

FRIENDS OF WESTMINSTER MEMORIAL HOSPITAL

England & Wales · Charity number 1184477

Details

Other names	FRIENDS OF WMH, THE FRIENDS, The League of Friends of the Westminster Memorial Hospital, Shaftesbury
Status	Registered
Legal form	CIO
Registered	2019-07-18
Register	View on the Charity Commission register

Contact

Address	Westminster Memorial Hospital Abbey Walk Shaftesbury SP7 8BD
Phone	01747851535
Email	friendsofwmh@gmail.com
Website	www.friendsofwmh.org.uk

Activities

Objects: “The objects of the CIO shall be the physical and mental relief, care and wellbeing of the patients and former patients of Westminster Memorial Hospital, Shaftesbury, and Dorset HealthCare, including the elderly and those suffering from the disabilities of old age or otherwise being in need.”

Activities: Working with Dorset Healthcare and other relevant organisations, to ensure the long-term existence of the Westminster Memorial Hospital. Supporting staff in delivering excellent standards of treatment and care by raising funds for medical equipment, vehicles, refurbishment and infrastructure projects that are beyond the affordability and scope of the NHS.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Disability, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£106,155	£400,744	-	-
2023-12-31	£871,004	£44,971	£2,427,313	0
2022-12-31	£393,750	£44,651	-	-
2021-12-31	£429,572	£305,240	-	-
2020-12-31	£172,575	£194,708	-	-

Trustees

Name	Role	Appointed
Anthony Philip Proctor		2026-07-27
Julian Caulfeild Mostyn Prichard		2019-07-18
Justine Andrea Elmendorff		2019-07-18
Nigel Melville Douglas House		2021-04-12

Linked charities

- LIFT FUND (1184477-1)

Accounts

ANNUAL REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024



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Report of the Trustees for the Year Ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement Of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The objects of the CIO shall be the physical and mental relief, care and wellbeing of the patients and former patients of Westminster Memorial Hospital, Shaftesbury, and Dorset HealthCare including the elderly and those suffering from the disabilities of old age or otherwise being in need.

All decisions relating to the organisation and operation of the charity are made by the Trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

To further these objects, the CIO promotes its name to encourage subscribers ('Friends'), donations and legacies as well as running fundraising events and appeals.

The CIO maintains strong links with the Hospital and Dorset HealthCare as well as looking to increase links to other health providers and businesses.

The Constitution was amended on 30th June 2023.

ACHIEVEMENT AND PERFORMANCE

Friends' Events Committee (previously Hospital Events Committee)

Ongoing Covid-19 restrictions continue to have a major impact on the hospital events program due to a ban on using of the therapy and day rooms for events. Permission was granted for one annual garden event and a compromise on the use of the therapy room for CIO volunteers was reached. However, permission was only granted for the event to take place on the August bank holiday Saturday. Many staff were away and therefore unable to run stalls, thereby putting extra strain on the FEC to cover the stalls. The weather forecast was for rain and the Hospital cancelled the event the day before on Health and Safety grounds. The imposition on the FEC of the date when the event could be held led to significant extra pressure on the committee and their helpers, all of whom are volunteers. After the event was cancelled, the committee members felt they were neither supported, nor able to manage Hospital events under the new restrictions, and, except for one committee member, resigned.

The FEC was disbanded until a new committee could be formed and responsibility for Matron's Shopping Trolley defaulted to the Trustee board.

Charitable activities

Fundraising – Fundraising continued to prove to be difficult with none of the historic events running except for the cancelled Summer Fete. The FEC were not able to recruit enough volunteers to cover the now 2-day Gillingham & Shaftesbury Show (previously one-day and with free tickets) and so, for the first time in decades, the Friends were not represented. However, several other events took place organised by either the FEC or supporters.



Report of the Trustees for the Year Ended 31 December 2024 (continued)

ACHIEVEMENT AND PERFORMANCE (continued)

Charitable activities (continued)

May: FEC Quiz night, with Fish'n chips, was held at the Royal British Legion and Garden volunteers plant sale

June: Open Garden Day on Park Walk, kindly organised by CIO Friends, raised £210

July: Butterstock Festival proceeds were generously donated and raised £1,250

August: FEC Summer Fête – CANCELLED due to bad weather

September: Garden volunteer Tea Dance

November: Gillingham Rotary kindly organised a Quiz night and raised £150

The main source of fundraising, excluding the annual appeal, continues to be from community organised events, collection boxes and ad hoc donations.

Matron's shopping trolley – The CIO provides for Matron's shopping trolley with requests presented at each Hospital Events Committee meeting and, since September, the Trustee Board. Requests come from across all the departments and are required to be beyond the scope of the NHS and also provide either ease and comfort for patients or extra training and equipment for staff.

Christmas cards – Following the successful sale of Christmas cards in 2023, cards were sold in the Tourist Information Centre (now in Morrisons), Thorngrove Garden Centre, Shaftesbury Post Office, East Knoyle Post Office, East Stour and for the first time since Covid-19, the Hospital Reception. We continue to seek further outlets for our Christmas cards.

Greetings cards – A variety of cards are now being sold from the Hospital Reception all year long and this has provided another much-needed source of income.

Easter daffodils – The Hospital Events Committee arranged fresh daffodils in vases to be distributed to all patients over Easter. These were delivered in person by various members of the committee/trustee board and were extremely well received by patients.

ArtCare – The CIO funds weekly patient activities to help engage and encourage patients to improve both physical and mental dexterity as well as time away from their beds. The sessions rotate weekly, with Arts & Crafts on the first Wednesday, Gardening (eg flower arranging and bulb planting) on the second, Storytelling/poetry/discussions on the third and Music on the fourth.

Hospital garden – The CIO provides an annual grant of £300 for plants, seeds, compost etc. and, when necessary, capital funding for equipment. This is supplemented by plant sales either at events or at the Hospital reception, and an annual Tea Dance organised by the head volunteer gardener. There have also been further donations of funds and materials from several companies.

The garden volunteers maintain the rehab garden (lavender and rose walk, butterfly and bee friendly beds plus both full and wheelchair height raised vegetable beds), to ensure there is a colourful outlook for patients as well as a considerable bounty of fresh organic vegetables and herbs for the kitchen to use in the patient meals. Not only are the vegetables fresh and healthier but the cost savings allow more free meals for families of palliative care patients.

Collection pots – Continue to provide a small, steady but reducing revenue stream, approximately £350 in 2024. A volunteer is, or volunteers are needed to oversee their distribution, emptying and seeking other shops to host them.

In-house media – After a considerable amount of discussion around either the lack of suitable patients to carry out the trial or patients bringing in their own tablets into Hospital, it has been requested that testing is carried out within the community. However, staff would still like to see the system evolve to include information currently provided on paper, such as menus, exercises, and other appropriate patient advice.



Report of the Trustees for the Year Ended 31 December 2024 (continued)

Charitable activities (continued)

Website –No further progress was made on the new website although a professional photographer has taken a selection of photographs in each department that can be used when time is found to write the content.

Appeal 2024 – Raised £5,650 towards the landscaping of 1 and 2 Abbey Walk and a yew hedge between the Hospital Garden and Park Walk.

1 Abbey Walk – During the first quarter of 2024 the reduced design scheme went out to tender. BJM were successful in the tender process and building works started in March. The internal works were completed on 22nd July and the Adult Community Mental Health Team started to move into their new home. At the end of 2024 the external works were still to be completed along with some internal snagging.

Pepperell House – January saw the new wing of Pepperell House open their doors to trial an 8-bed step-down Mental Health facility, run by Bournemouth Churches Housing Association on behalf of Dorset HealthCare. These beds are the only step-down Mental Health beds in Dorset and provide accommodation for up to 12 weeks for patients who no longer require a clinical bed but are not able to immediately return home.

At the end of 2024, discussions were still ongoing with regards the use of the rooms in the old wing although it was agreed that the CIO would have one room for an office (part of the long-term strategy set out in 2019) and another for the Friends Events Committee for communal baking, gathering, recruiting and small events for subscribers.

Trustee Board

Beyond the day to running of the charity and the appeal, the focus throughout 2024 was,

- i) Working with Dorset HealthCare during the extension and refurbishment of 1 Abbey Walk to provide new clinic space for the Adult Community Mental Health Team.
- ii) Working with Dorset HealthCare to ensure the best use of old part of Pepperell House.
- iii) Setting up a Friends' office and a room for the Friends Events Committee at Pepperell House.
- iv) Working with Attend and solicitors to ensure that the disposal (letting) of Pepperell House to Dorset HealthCare, at below market value, is within the Charities Act.
- v) Absorbing the work of the Friends' Events Committee.
- vi) Building the framework of the long-term strategy document.

The 2024 Newsletter had to be postponed due to the scale of work being undertaken during the year.

Due to trustee health and commitments the CIO's 3rd (Friends 75th) Annual Meeting was unable to be held.

Our new Trustee Emmell Sian Salih was appointed Head of Direct Marketing. The Friends Events Committee was disbanded (see page 3) "Friends and Events Committee" (previously Hospital Events Committee).



Report of the Trustees for the Year Ended 31 December 2024 (continued)

FINANCIAL REVIEW

Financial position

The CIO has free reserves of £138,603 as of 31st December 2024 (2023 - £69,038). Free reserves are calculated by deducting 'unrestricted' fixed assets from the unrestricted (and undesignated) reserves held at year-end.

The trustees consider this level of reserves to be sufficient to deliver charitable objectives for the next 12 months. The CIO holds total reserves of £2,143,933 (2023 – £2,427,313) of which £43,663 (2023 – £404,942) is restricted.

Investment policy and objectives

On inception, the CIO was set up for the purpose of purchasing 2 Abbey Walk and incorporating The League, and therefore held no investments. Upon merger with The League of Friends of The Westminster Memorial Hospital, Shaftesbury, the CIO received cash, an account with stockbrokers Redmayne Bentley and land at Chantry Fields. It is anticipated that;

- The CIO will create sufficient funds to enable core charitable spending (Matron's Shopping Trolley) through sustainable (subscriptions, donations, and events) income.
- The CIO will fund purchases for Matron's Shopping Trolley and small projects costing more than £5,000 through annual appeals.
- The CIO, through benefactors, legacies, grants, donations and rent will invest in the Friends' long-term strategy which aims, beyond its initial remit (see below), to extend clinical space and improve facilities available for the community in conjunction with Dorset HealthCare.
- The CIO will hold sufficient reserves as outlined in our Reserves Policy.

The long-term strategy aims to mitigate, address, or solve the inadequacies highlighted in the Dorset Clinical Commissioning Group's 'Strategic Outline Case for a Community Hub in Shaftesbury/Gillingham (final draft: 30th of June 2017)' from the extract below:

"... The facilities at the hospital are currently well utilised and there is little scope to accommodate any new services. A number of services would like to be located at the hospital but are unable to due to lack of space; for example:

- There has not been enough space to offer accommodation to the mental health team;
- There is inadequate space for the development of the extended nursing team;
- Voluntary services in the local community would like to offer more services but limited space.

There are also problems of physical access to the site. Road access is extremely poor, and parking very limited; this is a serious problem for a facility serving a rural community where public transport is not an option for many. The site is land-locked and is accessible only by a narrow lane, meaning that it would be very challenging to address these access issues.

Design and structure of the building limit its flexibility and appropriateness for use in several ways. For example:

- There is no lift. Whilst most accommodation on the first floor is non-clinical, it is necessary to hold some clinics there (for example, Children and Adolescent Mental Health Services (CAMHS) clinics) because of lack of appropriate space elsewhere. Access for children with physical disabilities is therefore limited;
- The need for some space designed in a 'softer', non-clinical way, for example for psychological therapies and counselling;
- There is a lack of 'large spaces' for services such as CAMHS that require more room than a typical clinic space"



Report of the Trustees for the Year Ended 31 December 2024 (continued)

Investment policy and objectives (continued)

The latest long-term strategy is currently being defined but beyond helping to mitigate the inadequacies highlighted above, in the long-term, the CIO will also seek to find accommodation for the extended nursing team, voluntary services linked to health & wellbeing, families of in-patients and newly arrived staff as well as office space. Accommodation is also required for CAMHS.

Since inception, the CIO has purchased two properties and funded ingress and egress to the hospital site, increased parking, provided space for the Mental Health Steps2Wellbeing Team at 2 Abbey Walk, funded the refurbishment of 1 Abbey Walk for the Community Mental Health Team, provided space for 8 step-down Mental Health beds as well as the potential for another hospital service at Pepperell House. The CIO has also found office space at Pepperell House to allow for the growth of the trustee board, who were previously working from home, space for the Hospital Events Committee and an archive for all the paperwork that was previously stored around the Hospital.

Reserves policy

The purchase of 1 Abbey Walk, and subsequent refurbishment as a clinical unit, necessitated the reduction of our reserves and these will be replenished from income derived from letting the property. Therefore, the reserve policy will remain as per 2022, viz when feasible, to maintain, an RPI-linked base reserve, starting from April 2025, of £200,000 to be held with Redmayne Bentley. This is built upon the inherited 2019 Reserves Policy, created by The League of Friends of The Westminster Memorial Hospital, Shaftesbury, that being: The agreed policy for the following 3 years (to end of 2022) was to keep unrestricted funds at no less than £180,000, that is, 3 years of the approximate mean spending, from the previous 6 accounting years of our core charitable spending i.e. Matron's Shopping Trolley.

Going concern and liquidity

The CIO is well placed to ensure continued support of core funding for Matron's needs for the Hospital however, until the reserves are replenished, no further long-term strategy projects can be undertaken without further legacies or borrowing. In time core funding for Matron's Shopping Trolley is anticipated to be funded from sustainable income and appeals. Once the reserves have been replenished, the long-term strategy will be funded in part from £15,000pa from 2 Abbey Walk, £21,000pa from 1 Abbey Walk, and £24,000 from the new wing of Pepperell House.

With £2,143,932 of total reserves of which £43,663 are free 'unrestricted' reserves that can be spent and £1,953,333 is property, it is felt that the CIO is well placed in the medium term to deliver our plans as a going concern.

FUTURE PLANS

Matron's Shopping Trolley: We continue to provide for staff and patient needs, including training, refurbishments, inpatient supplies, medical equipment, ward newspapers, water coolers, capital and maintenance funding for the garden volunteers etc. We will continue to fund weekly ArtCare activity sessions for patients.

Annual appeal 2024/5: Is to i) landscape the gardens behind 1 and 2 Abbey Walk to provide a therapeutic environment for Mental Health patients whilst increasing the quantity of vegetables and salad grown for the Hospital kitchens, and ii) remove 90m of dead or diseased Privet hedge, between the Hospital and Park Walk, and replant with Yew. The Mental Health Team would like to initiate a grow, cook, eat scheme (as at Blandford Hospital) whereby patients grow and harvest vegetables and then cook and eat them together using the large kitchen in 2 Abbey Walk.



Report of the Trustees for the Year Ended 31 December 2024 (continued)

FUTURE PLANS (continued)

Long-term strategy: Following the completion of the following:

- i) Access Road to provide access & egress through the Hospital,
- ii) Refurbishment of 2 Abbey Walk for Steps2Wellbeing
- iii) Extension and refurbishment of 1 Abbey Walk for the use of the Adult Community Mental Health Service
- iv) 8 step down mental health beds in the new part of Pepperell House
- v) Establishing an office and events room for the Friends in the old part of Pepperell House

We are now working with Dorset HealthCare to determine the needs of each department that will become the basis of our new long-term strategy.

Hospital Events: There are no planned Hospital events until the Friends Events Committee has been reformed.

Fundraising events: Currently, there are no events planned for 2025.

Membership and database: Membership still needs to increase considerably if we are to match our peers. A Customer Relationship Management (CRM) database requires designing and linking to a compatible accounting package.

Newsletter: Intended to be produced before our annual meeting, ideally every Spring, subject to resources.

Annual Meeting: To be held after the accounts have been adopted at The Masonic Hall, Shaftesbury.

Trustees: Required to build and develop their own Communications, Membership & Networking, Technical Support, Corporate Membership teams, as well as those with specific experience in law, grant making and legacies.

Honorary roles: We require a President, Patrons and, in time, a Royal Patron.

Volunteers: We require volunteers to aid trustees in all areas of the charity, including reforming the Friends' Events Committee, with general secretarial work, grant applications, assisting at events and help setting up a network of 'Friends'.

Principle risks and uncertainties

The final meeting of the 'Friends' Events Committee' (FEC) was held on 11th September 2024 when the committee became inquorate due to lack of volunteers. Until further volunteers are found and the FEC reformed, no further events will be held in the Hospital Gardens. This ends a link between the community and the staff, as well as the ability to showcase the valuable work the garden volunteers undertake. Hospital Garden events are the major charitable fundraisers for Matron's Shopping Trolley.

The current number of trustees does not allow to the CIO to pursue all charitable activities it would like to undertake and there is a considerable work-load pressure upon the existing trustees to maintain the existing level of activity.

There is a real and continued risk to subscription income due to the increase in the cost of living and lack of regular communication. This also affects the ability to recruit trustees and volunteers

Until the new website is live, the digital presence beyond Facebook is limited.



Report of the Trustees for the Year Ended 31 December 2024 (continued)

Principle risks and uncertainties (continued)

Lack of legacies or large donations restrict the ability to pursue further capital projects. The Long-term strategy is being updated to provide a catalogue of capital projects required, by clinical department, ideally supported with a Dorset HealthCare rationale (called a Space Utilisation Group (SUG) form) for the extra space, refurbishment or equipment required, with an approximate cost of works attached.

The resignation of Chris Lawrence, Dorset HealthCare Service Director for Estates and Facilities, has left the CIO without access to director level support and decision making. Decisions can now take weeks and contracts months to complete, whereas previously decisions were made within one or two meetings, and contracts prioritised to better utilise volunteers' time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 18 July 2019. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the Charity Trustees.

The CIO replaced the previous unincorporated trust, 'The League of Friends of the Westminster Memorial Hospital Shaftesbury' (the League), whose constitution was approved at an EGM on 4 November 1980. The Objects and Powers of the CIO remained those of the erstwhile charity (see page 3).

Charity constitution

To bring the CIO constitution up to date, as planned and noted in previous Trustee reports, the Charity Commission consented to the changes on 27th June 2023 and the Trustees resolved to adopt the new constitution at an EGM on 30th June 2023 at which point the Constitution was deemed amended. The changes were made to include our work with Dorset HealthCare, Mental Health, which allow for possible future ventures to expand and modernise hospital facilities for the long-term preservation of the Hospital.

The CIO has updated the Powers to more closely align with the CIO Objects.

It should be noted that the previous League of Friends' Trustees, who formed the Hospital Events Committee (HEC), which from 2024, was known as the Friends Events Committee (FEC), undertake the core charitable activities (Matron's Shopping Trolley and Events at the Hospital and Gillingham & Shaftesbury Show). The FEC was disbanded in September 2024 when it became inquorate and these core charitable activities will be undertaken by the trustees until such time as the FEC is reformed.

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution currently allows eight trustees.

The CIO seeks to appoint up to four more trustees with a wide range of talents and experience to assist in achieving its objectives.

Due to the size of the CIO, new trustees must be willing to provide both executive management in their own areas of expertise, such as communication & PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.



