



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st January 2019 To 31st December 2020

Charity name: Bedfordshire Bee Keepers Association

Charity registration number: 1184466

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of Beds BKA is to preserve the honeybee by furthering the craft of beekeeping and educating the public of the benefit of bees in the environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The association provides public benefit by training beekeepers and providing information to the public about beekeeping, honey bees, other pollinators and their importance to the environment via talks, leaflets and displays. This is achieved through the following activities:</p> <ul style="list-style-type: none">• Providing training courses on beekeeping for members and non-members to learn or improve their knowledge of the craft.• Participating in local craft events and shows; trustees and other members attend to explain the importance of honeybees (and other pollinators) for human and wild life.• Holding an annual Honey Festival where the public can meet beekeepers, be shown hive products and beekeeping equipment and attend talks on bees and their benefits to the environment.• Giving talks to local groups.• Organising talks by expert speakers• Contact with the local media• Involving children through visits to schools <p>The association provides a free public service for:</p> <ul style="list-style-type: none">• dealing with honey bee swarms• giving advice about swarms• giving advice about solitary and bumble bee nests
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		Bedfordshire Bee Keepers Association was awarded CIO status on 17 th July 2019 and transferred from a non-company charity (registered charity number 294005) to this CIO on 1 st November 2019 under a new constitution. For completeness and where appropriate, details prior to the formal transfer to CIO status are included in this report.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Association had a successful and active year in 2019 and 2020 despite the impact of the Covid-19 pandemic:</p> <p>1) Membership in 2020 increased to 548 (2019: 511).</p> <p>2) Continued support was provided for honey bee research via the project known as 'Eastern Region Research Studentship' (EARS). This is directly sponsoring a PhD Student at Newcastle University to carry out research into why chronic bee paralysis virus is becoming more of an issue.</p> <p>3) Our programme of training courses for beginner and improver beekeepers was interrupted in March 2020 due to the pandemic. Online workshops were held for members wishing to sit the British Beekeepers Association module exams held in November 2020. Preparations were made to provide an online Introduction to Beekeeping Course for spring 2021; participants of the interrupted 2020 course were either given a refund or free transfer to the 2021 course.</p> <p>4) Outside events play an important part of our out-reach to the public. In 2019, we attended</p>

