

# THE EMMANUEL MINISTRY FUND

England & Wales · Charity number 1184453

## Details

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|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | EMF, THE EMMANUEL CHURCH TOLWORTH MINISTRY FUND         |
| Status      | Registered                                              |
| Legal form  | CIO                                                     |
| Registered  | 2019-07-17                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |                                                                  |
|---------|------------------------------------------------------------------|
| Address | 11 Pine Gardens<br>Surbiton<br>KT5 8LJ                           |
| Phone   | 02083399605                                                      |
| Email   | <a href="mailto:emf.enquiry@gmail.com">emf.enquiry@gmail.com</a> |

## Activities

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**Objects:** THE OBJECT OF THE CIO IS, FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF THE CHRISTIAN FAITH IN THE UNITED KINGDOM AND OVERSEAS BY EQUIPPING AND ENABLING THE PEOPLE AND CONGREGATIONS OF THE PARISH OF CHRIST CHURCH, SURBITON HILL WITH EMMANUEL CHURCH, TOLWORTH (ÔTHE PARISHÖ), AND THE OPERATION AND MINISTRY OF EMMANUEL CHURCH, TOLWORTH.

**Activities:** The purpose of the charity is to help advance the Christian gospel through the work of Emmanuel Church, Tolworth by employing additional staff and providing funds for members of the church family to engage in Christian training, education and short-term mission trips.

## Classification

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- **How:** Makes Grants To Individuals, Provides Human Resources
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Kingston Upon Thames

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £95,843  | £78,616     | -      | -         |
| 2023-12-31 | £59,005  | £79,095     | -      | -         |
| 2022-12-31 | £64,567  | £60,367     | -      | -         |
| 2021-12-31 | £35,274  | £60,308     | -      | -         |
| 2020-12-31 | £282,709 | £209,414    | -      | -         |

## Trustees

| Name                          | Role  | Appointed  |
|-------------------------------|-------|------------|
| <b>Marc Amlyn Evans</b>       | Chair | 2019-07-17 |
| Dr Olutoyin Olufunlayo Baikie |       | 2025-06-25 |
| Jane Elizabeth Newell         |       | 2023-05-10 |
| RICHARD DAVID PRETLOVE        |       | 2024-07-15 |

**THE EMMANUEL MINISTRY FUND**

England & Wales - Charity number 1184453

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# Accounts

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## Trustees' Annual Report for the period from 1 January 2024 to 31 December 2024

Charity name: The Emmanuel Ministry Fund ("Charity")

Charity registration number: 1184453

### Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the Charity as set out in its governing document                                                                                          | Para 1.17          | The Object of the Charity is, for the public benefit, the advancement of the Christian faith in the United Kingdom and overseas by equipping and enabling the people and congregations of the parish of Christ Church, Surbiton Hill with Emmanuel Church, Tolworth ("The Parish"), and the operation and ministry of Emmanuel Church, Tolworth.                                                                                                            |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Charity's main activity in 2024 was the employment of a children's and youth minister, who carried out much of his duties in support of Emmanuel Church Tolworth.</p> <p>From time to time, the Charity may also provide funds to support members of the church family at Emmanuel Church Tolworth in activities which help advance the Christian gospel, such as Christian training and short-term mission trips, but it did not do so in 2024.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.                                                                                                                                                                                                          |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |                                                                                                                             |
|------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making | Para 1.38      | The Charity has a policy on grant-making.                                                                                   |
|                        | Para 1.38      | The Charity has not adopted a policy on social investment because its current activities are limited in nature, and it does |

|                                                                  |           |                                                                                                                                           |
|------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on social investment including program related investment |           | not currently anticipate making a social investment beyond the scope of its current limited activities.                                   |
| Contribution made by volunteers                                  | Para 1.38 | The trustees are very grateful for the work which was carried out by the volunteer who acted as the treasurer and the Gift Aid secretary. |
| Other                                                            |           | None.                                                                                                                                     |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The Charity's sole employee in 2024 was the Children's and Youth Minister, who carried out his duties supporting the ministry at Emmanuel Church Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry for children and young people at the church, which is open to everyone. This included</p> <ul style="list-style-type: none"> <li>• leading the all-age slots in the Sunday morning services;</li> <li>• overseeing and regularly leading the Sunday morning groups for children from age 3 to school year 6 (Jesus and Me, or "JAM") and young people in school years 7-9 ("Pathfinders");</li> <li>• running Cross Train, a weekly youth outreach programme for children and young people in the last year of primary school and early years of secondary school;</li> <li>• overseeing Kangaroo Club for children under 5 and their parents / carers;</li> <li>• organising Emmanuel Church's support for its mission partners;</li> <li>• working alongside Insight, a Christian schools work trust, and Christ Church Surbiton Hill, to organise and deliver the Easter Experience (at Christ Church) and the Christmas Journey (at Emmanuel Church), both aimed at school children in the borough of Kingston.</li> <li>• being a leader at one of the summer residential Christian youth</li> </ul> |

|  |  |                                                                                                       |
|--|--|-------------------------------------------------------------------------------------------------------|
|  |  | conferences organised by Contagious Bible Ministries, which some youth from Emmanuel Church attended. |
|--|--|-------------------------------------------------------------------------------------------------------|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | During the period, the Charity continued to achieve its aim of helping to advance the Christian faith through the employment of the Children's and Youth Minister, who carried out his duties in support of the ministry at Emmanuel Church Tolworth. |
| Performance of fundraising activities against objectives set | Para 1.41 | The Charity's primary objective for fundraising was to try to maintain income to be at least on a par with its expenditure, other than for exceptional items. It succeeded in 2024, primarily owing to the receipt of one-off gifts.                  |
| Investment performance against objectives                    | Para 1.41 | The Charity did not set specific objectives in regard to investment performance owing to the relatively low levels of financial reserves.                                                                                                             |
| Other                                                        |           |                                                                                                                                                                                                                                                       |

## Financial Review

|                                                                                         |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Review of the charity's financial position at the end of the period</p>              | <p>Para 1.21</p> | <p>The accounts show that the Charity received income in the period of £95,843, versus payments of £78,616, resulting in a net increase of cash funds during the period of £17,227.</p> <p>The main outgoings of the Charity were personnel-related expenses for the employee: primarily the cost of accommodation for him and his family, which the Charity provided for the better performance of his duties, and his salary.</p> <p>At the end of the period, the Charity held cash funds of £67,610, composed of the following amounts:</p> <ul style="list-style-type: none"> <li>• £58,305 cash in bank accounts;</li> <li>• £6,400 rent deposit;</li> <li>• £2,905 tax recovery.</li> </ul> <p>The Charity also holds a long-term lease on a property at Flat 1, 444 Ewell Road, Surbiton, KT6 7EL which is represented on the balance sheet at its cost of £191,618. This flat is let to tenants to gain rental income.</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p>   | <p>Para 1.22</p> | <p>The Charity's reserves policy directs trustees to deploy its financial resources to further the Charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the Charity's ability to further its objects in harder financial times.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p>Amount of reserves held</p>                                                          | <p>Para 1.22</p> | <p>At the end of the period, the charity had £58,305 of cash in the bank. All the available reserves were held in cash owing to the unpredictability of one-off giving, and because the charity's income would have been less than its expenditure had it not been for this one-off giving, and the trustees wanted to ensure the Charity always had enough financial liquidity to meet expected cash requirements with an appropriate buffer.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Reasons for holding zero reserves</p>                                                | <p>Para 1.22</p> | <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p>Details of fund materially in deficit</p>                                            | <p>Para 1.24</p> | <p>N/A.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p>Explanation of any uncertainties about the charity continuing as a going concern</p> | <p>Para 1.23</p> | <p>In November 2024, a substantial portion of the members of Emmanuel Church Tolworth left to support a new church plant (Hope Church Tolworth). Since several of these people were financial donors to the</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>Charity, the trustees expect the amount of giving in 2025 to be less than in 2024.</p> <p>Nevertheless, owing to the relatively healthy amount of cash held in the Charity's bank account, and an expected reduction in personnel costs during 2025 following the resignation of the employee in January 2025, the trustees do not deem there to be uncertainty about the Charity continuing as a going concern for at least the following 12-month period.</p> |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <p>84% of the Charity's funding in 2024 came from charitable giving, and tax refunds from Gift Aid giving.</p> <p>There was £29,000 of one-off giving in 2024 (vs £37,122 of regular giving), and the trustees are mindful that they cannot count on this being repeated in 2025.</p> <p>Most of the other income was rental income from the Charity's property at 444 Ewell Road in Surbiton.</p>                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <p>The charity has a reserves policy but not an investment policy because the amount of investable assets (i.e. cash) has been considered by the trustees to be too small to consider investing beyond an instant-access savings account.</p> <p>The Charity holds a long-term lease on the property at Flat 1, 444 Ewell Road in Surbiton. This was originally purchased to provide accommodation to employees of the Charity for the better performance of their duties. The property was too small to accommodate the Charity's employee and his family, so the property is let to tenants to provide a rental income to the Charity. The trustees intend to continue to hold this property to benefit from the rental income, and to be in a position to provide accommodation to potential future employees.</p> |
| A description of the principal risks facing the charity                         | Para 1.46 | <p>The Charity's principal risk in 2024 was liquidity risk given its limited cash reserves, and uncertainty around the level of financial income going forward.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Other                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                          |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution, dated 10 June 2019, as amended on 1 April 2024.                                            |
| How is the charity constituted?<br>(e.g. unincorporated association, CIO)                                                                                                 | Para 1.25 | Charitable incorporated organisation (CIO).                                                              |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees in accordance with the Charity's constitution and its Statement of Faith. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Relationship with any related parties                                                     | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Other                                                                                     |           | <p>On 1 April 2024, the Charity's Constitution was amended by written resolution. The reasons for the changes were to</p> <ul style="list-style-type: none"> <li>bring the Constitution into line with current best practice, as advised by a solicitor.</li> <li>reduce the minimum number of trustees from five to three.</li> <li>add one point to the Statement of Faith concerning the Biblical view of marriage.</li> </ul> |