Report of the Trustees for the Year Ended 31 December 2024 (continued)

Recruitment and appointment of new trustees (continued)

At the 75th AGM on Friday 13th September 2024

Nigel House was re-elected as Trustee and Treasurer from 2024 to 2027

Emmell Sian Salih was appointed as trustee for Direct Marketing at the 75th AGM from 2024 to 2027

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud, error and reputational loss.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1184477

Principle Address

Westminster Memorial Hospital

Abbey Walk

Shaftesbury

SP7 8BD

Trustees

Julian Prichard - Chair

Justine Elmendorff - Vice Chair and Fundraising

Nigel House - Treasurer

Emmell Sian Salih (Appointed 13th September 2024) - Direct Marketing

Advisors

Mark Edmunds - IT and CRM

Dr Richard Skaife - IT and Strategic Working Group

Elizabeth Heath - Secretary

Friends Events Committee (previously Hospital Event Committee / ex-Trustees of the League of Friends)

Bobbie Perrin (Resigned April 2024)

Denise Potter (Resigned September 2024)

Jim Clarke (Honorary inactive)

Pat Hayter (Honorary inactive)

Jane Mitchell (Resigned June 2024)

Jan Dingley (Resigned September 2024)

Elizabeth Hazelwood (Dormant until FEC reformed)

Ex Officio

Helen Lawes - N Dorset Locality Manager

Alison Law - WMH Matron

Carole Paul - WMH General Office Administrator and CIO Membership Secretary



Report of the Trustees for the Year Ended 31 December 2024 (continued)

REFERENCE AND ADMINISTRATIVE DETAILS (continued)

Independent Examiner

Miss J A Richardson FCA FCCA DChA

32 Award Road

Wimborne

Dorset

BH21 7NT

Stockbrokers

Redmayne Bentley LLP

139 Commercial Road

Poole

BH14 0JD

Bankers

Subscriptions and donations - Lloyds bank plc, PO Box 1000, BX1 1LT

Reserve Accounts - CAF Bank Ltd, 15 Kings Hill Avenue, Kings Hill, west Malling, ME19 4JQ

Appeals - Nat West, The Commons, Shaftesbury, SP7 8JY

Solicitors

Paris Smith Solicitors, 9 Parchment Street, Winchester, SO23 8AT

Rutter & Rutter Solicitors, St Audreys, Wincanton, Somerset, BA9 9DR

Lester Aldridge, Alleyn House, 23-27 Carlton Crescent, Southampton, SO15 2EU

Approved by order of the board of trustees on 18th July 2025 and signed on its behalf by:

J Prichard - Trustee



Independent examiner's report to the trustees of Friends of Westminster Memorial Hospital

I report to the charity trustees on my examination of the accounts of Friends of Westminster Memorial Hospital for the year ended 31 December 2024.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

... 

Miss JA Richardson FCA FCCA DChA
32 Award Road
Wimborne
BH21 7NT

Date 19th July 2025.....

Statement of Financial Activities
for the Year Ended 31 December 2024

	Notes	Unrestricted £	Restricted £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	31,653	11,124	42,777	840,632
Other trading activities	3	46,766	6,415	53,181	21,136
Investment income	4	10,197	-	10,197	8,986
Other income		-	-	-	250
TOTAL		88,616	17,539	106,155	871,004
EXPENDITURE ON					
Raising funds	5	2,486	373,985	376,471	24,118
Charitable activities	6	19,440	4,833	24,273	20,853
TOTAL		21,926	378,818	400,744	44,971
NET INCOME		66,690	(361,279)	(294,589)	826,033
Net gains and losses on investments		2,875	-	2,875	1,132
Net gains and losses on fixed assets		8,333	-	8,333	-
Movement in funds		77,898	(361,279)	(283,381)	827,165
Transfers between funds	15	-	-	-	-
RECONCILIATION OF FUNDS					
Total funds brought forward		2,022,371	404,942	2,427,313	1,600,148
TOTAL FUNDS CARRIED FORWARD		2,100,269	43,663	2,143,932	2,427,313

The notes form part of these financial statements



Friends of Westminster Memorial Hospital

Balance Sheet 31 December 2024

	Notes	Unrestricted £	Restricted £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible fixed assets	9	1,961,667	-	1,961,667	1,953,333
Investments	10	-	213,572	213,572	201,889
Total fixed assets		1,961,667	213,572	2,175,239	2,155,223
CURRENT ASSETS					
Debtors	11	3,283	-	3,283	5,361
Stocks	12	318	-	318	185
Cash at bank and in hand		145,242	204,076	349,318	290,280
Total current assets		148,842	204,076	352,918	295,826
CREDITORS					
Amounts falling due within one year	13	10,240	373,985	384,225	23,736
Net current assets		138,603	(169,909)	(31,306)	272,090
NET ASSETS		2,100,270	43,663	2,143,933	2,427,313
FUNDS OF THE CHARITY					
Restricted funds		-	43,663	43,663	404,942
Unrestricted funds		2,100,270	-	2,100,270	2,022,371
TOTAL FUNDS	14	2,100,270	43,663	2,143,933	2,427,313

The financial statements were approved by the Board of Trustees and authorised for issue on 18th July 2025 and were signed on its behalf by:

.....
N House - Trustee

.....
J Prichard - Trustee

The notes form part of these financial statements



Friends of Westminster Memorial Hospital

Statement of Cash Flows for the Year Ending 31 December 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	A	58,650	802,166
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(800,000)
Purchase and sale of investments		-	(8,662)
Interest received		10,197	8,986
Net cash used in investing activities		10,197	(799,676)
Change in cash and cash equivalents in the reporting period		68,847	2,490
Cash and cash equivalents at the beginning of the reporting period		290,280	287,790
Cash and cash equivalents at the end of the reporting period	B	349,318	290,280

Note A	2024	2023
	£	£
Net income as per SOFA	(294,589)	826,033
Interest received	(10,197)	(8,986)
Investment fees	1,003	931
Decrease/(increase) in debtors	2,078	(186)
Decrease/(increase) in stock	(133)	20
(Decrease)/increase in creditors	360,488	(15,646)
	58,650	802,166

Note B	At 1st January 2024	Cash flow	At 31st December 2024
Cash at bank and in hand	290,280	59,038	349,318

The notes form part of these financial statements



**Notes to the Financial Statements
for the Year Ended 31 December 2024**

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life. Land and Buildings owned by the charity is revalued every three years in order to maintain an accurate valuation. Impairment considerations are undertaken by the trustees on an annual basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



Notes to the Financial Statements (continued)
for the Year Ended 31 December 2024

1 ACCOUNTING POLICIES (continued)

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Investments

Investments income and revaluation is accounted for in the period in which the charity is entitled to receipt.

Governance costs

These include costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

2 DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations and Grants	13,357	18,189
Legacies	19,589	6,000
Gift Aid Income	2,359	2,668
Subscriptions	7,472	8,285
Non Cash Donations	-	805,490
	42,777	840,632

In the year to 31 December 2024 there were no Non Cash Donations received

In the year to 31 December 2023 a Non Cash Donation was received in respect of Pepperell

In the year to 31 December 2023 a Non Cash Donation was received in respect of 1 Abbey Walk.

3 OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising events	302	3,703
Rental income	49,500	14,500
Sales income	3,379	2,933
	53,181	21,136

4 INVESTMENT INCOME

	2024	2023
	£	£
Dividend income	8,804	7,791
Interest receivable	1,393	1,195
	10,197	8,986



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2024

5 EXPENDITURE ON RAISING FUNDS

	2024 £	2023 £
Investment property fees	-	20,601
Investment portfolio fees	1,003	931
Costs of fundraising events	1,441	2,586
1 Abbey Walk exceptional	374,027	-
	<u>376,471</u>	<u>24,118</u>

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024 £	2023 £
Grant funding of activities	16,707	13,421
Other costs	3,554	3,729
Governance costs	4,012	3,703
	<u>24,273</u>	<u>20,853</u>

Independent Examination fees of £1,300 are included within governance costs (2023:£1,300)

Grant analysis	2024 £	2023 £
General expenditure	3,067	2,888
Newspapers	2,965	3,000
ArtCare	4,650	4,680
External Physio session	480	519
Equipment	1,056	1,815
Continuous vital signs monitor	3,858	-
Bench	631	-
Wheelchair	-	519
	<u>16,707</u>	<u>13,421</u>

7 TRUSTEES REMUNERATION AND BENEFITS

There was no Trustees' remuneration or other benefits for the year to 31 December 2024 nor for the year ended 31 December 2023

Trustees' expenses

No trustees have received any reimbursed expenses or any other benefits from the charity during the year (2023:£66)

Notes to the Financial Statements (continued)
for the Year Ended 31 December 2024

8 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

All funds are unrestricted

	Unrestricted	Restricted	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	828,260	12,372	840,632	373,747
Other trading activities	19,591	1,546	21,137	14,397
Investment income	8,986	-	8,986	5,456
Other income	250	-	250	150
TOTAL	857,087	13,918	871,004	393,750
EXPENDITURE ON				
Raising funds	20,979	3,139	24,118	12,774
Charitable activities	19,404	1,449	20,853	31,877
TOTAL	40,383	4,588	44,971	44,651
Net gains on investments	1,132	-	1,132	20,974
NET INCOME	817,836	9,330	827,165	370,073
TRANSFERS	(70,000)	70,000	-	-
Net movement in funds	747,836	79,330	827,165	370,073
RECONCILIATION OF FUNDS				
Total funds brought forward	1,274,536	325,612	1,600,148	1,230,075
TOTAL FUNDS CARRIED FORWARD	2,022,372	404,942	2,427,313	1,600,148



**Notes to the Financial Statements (continued)
for the Year Ended 31 December 2024**

	Freehold Property £
9 TANGIBLE FIXED ASSETS	
COST	
At 1 January 2024	1,953,333
Additions	0
Revaluations	8,333
At 31 December 2024	<u>1,961,667</u>
NET BOOK VALUE	
At 31 December 2024	<u>1,961,667</u>
At 31 December 2023	<u>1,953,333</u>

Tangible fixed assets comprise of Chantry Fields, 1 Abbey Walk and 2 Abbey Walk. The land at Chantry Fields is a proportion of a legacy revalued on 14 March 2021 by Knight Frank chartered surveyors. As at 31 December 2024 the net book value of the Chantry Fields was £76,666, the net book value of 2 Abbey Walk was £535,000, due to a revaluation performed in the year ended 31 December 2023 and the net book value of 1 Abbey Walk was £550,000. The property at 2 Abbey Walk was valued by Woolley & Wallis on 20th January 2023. Pepperell was gifted to the charity in the year ended 31 December 2023. Valued by Woolley & Wallis on 1 December 2023.

10 INVESTMENTS

	2024 £	2023 £
Shares	210,478	200,073
Cash held in investments	3,094	1,816
	<u>213,572</u>	<u>201,889</u>

11 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other debtors	3,283	5,361
Prepayments	-	-
	<u>3,283</u>	<u>5,361</u>

12 STOCKS

	2024 £	2023 £
Stocks	318	185



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2024

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	98	713
Accrued expenses	384,126	23,024
	<u>384,225</u>	<u>23,736</u>

14 MOVEMENT IN FUNDS

	At 1 January 2024 £	Income (including gains and losses) £	Expenditure £	Transfers £	At 31 December 2024 £
Unrestricted					
General	2,022,371	99,824	(21,926)	-	2,100,269
Restricted					
Marketing	13,938	-	(173)	-	13,765
Community Rehab Team	809	-	-	-	809
Minor Injuries Unit	348	-	-	-	348
Diabetic Eye Test	3,775	205	-	-	3,980
AGM	791	-	-	-	791
Media Project	1,473	-	-	-	1,473
Appeal 2022	2,910	-	-	(2,910)	-
Appeal 2023	2,359	-	-	(2,358)	1
Consolidated past appeals	-	-	-	5,268	5,268
Appeal 2024 1&2 AW Garden	-	6,315	-	-	6,315
Rehab steps	-	650	-	-	650
Long term strategy reserve	-	2,000	-	-	2,000
In memorium Franks	-	750	(632)	-	118
Continuous vital signs monitor	2,900	1,409	(3,858)	-	451
Reception refurbishment	400	-	-	-	400
Staff Use	582	-	-	-	582
Physio	540	-	(164)	-	376
Toiletries	133	-	(7)	-	126
1 Abbey Walk	373,984	-	(373,984)	-	-
Pepperell	-	6,210	-	-	6,210
Total Restricted	<u>404,942</u>	<u>17,539</u>	<u>(378,818)</u>	<u>-</u>	<u>43,663</u>
TOTAL FUNDS	<u>2,427,313</u>	<u>117,363</u>	<u>(400,744)</u>	<u>-</u>	<u>2,143,932</u>



Notes to the Financial Statements (continued)
for the Year Ended 31 December 2024

14 MOVEMENT IN FUNDS (continued)

Comparatives for movement in funds	At 1 January 2023	Income (including gains and losses)	Expenditure	Transfers	At 31 December 2023
	£	£	£	£	£
Unrestricted	1,274,536	858,218	(40,383)	(70,000)	2,022,371
Restricted					
Marketing	15,660	-	(1,722)	-	13,938
Community Rehab Team	809	-	-	-	809
Minor Injuries Unit	348	-	-	-	348
Diabetic Eye Test	2,377	1,398	-	-	3,775
AGM	791	-	-	-	791
Media Project	240	1,233	-	-	1,473
Garden	100	-	(100)	-	-
Appeal 2022	2,910	-	-	-	2,910
Appeal 2023	-	2,432	(73)	-	2,359
Continuous vital signs monitor	-	2,900	-	-	2,900
Reception refurbishment	-	400	-	-	400
Staff Use	722	-	(140)	-	582
Physio	550	-	(10)	-	540
Arts and Crafts	200	-	(200)	-	-
Toiletries	75	64	(6)	-	133
1 Abbey Walk	300,830	5,490	(2,336)	70,000	373,984
Total Restricted	325,612	13,917	(4,587)	70,000	404,942
TOTAL FUNDS	1,600,148	872,135	(44,970)	-	2,427,313

Marketing - Funds bequeathed for that purpose - in promoting the hospital.

The Minor Injuries and Integrated **Community Rehab Team** Units are two departments at the hospital and donations have been identified specific to these departments.

Diabetic Eye Test - Money has been received for the purpose of funding a diabetic eye test machine.

Annual Meeting - A grant was received for the purpose of holding the Charity's Annual Meeting which due to COVID restrictions had to be rescheduled.

Media Project - A donation has been received towards the proposed project to supply enhanced entertainment and media facilities to the patients.

Garden - Monies have been received for the purpose of contributing towards work on the garden.

Appeal 2022/2023 - Money was donated for the Nordic Treadmill and Minilift 200. Monies from the general appeal included the final £1,300 grant from Gillingham, Mere and Shaftesbury Lions Club.



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2024

14 MOVEMENT IN FUNDS (continued)

Reception Refurbishment - For the refurbishment of the Hospital reception area.

Staff use - Money donated for the benefit of staff.

Physio - Money donated for use in the Physiotherapy Department.

Arts and Crafts - Money donated for Arts and Crafts materials for the patients.

Toiletries - Money donated for toiletries for the patients.

1 Abbey Walk - Dorset Healthcare Trust - Release of current retained funds originally for work on 1 Abbey Walk now complete.

Continuous vital signs monitor - Equipment for use in the Minor Injuries Unit .

Pepperell - Amount reserved for refurbishment to the flat.

Appeal 2024 - For garden work and improvements at 1 and 2 Abbey Walk.

Rehab steps - For use by the Physiotherapy department.

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total at 31 December 2024
Fixed assets	1,961,667	213,572	2,175,239
Current assets	148,842	204,076	352,918
Current liabilities	(384,225)	-	(384,225)
	<u>1,726,285</u>	<u>417,648</u>	<u>2,143,932</u>

	Unrestricted	Restricted	Total at 31 December 2023
Fixed asset investments	1,953,333	201,889	2,155,223
Current assets	92,774	203,053	295,827
Current liabilities	(23,736)	-	(23,736)
	<u>2,022,371</u>	<u>404,942</u>	<u>2,427,313</u>



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2024

16 RELATED PARTY DISCLOSURES

There were no related party disclosures for the year ended 31 December 2024 nor the year ended 31 December 2023.

Accounts

ANNUAL REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023





Friends of Westminster Memorial Hospital

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Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement Of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO shall be the physical and mental relief, care and wellbeing of the patients and former patients of Westminster Memorial Hospital, Shaftesbury, and Dorset HealthCare including the elderly and those suffering from the disabilities of old age or otherwise being in need.

All decisions relating to the organisation and operation of the charity are made by the Trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

To further these objects, the CIO promotes its name to encourage subscribers ('Friends'), donations and legacies as well as running fundraising events and appeals.

The CIO maintains strong links with the Hospital and Dorset HealthCare as well as looking to increase links to other health providers and businesses.

The Constitution was amended on 30th June 2023.

ACHIEVEMENT AND PERFORMANCE

Hospital Events Committee

Covid-19 restrictions continue to hamper our hospital events program, due to restrictions on previous use of the therapy and day room for events. Permission was granted for one annual garden event and a compromise on the use of the therapy room for CIO volunteers was reached. However, permission was not granted for visitors to use toilet facilities.

The Spring Fair, Saturday 27th May between 2-4:30pm, had each hospital department hosting a stall. The CIO purchased 2 gazebos and Jim Clarke kindly sponsored a marque. With each hospital department taking responsibility for a stall, there were many more stalls could be otherwise be managed by the Hospital Events Committee alone. The raffle for the King Size Celtic Knot Quilt, kindly made and donated by the Shaftesbury Evening WI, was sold out and the ticket drawn, raising £1,500. Fine weather and a good turnout made the Fair the most successful to date.

Despite restrictions the committee was able to continue administering 'Matron's Shopping Trolley' and arrange a Christmas coffee morning in the Quakers Meeting House on Saturday 16th December. Due to poor weather, competing events in town, as well as carols at the Grosvenor, the event was not as well attended as anticipated. The decision has been made to hold no further coffee mornings for the time being.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

ACHIEVEMENT AND PERFORMANCE (continued)

Charitable activities

Fundraising – Fundraising continues to prove difficult with none of our usual timetable of events running except for the Spring Fair and the now 2-day Gillingham & Shaftesbury Show. Due to Hospital restrictions, a Christmas coffee morning was held at the Quakers Meeting House. The main source of fundraising, excluding the annual appeal, continues to be from community organised events, collection boxes and ad hoc donations.

Matron's shopping trolley – The CIO continues to provide for Matron's shopping trolley with requests presented at each Hospital Events Committee meeting. Requests come from across all the departments and are required to be beyond the scope of the NHS and also provide either ease and comfort for patients or extra training and equipment for staff.

Christmas cards – Following the successful sale of Christmas cards in 2022, cards were sold in the Tourist Information Centre (now in Morrisons), Thorngrove Garden Centre, Shaftesbury Post Office, East Knoyle Post Office, East Stour and for the first time since Covid-19, the Hospital Reception. We continue to seek further outlets for our Christmas cards.

Easter daffodils – The Hospital Events Committee arranged fresh daffodils in vases to be distributed to all patients over Easter. These were delivered in person by various members of the committee/trustee board and were extremely well received by patients.

Neils Yard goodie bags – Neils Yard generously provided a number of 'wellbeing' goodie bags.

ArtCare – The CIO funds weekly patient activities to help engage patients to improve both physical and mental dexterity as well as time away from their beds. The sessions rotate weekly with Arts & Crafts on the first Wednesday, Gardening (eg flower arranging and bulb planting) on the second, Storytelling/poetry/discussions on the third and Music on the fourth.

Physio rehab – Due to space constraints the CIO funded a year's trial of two weekly rehabilitation classes (Move to improve and Active back) at Riversmeet in Gillingham. Using Riversmeet allowed the Move to Improve class size to double, more patients to take part in the Active back class and also increase the available space for one-to-one physiotherapy at the Hospital.

