

**REGISTERED COMPANY NUMBER: CE018257 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1184503**

**Trustees' Report and**  
**Unaudited Financial Statements for the Period 19th July 2019 to 31st July 2020**  
**for**  
**ORGANISATION OF CULTURE AND CHARACTER**

Silver Arc Chartered Certified Accountants  
33 Bedford Row  
London  
WC1R 4JH

## **ORGANISATION OF CULTURE AND CHARACTER**

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## **ORGANISATION OF CULTURE AND CHARACTER**

### **Trustees' Report**

**FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 19th July 2019 to 31st July 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The OCC is a community-led Organisation that endeavors to remedy and rectify society's conditions through correct application of traditional prophetic teachings contextualized to modern day issues.

Primary Objective - To rectify the connection between a slave and his/her Lord.

Methodology: Education | Transformation| Service

The Organisation of Culture and Character is constituted as a charitable trust registered with the Charity commission in July 2019 under the charity number: 1184503

### **Organisational Structure**

The Trustees are responsible for the management of the charity. The Trustees give their time voluntarily and do not expect any financial benefit in return.

The Trustees meet on a monthly basis to discuss and review the performance of the Organisation. In order to ensure the smooth running's of the Organisation the trustees have selected a group of sub-committees that oversee the different projects run by the Organisation. The appointed sub committees over-see the day to day activities that the charity carry out.

### **Appointment of Trustees**

The trustees are responsible for appointing new trustees. If a new trustee is to be appointed they are appointed from the sub-committee to ensure that they have a good understanding of the running's of the Organisation.

### **Vision:**

The vision of the Organisation of Culture and Character (OCC) is to cultivate solutions for the infirmities of society in our time. Deprivation, destitution, suicidal thoughts and loneliness are just some of the many symptoms of the realities of our lives. We recognize the impact of such frailties, and endeavor to assist those in need; instilling hope in the lives of individuals, who in turn can rectify their states and become driving forces for success. This vision is motivated by the words of the Messenger of God (peace and blessings be upon him): "The believers in their affection, compassion and love for one another are like one single body. If a part of it suffers from pain, the whole body will suffer in pain."

### **Aims:**

- Engage in leading and forming a Prophetic Madrasa
- To deliver projects and hold social activities for the youth
- Promote healthier lifestyles through diet and sport
- Build an ethos that supports community revival, social action & promotes pastoral care
- Create platforms for authentic knowledge & spiritual reflection

### **Activities:**

## **ORGANISATION OF CULTURE AND CHARACTER**

### **Trustees' Report**

**FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020**

#### **After School Club / Summer School**

- Focusing on children aged 5-15

#### **Youth clubs**

- reaching out to and focusing on the development of the youth- more specifically age 16-18

#### **Educational provision**

- classes, seminars, courses, events catering for different age groups, abilities and interests - aimed at ages 16 plus.

#### **Prophetic Medicine Clinic**

- promoting good health and well-being holistically

#### **Arts and crafts Provision**

- providing opportunities for people to express their creativity and emotions healthily and develop new skills through a wide range of activities such as haberdashery, duff, calligraphy, sewing.

#### **Consultation Advice Service**

- facilitating access to specialised, confidential, one-to-one support and access to qualified professionals for concerns about mental health, psychological, medical, spiritual and domestic problems.

#### **Futuwwa**

- This focuses on the Sunnah Sports such as wrestling, swimming, archery and horse-riding. Occ provide weekly wrestling classes for children and men and swimming and archery classes for women, men and children.

#### **Events**

- Community bake sales ,Charity runs and bike rides, Large scaled events ,Community Eid gatherings.

#### **Residential Trips**

- residential trips for the community (Turkey, Wales, Middle East)

#### **Future Plans:**

We aim to increase our aptitude to serve the wider community by establishing a safe and holistic space for education, transformation and service. We envision a space that is welcoming to all; where seekers from all ages and backgrounds can benefit and find solace in. We believe that we are now at the right stage to expand and move into the second phase of our work, which is a building.