## Reference and Administrative details

|              |                                |
|--------------|--------------------------------|
| Charity name | The Emmanuel Ministry Fund CIO |
|--------------|--------------------------------|

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |                 |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Description of the assets held in this capacity                                                                               | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |                 |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |                 |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name                     | Address                                   |
|-----------------|--------------------------|-------------------------------------------|
| Solicitor       | Edward Connor Solicitors | 10 The Point, Market Harborough, LE16 7QU |
|                 |                          |                                           |
|                 |                          |                                           |
|                 |                          |                                           |

#### Name of chief executive or names of senior staff members (Optional information)

Not applicable

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

### Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                     |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Marc Evans                                                                        | JANE NEWELL                                                                         |
| Position (eg Secretary, Chair, etc) | Chair                                                                             | TRUSTEE                                                                             |
| Date                                | 20 OCTOBER 2025                                                                   |                                                                                     |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE EMMANUEL MINISTRY FUND

1184453

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2024

To

31/12/2024

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                         |                                        |                                 |                               |
| Gift aid standing orders                              | 32,420                                    | -                                       | -                                      | 32,420                          | 31,445                        |
| Charities Aid Foundation/Stewardship                  | 4,702                                     | -                                       | -                                      | 4,702                           | 1,672                         |
| One-off Gifts                                         | 29,000                                    | -                                       | -                                      | 29,000                          | 2,800                         |
| Tax refunds                                           | 14,534                                    | -                                       | -                                      | 14,534                          | 8,282                         |
| Rental income                                         | 14,600                                    | -                                       | -                                      | 14,600                          | 14,400                        |
| Interest income                                       | 441                                       | -                                       | -                                      | 441                             | 242                           |
| Other income                                          | 146                                       | -                                       | -                                      | 146                             | 164                           |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>95,843</b>                             | <b>-</b>                                | <b>-</b>                               | <b>95,843</b>                   | <b>59,005</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                         |                                        |                                 |                               |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>95,843</b>                             | <b>-</b>                                | <b>-</b>                               | <b>95,843</b>                   | <b>59,005</b>                 |
| <b>A3 Payments</b>                                    |                                           |                                         |                                        |                                 |                               |
| Salaries                                              | 28,600                                    | -                                       | -                                      | 28,600                          | 28,525                        |
| Pension contributions                                 | 671                                       | -                                       | -                                      | 671                             | 745                           |
| Accommodation costs                                   | 41,997                                    | -                                       | -                                      | 41,997                          | 37,161                        |
| Employee expenses                                     | 502                                       | -                                       | -                                      | 502                             | 1,935                         |
| Property maintenance                                  | 607                                       | -                                       | -                                      | 607                             | 2,398                         |
| Letting expenses                                      | 1,897                                     | -                                       | -                                      | 1,897                           | 1,188                         |
| Insurance                                             | 1,065                                     | -                                       | -                                      | 1,065                           | 1,490                         |
| Legal and professional fees                           | 3,066                                     | -                                       | -                                      | 3,066                           | 5,460                         |
| Sundry expenses                                       | 211                                       | -                                       | -                                      | 211                             | 193                           |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>78,616</b>                             | <b>-</b>                                | <b>-</b>                               | <b>78,616</b>                   | <b>79,095</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |                                           |                                         |                                        |                                 |                               |
| Transfer of property                                  | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>78,616</b>                             | <b>-</b>                                | <b>-</b>                               | <b>78,616</b>                   | <b>79,095</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>17,227</b>                             | <b>-</b>                                | <b>-</b>                               | <b>17,227</b>                   | <b>- 20,090</b>               |
| A5 Transfers between funds                            | -                                         | -                                       | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | 50,383                                    | -                                       | -                                      | 50,383                          | 70,473                        |
| <b>Cash funds this year end</b>                       | <b>67,610</b>                             | <b>-</b>                                | <b>-</b>                               | <b>67,610</b>                   | <b>50,383</b>                 |

## Section B Statement of assets and liabilities at the end of the period

|                             | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-----------------------------|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>        |                                 |                               |                              |
| Bank accounts               | 58,305                          | -                             | -                            |
| Tax recovery                | 2,905                           | -                             | -                            |
| Rent deposit and prepayment | 6,400                           | -                             | -                            |
| <b>Total cash funds</b>     | <b>67,610</b>                   | -                             | -                            |

(agree balances with receipts and payments account(s))


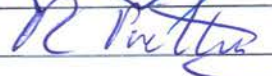
|                                 | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------------------------------|-------------------------------|------------------------------|
| <b>B2 Other monetary assets</b> |                                 |                               |                              |
| None                            | -                               | -                             | -                            |
|                                 | -                               | -                             | -                            |
|                                 | -                               | -                             | -                            |
|                                 | -                               | -                             | -                            |
|                                 | -                               | -                             | -                            |
|                                 | -                               | -                             | -                            |

|                             | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |                             |                 |                          |
| None                        |                             | -               | -                        |
|                             |                             | -               | -                        |
|                             |                             | -               | -                        |
|                             |                             | -               | -                        |
|                             |                             | -               | -                        |

|                                                     | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |                             |                 |                          |
| Property - 444A Ewell Road, Tolworth                | Unrestricted                | 191,618         | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |
|                                                     |                             | -               | -                        |

|                       | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> |                                 |                       |                     |
| None                  |                                 | -                     |                     |
|                       |                                 | -                     |                     |
|                       |                                 | -                     |                     |
|                       |                                 | -                     |                     |
|                       |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name       | Date of approval |
|-------------------------------------------------------------------------------------|------------------|------------------|
|  | MARC EVANS       | 23/6/25          |
|  | RICHARD PRETLOVE | 23.6.25          |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

EMMANUEL MINISTRY FUND

**On accounts for the year  
ended**

31 DECEMBER 2024

**Charity no  
(if any)**

1184453

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*IAN GARDNER*

**Date:**

7/5/2025

**Name:**

IAN GARDNER

**Relevant professional  
qualification(s) or body  
(if any):**

ACLB.