Tesco Easter eggs – The CIO organized 150 Easter eggs for staff as a thank you and these were kindly donated by Tesco.

Collection pots – Continue to provide a small but steady revenue stream and a volunteer is, or volunteers are, required to oversee their distribution, emptying and seek other shops to host them.

Hospital garden – The CIO continued to provide the garden volunteers with an annual grant of £300pa. In March, Lynne Fish kindly donated a pear tree, and the volunteers won £50 along with a certificate for having won the Rotary Caldwell Award in 2022. Terry Matthews, lead garden volunteer, hosted a Tea Dance in October that raised over £500. It is hoped that over the next few years the volunteers will be able to raise enough through events and plant sales to be self-sufficient. Beyond maintaining the rehab garden, the volunteers ensure a colourful outlook for patients as well as a considerable bounty of fresh organic vegetables and herbs for the kitchen to use for patient meals. Not only are the vegetables fresh and healthier but the cost savings allow more free meals for families of palliative care patients.

In-house media – Despite agreement with Dorset HealthCare to proceed with the trial, with approved infection control measures, this is still pending due lack of suitable patients to carry out the trial. However, staff would still like to see the system evolve to include information currently provided on paper, such as menus, exercises, and other appropriate patient advice.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

Charitable activities (continued)

Website – A new website is being designed and photographs are being taken when access to the various hospital departments is allowed. Once the site has been designed, content will need to be written.

Appeal 2023 – Raised £4,630 for a continuous vital signs monitor for Minor Injuries Unit (MIU). Significant grants for the continuous vital signs monitor consisted of £1,900 from Shaftesbury Town Council, £1,000 from the Carnival and the final £1,300 grant from Gillingham, Mere & Shaftesbury Lions Club.

Elizabeth Hazelwood was fundraising £14,990 towards a Canon CR-2 AF and slit lamp microscope for outpatient diabetic eye testing. However, when equipment belonging to Salisbury Hospital was unearthed, fundraising was put on hold.

1 Abbey Walk – In January the CIO let the property to Rural Mental Health Matters for £100 a month plus bills, for 3 months, to support a local enterprise whilst keeping the property warm and occupied. The property was Leased to Dorset HealthCare from 1st April but the quote for the works was almost double what could be afforded. This required a remodel the building without the first-floor extension, a new planning application (approved on 2nd October) and a new tender package with a closing date of 10th November. This meant that building works did not commence in 2023, however the CIO received rent and was not responsible for the maintenance or running costs of the property.

Pepperell House – After 14 months of intensive, almost daily, 3-way negotiations, the trustees decided to accept the generous gift of Pepperell House by the Trustees of the Pepperell Blackmore Vale Society to the CIO. The transfer was completed on 23rd August and simultaneously, a nil-rent, short-form lease was signed with Dorset HealthCare so that the responsibility for insuring and managing the building was at no time the responsibility of the CIO. It was agreed with Dorset HealthCare that the new wing would be used to trial 8 step-down mental health beds, the only beds of this type in Dorset, to provide accommodation for up to 12 weeks for those patients who no longer required a clinical bed were not able to immediately return home. At the end of 2023, discussions were ongoing with regards the use of the rooms in the old wing although it was agreed that the CIO would have one room for an office (part of the long-term strategy set out in 2019) and another for the Friends Events Committee for communal baking, gathering, recruiting and small events for subscribers.

Trustee Board

Beyond the day to running of the charity and the appeal, the focus throughout 2023 was,

- i) supporting the Pepperell Blackmore Vale Society with the transfer of Pepperell House to the Friends, whilst working with Dorset HealthCare and other community providers to assure the best use of the property, and
- ii) re-designing 1AW to ensure that the building works were affordable whilst providing for the needs of the growing Adult Community Mental Health Team.
- iii) Building a website.

The 2023 Newsletter had to be postponed due to the scale of work being undertaken during the year.

The CIO's 2nd (Friends 74th) Annual Meeting, was held on Tuesday 1st August at the Royal British Legion, Coppice Street. This location provides level access, parking and kitchen facilities allowing the preparation and serving of tea, coffee, soft drinks and biscuits. Attendance stood at 26 which is consistent with previous years.

No new Trustees were appointed but one Friends Events Committee member resigned due to ill health.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

FINANCIAL REVIEW

Financial position

The CIO has free reserves of £69,038 as of 31st December 2023 (2022- £121,203). Free reserves are calculated by deducting 'unrestricted' fixed assets from the unrestricted (and undesignated) reserves held at year-end. Included in 'unrestricted' fixed assets are investments of £NIL* (2022 - £ NIL) which can be liquidated easily in addition to the free reserves above giving in total £69,038 (2022- £120,816) available. * The current balance on investments is not included in 2023 or 2022 as they have been allocated to cover restricted reserves.

The trustees consider this level of reserves to be sufficient to deliver charitable objectives for the next 12 months. The CIO holds total reserves of £2,427,313 (2022 – £1,600,148) of which £404,94 (2022 – £325,612) is restricted.

As noted elsewhere in these accounts the Charity was 'gifted; Pepperell House in Shaftesbury which was valued at £800,000. In addition, £5,490 was credited to the restricted reserves on 1 Abbey Walk. A further £70,000 was transferred from Unrestricted Reserves to Restricted Reserves to ensure the completion of the 1 Abbey Walk conversion.

Investment policy and objectives

On inception, the CIO was set up for the purpose of purchasing 2 Abbey Walk and incorporating The League, and therefore held no investments. Upon merger with The League of Friends of The Westminster Memorial Hospital, Shaftesbury, the CIO received cash, an account with stockbrokers Redmayne Bentley and land at Chantry Fields. It is anticipated that;

- The CIO will create sufficient funds to enable core charitable spending through sustainable (subscriptions, donations, and events) and part-fund the long-term strategy through passive (investments) income.
- The CIO will fund larger purchases for Matron's Shopping Trolley through annual appeals.
- The CIO, through legacies and large grants, will work alongside Dorset HealthCare to invest in its long-term strategy.

The long-term strategy aims to mitigate, address, or solve the inadequacies highlighted in the Dorset Clinical Commissioning Group's 'Strategic Outline Case for a Community Hub in Shaftesbury/Gillingham (final draft: 30th of June 2017)' from the extract below:

"... The facilities at the hospital are currently well utilised and there is little scope to accommodate any new services. A number of services would like to be located at the hospital but are unable to due to lack of space; for example: There has not been enough space to offer accommodation to the mental health team;

There is inadequate space for the development of the extended nursing team;

Voluntary services in the local community would like to offer more services but limited space.

There are also problems of physical access to the site. Road access is extremely poor, and parking very limited; this is a serious problem for a facility serving a rural community where public transport is not an option for many. The site is land-locked and is accessible only by a narrow lane, meaning that it would be very challenging to address these access issues.

Design and structure of the building limit its flexibility and appropriateness for use in several ways. For example:

There is no lift. Whilst most accommodation on the first floor is non-clinical, it is necessary to hold some clinics there (for example, CAMHS clinics) because of lack of appropriate space elsewhere. Access for children with physical disabilities is therefore limited;

The need for some space designed in a 'softer', non-clinical way, for example for psychological therapies and counselling;



Report of the Trustees for the Year Ended 31 December 2023 (continued)

Investment policy and objectives (continued)

There is a lack of 'large spaces' for services such as CAMHS* that require more room than a typical clinic space"

*CAMHS - Children and Adolescent Mental Health Services

Beyond helping to mitigate the inadequacies highlighted above, in the long-term, the CIO will also seek to find accommodation for the extended nursing team, voluntary services linked to health & wellbeing, families of in-patients and newly arrived staff as well as office space. Accommodation is also required for CAMHS.

Since inception, the CIO has funded ingress and egress to the hospital site, increased parking, provided space for the Mental Health Steps2Wellbeing Team and is on the way to providing accommodation for the Community Mental Health Team at 1 Abbey Walk, and 8 step-down Mental Health beds as well as another hospital service at Pepperell House. The CIO aims to find office space to allow for the growth of the trustee board currently working from home, space for the Hospital Events Committee and an archive to remove all the paperwork that is currently stored around the hospital.

Reserves policy

The purchase of 1 Abbey Walk necessitated the reduction of our reserves and these will be replenished from income derived from letting the property. Therefore, the reserve policy will remain as per 2022, viz when feasible, to maintain, an RPI-linked base reserve, starting from April 2025, of £200,000 to be held with Redmayne Bentley. This is built upon the inherited 2019 Reserves Policy, created by The League of Friends of The Westminster Memorial Hospital, Shaftesbury, that being: The agreed policy for the following 3 years (to end of 2022) was to keep unrestricted funds at no less than £180,000, that is, 3 years of the approximate mean spending, from the previous 6 accounting years of our core charitable spending i.e. Matron's Shopping Trolley.

Going concern and liquidity

The CIO is well placed to ensure continued support of core funding for Matron's needs for the Hospital however, until the reserves are replenished, no further long-term strategy projects can be undertaken without further legacies or borrowing. In time core funding is anticipated to be funded from sustainable and passive income as well as appeals, with £12,000pa already coming from 2 Abbey Walk. When 1 Abbey Walk is let, this will boost income by a further £21,000pa to a total rental income of £33,000pa and we also expect to receive an income from the new wing of Pepperell House.

With the purchase of 1 Abbey Walk now complete, it has been agreed with Dorset HealthCare that the planned extension and refurbishment will be paid for out of further funds of £5,490 from amounts previously payable to Dorset HealthCare on the 1 Abbey walk Project, added to those credited last year by Dorset HealthCare, for the refurbishment of 2 Abbey Walk and the Access Road plus £70,000 from the CIO Unrestricted Funds.

With £2,427,313 of total reserves (of which £69,038 are free 'unrestricted' reserves that can be spent), it is felt that the CIO is well placed in the medium term (2024-2027) to deliver our plans as a going concern.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

FUTURE PLANS

Matron's Shopping Trolley: We continue to provide for staff and patient needs, including training, refurbishments, inpatient supplies, medical equipment, ward newspapers, water coolers, capital and maintenance funding for the garden volunteers etc. It is hoped that when Covid-19 restrictions subside, we will be able to fund weekly ArtCare activity sessions for patients.

Annual appeal 2024/5: Is to landscape the gardens behind 1 and 2 Abbey Walk to provide a therapeutic environment for Mental Health and to increase the amount of vegetables and salad grown for the Hospital kitchens.

Long-term strategy: To convert 1 Abbey Walk for the use of the Adult Community Mental Health Service. To see Pepperell House occupied by step-down Mental Health patients in the new wing and another hospital service, along with CIO office space, in the old wing. Once these projects are complete, we will require further capital to continue with our long-term strategy.

Hospital Events: The Hospital Events Committee hopes to hold at least one event in the hospital gardens in 2024 and will continue to look for alternative venues to supplement events at the Hospital.

Fundraising events: Currently, there are no events planned for 2024.

Membership and database: Membership still needs to increase considerably if we are to match our peers. A Customer Relationship Management (CRM) database requires designing and linking to a compatible accounting package.

Newsletter: Intended to be produced before our annual meeting, ideally every Spring, subject to resources.

Annual Meeting: To be held after the accounts have been adopted at The Royal British Legion Hall, Shaftesbury.

Trustees: Required to build and develop their own Communications, Membership & Networking, Technical Support, Corporate Membership teams, as well as those with specific experience in law, grant making and legacies.

Honorary roles: We require a President, Patrons and, in time, a Royal Patron.

Volunteers: We require volunteers to aid trustees in all areas of the charity, including with general secretarial work, grant applications, assisting at events and help setting up a network for 'Friends'.

Principle risks and uncertainties

The 'Hospital Events Committee', consisting of ex-trustees from the League of Friends, now meets on a regular basis at the Hospital but need new members.

The current number of trustees does not allow to the CIO to pursue all charitable activities it would like to undertake and there is a considerable work-load pressure upon the existing trustees to maintain the existing level of activity.

The risk to subscription income due to the increase in the cost of living and lack of regular communication is real and the ability to recruit is also affected.

Until the new website is live, the digital presence beyond Facebook is limited.

The Long-term strategy cannot proceed without further legacies or large injection of capital.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 18 July 2019. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the Charity Trustees.

The CIO replaced the previous unincorporated trust, 'The League of Friends of the Westminster Memorial Hospital Shaftesbury' (the League), whose constitution was approved at an EGM on 4 November 1980. The Objects and Powers of the CIO remained those of the erstwhile charity (see below).

The CIO have added a clause to allow for the removal of Trustees to our Governing document.

Charity constitution

The CIO was set up in July 2019 to provide a safe modern replacement legal structure to the existing unincorporated trust, following advice from our accountants, Ward Goodman, in January 2019. The Constitution was last amended on 30th June 2023.

To bring the CIO constitution up to date, as planned and noted in previous Trustee reports, the Charity Commission consented to the changes on 27th June 2023 and the Trustees resolved to adopt the new constitution at an EGM on 30th June 2023 at which point the Constitution was deemed amended. The changes were made to include our work with Dorset HealthCare, Mental Health, and all allow for possible future ventures and to expand and modernise hospital facilities, for the long-term preservation of the Hospital.

The CIO has updated the Powers to more closely align with the CIO Objects.

It should be noted that the previous League of Friends' Trustees and core charitable activities (Matron's Shopping Trolley and Events at the Hospital, St. Denis Lodge and Gillingham and Shaftesbury Show), continue under the Hospital Events Committee (HEC), which from 2024, will be known as the Friends Events Committee.

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution currently allows six trustees.

The CIO seeks to appoint up to 5 more trustees with a wide range of talents and experience to assist in achieving its objectives.

Due to the size of the CIO, new trustees must be willing to provide both executive management in their own areas of expertise, such as communication & PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.

At the AGM, Julian Prichard was re-appointed as chair.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud, error and reputational loss.



Report of the Trustees for the Year Ended 31 December 2023 (continued)

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1184477

Principle Address

Westminster Memorial Hospital

Abbey Walk

Shaftesbury

SP7 8BD

Trustees

Julian Pritchard - Chair

Justine Elmendorff - Vice Chair

Nigel House - Treasurer

Emmell Salih (Appointed 13th September 2024)

Advisors

Mark Edmunds - IT and CRM

Dr Richard Skaife - IT and Strategic Working Group

Elizabeth Heath - Secretary

Hospital Event Committee / ex-Trustees of the League of Friends

Bobbie Perrin (Resigned April 2024)

Denise Potter

Jim Clarke

Pat Hayter (Honorary)

Jane Mitchell (Resigned June 2024)

Jan Dingley

Ex Officio

Helen Lawes - N Dorset Locality Manager

Alison Law - WMH Matron

Carole Paul - WMH General Office Administrator and CIO Membership Secretary

Independent Examiner

Miss J A Richardson FCA FCCA DChA

32 Award Road

Wimborne

Dorset

BH21 7NT

Stockbrokers

Redmayne Bentley LLP

139 Commercial Road

Poole

BH14 0JD



Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2023 (continued)

REFERENCE AND ADMINISTRATIVE DETAILS (continued)

Bankers

Subscriptions and donations - Lloyds bank plc, PO Box 1000, BX1 1LT

Reserve Accounts - CAF Bank Ltd, 15 Kings Hill Avenue, Kings Hill, west Malling, ME19 4JQ

Appeals - Nat West, The Commons, Shaftesbury, SP7 8JY

Solicitors

Paris Smith Solicitors, 9 Parchment Street, Winchester, SO23 8AT

Rutter & Rutter Solicitors, St Audreys, Wincanton, Somerset, BA9 9DR

Lester Aldridge, Alleyn House, 23-27 Carlton Crescent, Southampton, SO15 2EU

Approved by order of the board of trustees on 12/10/24 and signed on its behalf by:

.....
J Prichard - Trustee



Independent examiner's report to the trustees of Friends of Westminster Memorial Hospital

I report to the charity trustees on my examination of the accounts of Friends of Westminster Memorial Hospital for the year ended 31 December 2023.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Miss JA Richardson FCA FCCA DChA

Date 12th October 2024

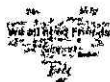


Friends of Westminster Memorial Hospital

Statement of Financial Activities for the Year Ended 31 December 2023

	Notes	Unrestricted £	Restricted £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	828,260	12,372	840,632	373,747
Other trading activities	3	19,591	1,546	21,136	14,397
Investment income	4	8,986	-	8,986	5,456
Other income		250	-	250	150
TOTAL		857,087	13,918	871,004	393,750
EXPENDITURE ON					
Raising funds	5	20,979	3,139	24,118	12,774
Charitable activities	6	19,404	1,449	20,853	31,877
TOTAL		40,383	4,588	44,971	44,651
NET INCOME		816,704	9,330	826,034	349,099
Net gains and losses on investments		1,132	-	1,132	20,974
Movement in funds		817,836	9,330	827,165	370,073
Transfers between funds	15	(70,000)	70,000	-	-
RECONCILIATION OF FUNDS					
Total funds brought forward		1,274,536	325,612	1,600,148	1,230,075
TOTAL FUNDS CARRIED FORWARD		2,022,372	404,942	2,427,313	1,600,148

The notes form part of these financial statements



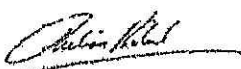
Friends of Westminster Memorial Hospital

Balance Sheet 31 December 2023

	Notes	Unrestricted £	Restricted £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible fixed assets	9	1,953,333	-	1,953,333	1,153,333
Investments	10	-	201,889	201,889	193,027
Total fixed assets		<u>1,953,333</u>	<u>201,889</u>	<u>2,155,223</u>	<u>1,346,360</u>
CURRENT ASSETS					
Debtors	11	5,361	-	5,361	5,174
Stocks	12	185	-	185	206
Cash at bank and in hand		87,228	203,053	290,280	287,790
Total current assets		<u>92,774</u>	<u>203,053</u>	<u>295,827</u>	<u>293,170</u>
CREDITORS					
Amounts falling due within one year	13	23,736	-	23,736	39,382
Net current assets		<u>69,037</u>	<u>203,053</u>	<u>272,090</u>	<u>253,788</u>
NET ASSETS		<u>2,022,371</u>	<u>404,942</u>	<u>2,427,313</u>	<u>1,600,148</u>
FUNDS OF THE CHARITY					
Restricted funds		-	404,942	404,942	325,612
Unrestricted funds		2,022,371	-	2,022,371	1,274,536
TOTAL FUNDS	14	<u>2,022,371</u>	<u>404,942</u>	<u>2,427,313</u>	<u>1,600,148</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 12/10/24.....
and were signed on its behalf by:


.....
N House - Trustee


.....
J Prichard - Trustee

The notes form part of these financial statements



Friends of Westminster Memorial Hospital

Statement of Cash Flows for the Year Ending 31 December 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	A	802,167	91,722
Cash flows from investing activities			
Purchase of tangible fixed assets		(800,000)	(550,000)
Purchase and sale of investments		(8,662)	13,224
Interest received		8,986	5,456
Net cash used in investing activities		(799,677)	(531,320)
Change in cash and cash equivalents in the reporting period		2,490	(439,598)
Cash and cash equivalents at the beginning of the reporting period		287,790	727,388
Cash and cash equivalents at the end of the reporting period	B	290,280	287,790

Note A	2023 £	2022 £
Net income as per SOFA	826,034	349,099
Interest received	(8,986)	(5,456)
Investment fees	931	988
Decrease/(increase) in debtors	(186)	70,367
Decrease/(increase) in stock	20	9
(Decrease)/increase in creditors	(15,646)	(323,285)
	802,167	91,722

Note B	At 1st January 2023	Cash flow	At 31st December 2023
Cash at bank and in hand	287,790	2,490	290,280

The notes form part of these financial statements



**Notes to the Financial Statements
for the Year Ended 31 December 2023**

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the

Grants offered subject to conditions which have not been met at the year end date are noted as a

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life.

