



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period from 1 January 2024 to 31 December 2024

Charity name: The Emmanuel Ministry Fund ("Charity")

Charity registration number: 1184453

Objectives and Activities

	SORP reference	
Summary of the purposes of the Charity as set out in its governing document	Para 1.17	The Object of the Charity is, for the public benefit, the advancement of the Christian faith in the United Kingdom and overseas by equipping and enabling the people and congregations of the parish of Christ Church, Surbiton Hill with Emmanuel Church, Tolworth ("The Parish"), and the operation and ministry of Emmanuel Church, Tolworth.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Charity's main activity in 2024 was the employment of a children's and youth minister, who carried out much of his duties in support of Emmanuel Church Tolworth.</p> <p>From time to time, the Charity may also provide funds to support members of the church family at Emmanuel Church Tolworth in activities which help advance the Christian gospel, such as Christian training and short-term mission trips, but it did not do so in 2024.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity has a policy on grant-making.
	Para 1.38	The Charity has not adopted a policy on social investment because its current activities are limited in nature, and it does

Policy on social investment including program related investment		not currently anticipate making a social investment beyond the scope of its current limited activities.
Contribution made by volunteers	Para 1.38	The trustees are very grateful for the work which was carried out by the volunteer who acted as the treasurer and the Gift Aid secretary.
Other		None.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity's sole employee in 2024 was the Children's and Youth Minister, who carried out his duties supporting the ministry at Emmanuel Church Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry for children and young people at the church, which is open to everyone. This included</p> <ul style="list-style-type: none"> • leading the all-age slots in the Sunday morning services; • overseeing and regularly leading the Sunday morning groups for children from age 3 to school year 6 (Jesus and Me, or "JAM") and young people in school years 7-9 ("Pathfinders"); • running Cross Train, a weekly youth outreach programme for children and young people in the last year of primary school and early years of secondary school; • overseeing Kangaroo Club for children under 5 and their parents / carers; • organising Emmanuel Church's support for its mission partners; • working alongside Insight, a Christian schools work trust, and Christ Church Surbiton Hill, to organise and deliver the Easter Experience (at Christ Church) and the Christmas Journey (at Emmanuel Church), both aimed at school children in the borough of Kingston. • being a leader at one of the summer residential Christian youth

		conferences organised by Contagious Bible Ministries, which some youth from Emmanuel Church attended.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	During the period, the Charity continued to achieve its aim of helping to advance the Christian faith through the employment of the Children's and Youth Minister, who carried out his duties in support of the ministry at Emmanuel Church Tolworth.
Performance of fundraising activities against objectives set	Para 1.41	The Charity's primary objective for fundraising was to try to maintain income to be at least on a par with its expenditure, other than for exceptional items. It succeeded in 2024, primarily owing to the receipt of one-off gifts.
Investment performance against objectives	Para 1.41	The Charity did not set specific objectives in regard to investment performance owing to the relatively low levels of financial reserves.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The accounts show that the Charity received income in the period of £95,843, versus payments of £78,616, resulting in a net increase of cash funds during the period of £17,227.</p> <p>The main outgoings of the Charity were personnel-related expenses for the employee: primarily the cost of accommodation for him and his family, which the Charity provided for the better performance of his duties, and his salary.</p> <p>At the end of the period, the Charity held cash funds of £67,610, composed of the following amounts:</p> <ul style="list-style-type: none"> • £58,305 cash in bank accounts; • £6,400 rent deposit; • £2,905 tax recovery. <p>The Charity also holds a long-term lease on a property at Flat 1, 444 Ewell Road, Surbiton, KT6 7EL which is represented on the balance sheet at its cost of £191,618. This flat is let to tenants to gain rental income.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's reserves policy directs trustees to deploy its financial resources to further the Charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the Charity's ability to further its objects in harder financial times.
Amount of reserves held	Para 1.22	<p>At the end of the period, the charity had £58,305 of cash in the bank.</p> <p>All the available reserves were held in cash owing to the unpredictability of one-off giving, and because the charity's income would have been less than its expenditure had it not been for this one-off giving, and the trustees wanted to ensure the Charity always had enough financial liquidity to meet expected cash requirements with an appropriate buffer.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	In November 2024, a substantial portion of the members of Emmanuel Church Tolworth left to support a new church plant (Hope Church Tolworth). Since several of these people were financial donors to the

