,959.06
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	(64,020.34)	(13,039.66)	(330.17)	(13,322.44)	(12,200.70)	(500.17)	(16,592.00)	0.00	0.00	(120,005.48)

December 2020 year to date turnover										
	<u>General</u>	<u>Hall</u>	<u>Auburn</u>	<u>SJKT</u>	<u>Music</u>	<u>Cafe</u>	<u>Sound System</u>	<u>Path</u>	<u>Bell</u>	<u>Total</u>
Governance Costs										
Sum up charges	187.92	0.78	0.00	0.00	6.84	3.99	0.00	0.00	0.00	199.53
Bank charges	316.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	316.22
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	(504.14)	(0.78)	0.00	0.00	(6.84)	(3.99)	0.00	0.00	0.00	(515.75)
Other Costs										
Miscellaneous costs	2,074.20	0.00	0.00	0.00	0.00	0.00	364.49	0.00	0.00	2,438.69
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	(2,074.20)	0.00	0.00	0.00	0.00	0.00	(364.49)	0.00	0.00	(2,438.69)
Transfers										
Transfers between funds	(48,000.00)	15,000.00	13,000.00	0.00	3,000.00	17,000.00	0.00	0.00	0.00	0.00
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	48,000.00	(15,000.00)	(13,000.00)	0.00	(3,000.00)	(17,000.00)	0.00	0.00	0.00	0.00
Net receipts/payments	24,522.09	(8,479.02)	(6,519.97)	(5.39)	(1,447.98)	(9,773.96)	(3,191.49)	2,000.00	10.89	(2,884.83)
Cash funds at start of year	-23,892.03	17,628.58	10,736.75	-8,601.50	6,980.19	20,230.19	364.49	0.00	3,426.48	26,873.15
Cash funds at end of year	630.06	9,149.56	4,216.78	-8,606.89	5,532.21	10,456.23	-2,827.00	2,000.00	3,437.37	23,988.32