Land and Buildings owned by the charity is revalued every three years in order to maintain an accurate

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and

Taxation

The charity is exempt from tax on its charitable activities

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Further explanation of the nature and purpose of each fund is included in the notes to the financial

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

1 ACCOUNTING POLICIES (continued)

Investments

Investments income and revaluation is accounted for in the period in which the charity is entitled to receipt.

Governance costs

These include costs attributable to the charity's compliance with constitutional and statutory requirements,

2 DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations and Grants	18,189	22,325
Legacies	6,000	25,404
Gift Aid Income	2,668	2,540
Subscriptions	8,285	8,329
Non Cash Donations	805,490	315,149
	<u>840,632</u>	<u>373,747</u>

In the year to 31 December 2023 a Non Cash Donation was received in respect of Pepperell.

In the year to 31 December 2023 a Non Cash Donation was received in respect of 1 Abbey Walk.

In the year to 31 December 2022 a Non Cash Donation was received in respect of 1 Abbey Walk.

3 OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	3,703	214
Rental income	14,500	12,000
Sales income	2,933	2,183
	<u>21,136</u>	<u>14,397</u>

4 INVESTMENT INCOME

	2023	2022
	£	£
Dividend income	7,791	4,578
Interest receivable	1,195	878
	<u>8,986</u>	<u>5,456</u>



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

5 EXPENDITURE ON RAISING FUNDS

	2023	2022
	£	£
Investment property fees	20,601	11,733
Investment portfolio fees	931	133
Costs of fundraising events	2,586	908
	<u>24,118</u>	<u>12,774</u>

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Grant funding of activities	13,421	23,679
Other costs	3,729	2,914
Governance costs	3,703	5,284
	<u>20,853</u>	<u>31,877</u>

Independent Examination fees of £1,300 are included within governance costs (2022:£1,614)

Grant analysis	2023	2022
	£	£
General expenditure	2,888	23,679
Newspapers	3,000	-
ArtCare	4,680	-
External Physio session	519	-
Equipment	1,815	-
Wheelchair	519	-
	<u>13,421</u>	<u>23,679</u>

7 TRUSTEES REMUNERATION AND BENEFITS

There was no Trustees' remuneration or other benefits for the year to 31 December 2023 nor for the year

Trustees' expenses

No trustees have received any reimbursed expenses or any other benefits from the charity during the year



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

8 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

All funds are unrestricted

	Unrestricted	Restricted	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	45,680	328,067	373,747	409,074
Other trading activities	14,397	-	14,397	17,840
Investment income	5,456	-	5,456	2,658
Other income	150	-	150	-
TOTAL	65,683	328,067	393,750	429,572
EXPENDITURE ON				
Raising funds	3,796	8,978	12,774	11,017
Charitable activities	23,331	8,546	31,877	294,223
TOTAL	27,127	17,524	44,651	305,240
Net gains on investments	20,974	-	20,974	16,696
NET INCOME	59,530	310,543	370,073	141,028
TRANSFERS	5,340	(5,340)	-	-
Net movement in funds	64,870	305,203	370,073	141,028
RECONCILIATION OF FUNDS				
Total funds brought forward	1,209,666	20,409	1,230,075	1,089,047
TOTAL FUNDS CARRIED FORWARD	1,274,536	325,612	1,600,148	1,230,075



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

9 TANGIBLE FIXED ASSETS

	Freehold Property £
COST	
At 1 January 2023	1,153,333
Additions	800,000
Revaluations	-
At 31 December 2023	<u>1,953,333</u>
NET BOOK VALUE	
At 31 December 2023	<u>1,953,333</u>
At 31 December 2022	<u>1,153,333</u>

Tangible fixed assets comprise of Chantry Fields, 1 Abbey Walk and 2 Abbey Walk. The land at Chantry Fields is

10 INVESTMENTS

	2023 £	2022 £
Shares	200,073	191,965
Cash held in investments	1,816	1,062
	<u>201,889</u>	<u>193,027</u>

11 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other debtors	5,361	4,099
Prepayments	-	1,076
	<u>5,361</u>	<u>5,174</u>

12 STOCKS

	2023 £	2022 £
Stocks	185	206



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other creditors	713	3,165
Accrued expenses	23,024	36,217
	<u>23,736</u>	<u>39,382</u>

14 MOVEMENT IN FUNDS

	At 1 January 2023 £	Income (including gains and losses) £	Expenditure £	Transfers £	At 31 December 2023 £
Unrestricted					
General	1,274,536	858,218	(40,382)	(70,000)	2,022,371
Restricted					
Marketing	15,660	-	1,722	-	13,938
Community Rehab Team	809	-	-	-	809
HEVA	-	-	-	-	-
Minor Injuries Unit	348	-	-	-	348
Diabetic Eye Test	2,377	1,398	-	-	3,775
AGM	791	-	-	-	791
Media Project	240	1,233	-	-	1,473
Garden	100	-	100	-	-
Appeal 2022	2,910	-	-	-	2,910
Appeal 2023	-	2,432	74	-	2,358
Continuous Vital Signs Monit	-	2,900	-	-	2,900
Reception Refurbishment	-	400	-	-	400
Staff Use	722	-	140	-	582
Physio	550	-	10	-	540
Arts and Crafts	200	-	200	-	-
Toiletries	75	64	6	-	133
1 Abbey Walk	300,830	5,490	2,336	70,000	373,984
Total Restricted	<u>325,612</u>	<u>13,918</u>	<u>4,588</u>	<u>70,000</u>	<u>404,942</u>
TOTAL FUNDS	<u>1,600,148</u>	<u>872,135</u>	<u>(35,794)</u>	<u>-</u>	<u>2,427,313</u>



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

14 MOVEMENT IN FUNDS (continued)

Comparatives for movement in funds	At 1 January 2022	Income (including gains and losses)	Expenditure	Transfers	At 31 December 2022
	£	£	£	£	£
Unrestricted	1,209,666	86,657	(27,127)	5,340	1,274,536
Restricted					
Marketing	15,660	-	-	-	15,660
Community Rehab Team	809	-	-	-	809
HEVA	1,000	-	(1,000)	-	-
Minor Injuries Unit	410	30	(92)	-	348
Diabetic Eye Test	1,500	877	-	-	2,377
AGM	780	480	(469)	-	791
Media Project	250	-	(10)	-	240
Garden	-	100	-	-	100
Appeal 2022	-	9,121	(6,211)	-	2,910
Staff Use	-	1,085	(363)	-	722
Recliner	-	400	(400)	-	-
Physio	-	550	-	-	550
Arts and Crafts	-	200	-	-	200
Toiletries	-	75	-	-	75
1 Abbey Walk	-	315,149	(8,979)	(5,340)	300,830
Total Restricted	20,409	328,067	(17,524)	(5,340)	325,612
TOTAL FUNDS	1,230,075	414,724	(44,651)	-	1,600,148

Marketing - Funds bequeathed for that purpose - in promoting the hospital.

The Minor Injuries and Integrated **Community Rehab Team** Units are two departments at the hospital and

Hospital Electric Vehicle Appeal (**HEVA**) - An appeal was created to help fund the purchase of a new electric

Diabetic Eye Test - Money has been received for the purpose of funding a diabetic eye test machine.

Annual Meeting - A grant was received for the purpose of holding the Charity's Annual Meeting which due to

Staff Xmas - Monies were received for the purpose of contributing towards the staff Christmas.

Media Project - A donation has been received towards the proposed project to supply enhanced



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

14 MOVEMENT IN FUNDS (continued)

Garden - Monies have been received for the purpose of contributing towards work on the garden.

Appeal 2022 - Money was donated for the Nordic Treadmill and Minilift 200.

Appeal 2023 - Monies from the general appeal included the final £1,300 grant from Gillingham, Mere and

Reclining Chairs - The Hospital required reclining chairs for the Wards and money was donated specifically

Reception Refurbishment - For the refurbishment of the Hospital reception area.

Physio - Money donated for use in the Physiotherapy Department.

Arts and Crafts - Money donated for Arts and Crafts materials for the patients.

Toiletries - Money donated for toiletries for the patients.

Staff use - Money donated for the benefit of staff.

1 Abbey Walk - Dorset Healthcare Trust - Release of current retained funds originally for work on 2 Abbey

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total at 31 December 2023
Fixed assets	1,953,333	201,889	2,155,223
Current assets	92,774	203,053	295,827
Current liabilities	(23,736)	-	(23,736)
	<u>2,022,371</u>	<u>404,942</u>	<u>2,427,313</u>

	Unrestricted	Restricted	Total at 31 December 2022
Fixed asset investments	1,153,333	193,027	1,346,360
Current assets	160,585	132,585	293,170
Current liabilities	(39,382)	-	(39,382)
	<u>1,274,536</u>	<u>325,612</u>	<u>1,600,148</u>



Friends of Westminster Memorial Hospital

Notes to the Financial Statements (continued) for the Year Ended 31 December 2023

16 RELATED PARTY DISCLOSURES

There were no related party disclosures for the year ended 31 December 2023 nor the year ended 31

Accounts

REGISTERED CHARITY NUMBER: 1184477

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2022
for
Friends of Westminster Memorial Hospital**

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Friends of Westminster Memorial Hospital

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for the Year Ended 31 December 2022**

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Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO shall be the physical and mental relief, care and wellbeing of the patients and former patients of Westminster Memorial Hospital, Shaftesbury, and Dorset HealthCare, including the elderly and those suffering from the disabilities of old age or otherwise being in need.

All decisions relating to the organisation and operation of the charity are made by the Trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

To further these objects, the CIO promotes its name to encourage subscribers ('Friends'), donations and legacies as well as running fund-raising events and appeals.

The CIO maintains strong links with the Hospital and Dorset HealthCare as well as looking to increase links to other health providers and businesses.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Despite continued Covid-19 restrictions in place at the Hospital, the CIO has had another busy and encouraging year with the exception of events, which were still curtailed.

'The League of Friends of Westminster Memorial Hospital, Shaftesbury' was added to The Register of Mergers on 12th January. The Lift Fund, linked with the 'League', with a zero balance was transferred to the CIO and the link to the CIO subsequently removed by the Charity Commission on 13th January.

Our 2nd colour Newsletter, filled with 6 pages of information, was posted in advance of our Annual Meeting.

The CIO's first Annual Meeting, delayed by Covid-19, was held on 4th May at the Royal British Legion, Coppice Street. The new location provided level access, parking and kitchen facilities allowing the preparation and serving of wine and cheese, sandwiches, crisps & soft drinks, and tea & cakes, with a grant from Asda providing funding for everything but the wine. Our guest speaker was Chris Lawrence, Service Director of Estates & Facilities for Dorset HealthCare. Elizabeth Hazelwood spoke about her book of sketches she had published to sell and raise funds towards the Diabetic Eye Machine. Around 20 Friends and members of the Community attended with many interesting questions asked.

We launched an online lottery with One Lottery on 26th March, as an alternative way to fundraise for our annual appeals, but unfortunately beyond the Trustees there was no take-up and advertising for the lottery was halted.

Trustee Matthew Welch resigned in March to focus on his undergraduate degree.

A reconciliation of collection pots highlighted a quarter had been stolen or lost but it was agreed to continue distribution and replace as necessary, as they provide a small but steady revenue stream. We still hold several collection pots in reserve which were kindly donated to the Save our Beds! Campaign by Cllr. Derek Beer.

The Shaftesbury Evening WI kindly made and donated a magnificent King Size Celtic Knot Quilt. The quilt will be raffled, with £5 tickets limited to 300, for the 2023 Appeal.

A tenanted property was offered to the CIO but the gift was declined due to not having the licences to accept tenants. Instead, the CIO has been working with Dorset HealthCare to find novel uses for the building and those plans are ongoing.

The Carnival, originally set up to raise funds for the hospital, held for the first time since Covid, nominated the CIO to receive a share of the funds raised. The chair and two committee members collected for the 'Mile of Money' in September.

A Tesco grant towards the Hospital Electric Vehicle Appeal, applied for before Covid, provided £1,000 which, with agreement with Tesco, was repurposed to purchase Satellite Navigation for the Wheelchair-accessible electric vehicle. This has helped the Integrated Community Rehab Team move more efficiently around the rural Dorset countryside.

Matron's shopping trolley - The CIO was able to increase spending on purchases for Matron's shopping trolley towards the pre-Covid-19 level and provided items for the following departments: Minor Injuries Unit/X-ray, Inpatient Unit, Integrated Community Rehabilitation Team, Wards, Physiotherapy Department as well as supporting the staff.

Hospital garden - The CIO continued to provide the garden volunteers with an annual grant of £300pa. With kind agreement of DHC, the capital grant from 2021 was used to purchase a battery-operated hedge trimmer, mulching lawnmower, and strimmer to supplement the work carried out by DHC's contractors. This has allowed the garden volunteers to improve the lawn, hedges, and wild areas.

Christmas cards - Following the successful sale of Christmas cards in 2021, cards were sold at the Tourist Information Centre, Thorngrove Garden Centre, Shaftesbury Post Office, and for the first time since Covid-19, the Hospital Reception. We continue to seek further outlets for our Christmas cards.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

In-house media - The trial for the converted in-flight media system is still pending. Agreement with Dorset HealthCare to proceed with the trial has been granted, infection control measures accepted, laminated instructions produced, patients have been surveyed regarding film and music preferences and films are in the process of being up-loaded. Staff would like to see the system evolve to include information currently provided on paper, such as menus, exercises, and other appropriate patient advice.

Fundraising - Fundraising continues to prove difficult with none of our usual timetable of events running. Infection control measures prohibit use of the Hospital and garden, and a change of owners at both the Gillingham & Shaftesbury Show and St. Dennis Lodge requires new logistical requirements that cannot currently be met. Compounding this, Covid-19 has considerably reduced the number of cake makers and helpers. Richard and Robin Brickell kindly sponsored a Valentine dance, held at the Shaston Social Club, that raised £325 and our head gardener, Terry, raised £450 from a tea dance. Excluding the appeal and a couple of events, collection boxes continued to be the main source of fundraising beyond ad hoc donations.

Mobility Equipment Appeal - The £7,336 appeal was to provide to expensive pieces of equipment; a treadmill for the physiotherapy department and stand-aid for use of the wards and the Integrated Community Rehab Team. Without the ability to host events, the funds were raised from grants, collection boxes and a few private donations.

1 Abbey Walk - Completion took place on 25th April 2022 and planning permission for "Change of use from residential (Class C3) to medical uses (Class E(e))." and to "Erect single storey and two storey extensions and carry out internal remodelling." was granted on 23rd November 2022. This property was purchased to accommodate the Community Mental Health Team, currently at Abbey View Medical Centre, which requires extra space to expand the service. In order to expand the property to accommodate the service, it has been agreed with Dorset HealthCare that the planned extension and refurbishment will be paid for out of funds owing to Dorset HealthCare, for the refurbishment of 2 Abbey Walk and the Access Road. Consequently £315,149 has been transferred from Creditors to Restricted Reserves. Building works are anticipated to commence in the second quarter of 2023.

FINANCIAL REVIEW

Financial position

The CIO has free reserves of £121,203 as of 31st December 2022 (2021- £439,249). Free reserves are calculated by deducting 'unrestricted' fixed assets from the unrestricted (and undesignated) reserves held at year-end. Included in 'unrestricted' fixed assets are investments of £nil* (2021 - £205,899) which can be liquidated easily in addition to the free reserves above giving in total £121,203 (2021- £649,148) available.

* The current balance on investments is not included in 2022 as they have been allocated to cover restricted reserves.

The trustees consider this level of reserves to be sufficient to deliver charitable objectives for the next 12 months. The CIO holds total reserves of £1,600,148 (2021 - £1,230,075) of which £325,612 (2021 - £20,409) is restricted.

As noted later in this Report it has been agreed with Dorset HealthCare that the planned extension and refurbishment of 1 Abbey Walk will be paid for out of the Funds owing to Dorset HealthCare for the refurbishment of 2 Abbey Walk and the Access Road. The balance of £315,149 is shown as a Non Cash Donation and held in the Restricted Reserve 'Dorset HealthCare - 1 Abbey Walk'. At 31st December 2022 the retained balance in this reserve after expenditure was £300,830.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

FINANCIAL REVIEW

Investment policy and objectives

On inception, the CIO was set up for the purpose of purchasing 2 Abbey Walk and incorporating The League and therefore held no investments. Upon merger with The League of Friends of The Westminster Memorial Hospital, Shaftesbury, the CIO received cash, an account with stockbrokers Redmayne Bentley and land at Chantry Fields. It is anticipated that;

- The CIO will create sufficient funds, through sustainable (subscriptions, donations, and events) and passive (investments and rent) income, to enable core charitable spending, viz: Matron's Shopping Trolley. In time, rental income from 1 and 2 Abbey walk will provide over 50% of the annual reserved funding for Matron's Shopping Trolley.
- The CIO will fund larger purchases through annual appeals.
- The CIO, through legacies and large grants, will work alongside Dorset HealthCare to invest in its long-term strategy.

The long-term strategy aims to mitigate, address, or solve the inadequacies highlighted in the Dorset Clinical Commissioning Group's 'Strategic Outline Case for a Community Hub in Shaftesbury/Gillingham (final draft: 30th of June 2017)' from the extract below:

"... The facilities at the hospital are currently well utilised and there is little scope to accommodate any new services. A number of services would like to be located at the hospital but are unable to due to lack of space; for example:

- There has not been enough space to offer accommodation to the mental health team;
- There is inadequate space for the development of the extended nursing team;
- Voluntary services in the local community would like to offer more services but I limited by space.

There are also problems of physical access to the site. Road access is extremely poor, and parking very limited; this is a serious problem for a facility serving a rural community where public transport is not an option for many. The site is land-locked and is accessible only by a narrow lane, meaning that it would be very challenging to address these access issues.

Design and structure of the building limit its flexibility and appropriateness for use in several ways. For example:

- There is no lift. Whilst most accommodation on the first floor is non-clinical, it is necessary to hold some clinics there (for example, CAMHS clinics) because of lack of appropriate space elsewhere. Access for children with physical disabilities is therefore limited;
- The need for some space designed in a "softer", non-clinical way, for example for psychological therapies and counselling;
- There is a lack of "large spaces" for services such as CAMHS* that require more room than a typical clinic space."

*CAMHS - Children & Adolescent Mental Health Services

Beyond helping to mitigate the inadequacies highlighted above, in the long-term, the CIO will also seek to find accommodation for the extended nursing team, voluntary services linked to health & wellbeing, families of in-patients and newly arrived staff as well as office space.

Since inception, the CIO has funded ingress and egress to the hospital site, increased parking, provided space for the Mental Health Steps2Wellbeing Team and is on the way to providing accommodation for the Community Mental Health Team.

Reserves policy

The CIO resolved, when feasible, to maintain, an RPI-linked base reserve, starting from April 2022, of £200,000 to be held with Redmayne Bentley. The reserves policy will be reviewed in 2023 and subsequently on an annual basis. The purchase of 1 Abbey Walk necessitated the reduction of our reserves and these will be replenished when feasible.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

FINANCIAL REVIEW

Going concern and liquidity

The CIO is well placed to ensure continued support of core funding for Matron's needs for the Hospital until at least 2025, on account of the Reserves Policy. In time core funding is anticipated to be funded from sustainable and passive income and appeals, with £12,000pa already coming from 2 Abbey Walk. When 1 Abbey Walk is let, this will boost income by a further £21,000pa to a total rental income of £33,000pa.