This building will encompass five main facilities:

##### **1. Musalla Awwabeen (Prayer Space)**

The Prayer Space has continuously played an active and functional role in the guidance of the prophetic community; providing a safe space for dialogue, education and fellowship for seekers of varying degrees of practice and a space to renew their sense of belonging. This space will be accessible for all and intends to be an abode for the worshiper to gain spiritual repose and Sakinah (peace), and be at the heart of the community building to facilitate the realization of one's faith and spiritual excellence.

##### **2. Serene Montessori Nursery**

## **ORGANISATION OF CULTURE AND CHARACTER**

### **Trustees' Report**

**FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020**

Our vision is to create a child centered learning atmosphere and setting which is fortified by the spiritual welfare and happiness of each child; concentrating on children's interests as well as the environment that surrounds them.

### **3. Emotional Well-Being Space**

Through this service we aim to bring a positive sense of well-being which will empower individuals and families to be able to function in society, and meet the demands of everyday life, and use their abilities they have to reach their potential.

### **4. Prophetic Sports and Spa Centre**

Sports and spa centre for the community.

### **5. Conference Centre**

We intend this to be a space where adults can find a wealth of opportunities for personal, intellectual and spiritual growth. The conference centre will aim to foster a holistic environment of learning and discourse where the sacredness of transmission can be transferred in a way of living the realities discussed. It will also facilitate a wide range of public and social events alongside seminars and courses.

## **INCORPORATION**

The charitable company was incorporated on 19th July 2019.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

### **Charity Constitution**

The charity is governed in accordance with its Constitution registered on 19 July 2019.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

CE018257 (England and Wales)

### **Registered Charity number**

1184503

### **Registered office**

58 WESTBOURNE ROAD  
LUTON  
LU4 8JD



## ORGANISATION OF CULTURE AND CHARACTER

### Trustees' Report FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

#### Trustees

Falak Zaroob	appointed - 01-01-2019
Samira Ali	appointed - 01-01-2019
Khayam Khan (Chair)	appointed - 01-01-2019

#### Independent Examiner

Silver Arc Chartered Certified Accountants  
33 Bedford Row  
London  
WC1R 4JH

Approved by order of the board of trustees on ..... 21.12.21 ..... and signed on its behalf by:

*Falak Zaroob*

.....  
F Zaroob - Trustee

**Independent Examiner's Report to the Trustees of  
Organisation Of Culture And Character**

**Independent examiner's report to the trustees of Organisation Of Culture And Character ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the period 19th July 2019 to 31st July 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

U. ZAHoor

Usman Zahoor  
ACCA  
Silver Arc Chartered Certified Accountants  
33 Bedford Row  
London  
WC1R 4JH

Date: 21/12/21

## ORGANISATION OF CULTURE AND CHARACTER

### Statement of Financial Activities FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
<b>Charitable activities</b>	2			
Futuwwa project		6,850	-	6,850
Shifa Health		20,500	-	20,500
Youth club		8,095	-	8,095
Education		355	-	355
Community & mosque		25,550	-	25,550
<b>Total</b>		<b>61,350</b>	<b>-</b>	<b>61,350</b>
<b>EXPENDITURE ON</b>				
Raising funds		2,288	-	2,288
<b>Charitable activities</b>	3			
Futuwwa project		6,718	-	6,718
Shifa Health		19,669	-	19,669
Youth club		7,095	-	7,095
Education		100	-	100
Community & mosque		11,953	-	11,953
<b>Total</b>		<b>47,823</b>	<b>-</b>	<b>47,823</b>
<b>NET INCOME</b>		<b>13,527</b>	<b>-</b>	<b>13,527</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>13,527</b>	<b>-</b>	<b>13,527</b>

The notes form part of these financial statements



## ORGANISATION OF CULTURE AND CHARACTER

### Balance Sheet 31ST JULY 2020

	Notes	Unrestricted fund £	Restricted fund £	Total funds £
<b>FIXED ASSETS</b>				
Tangible assets	7	12,963	-	12,963
<b>CURRENT ASSETS</b>				
Cash in hand		2,364	-	2,364
<b>CREDITORS</b>				
Amounts falling due within one year	8	(1,800)	-	(1,800)
<b>NET CURRENT ASSETS</b>		<u>564</u>	<u>-</u>	<u>564</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>13,527</u>	<u>-</u>	<u>13,527</u>
<b>NET ASSETS</b>		<u>13,527</u>	<u>-</u>	<u>13,527</u>
<b>FUNDS</b>	9			
Unrestricted funds				<u>13,527</u>
<b>TOTAL FUNDS</b>				<u>13,527</u>

The charitable company is entitled to exemption from audit under Section 479A of the Companies Act 2006 relating to subsidiary charitable companies for the period ended 31st July 2020.