**Address:**

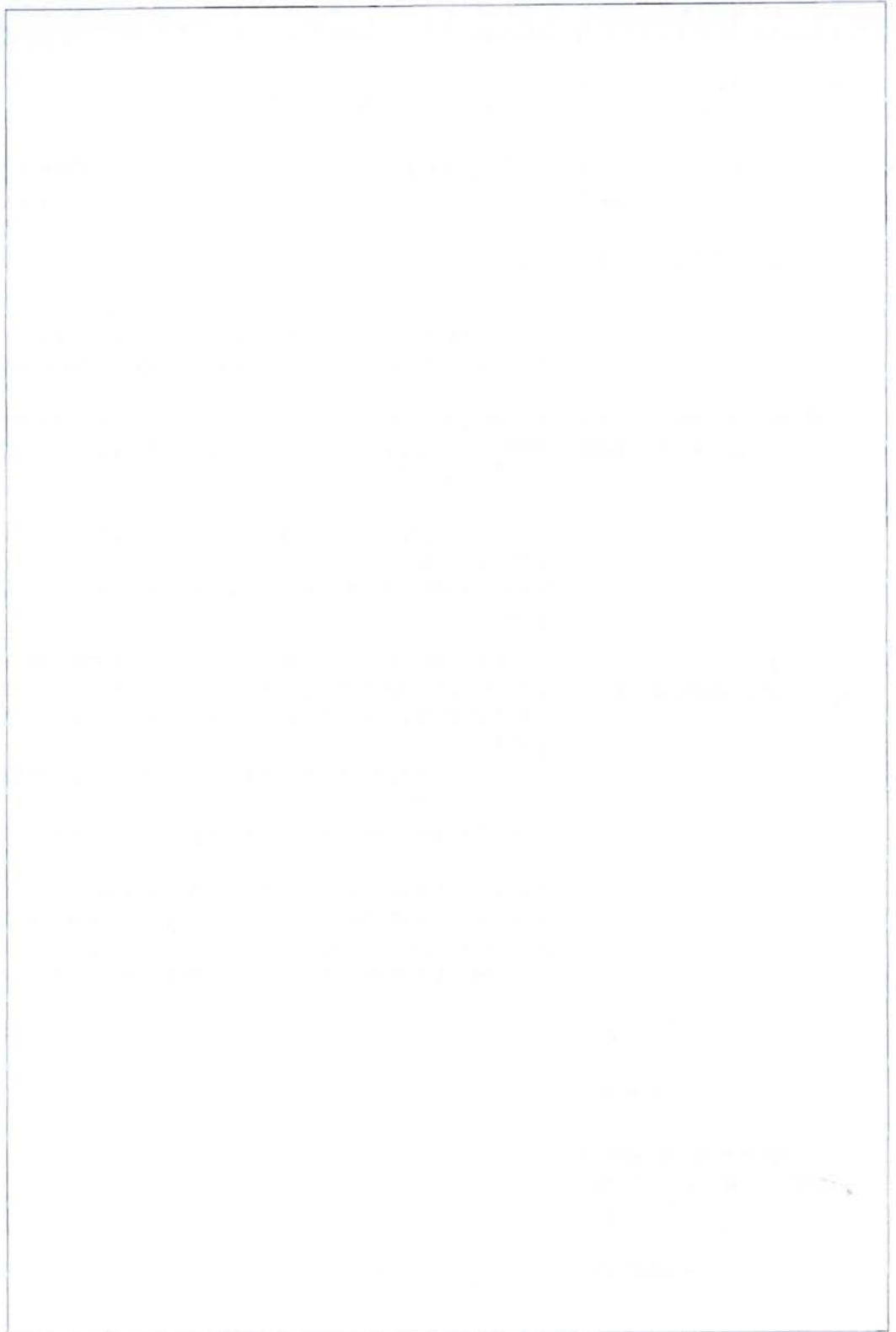
16 DURRANTS DRIVE

FAYGATE

W. SUSSEX RH12 4AB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**THE EMMANUEL MINISTRY FUND**

England & Wales - Charity number 1184453

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# Accounts

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## Trustees' Annual Report for the period from 1 January 2023 to 31 December 2023

Charity name: The Emmanuel Ministry Fund ("Charity")

Charity registration number: 1184453

### Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the Charity as set out in its governing document                                                                                          | Para 1.17          | The Object of the Charity is, for the public benefit, the advancement of the Christian faith in the United Kingdom and overseas by equipping and enabling the people and congregations of the parish of Christ Church, Surbiton Hill with Emmanuel Church, Tolworth ("The Parish"), and the operation and ministry of Emmanuel Church, Tolworth.                                                                                                            |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Charity's main activity in 2023 was the employment of a children's and youth minister, who carried out much of his duties in support of Emmanuel Church Tolworth.</p> <p>From time to time, the Charity may also provide funds to support members of the church family at Emmanuel Church Tolworth in activities which help advance the Christian gospel, such as Christian training and short-term mission trips, but it did not do so in 2023.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.                                                                                                                                                                                                          |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |                                                                                                                             |
|------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making | Para 1.38      | The Charity has a policy on grant-making.                                                                                   |
|                        | Para 1.38      | The Charity has not adopted a policy on social investment because its current activities are limited in nature, and it does |

|                                                                  |           |                                                                                                                                    |
|------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------|
| Policy on social investment including program related investment |           | not currently anticipate making a social investment beyond the scope of its current limited activities.                            |
| Contribution made by volunteers                                  | Para 1.38 | The trustees are very grateful for the work which was carried out by the two volunteers: the treasurer and the Gift Aid secretary. |
| Other                                                            |           | None.                                                                                                                              |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The Charity's sole employee in 2023 was the Children's and Youth Minister, who carried out his duties supporting the ministry at Emmanuel Church Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry for children and young people at the church, which is open to everyone. This included</p> <ul style="list-style-type: none"> <li>• leading the all-age slots in the Sunday morning services;</li> <li>• overseeing and regularly leading the Sunday morning groups for children from age 3 to school year 6 (Jesus and Me, or "JAM") and young people in school years 7-9 ("Pathfinders");</li> <li>• running Cross Train, a weekly youth outreach programme for children and young people in the last year of primary school and early years of secondary school. In September 2023, a new group was added for youth in school year 10 and above, which ran alongside the existing group for school years 6-9;</li> <li>• overseeing Kangaroo Club for children under 5 and their parents / carers;</li> <li>• working alongside Insight, a Christian schools work trust, and Christ Church Surbiton Hill, to organise and deliver the Easter Experience (at Christ Church) and the Christmas Journey (at Emmanuel Church), both aimed at school children in the borough of Kingston.</li> </ul> |

|  |  |                                                                                                                                                                                                                         |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <ul style="list-style-type: none"> <li>being a leader at one of the summer residential Christian youth conferences organised by Contagious Bible Ministries, which some youth from Emmanuel Church attended.</li> </ul> |
|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | During the period, the Charity continued to achieve its aim of helping to advance the Christian faith through the employment of the Children's and Youth Minister, who carried out his duties in support of the ministry at Emmanuel Church Tolworth.                                              |
| Performance of fundraising activities against objectives set | Para 1.41 | The Charity's primary objective for fundraising was to try to maintain income on a par with expenditure, other than for exceptional items. It did not succeed this year because rent on the property in which the Charity's employee resided required advance pre-payment of the full annual rent. |
| Investment performance against objectives                    | Para 1.41 | The Charity did not set specific objectives in regard to investment performance owing to the relatively low levels of financial reserves.                                                                                                                                                          |
| Other                                                        |           | None.                                                                                                                                                                                                                                                                                              |