With the purchase of 1 Abbey Walk now complete, it has been agreed with Dorset HealthCare that the planned extension and refurbishment will be paid for out of funds owing to Dorset HealthCare, for the refurbishment of 2 Abbey Walk and the Access Road.

The CIO will look to continue the increase in annual subscription revenue, from sub £2,000 prior to 2019, through the introduction of monthly subscriptions and increased membership, towards £10,000 and beyond.

With £1,600,148 of total reserves, it is felt that the CIO is well placed in the medium term (2023-2026) to deliver our plans as a going concern.

FUTURE PLANS

Matron's Shopping Trolley: We continue to provide for staff and patient needs, including training, refurbishments, inpatient supplies, medical equipment, ward newspapers, water coolers, capital and maintenance funding for the garden volunteers etc. It is hoped that when Covid-19 restrictions subside, we will be able to fund weekly ArtCare activity sessions for patients.

Annual appeal 2023: Is for a continuous vital signs monitor for Minor Injuries Unit (MIU) and diabetic eye testing equipment for outpatients. The appeal for the diabetic eye testing equipment was started, and is being spearheaded by Elizabeth Hazelwood who is keen to complete the appeal as soon as possible.

Raffle 2023: The Women's Institute have donated a King size Celtic knot quilt to raffle, and 300 £5 tickets will be sold with the intention of raising £1,500.

Long-term strategy: We plan to convert 1 Abbey Walk for the use of the Adult Community Mental Health Service. Once this project is complete, we will require further capital to continue with our long-term strategy.

Hospital Events: The Hospital Events Committee hopes to hold at least one event in the hospital gardens in 2023 and will continue to look for alternative venues to supplement events at the Hospital.

Fundraising events: Currently, there no events planned for 2023.

Membership and database: Membership still needs to increase considerably if we are to match our peers. A Customer Relationship Management (CRM) database requires designing and linking to a compatible accounting package.

Newsletter: Intended to be produced before our annual meeting, ideally every Spring, subject to resources.

Annual meeting: To be held after the accounts have been adopted at The Royal British Legion Hall, Shaftesbury.

Trustees: Required to build and develop their own Communications, Membership & Networking, Technical Support, Corporate Membership teams, as well as those with specific experience in law, grant making and legacies.

Honorary roles: We require a President, Patrons and, in time, a Royal Patron.

Volunteers: We require volunteers to aid trustees in all areas of the charity, including with general secretarial work, grant applications, assisting at events and help setting up a network of 'Friends'.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 18th July 2019. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the Charity Trustees.

The CIO replaced the previous unincorporated trust, 'The League of Friends of the Westminster Memorial Hospital, Shaftesbury' (the League), whose constitution was approved at an EGM on 4th November 1980. The Objects and Powers of the CIO remained those of the erstwhile charity (see below).

The CIO have added a clause to allow for the removal of Trustees to our Governing document.

Charity constitution

The CIO was set up in July 2019 to provide a safe modern replacement legal structure to the existing unincorporated trust, following advice from our accountants, Ward Goodman, in January 2019.

To bring the CIO constitution up to date, as planned and noted in previous Trustee reports, the Charity Commission consented to the changes on 27th June 2023 and the Trustees resolved to adopt the new constitution at an EGM on 30th June 2023. The changes were made to include our work with Dorset HealthCare, Mental Health, and all allow for possible future ventures and to expand and modernise hospital facilities, for the long-term preservation of the Hospital.

The CIO has updated the Powers to more closely align with the CIO Objects.

It should be noted that the previous League of Friends' Trustees and core charitable activities (Matron's Shopping Trolley and Events at the Hospital, St. Denis Lodge and Gillingham & Shaftesbury Show), continue under the Hospital Events Committee (HEC).

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution currently allows six trustees.

The CIO seeks to appoint three more trustees with a wide range of talents and experience to assist in achieving its objectives.

Due to the size of the CIO, new trustees must be willing to provide both executive management in their own areas of expertise, such as communication & PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud, error and reputational loss.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Principle Risks and Uncertainties

It is anticipated that the 'Hospital Events Committee', consisting of ex-trustees from the League of Friends, will now be able to meet on a regular basis but may not be able to use the Hospital due to ongoing infection control measures. This will impact our fundraising revenue.

The current number of trustees does not allow to the CIO to pursue all charitable activities it would like to undertake and there is a considerable work-load pressure upon the existing trustees to maintain the existing level of activity.

The risk to subscription income due to the increase in the cost of living and lack of regular communication is real and the ability to recruit is also affected.

Until a new website is designed, and without a digital presence beyond Facebook, outreach is limited.

The Long-term strategy cannot proceed without further legacies or large capital gifts.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1184477

Principal address
Westminster Memorial Hospital
Abbey Walk
Shaftesbury
SP78BD

Trustees
Julian Prichard - Chair (reappointed 17.7.23)
Ms Justine Elmendorff - Vice Chair
Matthew Welch (resigned 28.3.22)
Nigel House - Treasurer

Advisors
Mark Edmunds - IT and CRM
Dr. Richard Skaife - IT and Strategic Working Group
Elizabeth Heath - Secretary

Hospital Event Committee/ex-Trustees of the League of Friends
Bobbie Perrin
Denise Potter
Jim Clarke
Pat Hayter
Jane Mitchell
Jan Dingley

Ex Officio
Helen Lawes - N.Dorset Locality Manager
Alison Law - WMH Matron
Carole Paul - WMH General Office Administrator and CIO Membership Secretary

Friends of Westminster Memorial Hospital

**Report of the Trustees
for the Year Ended 31 December 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Stockbrokers

Redmayne Bentley LLP
139 Commercial Road
Poole
BH14 0JD

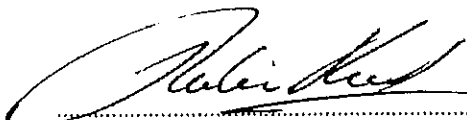
Bankers

Subscriptions and donations - Lloyds Bank plc, PO Box 1000, BX1 1LT
Reserve Accounts - CAF Bank Ltd, 15 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
Appeals - NatWest, The Commons, Shaftesbury, SP7 8JY

Solicitors

Paris Smith Solicitors, 9 Parchment Street, Winchester, SO23 8AT
Rutter & Rutter Solicitors, St Audreys, Wincanton, Somerset, BA9 9DR
Lester Aldridge, Alleyn House, 23-27 Carlton Crescent, Southampton, SO15 2EU

Approved by order of the board of trustees on 17th July 2022 and signed on its behalf by:


.....

J Prichard - Trustee

**Independent Examiner's Report to the Trustees of
Friends of Westminster Memorial Hospital**

Independent examiner's report to the trustees of Friends of Westminster Memorial Hospital

I report to the charity trustees on my examination of the accounts of Friends of Westminster Memorial Hospital (the Trust) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

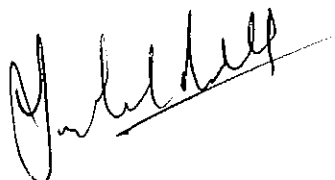
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I M Rodd BSc FCA FCCA
The Institute of Chartered Accountants in England and Wales

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Date: 28 July 2023

Friends of Westminster Memorial Hospital

**Statement of Financial Activities
for the Year Ended 31 December 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	45,680	328,067	373,747	409,074
Other trading activities	3	14,397	-	14,397	17,840
Investment income	4	5,456	-	5,456	2,658
Other income		150	-	150	-
Total		<u>65,683</u>	<u>328,067</u>	<u>393,750</u>	<u>429,572</u>
EXPENDITURE ON					
Raising funds		3,796	8,978	12,774	11,017
Charitable activities	5				
Charitable Activities		<u>23,331</u>	<u>8,546</u>	<u>31,877</u>	<u>294,223</u>
Total		<u>27,127</u>	<u>17,524</u>	<u>44,651</u>	<u>305,240</u>
Net gains on investments		<u>20,974</u>	<u>-</u>	<u>20,974</u>	<u>16,696</u>
NET INCOME		59,530	310,543	370,073	141,028
Transfers between funds	15	<u>5,340</u>	<u>(5,340)</u>	<u>-</u>	<u>-</u>
Net movement in funds		64,870	305,203	370,073	141,028
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,209,666</u>	<u>20,409</u>	<u>1,230,075</u>	<u>1,089,047</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,274,536</u></u>	<u><u>325,612</u></u>	<u><u>1,600,148</u></u>	<u><u>1,230,075</u></u>

The notes form part of these financial statements

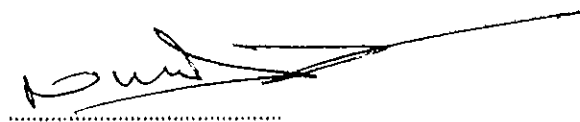
Friends of Westminster Memorial Hospital

Balance Sheet 31 December 2022

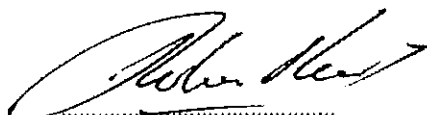
	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	10	1,153,333	-	1,153,333	564,518
Investments	11	-	193,027	193,027	206,251
		<u>1,153,333</u>	<u>193,027</u>	<u>1,346,360</u>	<u>770,769</u>
CURRENT ASSETS					
Stocks	12	206	-	206	215
Debtors	13	5,175	-	5,175	75,542
Cash at bank		155,204	132,585	287,789	727,388
		<u>160,585</u>	<u>132,585</u>	<u>293,170</u>	<u>803,145</u>
CREDITORS					
Amounts falling due within one year	14	(39,382)	-	(39,382)	(343,839)
NET CURRENT ASSETS		<u>121,203</u>	<u>132,585</u>	<u>253,788</u>	<u>459,306</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,274,536</u>	<u>325,612</u>	<u>1,600,148</u>	<u>1,230,075</u>
NET ASSETS		<u>1,274,536</u>	<u>325,612</u>	<u>1,600,148</u>	<u>1,230,075</u>
FUNDS	15				
Unrestricted funds				1,274,536	1,209,666
Restricted funds				325,612	20,409
TOTAL FUNDS				<u>1,600,148</u>	<u>1,230,075</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

17th July 2023



N House - Trustee



J Prichard - Trustee

The notes form part of these financial statements

Friends of Westminster Memorial Hospital

Notes to the Financial Statements for the Year Ended 31 December 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life.

Land and Buildings owned by the charity is revalued every three years in order to maintain an accurate valuation. Impairment considerations are undertaken by the trustees on an annual basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

1. ACCOUNTING POLICIES - continued

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Investments

Investments income and revaluation is accounted for in the period in which the charity is entitled to receipt.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations and Grants	22,325	41,033
Gift aid	2,540	2,167
Legacies	25,404	358,500
Subscriptions	8,329	7,374
Non Cash Donation	315,149	-
	<u>373,747</u>	<u>409,074</u>

With the purchase of 1 Abbey Walk, it has been agreed with Dorset HealthCare that the planned extension and refurbishment will be paid for out of the Funds owing to Dorset HealthCare for the refurbishment of 2 Abbey Walk and the Access Road. The balance of £315,149 is shown above as a Non Cash Donation allocated to Dorset HealthCare - 1 Abbey Walk Restricted Reserve.

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising events	214	1,635
Rental Income	12,000	12,000
Sales Income	2,183	4,205
	<u>14,397</u>	<u>17,840</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Dividend income	4,578	1,971
Other fixed asset invest - FII	878	687
	<u>5,456</u>	<u>2,658</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 6) £	Support costs (see note 7) £	Totals £
Charitable Activities	<u>2,914</u>	<u>23,679</u>	<u>5,284</u>	<u>31,877</u>

6. GRANTS PAYABLE

	2022 £	2021 £
Charitable Activities	<u>23,679</u>	<u>283,542</u>

The total grants paid to institutions during the year was as follows:

	2022 £	2021 £
General Expenditure	23,679	6,207
Access Project	<u>-</u>	<u>277,335</u>
	<u>23,679</u>	<u>283,542</u>

Included within the grants payable value of £23,679 is restricted expenditure of £8,076 allocated to the HEVA, MIU, Media Project, Appeal 2022, Staff use and Recliner, as seen in Note 15.

7. SUPPORT COSTS

	Governance costs £
Charitable Activities	<u>5,284</u>

Independent Examination fees for the year were £1,614 (2021 - £1,836).

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

8. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

During the period ending 31 December 2022, the entity reimbursed trustees for expenses totalling £20 (2021: £93). £74 (2021: £nil) is also held with debtors due to prepaid trustee expenses in relation to a 2023 year end event.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	380,194	28,880	409,074
Other trading activities	17,307	533	17,840
Investment income	2,658	-	2,658
Total	<u>400,159</u>	<u>29,413</u>	<u>429,572</u>
 EXPENDITURE ON			
Raising funds	11,017	-	11,017
Charitable activities			
Charitable Activities	292,523	1,700	294,223
Total	<u>303,540</u>	<u>1,700</u>	<u>305,240</u>
 Net gains on investments	<u>16,696</u>	<u>-</u>	<u>16,696</u>
 NET INCOME	113,315	27,713	141,028
Transfers between funds	14,108	(14,108)	-
Net movement in funds	<u>127,423</u>	<u>13,605</u>	<u>141,028</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward	1,082,243	6,804	1,089,047
 TOTAL FUNDS CARRIED FORWARD	<u><u>1,209,666</u></u>	<u><u>20,409</u></u>	<u><u>1,230,075</u></u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

10. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1 January 2022	564,518
Additions	550,000
Revaluations	38,815
At 31 December 2022	1,153,333
NET BOOK VALUE	
At 31 December 2022	1,153,333
At 31 December 2021	564,518

Cost or valuation at 31 December 2022 is represented by:

	Freehold property £
Valuation in 2022	38,816
Cost	1,114,517
	1,153,333

Tangible fixed assets comprise of Chantry Fields, 1 Abbey Walk and 2 Abbey Walk. The land at Chantry Fields is a proportion of a legacy revalued on 14 March 2021 by Knight Frank chartered surveyors. As at 31 December 2022, the net book value of the Chantry Fields was £68,333, the net book value of 2 Abbey Walk was £535,000, due to a revaluation performed in the year ended 31 December 2022 and the net book value of 1 Abbey Walk was £550,000.

The property at 2 Abbey Walk was valued by Woolley & Wallis on 20th January 2023.

11. FIXED ASSET INVESTMENTS

	2022 £	2021 £
Shares	191,965	205,899
Cash held in investments	1,062	352
	193,027	206,251

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

11. FIXED ASSET INVESTMENTS - continued

Additional information as follows:

	Listed investments £
MARKET VALUE	
At 1 January 2022	205,899
Revaluations	(13,934)
At 31 December 2022	191,965
NET BOOK VALUE	
At 31 December 2022	191,965
At 31 December 2021	205,899

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	2022 £	2021 £
Valuation b/fwd	352	1,954
Movement in year	710	(1,602)
	1,062	352

Included within the revaluation of fixed asset investments is dividend income of £5,315 and fees of £703 which are reinvested into the portfolio of shares held.

12. STOCKS

	2022 £	2021 £
Stocks	206	215

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	4,099	75,350
Prepayments	1,076	192
	<u>5,175</u>	<u>75,542</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other creditors	3,165	3,780
Accrued expenses	36,217	340,059
	<u>39,382</u>	<u>343,839</u>

As noted in Note 2 and the Trustees report £315,149 from 2021 has been transferred to a Restricted Reserve - Dorset HealthCare - 1 Abbey Walk.

15. MOVEMENT IN FUNDS

	At 1.1.22	Net movement in funds	Transfers between funds	At 31.12.22
	£	£	£	£
Unrestricted funds				
General fund	1,209,666	59,530	5,340	1,274,536
Restricted funds				
Hospital Electric Vehicle Appeal	1,000	(1,000)	-	-
Marketing Fund	15,660	-	-	15,660
Community Rehabilitation Team	809	-	-	809
Minor Injuries Unit	410	(62)	-	348
Diabetic Eye Test	1,500	877	-	2,377
Annual Meeting	780	11	-	791
Media Project	250	(10)	-	240
Garden	-	100	-	100
Appeal 2022	-	2,910	-	2,910
Staff Use	-	722	-	722
Physio	-	550	-	550
Arts and Crafts	-	200	-	200
Toiletries	-	75	-	75
Dorset Healthcare - 1 Abbey Walk	-	306,170	(5,340)	300,830
	<u>20,409</u>	<u>310,543</u>	<u>(5,340)</u>	<u>325,612</u>
TOTAL FUNDS	<u>1,230,075</u>	<u>370,073</u>	<u>-</u>	<u>1,600,148</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	65,683	(27,127)	20,974	59,530
Restricted funds				
Hospital Electric Vehicle Appeal	-	(1,000)	-	(1,000)
Minor Injuries Unit	30	(92)	-	(62)
Diabetic Eye Test	877	-	-	877
Annual Meeting	480	(469)	-	11
Media Project	-	(10)	-	(10)
Garden	100	-	-	100
Appeal 2022	9,121	(6,211)	-	2,910
Staff Use	1,085	(363)	-	722
Recliner	400	(400)	-	-
Physio	550	-	-	550
Arts and Crafts	200	-	-	200
Toiletries	75	-	-	75
Dorset Healthcare - 1 Abbey Walk	315,149	(8,979)	-	306,170
	<u>328,067</u>	<u>(17,524)</u>	<u>-</u>	<u>310,543</u>
TOTAL FUNDS	<u>393,750</u>	<u>(44,651)</u>	<u>20,974</u>	<u>370,073</u>

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	1,082,243	113,315	14,108	1,209,666
Restricted funds				
Hospital Electric Vehicle Appeal	-	15,108	(14,108)	1,000
Marketing Fund	5,495	10,165	-	15,660
Community Rehabilitation Team	809	-	-	809
Minor Injuries Unit	500	(90)	-	410
Diabetic Eye Test	-	1,500	-	1,500
Annual Meeting	-	780	-	780
Media Project	-	250	-	250
	<u>6,804</u>	<u>27,713</u>	<u>(14,108)</u>	<u>20,409</u>
TOTAL FUNDS	<u>1,089,047</u>	<u>141,028</u>	<u>-</u>	<u>1,230,075</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	400,159	(303,540)	16,696	113,315
Restricted funds				
Hospital Electric Vehicle Appeal	15,108	-	-	15,108
Marketing Fund	11,155	(990)	-	10,165
Minor Injuries Unit	200	(290)	-	(90)
Diabetic Eye Test	1,500	-	-	1,500
Annual Meeting	780	-	-	780
Staff Xmas	250	(250)	-	-
Media Project	250	-	-	250
Garden	170	(170)	-	-
	<u>29,413</u>	<u>(1,700)</u>	<u>-</u>	<u>27,713</u>
TOTAL FUNDS	<u>429,572</u>	<u>(305,240)</u>	<u>16,696</u>	<u>141,028</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	1,082,243	172,845	19,448	1,274,536
Restricted funds				
Hospital Electric Vehicle Appeal	-	14,108	(14,108)	-
Marketing Fund	5,495	10,165	-	15,660
Community Rehabilitation Team	809	-	-	809
Minor Injuries Unit	500	(152)	-	348
Diabetic Eye Test	-	2,377	-	2,377
Annual Meeting	-	791	-	791
Media Project	-	240	-	240
Garden	-	100	-	100
Appeal 2022	-	2,910	-	2,910
Staff Use	-	722	-	722
Physio	-	550	-	550
Arts and Crafts	-	200	-	200
Toiletries	-	75	-	75
Dorset Healthcare - 1 Abbey Walk	-	306,170	(5,340)	300,830
	<u>6,804</u>	<u>338,256</u>	<u>(19,448)</u>	<u>325,612</u>
TOTAL FUNDS	<u>1,089,047</u>	<u>511,101</u>	<u>-</u>	<u>1,600,148</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	465,842	(330,667)	37,670	172,845
Restricted funds				
Hospital Electric Vehicle Appeal	15,108	(1,000)	-	14,108
Marketing Fund	11,155	(990)	-	10,165
Minor Injuries Unit	230	(382)	-	(152)
Diabetic Eye Test	2,377	-	-	2,377
Annual Meeting	1,260	(469)	-	791
Staff Xmas	250	(250)	-	-
Media Project	250	(10)	-	240
Garden	270	(170)	-	100
Appeal 2022	9,121	(6,211)	-	2,910
Staff Use	1,085	(363)	-	722
Recliner	400	(400)	-	-
Physio	550	-	-	550
Arts and Crafts	200	-	-	200
Toiletries	75	-	-	75
Dorset Healthcare - 1 Abbey Walk	315,149	(8,979)	-	306,170
	<u>357,480</u>	<u>(19,224)</u>	<u>-</u>	<u>338,256</u>
TOTAL FUNDS	<u>823,322</u>	<u>(349,891)</u>	<u>37,670</u>	<u>511,101</u>

Purpose of Funds

Marketing - Funds bequeathed for that purpose - in promoting the hospital.

