

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	18	07	2019		31	07

## Section A Reference and administration details

<b>Charity name</b>	Escapeline		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1184475		
<b>Charity's principal address</b>	PO Box 9441		
	Sherborne		
	Dorset		
	<b>Postcode</b>	DT9 9EG	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Carr	Chair	23/6/20	
2	Clare Stone	Treasurer		
3	Lisa Morris	Policy Lead		
4	Ann Shaw	Safeguarding Lead		
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Albert Goodman LLP	Goodwood House, Blackbrook Park Avenue, Taunton, Somerset TA1 2PX
HR, Employment Law and Health & Safety	Peninsula Business Services Ltd	The Peninsula, Victoria Place, Manchester M4 4FB

## Name of chief executive or names of senior staff members (Optional information)

Lisa Hooper – CEO

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by agreement with CEO and Board of Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Escapeline have the following policies in place, reviewed annually:

Safeguarding Policy  
Code of Conduct  
Complaints Policy  
Confidentiality Policy  
Data Protection Policy  
GDPR Policy  
Lone Working Policy  
Safer Recruitment Policy  
Risk Register  
Code of Conduct Policy  
Social Networking Policy  
Whistleblowing Policy  
Health & Safety Policy  
Volunteering Policy  
Anti-Bullying Policy  
Reserves Policy

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote for the benefit of the public in Somerset, Dorset, Wiltshire, Devon and Cornwall, in partnership with the police, the protection of people and property from, and the prevention of, criminal acts.  
2. To relieve the needs of young people and children who have been exploited by criminal gangs in Somerset and the surrounding counties, in particularly but not exclusively, by the provision of counselling, education and pastoral support

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Escapeline provides education and support programmes to children and young people, aged 10-18 years, raising awareness of child exploitation and grooming, teaching them what to look out for and protective strategies.

We also provide training to professionals in education, health, social care and the police on child exploitation by county line gangs.

Escapeline offers parents awareness workshops and 1-1 support on county lines and child exploitation, and how to keep their own children safe.

We also strengthen community knowledge of, and responses to, child exploitation by running awareness-raising campaigns, working closely with services and providing online resources.

We have introduced a 1-1 telephone advice support service for parents of young people who find themselves at risk of exploitation. The service provides confidential, independent and non-judgemental support.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Escapeline work closely with a number of volunteers who assist with our parent support programme, overseen by our CEO.

We also have a volunteer ex-gang member, who plays a vital role in engaging with young people alongside our CEO, and answering questions about his own experiences, drug abuse and gang life in order to help prevent young people from being drawn into gangs and potential criminal exploitation.

**Summary of the main achievements of the charity during the year**

This is our first year operating as a charity.

Major achievements include:

Launching a website and producing promotional materials and education leaflets to raise awareness

Recruiting and training volunteers to support our CEO

Developing and producing a comprehensive pack of policies for all staff and trustees

Building a reputation with police and local authorities as an expert on County Lines and child exploitation

Establishing a telephone support service for parents

Adapting to Covid-19 restrictions by creating virtual training courses for professionals and schools

Generating fee income from our training courses

Receiving a large grant from the Youth Endowment Fund to allow us to adapt / expand our services

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Board has considered the charity's requirements for reserves in light of the risks to the organisation and has established a policy whereby the unrestricted funds not committed should equate to six months of our fixed overhead expenditure.

Therefore, our reserves target is £18188

The present level of reserves stands at £2610

The Board aims to continue to build reserves through planned operating surpluses as activities allow, together with careful budgeting and promotion of fundraising activities.

Where reserves held are greater than six months overhead expenditure, the charity will seek to use the difference as match funding for projects with which it is involved.

The reserves policy is reviewed annually by the Board of Trustees to ensure it reflects any changing requirements of the charity.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funds are grants from the Youth Endowment Fund, Avon & Somerset Police, and Dorset Police, and our fee income. Expenditure of these funds has enabled us to carry out our Education Programme, provide Parent Support Services, Training to Professionals and Detached Youth Work.

This has increased the awareness of the risk of child exploitation by county line gangs in the South West. It has enabled professionals to identify children who are being groomed so that interventions can be made to support them in escaping potential exploitation. We have successfully engaged with young people who were being drawn in to county line gangs so that we can support them to move away from county line gangs and pursue their education. We have supported a number of parents and carers whose children were being groomed and exploited, and supported their local communities in working together to combat county line gangs.

The grant from the Youth Endowment Fund was received just before our financial year end and due to this timing, remained unspent at the year end. However, this grant is restricted and is already allocated to be fully spent in 2020/2021.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Jane Alexander Carr	Clare Stone
<b>Full name(s)</b>	Jane Alexander Carr	Clare Stone
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	07/12/2020	

## **Escapeline**

Independent Examiner's Report to the Trustees  
For the Period Ended 31 July 2020



### **Independent examiners report to the Trustees of Escapeline**

I report to the trustees on my examination of the accounts for Escapeline ("the charity") for the period ended 31 July 2020.

### **Responsibilities and basis of report**

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Michelle Ferris FCA**

Albert Goodman LLP  
Chartered Accountants  
Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 10/12/2020



## Receipts and payments accounts

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For the period  
from

18-Jul-19

To

31-Jul-20

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations Received - Non Gift Aid	2,959		-	2,959	
Donations Received - Gift Aid	2,540		-	2,540	
Fee Income	7,700		-	7,700	
Fund Generation - Fund Raising	484		-	484	
Grants	23,855	10,950	-	34,805	
Loan	1,900		-	1,900	
<b>Sub total (Gross income for AR)</b>	<b>39,438</b>	<b>10,950</b>	<b>-</b>	<b>50,388</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,438</b>	<b>10,950</b>	<b>-</b>	<b>50,388</b>	<b>-</b>
<b>A3 Payments</b>					
Outreach Work	84			84	
Project Expenditure	1,214			1,214	
Resources for Education Programme	45			45	
Volunteers expenses	432			432	
Car Hire	62			62	
Computer and Software	1,297			1,297	
Consultancy Fees	1,441			1,441	
Employers Pensions	84			84	
Fund Raising Expenses	65			65	
Insurance	268			268	
Mileage Claims	14			14	
Office Stationery	583			583	
Postage and Carriage	377			377	
Printing	200			200	
Professional Fees	303			303	
Recruitment Expenses		89		89	
Rent	2,400			2,400	
Repairs and Renewals	15			15	
Staff Salaries	19,925			19,925	
Staff Training	1,010			1,010	
Subsistence	333			333	
Sundry Expenses	53			53	
Telephone and Fax	178			178	
Travelling	239			239	
				-	
<b>Sub total</b>	<b>30,622</b>	<b>89</b>	<b>-</b>	<b>30,711</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,622</b>	<b>89</b>	<b>-</b>	<b>30,711</b>	<b>-</b>



<i>Net of receipts/(payments)</i>	8,816	10,861	-	19,677	-
A5 Transfers between funds			-	-	-
A6 Cash funds last year end			-	-	
<i>Cash funds this year end</i>	8,816	10,861	-	19,677	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	8,816	10,861	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,816</b>	<b>10,861</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debtors	700	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	unrestricted	1,450	
	Net wages	unrestricted	1,608	
	Pension Funds	unrestricted	133	
	Loans	unrestricted	1,900	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Clare Stone	Clare Stone	07/12/2020