## Financial Review

|                                                                                         |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Review of the charity's financial position at the end of the period</p>              | <p>Para 1.21</p> | <p>The accounts show that the Charity received income in the period of £59,005, versus payments of £79,095, resulting in a net decrease of cash funds in the period of £20,090.</p> <p>The main outgoings of the Charity were the salary of the employee, and the cost of accommodation for the employee which the Charity provides for the better performance of his duties.</p> <p>At the end of the period, the Charity held cash funds of £50,383, composed of the following amounts:</p> <ul style="list-style-type: none"> <li>• £25,727 cash in bank accounts;</li> <li>• £22,557 rent deposit and prepayment;</li> <li>• £2,099 tax recovery</li> </ul> <p>The Charity also holds a long-term lease on a property at Flat 1, 444 Ewell Road, Surbiton, KT6 7EL which is represented on the balance sheet at its cost of £191,618.</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p>   | <p>Para 1.22</p> | <p>The Charity's reserves policy directs trustees to deploy its financial resources to further the Charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the Charity's ability to further its objects in harder financial times.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <p>Amount of reserves held</p>                                                          | <p>Para 1.22</p> | <p>At the end of the period, the charity had £50,383 of cash funds, of which £25,727 was held in bank accounts.</p> <p>All the available reserves were held in cash owing to the relatively small absolute amount.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p>Reasons for holding zero reserves</p>                                                | <p>Para 1.22</p> | <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>Details of fund materially in deficit</p>                                            | <p>Para 1.24</p> | <p>The Charity had a deficit of £20,090 over the period. This was primarily due to the prepayment of the full annual rent on a property which the Charity rented and in which the Charity's employee resided, and a reduction in one-off giving compared to the prior year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p>Explanation of any uncertainties about the charity continuing as a going concern</p> | <p>Para 1.23</p> | <p>The amount of cash in the bank at the end of the period was £25,727 – considerably lower than previous years, primarily owing to the prepayment of the full annual rent of a property in which the Charity's employee resided. In 2024, additional one-off cash giving to the Charity helped restore the</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>cash reserves to a similarly level as before the prepayment, so there is not a concern about the Charity continuing as a going concern in the short term. Nevertheless, this does highlight that the Charity's financial reserves are relatively small and dependent on a continued level of giving if it is to maintain its current activities. Furthermore, there is considerable uncertainty as to the amount of giving to the Charity going forward.</p> <p>The trustees monitor the Charity's financial situation closely, with a view to taking appropriate actions with respect to contractual cost commitments well in advance of reserves being exhausted.</p> |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <p>Three-quarters of the Charity's funding in 2023 came from charitable giving and tax refunds from Gift Aid giving. Although the amount of one-off giving was considerably less than the previous year, it is encouraging to see the amount of regular giving increased by 41% year-on-year.</p> <p>Most of the other income was rental income from the property on which the Charity has a long-term lease.</p>                                                                                                                                                                                                                                                                                                                                                                                                            |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <p>The charity has a reserves policy but not an investment policy because the amount of investable assets (i.e. cash) has been considered by the trustees to be too small to consider investing beyond an instant-access savings account.</p> <p>The Charity holds a long-term lease on the property at Flat 1, 444 Ewell Road in Surbiton. This was originally purchased to provide accommodation to employees of the Charity for the better performance of their duties. The property is too small to accommodate the Charity's current employee and his family, so the property is let to tenants to provide a rental income to the Charity. The trustees intend to continue to hold this property to benefit from the rental income, and to be in a position to provide accommodation to potential future employees.</p> |
| A description of the principal risks facing the charity                         | Para 1.46 | <p>The Charity's principal risk in 2023 was liquidity risk given its limited cash reserves, and uncertainty around the level of financial income going forward.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                          |
| Type of governing document<br>( <a href="#">trust deed</a> , <a href="#">royal charter</a> )                                                                              | Para 1.25 | Constitution, dated 10 June 2019, as amended on 1 April 2024.                                            |
| How is the charity constituted?<br>(e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )                                                                | Para 1.25 | Charitable incorporated organisation (CIO).                                                              |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees in accordance with the Charity's constitution and its Statement of Faith. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                                |
|-----------------------------|--------------------------------|
| Charity name                | The Emmanuel Ministry Fund CIO |
| Other name the charity uses |                                |
| Registered charity number   | 1184453                        |

|                             |                                           |
|-----------------------------|-------------------------------------------|
| Charity's principal address | c/o 11 Pine Gardens,<br>Surbiton, KT5 8LJ |
|                             |                                           |



## Funds held as custodian trustees on behalf of others

|                                                                                                                               |                 |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Description of the assets held in this capacity                                                                               | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |                 |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |                 |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|                |
|----------------|
| Not applicable |
|----------------|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|                |
|----------------|
| Not applicable |
|----------------|



## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                    |
|-------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Marc Evans                                                                        | CLAIRE BEEVERS                                                                     |
| Position (eg Secretary, Chair, etc) | Chair                                                                             | TRUSTEE                                                                            |
| Date                                | 22.10.2024                                                                        |                                                                                    |



**Receipts and payments accounts**

For the period  
from

01/01/2023

To

31/12/2023

**Section A Receipts and payments**

|                                                       | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                         |                                        |                                 |                               |
| Gift aid standing orders                              | 31,445                                    | -                                       | -                                      | 31,445                          | 21,930                        |
| Charities Aid Foundation/Stewardship                  | 1,672                                     | -                                       | -                                      | 1,672                           | 1,515                         |
| One-off Gifts                                         | 2,800                                     | -                                       | -                                      | 2,800                           | 19,717                        |
| Tax refunds                                           | 8,282                                     | -                                       | -                                      | 8,282                           | 8,884                         |
| Rental income                                         | 14,400                                    | -                                       | -                                      | 14,400                          | 12,300                        |
| Interest income                                       | 242                                       | -                                       | -                                      | 242                             | 52                            |
| Other income                                          | 164                                       | -                                       | -                                      | 164                             | 169                           |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>59,005</b>                             | <b>-</b>                                | <b>-</b>                               | <b>59,005</b>                   | <b>64,567</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                         |                                        |                                 |                               |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>59,005</b>                             | <b>-</b>                                | <b>-</b>                               | <b>59,005</b>                   | <b>64,567</b>                 |
| <b>A3 Payments</b>                                    |                                           |                                         |                                        |                                 |                               |
| Salaries                                              | 28,525                                    | -                                       | -                                      | 28,525                          | 29,600                        |
| Pension contributions                                 | 745                                       | -                                       | -                                      | 745                             | 701                           |
| Accommodation costs                                   | 37,161                                    | -                                       | -                                      | 37,161                          | 25,317                        |
| Employee expenses                                     | 1,935                                     | -                                       | -                                      | 1,935                           | 675                           |
| Property maintenance                                  | 2,398                                     | -                                       | -                                      | 2,398                           | 860                           |
| Letting expenses                                      | 1,188                                     | -                                       | -                                      | 1,188                           | 396                           |
| Insurance                                             | 1,490                                     | -                                       | -                                      | 1,490                           | 530                           |
| Legal and professional fees                           | 5,460                                     | -                                       | -                                      | 5,460                           | 180                           |
| Sundry expenses                                       | 193                                       | -                                       | -                                      | 193                             | 243                           |
| Equipment                                             | -                                         | -                                       | -                                      | -                               | 1,865                         |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>79,095</b>                             | <b>-</b>                                | <b>-</b>                               | <b>79,095</b>                   | <b>60,367</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |                                           |                                         |                                        |                                 |                               |
| Transfer of property                                  | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>79,095</b>                             | <b>-</b>                                | <b>-</b>                               | <b>79,095</b>                   | <b>60,367</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 20,090</b>                           | <b>-</b>                                | <b>-</b>                               | <b>- 20,090</b>                 | <b>4,200</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>70,473</b>                             | <b>-</b>                                | <b>-</b>                               | <b>70,473</b>                   | <b>66,273</b>                 |
| <b>Cash funds this year end</b>                       | <b>50,383</b>                             | <b>-</b>                                | <b>-</b>                               | <b>50,383</b>                   | <b>70,473</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                             | Details                     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------------------------------------|-----------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                   | Bank accounts               | 25,727                             | -                                | -                               |
|                                                        | Tax recovery                | 2,099                              | -                                | -                               |
|                                                        | Rent deposit and prepayment | 22,557                             | -                                | -                               |
|                                                        | <b>Total cash funds</b>     | <b>50,383</b>                      | -                                | -                               |
| (agree balances with receipts and payments account(s)) |                             |                                    |                                  |                                 |

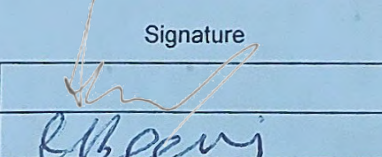
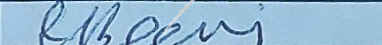
| Categories                      | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | None    | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> | None    |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories                                          | Details                              | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|--------------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Property - 444A Ewell Road, Tolworth | Unrestricted                | 191,618         | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | None    |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name    | Date of approval |
|-------------------------------------------------------------------------------------|---------------|------------------|
|  | Marc Evans    | 22.10.2024       |
|  | CLAIRE BEEVER | 22.10.24         |