The Minor Injuries and Integrated Community Rehab Team Units are two departments at the hospital and donations have been identified specific to these departments.

Hospital Electric Vehicle Appeal - An appeal was created to help fund the purchase of a new electric wheelchair-accessible medical vehicle.

Diabetic Eye Test - Money has been received for the purpose of funding a diabetic eye test machine.

Annual Meeting - A grant was received for the purpose of holding the Charity's Annual Meeting which due to COVID restrictions had to be rescheduled.

Staff Xmas - Monies were received for the purpose of contributing towards the staff Christmas.

Media Project - A donation has been received towards the proposed project to supply enhanced entertainment and media facilities to the patients.

Garden - Monies have been received for the purpose of contributing towards work on the garden.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

15. MOVEMENT IN FUNDS - continued

Appeal 2022 - Money was donated for the Nordic Treadmill and MiniLift 200 which were a part of the Appeal in 2022

Reclining Chairs - The Hospital required Reclining Chairs for the Wards and money was donated specifically for that purchase.

Physio - Money donated for use for the Physiotherapy Department.

Arts and Crafts - Money donated for Arts and Craft materials for the patients.

Toiletries - Money donated for Toiletries for the patients.

Staff use - Money donated for the benefit of the staff.

Dorset HealthCare - Release of current retained funds originally for work on 2 Abbey Walk and the Access project which is to now to be used to fund the refurbishment of 1 Abbey Walk. The board of trustees have decided to restricted the Fixed Asset Investments held under this fund.

Transfers between funds

During the period to 31 December 2022 a transfer between the general fund and the DHC fund has occurred recognise expenditure relating to the project incurred in the year ended 31 December 2021 after a full expenditure review.

16. RELATED PARTY DISCLOSURES

During the period ending 31 December 2022, the entity reimbursed trustees for expenses totalling £20 (2021: £93). £74 (2021: £nil) is also held with debtors due to prepaid trustee expenses in relation to a 2023 year end event.

Accounts

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2021
for
Friends of Westminster Memorial Hospital**

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Friends of Westminster Memorial Hospital

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Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the CIO is to relieve patients and former patients of the Westminster Memorial Hospital, Shaftesbury who are sick, convalescent, disabled, handicapped, infirm, or in need of the said hospital and to ensure the long-term existence of the Westminster Memorial Hospital.

All decisions relating to the organisation and operation of the charity are made by the Trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

To further these objects, the CIO promotes its name to encourage subscribers ('Friends'), donations and legacies as well as running fund-raising events and appeals.

The CIO maintains strong links with the Hospital and Dorset HealthCare as well as looking to increase links to other health providers and businesses.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Despite continued Covid-19 restrictions, the CIO has had another productive year with the exception of events, which were still curtailed. Due to Covid-19, the Annual Meeting was cancelled but a small event on 25th May, for around 10 staff and CIO volunteers, took place to mark the 150th anniversary of the laying of the Hospital foundation stone. The Duke of Westminster was asked if he would become the Patron but as the Friends was not directly in line with the aims of the Westminster Foundation, His Grace was unable to accept. Liz Heath, previously charity secretary at the League of Friends of WMH, joined the CIO as Honorary Secretary. Mark Edmunds designed and maintained a web page for the Hospital Electric Vehicle Appeal and has offered further help. Work began on defining and preparing the foundation document, and a web designer has been instructed to build a new website. Work also started on updating the long-term strategy as the first phase was completed in 2021.

During 2021, the CIO also focused on the following:

- Matron's shopping trolley
- Hospital garden
- Christmas cards
- North Dorset NHS thank you badges
- In-house media
- Fundraising
- Hospital Electric Vehicle Appeal (HEVA)
- 1 Abbey Walk
- Access project

Matron's shopping trolley - Matron's shopping trolley was not as full as normal due to Covid-19, but the CIO provided items for the following departments: Minor Injuries Unit, Inpatient Unit, Integrated Community Rehabilitation Team, Wards, Facilities, Integrated Urgent Care Service, Reception, Seating for the wards, and Physiotherapy Department.

Hospital garden - The CIO resolved to provide the garden volunteers with an annual grant of £300pa and £1,000 for capital expenses. The CIO funded a garden standpipe alleviating the need to run a hose from near the hospital entrance to the garden. The major project for 2021 was the building of a pagoda from materials donated by Shaftesbury Plumbing & Heating. A water feature and solar powered pump was donated by Copper Works and has been placed on a white gravel bed on the terrace outside the therapy room. The overgrown shrubs and hedges following the line of the ramp to the therapy terrace has been cleared and replaced with a hydrangea and heuchera bed, allowing views over the vale for the day room and palliative care suites. The butterfly and bee border has been extended and triple-bin composting system built.

Christmas cards - Following the successful sale of Christmas cards at the Tourist Information Centre in 2020, cards were also sold at Thorngrove Garden Centre and Motcombe Post Office in 2021. Shaftesbury Post Office will sell cards in 2022 and other outlets will be sought in the coming year.

North Dorset NHS thank you badges - The CIO, in collaboration with both Blandford and Yeatman Hospital Friends, designed, sourced, and ordered 800 badges to be handed out to NHS staff and volunteers, in recognition for the dedication and courage they showed throughout the Covid-19 pandemic.

In-house media - A 'Friend' demonstrated a media device he previously designed for use in-flights, then subsequently adapted for possible use by patients in hospitals. The system would run on tablets, costing about £100 each, which would open onto a home-page offering a menu of either films or music. The media device would stream music and films to the tablets, without the need for an internet connection. The device is awaiting review by Dorset HeathCare's IT department and information regarding licensing, before pursuing further.

Fundraising - The roll-out of collection boxes continued with over 40 distributed around local towns, and grants were also applied for. There were no CIO-organised fundraising events during 2021 although there were a number of community events that raised funds for the CIO.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

Hospital Electric Vehicle Appeal (HEVA) - In September we achieved our target of raising £38,853 for the Hospital Electric Vehicle Appeal (HEVA), to provide a wheelchair-accessible, fully electric vehicle for the Integrated Community Rehabilitation Team (ICRT). We paid for all ICRT staff to have an induction course, with an instructor, to become familiar with driving the electric vehicle (EV). The vehicle is now operating alongside the two diesel vehicles we previously purchased. Apart from being the first community hospital in England to operate a wheelchair-accessible EV, the ICRT were able to continue operating during the fuel shortage.

1 Abbey Walk - The CIO has had an offer accepted for the purchase of 1 Abbey Walk, for the use of the Community Mental Health Team who have outgrown their existing premises. The property will considerably extend the space available for the team to operate from and is situated next to 2 Abbey Walk, currently used by the Steps2Wellbeing Mental Health Service. A pre-planning application was submitted, and a positive response was received in January 2022. At the time of writing, the purchase is expected to complete in April 2022.

Access project - On 28th September, Angus Campbell Esq., Her Majesty's Lord Lieutenant of Dorset, supported by Simon Hoare, MP for North Dorset and Cllr. Val Potheary, Chairman of Dorset Council, opened an access route across the landlocked hospital site, between Magdalene Lane and Abbey Walk. This is one of the largest and most important projects the charity has ever undertaken. The access project removed one of the key problems with the viability of hospital site, added extra parking spaces and simplified every vehicular visit. Prior to, and during the works, 3 rounds of 200 hand-delivered letters were distributed to keep near neighbours informed of progress. Shaftesbury Town Council assisted the hospital by providing parking permits for Park Walk, to replace parking spaces lost for the duration the works.

FINANCIAL REVIEW

Financial position

The CIO has free reserves of £439,249 as at 31st December 2021 (2020 - £381,807). Free reserves are calculated by deducting fixed assets from the unrestricted (and undesignated) reserves held at year-end. Included in fixed assets are investments of £205,899 (2020 - £135,918) which can be liquidated easily in addition to the free reserves above giving in total £645,148 (2020- £517,725) available.

We note below that £550,000 has been committed for the purchase of 1 Abbey Walk in April 2022 which will leave our available reserves at £95,148.

The trustees consider this level of reserves to be sufficient to deliver charitable objectives for the next 12 months. The CIO holds total reserves of £1,230,075 (2020 - £1,089,047) of which £20,409 (2020 - £6,804) is restricted.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Investment policy and objectives

On inception, the CIO was set up for the purpose of purchasing 2 Abbey Walk and incorporating The League and therefore held no investments. Upon merger with The League of Friends of The Westminster Memorial Hospital, Shaftesbury, the CIO received cash, an account with stockbrokers Redmayne Bentley and land at Chantry Fields. It is anticipated that over time that;

- The CIO will create sufficient funds, through sustainable (subscriptions, donations, and events) and passive (investments and rent) income, to enable core charitable spending, viz: Matron's Shopping Trolley.
- The CIO will fund larger purchases through annual appeals.
- The CIO, through legacies and large grants, will work alongside Dorset HealthCare to invest in its long-term strategy.

The long-term strategy aims to mitigate, address, or solve the inadequacies highlighted in the Dorset Clinical Commissioning Group's 'Strategic Outline Case for a Community Hub in Shaftesbury/Gillingham (final draft: 30th of June 2017)' from the extract below:

"... The facilities at the hospital are currently well utilised and there is little scope to accommodate any new services. A number of services would like to be located at the hospital but are unable to due to lack of space; for example:

- There has not been enough space to offer accommodation to the mental health team;
- There is inadequate space for the development of the extended nursing team;
- Voluntary services in the local community would like to offer more services but I limited by space.

There are also problems of physical access to the site. Road access is extremely poor, and parking very limited; this is a serious problem for a facility serving a rural community where public transport is not an option for many. The site is land-locked and is accessible only by a narrow lane, meaning that it would be very challenging to address these access issues.

Design and structure of the building limit its flexibility and appropriateness for use in several ways. For example:

- There is no lift. Whilst most accommodation on the first floor is non-clinical, it is necessary to hold some clinics there (for example, CAMHS clinics) because of lack of appropriate space elsewhere. Access for children with physical disabilities is therefore limited;
- The need for some space designed in a "softer", non-clinical way, for example for psychological therapies and counselling;
- There is a lack of "large spaces" for services such as CAMHS* that require more room than a typical clinic space."

*CAMHS - Children & Adolescent Mental Health Services

Reserves policy

The CIO will ensure, where feasible, the continuation of the 2019 Reserves Policy, created by The League of Friends of The Westminster Memorial Hospital, Shaftesbury, that being: The agreed policy for the following 3 years (to end of 2022) was to keep unrestricted funds at no less than £180,000, that is, 3 years of the approximate mean spending, from the previous 6 accounting years of our core charitable spending i.e. Matron's Shopping Trolley. We consider that this policy reflects the need to be prudent in ensuring we can maintain our current level of core charitable spending up to £60,000 per annum until the end of 2022. The reserves policy will be reviewed in 2022 and subsequently on an annual basis. The purchase of 1 Abbey Walk may necessitate the use of our reserves in the short term.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Going concern and liquidity

The CIO is well placed to ensure continued support of core funding for Matron's needs for the Hospital until, at least, 2023 on account of the Reserves Policy and then core funding is anticipated to be funded from sustainable and passive income.

The existing liabilities of the purchase of 1 Abbey Walk, repayment for the access project and the conversion of 2 Abbey Walk are covered. The refurbishment of 1 Abbey Walk will be agreed with Dorset HealthCare.

The CIO will look to continue the increase in annual subscription revenue, from sub £2,000 prior to 2019, through the introduction of monthly subscriptions and increased membership, towards £10,000 and beyond.

With £1,230,075 of total reserves, it is felt that the CIO is well placed in the medium term (2022-2025) to deliver our plans as a going concern.

FUTURE PLANS

Matron's Shopping Trolley: We continue to provide for staff and patient needs, including training, refurbishments, inpatient supplies, medical equipment, ward newspapers, water coolers, capital and maintenance funding for the garden volunteers etc.

Annual appeal 2022: Is for physiotherapy (treadmill) and occupational therapy (stand-aid) departments.

Long-term strategy: We plan to purchase 1 Abbey Walk and convert it for the use of the Adult Mental Health Service. Once this project is complete, we will require an injection of capital in order to continue with our long-term strategy.

Hospital Events: The Hospital Events Committee had hoped to hold at least one event at the hospital in 2022 but Dorset HealthCare have advised that this will be unlikely. We will continue to look for an alternative venue until it is legal and safe to re-start events at the Hospital.

Fundraising events: Currently, there is only one event planned for 2020, at Shaston Social Club in April.

Membership and database: Membership is still needs to increase considerably if we are to match our peers. A CRM database requires building and the existing database added.

Newsletter: The newsletter was delivered in March 2022 and annually thereafter.

Annual meeting: To be held on Wednesday 4th May 2022 at The Royal British Legion Hall, Coppice Street, Shaftesbury at 6:30pm.

Trustees: We require trustees to build and develop their own teams in Communication, Membership & Networking, Technical Support, Corporate Membership etc.

Volunteers: We require volunteers to aid trustees in all areas of the charity, including with general secretarial work, grant applications, assisting at events and help setting up a network of 'Friends'.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 18th July 2019. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the Charity Trustees.

The CIO has replaced the previous unincorporated trust, 'The League of Friends of the Westminster Memorial Hospital, Shaftesbury' (the League), whose constitution was approved at an EGM on 4th November 1980. The Objects and Powers of the CIO remain those of the erstwhile charity.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Charity constitution

The CIO was set up in July 2019 to provide a safe modern replacement legal structure to the existing unincorporated trust, following advice from our accountants, Ward Goodman, in January 2019.

The importance of purchasing 2 Abbey Walk, as part of the long-term strategic plan, cannot be underestimated. The need to purchase 2 Abbey Walk brought forward the move to a CIO because property purchased by an unincorporated trust must be held equally in the names of the Trustees.

It should be noted that existing core charitable activities continued to be undertaken by the League until the transfer of the League to the CIO was completed. The merger has now been completed and registered by the Charity Commission.

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution allows six trustees.

The CIO seeks to appoint three more trustees with a wide range of talents and experience to assist in achieving its objectives.

Due to the size of the CIO, new trustees must be willing to provide both executive management in their own areas of expertise, such as communication & PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud, error and reputational loss.

Principle Risks and Uncertainties

The CIO anticipates that the 'Hospital Events Committee', consisting of ex-trustees from the League of Friends, will be able to meet albeit possibly not on a regular basis. As mentioned, they will be unable to hold any meetings or events at the Hospital during 2022.

The CIO feels that there may be some risk to subscription income due to the increase in the cost of living.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184477

Principal address

Westminster Memorial Hospital
Abbey Walk
Shaftesbury
SP78BD

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2021

Trustees

Julian Prichard - Chair
Ms Justine Elmendorff - Vice Chair
Matthew Welch (resigned 28.3.22)
Nigel House (appointed 17.3.21) - Treasurer

Committee Members

Piers Brown - Governance
Richard Skaife - Strategy Working Group
Elizabeth Heath - Secretary

Hospital Event Committee/ex-Trustees of the League of Friends

Bobbie Perrin
Denise Potter
Jim Clarke
Pat Hayter

Ex Officio

Helen Lawes - N.Dorset Locality Manager
Alison Law - WMH Matron

Independent Examiner

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Stockbrokers

Redmayne Bentley LLP
139 Commercial Road
Poole
BH14 0JD

Bankers

Subscriptions and donations - Lloyds Bank plc, PO Box 1000, BX1 1LT
Reserve Accounts - CAF Bank Ltd, 15 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
Appeals - NatWest, The Commons, Shaftesbury, SP7 8JY

Approved by order of the board of trustees on 21st April 2022 and signed on its behalf by:



J Prichard - Trustee

**Independent Examiner's Report to the Trustees of
Friends of Westminster Memorial Hospital**

Independent examiner's report to the trustees of Friends of Westminster Memorial Hospital

I report to the charity trustees on my examination of the accounts of Friends of Westminster Memorial Hospital (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Miss Jen Richardson BA (Hons) ACA FCCA DChA
ICAEW
Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Date: 25th April 2022

Friends of Westminster Memorial Hospital

**Statement of Financial Activities
for the Year Ended 31 December 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	380,194	28,880	409,074	81,760
Other trading activities	3	19,278	533	19,811	11,168
Investment income	4	687	-	687	2,560
Other income		-	-	-	77,087
Total		<u>400,159</u>	<u>29,413</u>	<u>429,572</u>	<u>172,575</u>
EXPENDITURE ON					
Raising funds		11,017	-	11,017	42,629
Charitable activities	5				
Charitable Activities		292,523	1,700	294,223	152,079
Total		<u>303,540</u>	<u>1,700</u>	<u>305,240</u>	<u>194,708</u>
Net gains/(losses) on investments		<u>16,696</u>	<u>-</u>	<u>16,696</u>	<u>(17,530)</u>
NET INCOME/(EXPENDITURE)		<u>113,315</u>	<u>27,713</u>	<u>141,028</u>	<u>(39,663)</u>
Transfers between funds	15	<u>14,108</u>	<u>(14,108)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>127,423</u>	<u>13,605</u>	<u>141,028</u>	<u>(39,663)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,082,243</u>	<u>6,804</u>	<u>1,089,047</u>	<u>1,128,710</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,209,666</u></u>	<u><u>20,409</u></u>	<u><u>1,230,075</u></u>	<u><u>1,089,047</u></u>

The notes form part of these financial statements

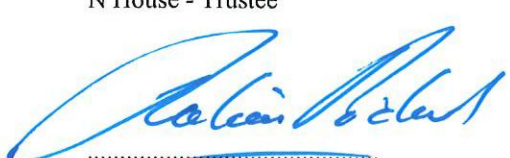
Friends of Westminster Memorial Hospital

Balance Sheet 31 December 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	10	564,518	-	564,518	564,518
Investments	11	205,899	-	205,899	135,918
		<u>770,417</u>	<u>-</u>	<u>770,417</u>	<u>700,436</u>
CURRENT ASSETS					
Stocks	12	215	-	215	-
Debtors	13	74,042	1,500	75,542	4,619
Cash at bank		708,631	19,109	727,740	446,133
		<u>782,888</u>	<u>20,609</u>	<u>803,497</u>	<u>450,752</u>
CREDITORS					
Amounts falling due within one year	14	(343,639)	(200)	(343,839)	(62,141)
NET CURRENT ASSETS		<u>439,249</u>	<u>20,409</u>	<u>459,658</u>	<u>388,611</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,209,666</u>	<u>20,409</u>	<u>1,230,075</u>	<u>1,089,047</u>
NET ASSETS		<u>1,209,666</u>	<u>20,409</u>	<u>1,230,075</u>	<u>1,089,047</u>
FUNDS	15				
Unrestricted funds				1,209,666	1,082,243
Restricted funds				20,409	6,804
TOTAL FUNDS				<u>1,230,075</u>	<u>1,089,047</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21st April 2022 and were signed on its behalf by:


.....
N House - Trustee


.....
J Prichard - Trustee

The notes form part of these financial statements

Friends of Westminster Memorial Hospital

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life. Tangible fixed assets are held at valuation and impairment consideration undertaken by the trustees on an annual basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES - continued

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Investments

Investments income and revaluation is accounted for in the period in which the charity is entitled to receipt.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations and Grants	41,033	27,630
Gift aid	2,167	4,604
Legacies	358,500	31,010
Subscriptions	7,374	18,516
	<u>409,074</u>	<u>81,760</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	1,635	403
Interest Received	1,971	922
Rental Income	12,000	9,000
Sale Income	4,205	843
	<u>19,811</u>	<u>11,168</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Other fixed asset invest - FII	687	668
Deposit account interest	-	1,892
	<u>687</u>	<u>2,560</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 6) £	Support costs (see note 7) £	Totals £
Charitable Activities	<u>3,270</u>	<u>283,542</u>	<u>7,411</u>	<u>294,223</u>

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

6. GRANTS PAYABLE

	2021 £	2020 £
Charitable Activities	283,542	46,672
The total grants paid to institutions during the year was as follows:		
	2021 £	2020 £
Other Individual	-	150
Electric Vehicle	-	38,853
Training	-	1,467
General Expenditure	6,207	3,523
Covid-19 Related	-	2,679
Access Project	277,335	-
	283,542	46,672

Included within the grants payable value of £283,542 is restricted expenditure of £710 allocated to the Staff Xmas, MIU and Garden fund, as seen in Note 15.