		<p>various public events (Woburn Abbey Garden Show, Taste Bedford, Fibre East, Bromham Mill Apple Day) and held a Honey Festival in Woburn Abbey gardens. These attracted considerable public interest and enabled dissemination of information on bees to a wide cross-section of adults and children. Visits were made to 5 schools (nursery and primary) to talk to children about bees and their importance.</p> <p>In 2020, many planned events were cancelled due to Covid-19 restrictions although the Association pioneered holding the annual Honey Show as a virtual event including show classes for children.</p> <p>5) Autumn and winter talks were held in 2019 (in person) and 2020 (online via zoom). These were open to members and public alike.</p> <p>6) Members provided a swarm capture and swarm placement service for the public.</p> <p>7) Our District Advisors continued to support members with any beekeeping issues or problems helping to ensure appropriate management and health of members bees.</p> <p>8) Our bulk purchase scheme provides members with the opportunity to obtain beekeeping supplies locally at a reasonable price thereby helping members to care for the bees in their charge..</p> <p>9) In 2019, the Committee appointed a working group to investigate how to enhance outreach to schools and other youth and adult groups. The working group developed a means to improve the interchange of visit request information with such outside groups and a document giving guidance to members who support such events, incorporating safeguarding and risk assessment.</p>
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached – accounts for 2019 and 2020
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The association policy is to hold target reserves equivalent to one year's running costs plus an appropriate amount to finance the potential establishment of a beekeeping centre (subject to a 10% tolerance either way). The amounts agreed were GBP 6,500 and GBP 18,000 respectively making a total of GBP 24,500.
Amount of reserves held	Para 1.22	GBP 27,422. This is 1.7% (£472) higher than our upper target reserves due largely to Covid restrictions impacting the associations ability to undertake certain paid activities in the year.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members at the AGM; one third of elected trustees must retire at each AGM. At other times, the members or the charity trustees may appoint a new charity trustee as an addition or to fill a vacancy; this trustee must retire at the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bedfordshire Bee Keepers Association
Other name the charity uses	Beds BKA
Registered charity number	1184466
Charity's principal address	30 High Street, Haversham, Milton Keynes, MK19 7DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole of 2019 & 2020	Name of person (or body) entitled to appoint trustee (if any)
1	Matt Alabaster	Bedford Apiarist		
2	Simon Barrow	Secretary	1Jan19-27Jul20	
3	Gill Brewer	Training Officer	1Jan19-19Aug20	
4	Audrey Buxton	Past President	1Jan19-25Feb20	
5	Peter Bracey	Membership Secretary	1Jan19-23Feb19	
6	David Chapman	NE Beds District Advisor	23Feb19-31Dec20	
7	Fiona Cook	Honey Show Secretary		
8	Dave Corbett	Shefford District Advisor	1Jan19-25Feb20	
9	Anne Cross	Dunstable District Advisor		
10	Richard Dowsett	Biggleswade District Advisor		
11	Fiona Eelbeck	Kempston District Advisor	1Jan19-23Feb19	
12	John Eeuwens		1Jan19-31Dec20	
	Jeremy Freedman		25Feb20-31Dec20	
	Steve Gale		25Feb20-31Dec20	
13	Karen Glasse	Kempston District Advisor	23Feb19-31Dec20	
14	David Goodridge			
15	Colin Hall	Chair		
16	Chris Higham	Treasurer	23Feb19-31Dec20	
17	Christopher Jenkins	Assets Manager		
	Caroline Jordan	Amphill District Advisor	25Feb20-31Dec20	
18	Paul Lawrence	Communications Officer	1Jan19-25Feb20	
19	Adrian Lake		1Jan19-23Feb19	
20	Rosemary Long	Membership Secretary	23Feb19-31Dec20	
21	Caroline Luxford	Health & Safety Officer		
22	John Macdougall	Publicity and Outdoor Events		
23	Richard Medcalf			
24	Angela Newberry	Librarian		
25	Mike Niemann	Stockwood Apiarist		
26	Maurice O'Connell	Treasurer	1Jan19-23Feb19	
27	Chris Saunders	Lecture & Talks Organiser		
28	Ray Smith	NW Beds District Advisor		
29	Richard Smith	President		
30	Wally Thrale	Sandy District Advisor		
31	Jennie Tysom	Safeguarding Officer		
32	Andrew Ulyett	Yearbook Editor	1Jan19-25Feb20	
33	Helen Vaughan	Assistant Secretary	1Jan19-25Feb20	

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--



Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Rankin Macdougall	Christopher Higham
Position (eg Secretary, Chair, etc)	Assistant Secretary	Treasurer

Date 27th October 2021

BEDFORDSHIRE BEEKEEPERS ASSOCIATION
PROFIT/LOSS 2020

	Actual Full Year 2020 GBP	Actual 2 months to Dec 2019 2019 GBP
REVENUE		
Subscriptions	5,542	916
Bulk purchase scheme	25,752	1,092
Training	530	0
Events	0	0
Apiary sales	1,287	413
Donations	138	0
Interest earned	21	9
Magazines	673	0
Other revenue	0	0
Total revenue	33,943	2,429
COSTS		
Bulk purchase scheme	24,504	1,208
margin %	4.8%	-10.6%
EXPENSES		
Subscriptions	565	0
Print & Post	1,895	78
Committee	639	43
Events	170	345
Training	937	50
Apiary	575	0
Insurance	1,806	0
Donations	1,500	1,500
Bank charges	161	21
Depreciation	868	121
Magazines	541	0
Total expenses	9,658	2,158
surplus/(deficit)	(219)	(937)

BALANCE SHEET

	2020 GBP	2019 GBP
ASSETS		
Fixed Assets	3,708	3,539
Cash	27,723	26,741
Stock	1,957	4,711
Debtors	2,882	1,539
Creditors	(3,183)	(3,224)
Total	33,086	33,306
REPRESENTED BY		
Surplus b/f	33,306	34,243
Profit/(loss) for period	(219)	(937)
Total	33,086	33,306

Independent examiner's report on the accounts

Report to the trustees/ members of Bedfordshire Beekeepers Association on accounts for the twelve months to December 2020 as set out on page 2 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under sections 43 of the Act).
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from us as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 03-02-2021

Name: NEIL JAMES BLAKEMORE

Professional qualification or body: CHARTERED ACCOUNTANT (ACA)

Address: MOOR FARM, HIGH STREET, PINNENHAM, BEDFORD MK43 7NU.