		<p>Charity, the trustees expect the amount of giving in 2025 to be less than in 2024.</p> <p>Nevertheless, owing to the relatively healthy amount of cash held in the Charity's bank account, and an expected reduction in personnel costs during 2025 following the resignation of the employee in January 2025, the trustees do not deem there to be uncertainty about the Charity continuing as a going concern for at least the following 12-month period.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>84% of the Charity's funding in 2024 came from charitable giving, and tax refunds from Gift Aid giving.</p> <p>There was £29,000 of one-off giving in 2024 (vs £37,122 of regular giving), and the trustees are mindful that they cannot count on this being repeated in 2025.</p> <p>Most of the other income was rental income from the Charity's property at 444 Ewell Road in Surbiton.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The charity has a reserves policy but not an investment policy because the amount of investable assets (i.e. cash) has been considered by the trustees to be too small to consider investing beyond an instant-access savings account.</p> <p>The Charity holds a long-term lease on the property at Flat 1, 444 Ewell Road in Surbiton. This was originally purchased to provide accommodation to employees of the Charity for the better performance of their duties. The property was too small to accommodate the Charity's employee and his family, so the property is let to tenants to provide a rental income to the Charity. The trustees intend to continue to hold this property to benefit from the rental income, and to be in a position to provide accommodation to potential future employees.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The Charity's principal risk in 2024 was liquidity risk given its limited cash reserves, and uncertainty around the level of financial income going forward.</p>
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, dated 10 June 2019, as amended on 1 April 2024.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable incorporated organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing trustees in accordance with the Charity's constitution and its Statement of Faith.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		<p>On 1 April 2024, the Charity's Constitution was amended by written resolution. The reasons for the changes were to</p> <ul style="list-style-type: none"> • bring the Constitution into line with current best practice, as advised by a solicitor. • reduce the minimum number of trustees from five to three. • add one point to the Statement of Faith concerning the Biblical view of marriage.

Reference and Administrative details

Charity name	The Emmanuel Ministry Fund CIO
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Edward Connor Solicitors	10 The Point, Market Harborough, LE16 7QU

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marc Evans	JANE NEWELL
Position (eg Secretary, Chair, etc)	Chair	TRUSTEE

Date

20 OCTOBER 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

THE EMMANUEL MINISTRY FUND

1184453

Receipts and payments accounts

CC16a

For the period
from

01/01/2024

To

31/12/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gift aid standing orders	32,420	-	-	32,420	31,445
Charities Aid Foundation/Stewardship	4,702	-	-	4,702	1,672
One-off Gifts	29,000	-	-	29,000	2,800
Tax refunds	14,534	-	-	14,534	8,282
Rental income	14,600	-	-	14,600	14,400
Interest income	441	-	-	441	242
Other income	146	-	-	146	164
	-	-	-	-	-
Sub total (Gross income for AR)	95,843	-	-	95,843	59,005
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,843	-	-	95,843	59,005
A3 Payments					
Salaries	28,600	-	-	28,600	28,525
Pension contributions	671	-	-	671	745
Accommodation costs	41,997	-	-	41,997	37,161
Employee expenses	502	-	-	502	1,935
Property maintenance	607	-	-	607	2,398
Letting expenses	1,897	-	-	1,897	1,188
Insurance	1,065	-	-	1,065	1,490
Legal and professional fees	3,066	-	-	3,066	5,460
Sundry expenses	211	-	-	211	193
	-	-	-	-	-
Sub total	78,616	-	-	78,616	79,095
A4 Asset and investment purchases. (see table)					
Transfer of property	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,616	-	-	78,616	79,095
Net of receipts/(payments)	17,227	-	-	17,227	- 20,090
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,383	-	-	50,383	70,473
Cash funds this year end	67,610	-	-	67,610	50,383

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Bank accounts	58,305	-	-
Tax recovery	2,905	-	-
Rent deposit and prepayment	6,400	-	-
Total cash funds	67,610	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Property - 444A Ewell Road, Tolworth	Unrestricted	191,618	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	
		-	
		-	
		-	
		-	

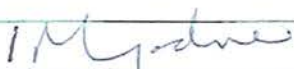
Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MARC EVANS	23/6/25
	RICHARD PRETLOVE	23.6.25



Section A

Independent Examiner's Report

Report to the trustees/ members of	EMMANUEL MINISTRY FUND		
On accounts for the year ended	31 DECEMBER 2024	Charity no (if any)	1184453
Set out on pages	1 and 2		
<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.</p>			
Responsibilities and basis of report	<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• accounting records were not kept in accordance with section 130 of the Act or• the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:		Date:	7/5/2025
Name:	IAN GARDINER		
Relevant professional qualification(s) or body (if any):	ACIB.		
Address:	16 DURRANTS DRIVE FAYGATE W. SUSSEX RH12 4AB		

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.