The members have not required the company to obtain an audit of its financial statements for the period ended 31st July 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

## ORGANISATION OF CULTURE AND CHARACTER

### Balance Sheet - continued 31ST JULY 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....21.12.21..... and were signed on its behalf by:

*Falak.Zaroob*  
.....  
F Zaroob - Trustee

*Samira.Ali*  
.....  
S Ali - Trustee

The notes form part of these financial statements

## ORGANISATION OF CULTURE AND CHARACTER

### Notes to the Financial Statements FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Tangible fixed assets are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using either a straight line or reducing balance method, as indicated below.

Depreciation is provided on the following basis:

Fixtures & fittings - 15% Straight Line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## ORGANISATION OF CULTURE AND CHARACTER

### Notes to the Financial Statements - continued FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

#### 1. ACCOUNTING POLICIES - continued

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. INCOME FROM CHARITABLE ACTIVITIES

	Activity	£
Donations	Futuwwa project	6,850
Donations	Shifa Health	20,500
Donations	Youth club	8,095
Donations	Education	355
Donations	Community & mosque	25,550
		<u>61,350</u>

#### 3. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 4) £	Totals £
Futuwwa project	6,718	-	6,718
Shifa Health	19,669	-	19,669
Youth club	7,095	-	7,095
Education	100	-	100
Community & mosque	7,116	4,837	11,953
	<u>40,698</u>	<u>4,837</u>	<u>45,535</u>

## ORGANISATION OF CULTURE AND CHARACTER

### Notes to the Financial Statements - continued FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

#### 4. SUPPORT COSTS

	Information technology £	Governance costs £	Totals £
Community & mosque	<u>3,037</u>	<u>1,800</u>	<u>4,837</u>

#### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

Depreciation - owned assets	<u>£</u> <u>2,288</u>
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#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31st July 2020.

##### Trustees' expenses

There were no trustees' expenses paid for the period ended 31st July 2020.

#### 7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
<b>COST</b>	
Additions	<u>15,251</u>
<b>DEPRECIATION</b>	
Charge for year	<u>2,288</u>
<b>NET BOOK VALUE</b>	
At 31st July 2020	<u>12,963</u>



## ORGANISATION OF CULTURE AND CHARACTER

### Notes to the Financial Statements - continued FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

#### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Accrued expenses	<u>1,800</u>

#### 9. MOVEMENT IN FUNDS

	Net movement in funds £	At 31.7.20 £
<b>Unrestricted funds</b>		
General fund	13,527	13,527
<b>TOTAL FUNDS</b>	<u>13,527</u>	<u>13,527</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	61,350	(47,823)	13,527
<b>TOTAL FUNDS</b>	<u>61,350</u>	<u>(47,823)</u>	<u>13,527</u>

#### 10. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31st July 2020.

## ORGANISATION OF CULTURE AND CHARACTER

### Detailed Statement of Financial Activities FOR THE PERIOD 19TH JULY 2019 TO 31ST JULY 2020

£

#### INCOME AND ENDOWMENTS

##### Charitable activities

Donations	61,350
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<b>Total incoming resources</b>	<b>61,350</b>
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#### EXPENDITURE

##### Other trading activities

Fixtures and fittings	2,288
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##### Charitable activities

Advertising	6,116
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Event cost	7,118
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Therapist	15,811
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Residential Trips	1,000
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Youth Club	6,695
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Educational Courses	100
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Cost of goods	3,858
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40,698

##### Support costs

##### Information technology

Website & IT	3,037
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##### Governance costs

Accountancy fees	1,800
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<b>Total resources expended</b>	<b>47,823</b>
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<b>Net income</b>	<b>13,527</b>
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This page does not form part of the statutory financial statements