Section A Independent Examiner's Report

Report to the trustees/ members of EMMANUEL MINISTRY FUND

On accounts for the year ended 31 DECEMBER 2023 Charity no (if any) 1184453

Set out on pages 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 5/6/24

Name: IAN GARDINER

Relevant professional qualification(s) or body (if any): ACIB

Address: 16 OVRANTS DRIVE
FAYGATE
W. SUSSEX RH12 4AB

**THE EMMANUEL MINISTRY FUND**

England & Wales - Charity number 1184453

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# Accounts

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## Trustees' Annual Report for the period from 1 January 2022 to 31 December 2022

Charity name: The Emmanuel Ministry Fund ("Charity")

Charity registration number: 1184453

### Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the Charity as set out in its governing document                                                                                          | Para 1.17          | The Object of the Charity is, for the public benefit, the advancement of the Christian faith in the United Kingdom and overseas by equipping and enabling the people and congregations of the parish of Christ Church, Surbiton Hill with Emmanuel Church, Tolworth ("The Parish"), and the operation and ministry of Emmanuel Church, Tolworth.                                                               |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Charity's main activity in 2022 was the employment of a children's and youth minister at Emmanuel Church, Tolworth.</p> <p>From time to time, the Charity may also provide funds to support members of the church family at Emmanuel Church, Tolworth in activities which help advance the Christian gospel, such as Christian training and short-term mission trips, but it did not do so in 2022.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.                                                                                                                                                             |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                                                  |
|------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | The Charity has a policy on grant-making.                                                                                                                                        |
| Policy on social investment including program related investment | Para 1.38      | The Charity has not adopted a policy on social investment because its current activities are limited in nature, and it does not currently anticipate making a social investment. |

|                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Contribution made by volunteers | Para 1.38 | The trustees are very grateful for the work which was carried out by the two volunteers: the treasurer and the Gift Aid secretary.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Other                           |           | <p>On 5 January 2021, the Charity entered into an agreement with The Emmanuel Church Tolworth Ministry Fund (formerly registered as a charity under number 1103843) relating to the transfer of assets, liabilities and activities from it to the Charity. (Prior to the execution of this agreement – in the latter part of 2020 – most of the practical matters regarding the transfer of these assets and operations to the Charity had been arranged.)</p> <p>On 15 September 2022, The Emmanuel Church Tolworth Ministry Fund was merged with the Charity, with the surviving entity being the Charity. This was recorded in the Charity Commission’s Register of Mergers.</p> |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The Charity’s sole employee in 2022 was the Children’s and Youth Minister, who carried out his duties at Emmanuel Church, Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry at the church for children and young people. This included</p> <ul style="list-style-type: none"> <li>• leading the all-age slots in the Sunday morning services;</li> <li>• overseeing and regularly leading the Sunday morning groups for children (Jesus and Me, or “JAM”) and young people (“Pathfinders”);</li> <li>• running Cross Train, a weekly youth outreach programme for secondary children and young people in school years 6-9;</li> <li>• the relaunch of Kangaroo Club for children under 5 and their parents;</li> <li>• working alongside Insight, a Christian Schools Work Trust, and Christ Church Surbiton Hill, to organise and deliver the Easter Experience and Christmas Journey aimed at school children in the borough of Kingston.</li> </ul> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                                                                                      |
|--------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | During the period, the Charity continued to achieve its aim of helping to advance the Christian faith through the employment of the Children's and Youth Minister, who carried out his ministry duties at Emmanuel Church, Tolworth. |
| Performance of fundraising activities against objectives set | Para 1.41 | The Charity's only objective for fundraising was to try to maintain income on a par with expenditure, other than for exceptional items. In this respect, it succeeded, with receipts slightly exceeding payments.                    |
| Investment performance against objectives                    | Para 1.41 | The Charity did not set specific objectives in regard to investment performance owing to the relatively low levels of financial reserves.                                                                                            |
| Other                                                        |           |                                                                                                                                                                                                                                      |

## Financial Review

|                                                                                         |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Review of the charity's financial position at the end of the period</p>              | <p>Para 1.21</p> | <p>The accounts show that the Charity received income in the period of £64,567, versus payments of £60,367, giving a net increase of cash funds in the period of £4,200.</p> <p>The main outgoings of the Charity were the salary of the employee, and the cost of accommodation for the employee and his family which the Charity provides for the better performance of his duties.</p> <p>At the end of the period, the Charity held unrestricted cash funds of £70,473, composed of the following amounts:</p> <ul style="list-style-type: none"> <li>• £59,973 cash in bank accounts;</li> <li>• £10,500 in rent deposit and prepayment.</li> </ul> <p>The Charity also holds a long-term lease on a property at Flat 1, 444 Ewell Road, London KT6 7EL which is shown on the balance sheet at a cost of £191,618.</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p>   | <p>Para 1.22</p> | <p>The Charity's reserves policy directs trustees to deploy its financial resources to further the Charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the Charity's ability to further its objects in harder financial times.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>Amount of reserves held</p>                                                          | <p>Para 1.22</p> | <p>At the end of the period, £59,973 was held as unrestricted cash in bank accounts. All the available reserves were held in cash owing to the relatively small absolute amount, uncertainty over future giving to the Charity (one-off gifts accounted for nearly one third of the income), and lack of attractive alternative short-term investment options given low interest rates.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>Reasons for holding zero reserves</p>                                                | <p>Para 1.22</p> | <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Details of fund materially in deficit</p>                                            | <p>Para 1.24</p> | <p>N/A: the Charity had a positive net income of £4,200 in the period.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Explanation of any uncertainties about the charity continuing as a going concern</p> | <p>Para 1.23</p> | <p>Owing to the amount of cash held in bank accounts and the forecast income and expenditure, the trustees do not deem there to be uncertainty about the Charity continuing as a going concern for at least the following 12-month period, and expect the Charity to be able to continue its current scope of operations for at least another 2 years despite one-off gifts accounting for nearly one third of income in the period.</p>                                                                                                                                                                                                                                                                                                                                                                                    |

|  |  |                                                                                                                                                                                             |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | The trustees monitor the Charity's financial situation closely, and will take appropriate actions with respect to contractual cost commitments well in advance of reserves being exhausted. |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <p>81% of the Charity's funding in 2022 came from charitable giving and tax refunds from Gift Aid giving. Of this, just under half was from one-off gifts.</p> <p>Nearly all of the other income was rental income, plus a very small amount of interest income.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <p>The charity has a reserves policy but not an investment policy because the amount of investable assets (i.e. cash) has been considered by the trustees to be too small to consider investing beyond an instant-access savings account.</p> <p>The Charity holds a long-term lease on the property at Flat 1, 444 Ewell Road in Surbiton. This was originally purchased to provide accommodation to employees of the Charity for the better performance of their duties. The property is too small to accommodate the Charity's current employee and his family, so the property is let to tenants to provide a rental income to the Charity. The trustees intend to continue to hold this property to benefit from the rental income, and to be in a position to provide accommodation to potential future employees.</p> |
| A description of the principal risks facing the charity                         | Para 1.46 | The Charity's principal risk in 2022 was liquidity risk given its relatively limited cash reserves, and uncertainty around the level of financial income going forward given that a substantial proportion of income was from one-off gifts which may not be repeated in the future.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Other                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                          |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution, dated 10 June 2019.                                                                        |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable incorporated organisation (CIO).                                                              |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees in accordance with the Charity's constitution and its Statement of Faith. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                                                                                                                                                                                                |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |                                                                                                                                                                                                                                |
| Relationship with any related parties                                                     | Para 1.51 | Further to above, on 15 September 2022, The Emmanuel Church Tolworth Ministry Fund was merged with the Charity, with the surviving entity being the Charity. This was recorded in the Charity Commission's Register of Mergers |
| Other                                                                                     |           |                                                                                                                                                                                                                                |

### Reference and Administrative details

|                             |                                          |
|-----------------------------|------------------------------------------|
| Charity name                | The Emmanuel Ministry Fund CIO           |
| Other name the charity uses |                                          |
| Registered charity number   | 1184453                                  |
| Charity's principal address | c/o 11 Pine Gardens<br>Surbiton, KT5 8LJ |
|                             |                                          |