Disclosures: None to report

COMBINED POSITION OF BEDFORDSHIRE BEEKEEPERS ASSOCIATION 2019

The charity transitioned to a new CIO during 2019 and commenced activity on 1st November. The figures below are for memo purposes only to show the 2019 full year position relating to the charity's activities in the year. This covers the now removed charity (registration number 249005) and the new CIO (registration number 1184466).

**BEDFORDSHIRE BEEKEEPERS ASSOCIATION
PROFIT/LOSS 2019**

CHARITY NUMBER	294005 Actual To 31st Oct 2019 GBP	1184466 Actual Post 31st Oct 2019 GBP	Actual Full year 2019 GBP	294005 Actual full year 2018 GBP
REVENUE				
Subscriptions	4,377	916	5,293	5,257
Bulk purchase scheme	18,437	1,092	19,529	20,480
Training	3,430	-	3,430	2,700
Events	136	-	136	808
Apiary sales	1,408	413	1,821	1,591
Donations	36	-	36	51
Interest earned	27	9	36	19
Magazines	700	-	700	981
Other revenue	40	-	40	15
Total revenue	28,592	2,429	31,020	31,902
COSTS				
Bulk purchase scheme margin %	17,164 6.9%	1,208 -10.6%	18,372 7.1%	19,218 6.2%
EXPENSES				
Subscriptions	250	-	250	517
Print & Post	1,579	78	1,657	2,412
Committee	476	43	518	326
Events	1,077	345	1,422	2,832
Training	1,518	50	1,568	1,589
Apiary	722	-	722	668
Insurance	1,897	-	1,897	1,339
Donations	136	1,500	1,636	1,500
Bank charges	108	21	129	147
Depreciation	674	121	795	963
Magazines	640	-	640	973
Total expenses	9,076	2,158	11,234	13,265
surplus/(deficit)	2,352	(937)	1,415	(582)

BALANCE SHEET*

	31st Oct 2019 GBP	31st Dec 2019 GBP	31st Dec 2018 GBP
ASSETS			
fixed assets	3,660	3,539	3,862
cash	24,782	26,741	25,904
stock	4,184	4,711	4,735
debtors	4,717	1,539	494
creditors	(3,100)	(3,224)	(3,104)
Total	34,243	33,306	31,891
REPRESENTED BY			
surplus b/f / assets transferred in	31,891	34,243	32,473
Profit/(loss) for period	2,352	(937)	(582)
Total	34,243	33,306	31,891

*Balance sheet at 31st October is shown prior to the transfer of assets from charity number 294005 to 1184466

Independent examiner's report on the accounts

Report to the trustees/ members of Bedfordshire Beekeepers Association on accounts for the two months to December 2019 as set out on page 2 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under sections 43 of the Act).
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from us as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

3. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
4. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 14-02-2020

Name: NEIL JAMES BLAMORE

Professional qualification or body: CHARTERED ACCOUNTANT, MEMBER OF ICAEW.

Address: MOOR FARM, HIGH ST, BEDFORD MK43 7NU.

Disclosures: None to report

Bedfordshire Beekeepers Association – Annual Return for 2019-2020
Notes for Examiner Report

Account examiner reports are included in the same PDF as the accounts.

The accounts PDF contains:

- Full year 2020 accounts
- Examiner report for 2020 accounts
- full year 2019 accounts, divided into pre- and post-transfer to CIO (CIO status was awarded on 7th July 2019 but the Association transferred officially on 1st November 2019)
- Examiner report for 2019 accounts