7. SUPPORT COSTS

	Governance costs £
Charitable Activities	7,411

Independent Examination fees for the year were £1,836 (2020 - £3,000).

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

During the period ending 31 December 2021, the combined entity reimbursed trustees for expenses totalling £93 (2020: £207).

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	58,979	22,781	81,760
Other trading activities	10,392	776	11,168
Investment income	2,560	-	2,560
Other income	77,087	-	77,087
Total	149,018	23,557	172,575
EXPENDITURE ON			
Raising funds	37,530	5,099	42,629

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Charitable activities			
Charitable Activities	108,765	43,314	152,079
Total	146,295	48,413	194,708
Net gains/(losses) on investments	(17,530)	-	(17,530)
NET INCOME/(EXPENDITURE)	(14,807)	(24,856)	(39,663)
Transfers between funds	(21,832)	21,832	-
Net movement in funds	(36,639)	(3,024)	(39,663)
RECONCILIATION OF FUNDS			
Total funds brought forward	1,118,882	9,828	1,128,710
TOTAL FUNDS CARRIED FORWARD	1,082,243	6,804	1,089,047

10. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 January 2021 and 31 December 2021	564,518
NET BOOK VALUE	
At 31 December 2021	564,518
At 31 December 2020	564,518

Tangible fixed assets comprise of Chantry Fields and 2 Abbey Walk. The land at Chantry Fields is a proportion of a legacy revalued on 14 March 2021 by Knight Frank chartered surveyors. As at 31 December 2021, the net book value of the Chantry Fields was £68,333 and the net book value of 2 Abbey Walk was £496,185.

11. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2021	135,918
Additions	51,900
Revaluations	18,081
At 31 December 2021	205,899
NET BOOK VALUE	
At 31 December 2021	205,899
At 31 December 2020	135,918

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

11. FIXED ASSET INVESTMENTS - continued

There were no investment assets outside the UK.

There were no investment assets outside the UK. Cash of £352 held in the Redmayne Bentley portfolios is classified as cash on the balance sheet.

12. STOCKS

	2021	2020
	£	£
Stocks	215	-
	<u>215</u>	<u>-</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	75,350	4,619
Prepayments	192	-
	<u>75,542</u>	<u>4,619</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	-	1,129
Other creditors	3,780	4,759
Accrued expenses	340,059	56,253
	<u>343,839</u>	<u>62,141</u>

15. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	Transfers between funds	At 31.12.21
	£	£	£	£
Unrestricted funds				
General fund	1,082,243	113,315	14,108	1,209,666
Restricted funds				
Hospital Electric Vehicle Appeal	-	15,108	(14,108)	1,000
Marketing Fund	5,495	10,165	-	15,660
Community Rehabilitation Team	809	-	-	809
Minor Injuries Unit	500	(90)	-	410
Diabetic Eye Test	-	1,500	-	1,500
AGM	-	780	-	780
Media Project	-	250	-	250
	<u>6,804</u>	<u>27,713</u>	<u>(14,108)</u>	<u>20,409</u>
TOTAL FUNDS	<u>1,089,047</u>	<u>141,028</u>	<u>-</u>	<u>1,230,075</u>

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	400,159	(303,540)	16,696	113,315
Restricted funds				
Hospital Electric Vehicle Appeal	15,108	-	-	15,108
Marketing Fund	11,155	(990)	-	10,165
Minor Injuries Unit	200	(290)	-	(90)
Diabetic Eye Test	1,500	-	-	1,500
AGM	780	-	-	780
Staff Xmas	250	(250)	-	-
Media Project	250	-	-	250
Garden	170	(170)	-	-
	<u>29,413</u>	<u>(1,700)</u>	<u>-</u>	<u>27,713</u>
TOTAL FUNDS	<u>429,572</u>	<u>(305,240)</u>	<u>16,696</u>	<u>141,028</u>

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	1,118,882	(14,807)	(21,832)	1,082,243
Restricted funds				
2 Abbey Walk	-	251	(251)	-
Hospital Electric Vehicle Appeal	9,519	(30,122)	20,603	-
Covid-19 Fund	-	(874)	874	-
Palliative Fund	-	(606)	606	-
Marketing Fund	-	5,495	-	5,495
Community Rehabilitation Team	309	500	-	809
Minor Injuries Unit	-	500	-	500
	<u>9,828</u>	<u>(24,856)</u>	<u>21,832</u>	<u>6,804</u>
TOTAL FUNDS	<u>1,128,710</u>	<u>(39,663)</u>	<u>-</u>	<u>1,089,047</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	149,018	(146,295)	(17,530)	(14,807)
Restricted funds				
2 Abbey Walk	5,350	(5,099)	-	251
Hospital Electric Vehicle Appeal	8,731	(38,853)	-	(30,122)
Covid-19 Fund	1,805	(2,679)	-	(874)
Palliative Fund	861	(1,467)	-	(606)
Marketing Fund	5,810	(315)	-	5,495
Community Rehabilitation Team	500	-	-	500
Minor Injuries Unit	500	-	-	500
	<u>23,557</u>	<u>(48,413)</u>	<u>-</u>	<u>(24,856)</u>
TOTAL FUNDS	<u>172,575</u>	<u>(194,708)</u>	<u>(17,530)</u>	<u>(39,663)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	1,118,882	98,508	(7,724)	1,209,666
Restricted funds				
2 Abbey Walk	-	251	(251)	-
Hospital Electric Vehicle Appeal	9,519	(15,014)	6,495	1,000
Covid-19 Fund	-	(874)	874	-
Palliative Fund	-	(606)	606	-
Marketing Fund	-	15,660	-	15,660
Community Rehabilitation Team	309	500	-	809
Minor Injuries Unit	-	410	-	410
Diabetic Eye Test	-	1,500	-	1,500
AGM	-	780	-	780
Media Project	-	250	-	250
	<u>9,828</u>	<u>2,857</u>	<u>7,724</u>	<u>20,409</u>
TOTAL FUNDS	<u>1,128,710</u>	<u>101,365</u>	<u>-</u>	<u>1,230,075</u>

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	549,177	(449,835)	(834)	98,508
Restricted funds				
2 Abbey Walk	5,350	(5,099)	-	251
Hospital Electric Vehicle Appeal	23,839	(38,853)	-	(15,014)
Covid-19 Fund	1,805	(2,679)	-	(874)
Palliative Fund	861	(1,467)	-	(606)
Marketing Fund	16,965	(1,305)	-	15,660
Community Rehabilitation Team	500	-	-	500
Minor Injuries Unit	700	(290)	-	410
Diabetic Eye Test	1,500	-	-	1,500
AGM	780	-	-	780
Staff Xmas	250	(250)	-	-
Media Project	250	-	-	250
Garden	170	(170)	-	-
	<u>52,970</u>	<u>(50,113)</u>	<u>-</u>	<u>2,857</u>
TOTAL FUNDS	<u>602,147</u>	<u>(499,948)</u>	<u>(834)</u>	<u>101,365</u>

Purpose of Funds

Marketing - Funds bequeathed for that purpose - in promoting the hospital.

The Minor Injuries and Community Rehab Units are two departments at the hospital and donations have been identified specific to these departments.

Hospital Electric Vehicle Appeal - An appeal was created to help fund the purchase of a new electric medical vehicle.

Diabetic Eye Test - Money has been received for the purpose of funding a diabetic eye test machine.

AGM - A grant was received for the purpose of holding the charities AGM which due to COVID restrictions had to be rescheduled.

Staff Xmas - Monies were received for the purpose of contributing towards the staff Christmas.

Media Project - A donation has been received towards the proposed project to supply enhanced entertainment and media facilities to the patients.

Garden - Monies have been received for the purpose of contributing towards work on the garden.

Transfers between funds

During the period to 31st December 2020 the General Fund transferred funds to enable the purchase of the electric vehicle although the appeal was still running. The appeal has now been closed and the balance returned to the General Fund during this financial year.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

16. OTHER FINANCIAL COMMITMENTS

The Trustees have agreed to purchase 1 Abbey Walk, an adjacent property, for further expansion of services provided to the community at a cost of £550,000.

17. RELATED PARTY DISCLOSURES

During the period ending 31 December 2021, the charity reimbursed trustees for expenses totalling £93 (2020: £207).

During the period ending 31 December 2021, a trustee donated a licence for the value of £40 (2020: £nil).

During the period ending 31 December 2020, The League of Friends of Westminster Memorial Hospital Shaftesbury (a related charity) merged to transfer to the new incorporated entity Friends of Westminster Memorial Hospital.

Accounts

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2020
for
Friends of Westminster Memorial Hospital**

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Friends of Westminster Memorial Hospital

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Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1184477

Registered office

Westminster Memorial Hospital
Abbey Walk
Shaftesbury
SP78BD

Trustees

Julian Prichard - Chair
Ms Justine Elmendorff – Vice Chair
Matthew Welch
Nigel House (appointed 17.3.21) - Treasurer

Committee Members

Piers Brown – Governance
Richard Skaife – Strategy Working Group

Hospital Event Committee/ex-Trustees of the League of Friends

Bobbie Perrin
Denise Potter
Jim Clarke
Pat Hayter

Ex Officio

Helen Lawes – N.Dorset Locality Manager
Alison Law - WMH Matron

Independent Examiner

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Stockbrokers

Redmayne Bentley LLP
139 Commercial Road
Poole
BH14 0JD

Bankers

Subscriptions and donations – Lloyds Bank plc, PO Box 1000, BX1 1LT
Reserve Account – CAF Bank Ltd, 15 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ
Appeals – NatWest, The Commons, Shaftesbury SP7 8JY

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the period ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the CIO is to relieve patients and former patients of the Westminster Memorial Hospital, Shaftesbury who are sick, convalescent, disabled, handicapped, infirm, or in need of the said hospital and to ensure the long-term existence of the Westminster Memorial Hospital.

All decisions relating to the organisation and operation of the charity are made by the trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

In order to further these objects, the CIO promotes its name in order to encourage subscribers ('friends'), donations and legacies as well as running fund-raising events and appeals.

The CIO maintains strong links with the Hospital and Dorset HealthCare as well as looking to increase links to other health providers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2019:

The CIO was active for less than six months in 2019 and during that time focused on:

- The purchase, as part of the long-term strategic plan, of 2 Abbey Walk, adjacent to staff entrance, to provide
- a) potential route for access between the land-locked sides of the hospital which could aid the exit of ambulances, allow fire engines onto the site and improve patient access/egress via a one way system,
- b) space for clinical use and
- c) a source of revenue.
- The annual appeal for 2020; the Hospital Electric Vehicles Appeal (HEVA)
- Increasing membership to the 'Friends' and continuing to promote Life Membership.

2 Abbey Walk, Shaftesbury SP7 8BB

The CIO completed on the purchase of 2 Abbey Walk on 2nd September 2019.

Three events were held during September in order to showcase the property and explain the CIO's plans to the various stakeholders:

- DHC staff: tea & cake on Monday 16th September,
- 'Friends' and 'Save our Beds!' Campaigners: drinks & eats on Wednesday 18th
- Simon Hoare MP and prospective donors: drinks & eats on Thursday 19th

The CIO and League resolved to adapt the property to provide clinical space for the 'Steps to Wellbeing' Mental Health service which with rent, *pari passu* with their current location on Wincombe Business Park, at £1,000 per calendar month. The adapted property would provide the extra benefits of having the service close to the Hospital, increased consultation rooms, a training room/group therapy room, a hardwired Hospital IT network and the potential for future expansion of the service.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

Two planning applications were submitted to Dorset Council on:

27th November - Proposal: Change of use from residential dwelling class C3 to ancillary medical uses D1/C2 and demolish garden wall by 1.0m to widen access.

4th December - Proposal: Create vehicular access route from the main car park to the staff car park, establishing a new one-way traffic circulation system. Creation of additional parking space and a garden office to grounds to the rear of 2 Abbey Walk.

2020:

Despite the Covid-19 restrictions, the CIO had a productive year and was able to focus on a number of areas:

- EGM/AGM
- Staff treats
- Matron's shopping trolley
- Hospital Electric Vehicles Appeal (HEVA)
- Membership and database
- 2 Abbey Walk

EGM/AGM: The League of Friends of WMH held their EGM/AGM on 4th March 2020. The EGM was to vote on the incorporation of the League into a CIO and those present voted unanimously for the incorporation. The date of transfer was set for 1st April. However, due to Covid-19 the transfer of assets to the CIO was completed at the end of 2020.

Staff treats: In order to show staff how much they were appreciated, we gave the public a chance to directly donate towards staff treats by launching a Facebook Campaign. Public donations were doubled by the CIO and grants were received from William Williams and Groundwork. The funds provided boxes of fresh fruit, from Abbots, on Mondays and cakes, from Lavender Blue, on Fridays. We also provided 180 moisturizing creams for all Hospital Staff, including district nurses.

Matron's Shopping Trolley: During the pandemic the Minor Injury Units (MIUs) at Blandford and Sherborne were closed, and their staff were relocated to Shaftesbury. This put pressure on the working area and the CIO paid to increase the shelving and workstation space. We were able to source, to specific Dorset HealthCare requirements, Personal Protective Equipment that would not otherwise be bought centrally by the NHS. We continued to fund palliative care training, inpatient supplies, ward newspapers and water coolers as well as other requested items.

Hospital Electric Vehicles Appeal (HEVA): The 2020 appeal for two Nissan e-NV200 electric wheelchair-assisted vehicles, for the Integrated Community Rehabilitation Team, to replace the existing ageing diesel vehicles (provided by the League of Friends) was formally launched in December 2019.

However, Dorset HealthCare subsequently discovered that there was insufficient capacity in the electricity system to run a double charging point. This combined with an inability to host events led to the decision to adapt the appeal to fundraise for one vehicle. The electric wheelchair-accessible vehicle will cost £38,103 to purchase and adapt.

Funds were raised through selling vehicle 'body parts' to individuals, businesses and grant making bodies as well as placing collection tins in Shaftesbury, Gillingham and surrounding towns and villages. There was limited scope for other methods of fundraising due to Covid-19.

Dorset HealthCare (DHC), who have called the move to electric vehicles 'pioneering', is rolling out charging points across their estate, prior to moving their fleet to electric vehicles. They are supplying the 7kW electric charging point as part of their phase one roll-out and the CIO will pay for the installation.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

WMH will be the first hospital in Dorset to run any electric vehicle and is likely to be the first community hospital in England to run a wheelchair-accessible electric vehicle. This project will be a testing ground in the preparation, training and use of EVs in healthcare and may prove to be the model for Dorset.

At the end of 2020, HEVA had raised £21,055 and it is expected that the appeal will be completed by the end of 2021.

Membership and database: A considerable amount of time was spent merging current and historic 'friend's' databases. This required tracing and subsequently contacting every name on every non-CIO database, checking to see if 'friends' wished to continue their support, explaining the incorporation to a CIO, ask if they were prepared to set up a monthly standing order, transfer all existing standing orders over to new CIO bank accounts, ensure all appropriate Gift Aid declarations have been signed under the CIO.

2 Abbey Walk, Shaftesbury SP7 8BB: Planning consent, for change of use from residential dwelling class C3 to ancillary medical uses D1/C2, was granted on 28th February 2020. Dorset HealthCare leased the property from the CIO from 1st April 2020 and the CIO subsequently paid for DHC to adapt the house to meet the needs of Steps 2 Wellbeing.

Steps 2 Wellbeing, the adult mental health service, now occupies the building and runs face-to-face clinics from there. This successful project provides the mental health team with increased consultation space at no extra cost, a new area for running group therapies and a modern, therapeutic and connected hub on the hospital site. It also provides the CIO with a much-needed income stream.

FINANCIAL REVIEW

Financial position

The CIO has free reserves of £382,307 as at 31 December 2020 (2019 - £401,823). The Trustees consider this level of reserves to be sufficient to deliver charitable objectives for the next twelve months. Free reserves are calculated by deducting fixed assets from the unrestricted (and undesignated) reserves held at the year-end. The CIO holds total reserves of £1,089,047 (2019 - £1,128,710) meaning other reserves held total £706,740 (2019 - £726,887). Of the other reserves held, £135,918 are held as fixed asset investments which can be liquidated easily.

Investment policy and objectives

The CIO initially held no investments, except for 2 Abbey Walk, but received cash, an account with stockbrokers Redmayne Bentley and land at Chantry Fields from The League of Friends of The Westminster Memorial Hospital, Shaftesbury.

- The CIO aims to create sufficient funds, through sustainable (subscriptions, donations and events) and passive (investments) income, to enable core charitable spending.
- The CIO will fund larger purchases through annual appeals.
- The CIO, working alongside Dorset HealthCare, where appropriate, will continue to invest heavily in its long-term strategy.

The long-term strategy aims to mitigate, address or solve the inadequacies highlighted in the Dorset Clinical Commissioning Group's 'Strategic Outline Case for a Community Hub in Shaftesbury/Gillingham (final draft: 30th of June 2017)' from the extract below:

"... The facilities at the hospital are currently well utilised and there is little scope to accommodate any new services. A number of services would like to be located at the hospital but are unable to due to lack of space; for example:

- There has not been enough space to offer accommodation to the mental health team;
- There is inadequate space for the development of the extended nursing team;
- Voluntary services in the local community would like to offer more services but are limited by space.

There are also problems of physical access to the site. Road access is extremely poor, and parking very limited; this is a serious problem for a facility serving a rural community where public transport is not an option for many. The site is land-locked and is accessible only by a narrow lane, meaning that it would be very challenging to address these access issues.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

FINANCIAL REVIEW

Investment policy and objectives - continued

Design and structure of the building limit its flexibility and appropriateness for use in several ways. For example:

- There is no lift. Whilst most accommodation on the first floor is nonclinical, it is necessary to hold some clinics there (for example, CAMHS clinics) because of lack of appropriate space elsewhere. Access for children with physical disabilities is therefore limited;
- The need for some space designed in a "softer", non-clinical way, for example for psychological therapies and counselling;
- There is a lack of "large spaces" for services such as CAMHS that require more room than a typical clinic space.