## Funds held as custodian trustees on behalf of others

|                                                                                                                               |                 |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Description of the assets held in this capacity                                                                               | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |                 |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |                 |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Name of chief executive or names of senior staff members (Optional information)

|                |
|----------------|
| Not applicable |
|----------------|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|                |
|----------------|
| Not applicable |
|----------------|

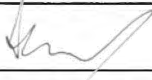
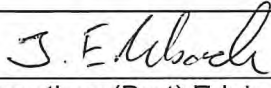
## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                     |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | Marc Evans                                                                        | Jonathan (Bart) Erlebach                                                            |
| Position (eg Secretary, Chair, etc) | Chair                                                                             | Trustee                                                                             |
| Date                                | 29 October 2023                                                                   |                                                                                     |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE EMMANUEL MINISTRY FUND**

No (if any)  
**1184453**

**CC16a**

## Receipts and payments accounts

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01/01/2022 | To | Period end date<br>31/12/2022 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Gift aid standing orders                              | 21,930                                 | -                                    | -                                   | 21,930                          | 11,615                        |
| Charities Aid Foundation/Stewardship                  | 1,515                                  | -                                    | -                                   | 1,515                           | 603                           |
| One-off Gifts                                         | 19,717                                 | -                                    | -                                   | 19,717                          | 6,280                         |
| Tax refunds                                           | 8,884                                  | -                                    | -                                   | 8,884                           | 3,523                         |
| Rental income                                         | 12,300                                 | -                                    | -                                   | 12,300                          | 13,200                        |
| Interest income                                       | 52                                     | -                                    | -                                   | 52                              | 32                            |
| Other income                                          | 169                                    | -                                    | -                                   | 169                             | 21                            |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>64,567</b>                          | <b>-</b>                             | <b>-</b>                            | <b>64,567</b>                   | <b>35,274</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>64,567</b>                          | <b>-</b>                             | <b>-</b>                            | <b>64,567</b>                   | <b>35,274</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Salaries                                              | 29,600                                 | -                                    | -                                   | 29,600                          | 26,217                        |
| Pension contributions                                 | 701                                    | -                                    | -                                   | 701                             | 599                           |
| Accommodation costs                                   | 25,317                                 | -                                    | -                                   | 25,317                          | 24,319                        |
| Employee expenses                                     | 675                                    | -                                    | -                                   | 675                             | 371                           |
| Property maintenance                                  | 860                                    | -                                    | -                                   | 860                             | 4,003                         |
| Letting expenses                                      | 396                                    | -                                    | -                                   | 396                             | 1,920                         |
| Insurance                                             | 530                                    | -                                    | -                                   | 530                             | 845                           |
| Legal and professional fees                           | 180                                    | -                                    | -                                   | 180                             | 1,858                         |
| Sundry expenses                                       | 243                                    | -                                    | -                                   | 243                             | 176                           |
| Equipment                                             | 1,865                                  | -                                    | -                                   | 1,865                           | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>60,367</b>                          | <b>-</b>                             | <b>-</b>                            | <b>60,367</b>                   | <b>60,308</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |                                        |                                      |                                     |                                 |                               |
| Transfer of property                                  | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>60,367</b>                          | <b>-</b>                             | <b>-</b>                            | <b>60,367</b>                   | <b>60,308</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>4,200</b>                           | <b>-</b>                             | <b>-</b>                            | <b>4,200</b>                    | <b>25,034</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>18,012</b>                 |
| <b>A6 Cash funds last year end</b>                    | <b>66,273</b>                          | <b>-</b>                             | <b>-</b>                            | <b>66,273</b>                   | <b>73,295</b>                 |
| <b>Cash funds this year end</b>                       | <b>70,473</b>                          | <b>-</b>                             | <b>-</b>                            | <b>70,473</b>                   | <b>66,273</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                                                               | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-----------------------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Bank accounts                                                         | 59,973                             | -                                | -                               |
|                      | Tax recovery                                                          | -                                  | -                                | -                               |
|                      | Rent deposit and prepayment                                           | 10,500                             | -                                | -                               |
|                      | <b>Total cash funds</b>                                               | <b>70,473</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | <small>(agree balances with receipts and payments account(s))</small> |                                    |                                  |                                 |

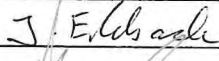
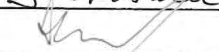
| Categories                      | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | None    | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> | None    |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories                                          | Details                              | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|--------------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Property - 444A Ewell Road, Tolworth | Unrestricted                | 191,618         | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | None    |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

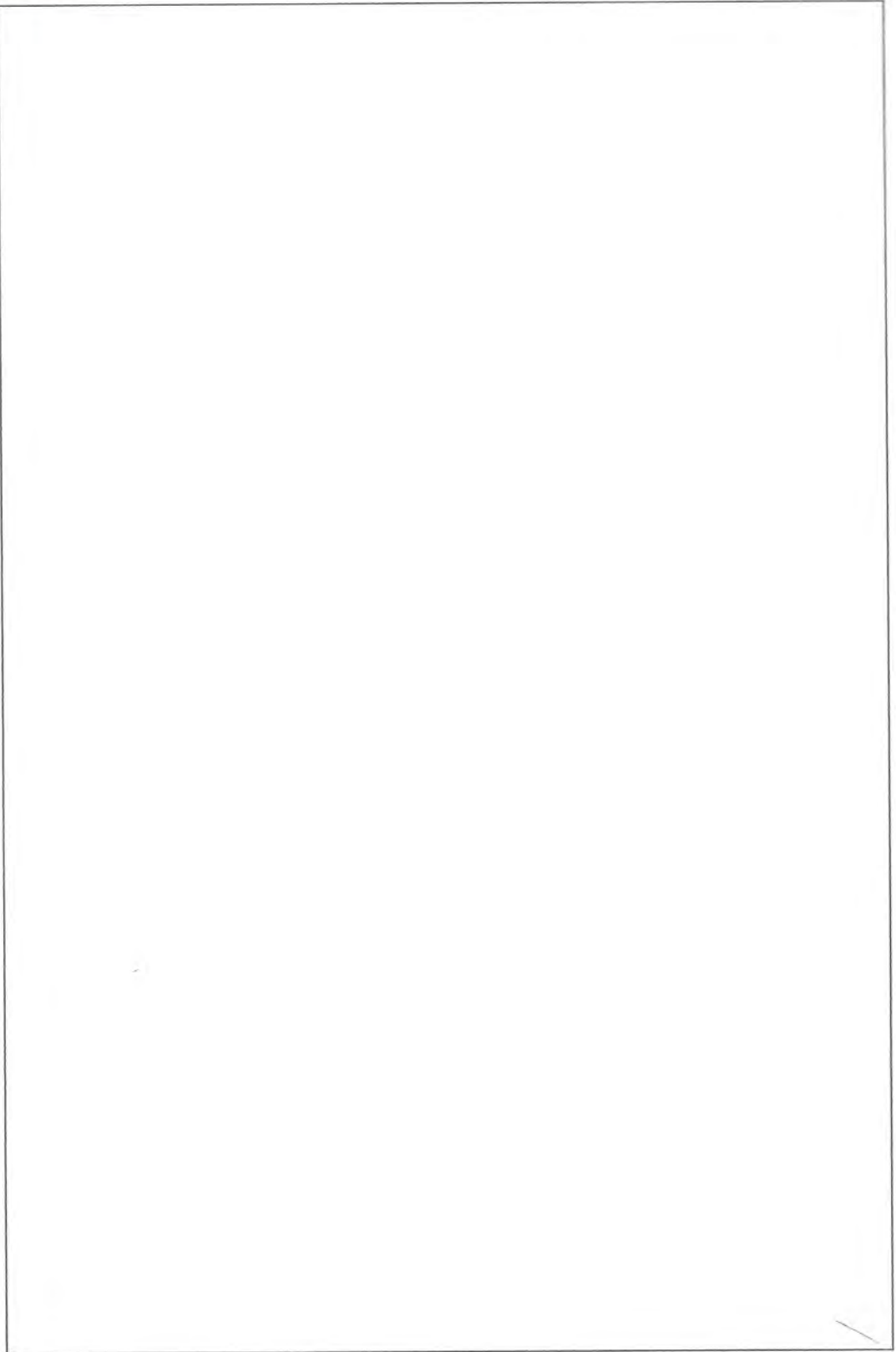
Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name              | Date of approval |
|-------------------------------------------------------------------------------------|-------------------------|------------------|
|  | JONATHAN (BART) ERLBACH | 21/10/23         |
|  | Marc Evans              | 21/10/23         |



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**THE EMMANUEL MINISTRY FUND**

England & Wales - Charity number 1184453

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# Accounts

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## Trustees' Annual Report for the period from 1 January 2021 to 31 December 2021

Charity name: The Emmanuel Ministry Fund ("Charity")

Charity registration number: 1184453

### Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the Charity as set out in its governing document                                                                                          | Para 1.17          | To help advance the Christian faith by supporting the operation and ministry of Emmanuel Church, Tolworth.                                                                                                                                                                                                                                                                                                     |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Charity's main activity in 2021 was the employment of a children's and youth minister at Emmanuel Church, Tolworth.</p> <p>From time to time, the Charity may also provide funds to support members of the church family at Emmanuel Church, Tolworth in activities which help advance the Christian gospel, such as Christian training and short-term mission trips, but it did not do so in 2021.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.                                                                                                                                                             |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                                                                  |
|------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | The Charity has a policy on grant-making.                                                                                                                                        |
| Policy on social investment including program related investment | Para 1.38      | The Charity has not adopted a policy on social investment because its current activities are limited in nature, and it does not currently anticipate making a social investment. |
| Contribution made by volunteers                                  | Para 1.38      | The trustees are very grateful for the work which was carried out by the two volunteers: the treasurer and the Gift Aid secretary.                                               |

|       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Other |  | <p>On 5 January 2021, the Charity entered into an agreement with The Emmanuel Church Tolworth Ministry Fund (formerly registered as a charity under number 1103843) relating to the transfer of assets, liabilities and activities from it to the Charity. (Prior to the execution of this agreement – in the latter part of 2020 – most of the practical matters regarding the transfer of these assets and operations to the Charity had been arranged.)</p> <p>Further to that agreement, the transfer of a lease on Flat 1, 444 Ewell Road, Surbiton KT6 7EL from The Emmanuel Church Tolworth Ministry Fund to the Charity was registered at HM Land Registry under title no. SGL778371 on 18 January 2021.</p> |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The Charity's sole employee in 2021 was the children's and youth minister at Emmanuel Church, Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry at the church for children and young people. This included</p> <ul style="list-style-type: none"> <li>• leading the all-age slots in the Sunday morning services;</li> <li>• overseeing and regularly leading the Sunday morning groups for children (Jesus and Me, or "JAM") and young people ("Pathfinders");</li> <li>• launching Cross Train, a new weekly youth outreach programme for secondary school children up to the age of 14;</li> <li>• the relaunch of Kangaroo Club for children under 5 and their parents;</li> <li>• working alongside Insight, a Christian Schools Work Trust, and Christ Church <a href="#">Surbiton Hill</a> to organise and deliver the Easter Experience and Christmas Journey <a href="#">aimed at school children in the borough of Kingston</a>.</li> </ul> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                     |           |                                                                                                                                    |
|-------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set | Para 1.41 | During the period, the Charity continued to achieve its aim of helping to advance the Christian faith through the provision of the |
|-------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------|

|                                                              |           |                                                                                                                                           |
|--------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------|
|                                                              |           | children's and youth minister at Emmanuel Church, Tolworth.                                                                               |
| Performance of fundraising activities against objectives set | Para 1.41 | The Charity did not set specific objectives in regard to fundraising.                                                                     |
| Investment performance against objectives                    | Para 1.41 | The Charity did not set specific objectives in regard to investment performance owing to the relatively low levels of financial reserves. |
| Other                                                        |           |                                                                                                                                           |

## Financial Review

|                                                                                         |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Review of the charity's financial position at the end of the period</p>              | <p>Para 1.21</p> | <p>The accounts show that the Charity received income in the period of £53,286, of which £18,012 was a transfer of funds from The Emmanuel Church Tolworth Ministry Fund.</p> <p>The main outgoings of the Charity were the salary of the employee, and the cost of accommodation for the employee and his family which the Charity provides for the better performance of his duties.</p> <p>Overall, the Charity had a net income deficit over the period of £7,022.</p> <p>At the end of the period, the Charity held unrestricted funds of £66,273, composed of the following amounts:</p> <ul style="list-style-type: none"> <li>• £52,523 cash in bank accounts;</li> <li>• £3,250 in tax recovery;</li> <li>• £10,500 in rent deposit and prepayment.</li> </ul> <p>The Charity also holds a long-term lease on a property at Flat 1, 444 Ewell Road, London KT6 7EL which is shown on the balance sheet at a cost of £191,618.</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p>   | <p>Para 1.22</p> | <p>The Charity's reserves policy directs trustees to deploy its financial resources to further the Charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the Charity's ability to further its objects in harder financial times.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>Amount of reserves held</p>                                                          | <p>Para 1.22</p> | <p>At the end of the period, £52,253 was held as unrestricted cash in bank accounts. All the available reserves were held in cash owing to the relatively small absolute amount, and uncertainty over future giving to the Charity, and lack of attractive alternative short-term investment options in the low interest rate environment.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p>Reasons for holding zero reserves</p>                                                | <p>Para 1.22</p> | <p>N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>Details of fund materially in deficit</p>                                            | <p>Para 1.24</p> | <p>N/A: cash reserves were positive, while the Charity had a net income deficit of about £7k in the period.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>Explanation of any uncertainties about the charity continuing as a going concern</p> | <p>Para 1.23</p> | <p>Owing to the amount of cash held in bank accounts and the forecast income and expenditure, the trustees do not deem there to be uncertainty about the Charity continuing as a going concern for at least the following 12-month period, and expect</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

|  |  |                                                                                                                                                                                                                                                                                                              |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>the Charity to be able to continue its current scope of operations for at least another 2-3 years.</p> <p>The trustees monitor the Charity's financial situation closely, and will take appropriate actions with respect to contractual cost commitments well in advance of reserves being exhausted.</p> |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                        |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The charity's principal sources of funds (including any fundraising)</p>            | <p>Para 1.47</p> | <p>A principle source of funds of the Charity in the period was a transfer of assets with a value of £18,012 from The Emmanuel Church Tolworth Ministry Fund. Although such a transfer of assets will not be repeated going forward, the type of funds received in that transfer are all now being paid directly to the Charity.</p> <p>Looking at the sources of funds directly to the Charity and to The Emmanuel Church Tolworth Ministry Fund together (which were received in the period and subsequently transferred to the Charity in the period):</p> <ul style="list-style-type: none"> <li>• £32,693 came from charitable giving, of which £10,680 were one-off gifts.</li> <li>• £13,200 was rental income.</li> <li>• £7,595 was tax refunds</li> </ul> <p>plus a de minimis amount of interest and other income.</p> |
| <p>Investment policy and objectives including any social investment policy adopted</p> | <p>Para 1.46</p> | <p>The charity has a reserves policy but not an investment policy because the amount of investable assets (i.e. cash) has been considered by the trustees to be too small to consider investing beyond an instant-access savings account.</p> <p>The Charity does hold a long-term lease on the property at Flat 1, 444 Ewell Road. This was originally purchased to provide accommodation to employees of the Charity for the better performance of their duties. The property is too small to accommodate the Charity's current employee and his family, so the property is let to tenants to provide a rental income to the Charity. The trustees intend to continue to hold this property to benefit from the rental income, and to be in a position to provide accommodation to potential future employees.</p>              |
|                                                                                        | <p>Para 1.46</p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|                                                         |  |                                                                                                                                                                         |
|---------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A description of the principal risks facing the charity |  | The Charity's principal risk in 2021 was liquidity risk given its relatively limited cash reserves, and uncertainty around the level of financial giving going forward. |
| Other                                                   |  |                                                                                                                                                                         |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                              |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution, dated 10 June 2019.                                            |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable incorporated organisation (CIO).                                  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees in accordance with the Charity's constitution |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Relationship with any related parties                                                     | Para 1.51 | <p>Further to above, on 5 January 2021 The Emmanuel Church Tolworth Ministry Fund (formerly registered as a charity under number 1103843) and the Charity entered into an agreement to transfer the assets, liabilities and activities of The Emmanuel Church Tolworth Ministry Fund to the Charity.</p> <p>As the Charity's employee supports the ministry of Emmanuel Church Tolworth, there is close cooperation between the Charity, that church and its associated charity called The Parochial Church Council of the Ecclesiastical Parish of Christ Church Surbiton Hill with Emmanuel, Tolworth (charity no. 1143331).</p> |
| Other                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