Reserves policy

The CIO continues to ensure the continuation of the Reserves Policy created by The League of Friends of The Westminster Memorial Hospital, Shaftesbury, that being: The agreed policy for following 3 years (to end of 2022) is to keep unrestricted funds at no less than £180,000, that is, 3 years of the approximate mean spending, from the previous 6 accounting years of our core charitable spending i.e. Matron's Shopping Trolley. We consider that this policy reflects the need to be prudent in ensuring we can maintain our current level of core charitable spending.

Going concern

The CIO is well placed to ensure continued support of core funding for Matron's needs for the Hospital until, at least, 2023 on account of the Reserves Policy.

The existing liabilities for works to 2 Abbey Walk and the access project are covered.

The CIO will look to continue the increase in annual subscription revenue, from sub £2,000 prior to 2019, through the introduction of monthly subscriptions and increased membership, towards £10,000 and beyond.

With £1,089,047 of reserves, it is felt that the CIO is well placed in the medium term (2021-2025) to deliver our plans as a going concern.

FUTURE PLANS

The Hospital Events Committee, in collaboration with Matron, have decided not to hold any events in 2021. We continue to provide for Matron's Shopping Trolley as well as inpatient supplies, ward newspapers and water coolers etc.

Fundraising for the Hospital Electric Vehicle Appeal continued with an emphasis on collection tins and grant applications and we expect to be in a position to have raised all the funds required to release the final £10,000 of funding by September.

A project to provide 'thank-you' Covid-19 badges for all staff across the 3 North Dorset Hospitals was successfully undertaken in conjunction with the Friends of the Yeatman and Blandford Hospitals.

The number of 'friends' slightly increased on account of a couple of letter drops, informing local residents of the plans for the access project.

On 14th May 2020, planning permission was granted to "Create vehicular access route from the main car park to the staff car park, establishing a new one-way traffic circulation system. Creation of additional parking space and erect garden office to grounds to the rear of 2 Abbey Walk." This project, which we had hoped to start in January, is currently underway and is anticipated to be completed in September. This will open up access between the two landlocked sides of the Hospital and provide an entrance and exit, making visits simpler for all those arriving by car.

Hospital Electric Vehicles Appeal: Covid-19 has had a material and severe impact on the fundraising required to purchase the vehicles and the trustees have increased the number of grant applications and number of collection tins around local towns and villages. It is now anticipated that we will reach our fundraising target in September 2021.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

FUTURE PLANS – continued

Future appeals: These will need to be considered and targets adjusted to allow for the reduction in fundraising options.

2 Abbey Walk: Covid-19 has had little direct impact on plans, except to increase the time required to carry out building work to convert the property for Steps 2 Wellbeing, due to only one contractor allowed on site at any one time. The property was let from 1st April 2020 and so the financial implications were minimal.

Access project: Covid-19 delayed the start of the project due to the extra time professionals needed when working from home and managing backlogs.

Membership and database: The merger of databases was completed in July 2020 and the lockdown provided an opportunity to ensure all data was clean and up to date but we still need to increase 'friends' membership considerably.

Annual newsletter: Covid-19 meant that we were unable to produce a newsletter in 2020 and it is felt that we will produce a newsletter as soon as we have our first set of accounts.

Fundraising events: As soon as it is legal and safe to do so, we will re-start events at the Hospital and at other venues.

Annual meeting: We hope to be able to hold our annual meeting towards the end of 2021.

Principle Risks and Uncertainties

The CIO anticipates that the 'Hospital Events Committee', consisting of ex-trustees from the League of Friends, will be unable to meet for some time to come, due to shielding requirements, and, furthermore, will be unable to hold any events at the Hospital for the foreseeable future.

The CIO does not feel that there are any risks to our subscription income as this has been steadily increasing.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 18th July 2019. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the charity trustees.

The CIO will replace the previous unincorporated trust, 'The League of Friends of the Westminster Memorial Hospital, Shaftesbury' (the League), whose constitution was approved at an EGM on 4th November 1980. The Objects and Powers of the CIO remain those of the erstwhile charity.

Charity constitution

The CIO was set up in July 2019 to provide a safe modern replacement legal structure to the existing unincorporated trust, following advice from our accountants, Ward Goodman, in January 2019.

The importance of purchasing 2 Abbey Walk, as part of the long-term strategic plan, cannot be underestimated. The need to purchase 2 Abbey Walk brought forward the move to a CIO because property purchased by an unincorporated trust must be held equally in the names of the Trustees.

It should be noted that existing core charitable activities continued to be undertaken by the League until the transfer of the League to the CIO was completed.

Due to the above, the financial statements have been prepared on a merger accounting basis.

Friends of Westminster Memorial Hospital

Report of the Trustees for the Year Ended 31 December 2020

Charity Constitution - continued

A charity combination must be accounted for as a merger if all of the following criteria are met:

- It is permitted by the statutory framework.
- No party to the combination is portrayed as either acquirer or acquiree, either by its governing body or management or by that of another party to the combination.
- All parties to the combination, as represented by the members of the governing body, participate in establishing the management structure of the combined charity and in selecting the management personnel. Such decisions are made on the basis of a consensus between the parties to the combination, rather than purely by exercising voting rights.
- There is no significant change to the class of beneficiaries of the combining entities or the purpose of the benefits provided as a result of the combination

Recruitment and appointment of new trustees

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution allows six trustees.

The CIO seeks to appoint two more trustees with a wide range of talents and experience to assist in achieving its objectives.

Due to the size of the CIO, new trustees must be willing to provide both executive management in their own areas of expertise, such as communication & PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud, error and reputational loss.

Approved by order of the board of trustees on 8th October 2021 and signed on its behalf by:



J Prichard - Trustee

**Independent Examiner's Report to the Trustees of
Friends of Westminster Memorial Hospital**

Independent examiner's report to the trustees of Friends of Westminster Memorial Hospital ('the Charity')

I report to the charity trustees on my examination of the accounts of Friends of Westminster Memorial Hospital for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

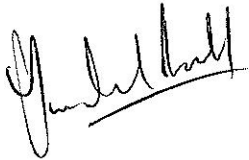
I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian M Rodd BSc FCA FCCA
Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Date: 11th October 2021

Friends of Westminster Memorial Hospital

**Balance Sheet
31 December 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds as restated £
FIXED ASSETS					
Tangible assets	11	564,518	-	564,518	573,393
Investments	12	<u>135,918</u>	<u>-</u>	<u>135,918</u>	<u>143,666</u>
		700,436	-	700,436	717,059
CURRENT ASSETS					
Debtors	13	4,619	-	4,619	-
Cash at bank		<u>439,829</u>	<u>6,304</u>	<u>446,133</u>	<u>413,187</u>
		444,448	6,304	450,752	413,187
CREDITORS					
Amounts falling due within one year	14	(62,141)	-	(62,141)	(1,536)
NET CURRENT ASSETS		<u>382,307</u>	<u>6,304</u>	<u>388,611</u>	<u>411,651</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,082,743</u>	<u>6,304</u>	<u>1,089,047</u>	<u>1,128,710</u>
NET ASSETS		<u>1,082,743</u>	<u>6,304</u>	<u>1,089,047</u>	<u>1,128,710</u>
FUNDS	15				
Unrestricted funds				1,082,743	1,118,882
Restricted funds				<u>6,304</u>	<u>9,828</u>
TOTAL FUNDS				<u>1,089,047</u>	<u>1,128,710</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 8-10-21 and were signed on its behalf by:

.....
J Prichard - Trustee

.....
N House ACA BSc(Econ) - Trustee

The notes form part of these financial statements

Friends of Westminster Memorial Hospital

**Statement of Financial Activities
for the Year Ended 31 December 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds as restated £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		58,980	22,780	81,760	32,543
Other trading activities	2	10,392	776	11,168	2,603
Investment income	3	2,560	-	2,560	11,974
Other income		<u>77,087</u>	<u>-</u>	<u>77,087</u>	<u>895</u>
Total		149,019	23,556	172,575	48,015
EXPENDITURE ON					
Raising funds	4	37,530	5,099	42,629	6,105
Charitable activities					
Charitable Activities		<u>108,766</u>	<u>43,313</u>	<u>152,079</u>	<u>30,689</u>
Total		146,296	48,412	194,708	36,794
Net gains/(losses) on investments		<u>(17,530)</u>	<u>-</u>	<u>(17,530)</u>	<u>60,702</u>
NET INCOME/(EXPENDITURE)		(14,807)	(24,856)	(39,663)	71,923
Transfers between funds	15	<u>(21,832)</u>	<u>21,832</u>	<u>-</u>	<u>-</u>
Net movement in funds		(36,639)	(3,024)	(39,663)	71,923
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,118,882</u>	<u>9,828</u>	<u>1,128,710</u>	<u>1,056,787</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,082,243</u></u>	<u><u>6,804</u></u>	<u><u>1,089,047</u></u>	<u><u>1,128,710</u></u>

The notes form part of these financial statements

Friends of Westminster Memorial Hospital

Notes to the Financial Statements for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The charity was established as a CIO on 18th July 2019 to replace The League of Friends of the Westminster Memorial Hospital, Shaftesbury (Registered Charity Number: 281419), an unincorporated charity which will have all assets passed to the CIO by December 2020, the League of Friends is in the process of being dissolved.

Incorporation did not introduce any material changes to the objectives, activities, membership or governance regimes of the charity and the accounts are presented under the principle of merger accounting (SORP paragraph 27.4) as one ongoing entity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Investment Income

Investment income is accounted for in the period in which the charity is entitled to receipt.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Tangible fixed assets are held at valuation and impairment consideration undertaken by the trustees on an annual basis.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand

Cash at bank and cash in hand include cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition of deposit or similar.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

Debtors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2. OTHER TRADING ACTIVITIES

	2020	2019 as restated
	£	£
Fundraising events	403	2,523
Interest received	922	-
Rental Income	9,000	-
Sale Income	843	80
	<u>11,168</u>	<u>2,603</u>

3. INVESTMENT INCOME

	2020	2019 as restated
	£	£
Other fixed asset invest - FII	668	8,916
Deposit account interest	1,892	3,058
	<u>2,560</u>	<u>11,974</u>

4. EXPENDITURE

Raising donations and legacies

	2020	2019 as restated
	£	£
Rates and water	134	1,645
Light and heat	305	-
Repairs	1,662	1,085
2AW project costs	40,528	-
Support costs	-	3,375
	<u>42,629</u>	<u>6,105</u>

Governance

Independent Examiners' fees	<u>3,000</u>	<u>3,375</u>
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Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

5. GRANTS PAYABLE

	2020	2019 as restated
	£	£
Charitable Activities	<u>46,672</u>	<u>-</u>

The total grants paid to individuals during the year was as follows:

	2020	2019 as restated
	£	£
Other individual	150	-
Electric vehicle	38,853	
Training	1,467	
General expenditure	3,523	
Covid-19 related	2,679	
Total Grants Payable	<u>46,672</u>	<u>-</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

During the period ending 31 December 2020, the combined entity reimbursed trustees for expenses totalling £207 (2019: £4,725).

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds as restated £
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	23,320	9,223	32,543
Other trading activities	2,157	446	2,603
Investment income	11,974	-	11,974
Other income	<u>895</u>	<u>-</u>	<u>895</u>
Total	38,346	9,669	48,015
 EXPENDITURE ON			
Raising funds	5,704	401	6,105
Charitable activities			
Charitable Activities	30,689	-	30,689
Total	36,393	401	36,794
Net gains on investments	<u>60,702</u>	<u>-</u>	<u>60,702</u>
NET INCOME	62,655	9,268	71,923
Transfers between funds	<u>(251)</u>	<u>251</u>	<u>-</u>
Net movement in funds	62,404	9,519	71,923
 RECONCILIATION OF FUNDS			
Total funds brought forward	1,056,478	309	1,056,787
 TOTAL FUNDS CARRIED FORWARD	<u><u>1,118,882</u></u>	<u><u>9,828</u></u>	<u><u>1,128,710</u></u>

8. PRIOR YEAR ADJUSTMENT

A prior year restatement has been performed for the year ended 31 December 2019 due to adoption of the merger accounting principle detailed within the accounting policies.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

9. ANALYSIS OF PRINCIPAL SOFA COMPONENTS

	Charity £	CIO £	2020 Total £	Charity £	CIO £	2019 Total £ As restated
Total Income	5,466	167,109	172,575	34,739	13,276	48,015
Total Expenditure	<u>16,308</u>	<u>178,400</u>	<u>194,708</u>	<u>34,004</u>	<u>2,790</u>	<u>36,794</u>
Net Income/(Expenditure)	(10,842)	(11,291)	(22,133)	735	10,486	11,221
Other Gains/(Losses)	<u>(10,223)</u>	<u>(7,307)</u>	<u>(17,530)</u>	<u>-</u>	<u>60,702</u>	<u>60,702</u>
Net Movement In Funds	<u>(21,065)</u>	<u>(18,598)</u>	<u>(39,663)</u>	<u>735</u>	<u>71,188</u>	<u>71,923</u>

10. ANALYSIS OF ASSETS TRANSFERRED

	Total Assets Transferred £
Restricted Net Assets Transferred	2,369
Unrestricted Net Assets Transferred	<u>1,098,887</u>
Total Net Assets Transferred	<u>1,101,256</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1 January 2020	573,393
Revaluations	<u>(8,875)</u>
At 31 December 2020	<u>564,518</u>
NET BOOK VALUE	
At 31 December 2020	<u>564,518</u>
At 31 December 2019	<u>573,393</u>

Tangible fixed assets comprise of Chantry Fields and 2 Abbey Walk. The land at Chantry Fields is a proportion of a legacy revalued on 14 March 2021 by Knight Frank chartered surveyors. As at 31 December 2020, the net book value of the Chantry Fields was £68,333 and the net book value of 2 Abbey Walk was £496,184.

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2020	143,666
Additions	907
Revaluations	<u>(8,655)</u>
At 31 December 2020	<u>135,918</u>
NET BOOK VALUE	
At 31 December 2020	<u>135,918</u>
At 31 December 2019	<u>143,666</u>

There were no investment assets outside the UK. Cash of £1,954 held in the Redmayne Bentley portfolios is classified as cash on the balance sheet.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 as restated £
Other debtors	<u>4,619</u>	<u>-</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 as restated £
Trade creditors	1,129	-
Other creditors	4,759	-
Accrued expenses	<u>56,253</u>	<u>1,536</u>
	<u>62,141</u>	<u>1,536</u>

15. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	1,118,882	(14,807)	(21,832)	1,082,243
Restricted funds				
2 Abbey Walk	-	251	(251)	-
Hospital Electric Vehicle Appeal	9,519	(30,122)	20,603	-
Covid-19 Fund	-	(874)	874	-
Palliative Fund	-	(606)	606	-
Marketing Fund	-	5,495	-	5,495
Community Rehabilitation Team	309	500	-	809
Minor Injuries Unit	<u>-</u>	<u>500</u>	<u>-</u>	<u>500</u>
	<u>9,828</u>	<u>(24,856)</u>	<u>21,832</u>	<u>6,804</u>
TOTAL FUNDS	<u>1,128,710</u>	<u>(39,663)</u>	<u>-</u>	<u>1,089,047</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	149,019	(146,296)	(17,530)	(14,807)
Restricted funds				
2 Abbey Walk	5,350	(5,099)	-	251
Hospital Electric Vehicle Appeal	8,731	(38,853)	-	(30,122)
Covid-19 Fund	1,805	(2,679)	-	(874)
Palliative Fund	861	(1,467)	-	(606)
Marketing Fund	5,809	(314)	-	5,495
Minor Injuries Unit	500	-	-	500
Community Rehabilitation Team	500	-	-	500
	<u>23,556</u>	<u>(48,412)</u>	<u>-</u>	<u>(24,856)</u>
TOTAL FUNDS	<u>172,575</u>	<u>(194,708)</u>	<u>(17,530)</u>	<u>(39,663)</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	1,056,478	62,655	(251)	1,118,882
Restricted funds				
2 Abbey Walk	-	(251)	251	-
Hospital Electric Vehicle Appeal	-	9,519	-	9,519
Community Rehabilitation Team	<u>309</u>	<u>-</u>	<u>-</u>	<u>309</u>
	<u>309</u>	<u>9,268</u>	<u>251</u>	<u>9,828</u>
TOTAL FUNDS	<u>1,056,787</u>	<u>71,923</u>	<u>-</u>	<u>1,128,710</u>

Friends of Westminster Memorial Hospital

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	38,346	(36,393)	60,702	62,655
Restricted funds				
2 Abbey Walk	150	(401)	-	(251)
Hospital Electric Vehicle Appeal	<u>9,519</u>	<u>-</u>	<u>-</u>	<u>9,519</u>
	<u>9,669</u>	<u>(401)</u>	<u>-</u>	<u>9,268</u>
TOTAL FUNDS	<u><u>48,015</u></u>	<u><u>(36,794)</u></u>	<u><u>60,702</u></u>	<u><u>71,923</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	1,056,478	47,848	(22,083)	1,082,243
Restricted funds				
Hospital Electric Vehicle Appeal	-	(20,603)	20,603	-
Covid-19 Fund	-	(874)	874	-
Palliative Fund	-	(606)	606	-
Marketing Fund	-	5,495	-	5,495
Community Rehabilitation Team	309	500	-	809
Minor Injuries Unit	<u>-</u>	<u>500</u>	<u>-</u>	<u>500</u>
	<u>309</u>	<u>(15,588)</u>	<u>22,083</u>	<u>6,804</u>
TOTAL FUNDS	<u><u>1,056,787</u></u>	<u><u>32,260</u></u>	<u><u>-</u></u>	<u><u>1,089,047</u></u>

Friends of Westminster Memorial Hospital

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	187,365	(182,689)	43,172	47,848
Restricted funds				
2 Abbey Walk	5,500	(5,500)	-	-
Hospital Electric Vehicle Appeal	18,250	(38,853)	-	(20,603)
Covid-19 Fund	1,805	(2,679)	-	(874)
Palliative Fund	861	(1,467)	-	(606)
Marketing Fund	5,809	(314)	-	5,495
Minor Injuries Unit	500	-	-	500
Community Rehabilitation Team	500	-	-	500
	<u>32,725</u>	<u>(48,813)</u>	<u>-</u>	<u>(15,588)</u>
TOTAL FUNDS	<u>220,590</u>	<u>(231,502)</u>	<u>43,172</u>	<u>32,260</u>

Purpose of Funds

Marketing – Funds bequeathed for that purpose – in promoting the hospital.

The Minor Injuries and Community Rehab team are two departments at the hospital and donations have been identified specific to those departments.

Transfers between funds

A transfer between the general fund and the 2 Abbey Walk fund has been performed to reverse the transfer due to an overspend in the prior year.

£20,603 restricted funds including the Hospital Electric Vehicle Appeal where the Unrestricted Fund has, due to the impact of Covid-19 and not to delay the project, funded the appeal to completion against future income which will be returned to the Unrestricted Fund in 2021.

16. RELATED PARTY DISCLOSURES

During the period ending 31 December 2020, the combined entity reimbursed trustees for expenses totalling £207 (2019: £4,725).

17. COMMITMENTS

The trustees have agreed to spend up to £296,000 on improving the access to the hospital. The work commenced in the financial year to 31 December 2021