## Reference and Administrative details

|                             |                                                           |
|-----------------------------|-----------------------------------------------------------|
| Charity name                | The Emmanuel Ministry Fund CIO                            |
| Other name the charity uses |                                                           |
| Registered charity number   | 1184453                                                   |
| Charity's principal address | c/o Emmanuel Church<br>1 Grand Avenue<br>Surbiton KT5 9HU |
|                             |                                                           |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b>                                                   | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|---------------------|------------------------|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| 1  | Claire Beevers      |                        | Initial term of trusteeship ended on 16 July 2021.(Reappointed as trustee on 11 May 2022.) | Trustees                                                             |
| 2  | Bart Erlebach       |                        |                                                                                            | Trustees                                                             |
| 3  | Marc Evans          | Chair                  |                                                                                            | Trustees                                                             |
| 4  | Amanda Kresinska    |                        |                                                                                            | Trustees                                                             |
| 5  | Robin Walpole       |                        | Initial term of trusteeship ended on 16 July 2021.(Reappointed as trustee on 11 May 2022.) | Trustees                                                             |
| 6  |                     |                        |                                                                                            |                                                                      |
| 7  |                     |                        |                                                                                            |                                                                      |
| 8  |                     |                        |                                                                                            |                                                                      |
| 9  |                     |                        |                                                                                            |                                                                      |
| 10 |                     |                        |                                                                                            |                                                                      |
| 11 |                     |                        |                                                                                            |                                                                      |
| 12 |                     |                        |                                                                                            |                                                                      |
| 13 |                     |                        |                                                                                            |                                                                      |
| 14 |                     |                        |                                                                                            |                                                                      |
| 15 |                     |                        |                                                                                            |                                                                      |
| 16 |                     |                        |                                                                                            |                                                                      |
| 17 |                     |                        |                                                                                            |                                                                      |
| 18 |                     |                        |                                                                                            |                                                                      |
| 19 |                     |                        |                                                                                            |                                                                      |
| 20 |                     |                        |                                                                                            |                                                                      |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
| Not applicable       |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|------------------------------------------|--|
| Not applicable      |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |                 |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Description of the assets held in this capacity                                                                               | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |                 |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |                 |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name                           | Address                               |
|-----------------|--------------------------------|---------------------------------------|
| Solicitor       | Anthony Collins Solicitors LLP | 134 Edmund Street, Birmingham, B3 2ES |
|                 |                                |                                       |
|                 |                                |                                       |
|                 |                                |                                       |

#### Name of chief executive or names of senior staff members (Optional information)

Not applicable

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

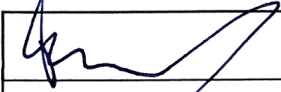
## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                   |
|-------------------------------------|-----------------------------------------------------------------------------------|-------------------|
| Signature(s)                        |  | J. Erlebach       |
| Full name(s)                        | Marc Evans                                                                        | JONATHAN ERLEBACH |
| Position (eg Secretary, Chair, etc) | Chair                                                                             | TRUSTEE           |

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE EMMANUEL MINISTRY FUND**

No (if any)  
**1184453**

**CC16a**

## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/01/2021 | To | Period end date<br>31/12/2021 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Gift aid standing orders                              | 11,615                                       | -                                       | -                                      | 11,615                          | -                             |
| Charities Aid Foundation/Stewardship                  | 603                                          | -                                       | -                                      | 603                             | -                             |
| One-off Gifts                                         | 6,280                                        | -                                       | -                                      | 6,280                           | -                             |
| Tax refunds                                           | 3,523                                        | -                                       | -                                      | 3,523                           | -                             |
| Rental income                                         | 13,200                                       | -                                       | -                                      | 13,200                          | 4,400                         |
| Interest income                                       | 32                                           | -                                       | -                                      | 32                              | 14                            |
| Other income                                          | 21                                           | -                                       | -                                      | 21                              | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>35,274</b>                                | <b>-</b>                                | <b>-</b>                               | <b>35,274</b>                   | <b>4,414</b>                  |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>35,274</b>                                | <b>-</b>                                | <b>-</b>                               | <b>35,274</b>                   | <b>4,414</b>                  |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| Salaries                                              | 26,217                                       | -                                       | -                                      | 26,217                          | 8,667                         |
| Pension contributions                                 | 599                                          | -                                       | -                                      | 599                             | 199                           |
| Accommodation costs                                   | 24,319                                       | -                                       | -                                      | 24,319                          | 6,093                         |
| Employee expenses                                     | 371                                          | -                                       | -                                      | 371                             | -                             |
| Property maintenance                                  | 4,003                                        | -                                       | -                                      | 4,003                           | 887                           |
| Letting expenses                                      | 1,920                                        | -                                       | -                                      | 1,920                           | 386                           |
| Insurance                                             | 845                                          | -                                       | -                                      | 845                             | 497                           |
| Legal and professional fees                           | 1,858                                        | -                                       | -                                      | 1,858                           | 903                           |
| Sundry expenses                                       | 176                                          | -                                       | -                                      | 176                             | 164                           |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>60,308</b>                                | <b>-</b>                                | <b>-</b>                               | <b>60,308</b>                   | <b>17,796</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
| Transfer of property                                  | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>60,308</b>                                | <b>-</b>                                | <b>-</b>                               | <b>60,308</b>                   | <b>17,796</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 25,034</b>                              | <b>-</b>                                | <b>-</b>                               | <b>- 25,034</b>                 | <b>- 13,382</b>               |
| <b>A5 Transfers between funds</b>                     | <b>18,012</b>                                | <b>-</b>                                | <b>-</b>                               | <b>18,012</b>                   | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>73,295</b>                                | <b>-</b>                                | <b>-</b>                               | <b>73,295</b>                   | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>66,273</b>                                | <b>-</b>                                | <b>-</b>                               | <b>66,273</b>                   | <b>- 13,382</b>               |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-----------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Bank accounts               | 52,523                             | -                                | -                               |
|                      | Tax recovery                | 3,250                              | -                                | -                               |
|                      | Rent deposit and prepayment | 10,500                             | -                                | -                               |
|                      | <b>Total cash funds</b>     | <b>66,273</b>                      | <b>-</b>                         | <b>-</b>                        |

(agree balances with receipts and payments account(s))

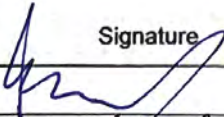
| Categories                      | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | None    | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> | None    |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories                                          | Details                              | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|--------------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Property - 444A Ewell Road, Tolworth | Unrestricted                | 191,618         | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | None    |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name        | Date of approval |
|-------------------------------------------------------------------------------------|-------------------|------------------|
|  | MARC EVANS        | 30/10/22         |
| J. Erlebach                                                                         | JONATHAN ERLEBACH | 31/10/22         |



Section A

Independent Examiner's Report

Report to the trustees/ members of

EMMANUEL MINISTRY FUND

On accounts for the year ended

31 DECEMBER 2021

Charity no (if any)

1184453

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

IM Gardiner

Date:

22/8/22

Name:

IAN GARDINER

Relevant professional qualification(s) or body (if any):

ACIB

Address:

16 DURRANTS DRIVE  
FAYGATE  
W. SUSSEX RH12 4AB.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**THE EMMANUEL MINISTRY FUND**

England & Wales - Charity number 1184453

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# Accounts

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## Trustees' Annual Report for the period from 1 January 2020 to 31 December 2020

**Charity name: The Emmanuel Ministry Fund**

**Charity registration number: 1184453**

### Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To help advance the Christian faith through the operation and ministry of Emmanuel Church, Tolworth.                                                                                                                                                                                                                                                     |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The charity's main activity in 2020 was the employment of a children's and youth minister at Emmanuel Church, Tolworth.</p> <p>From time to time the charity also provides funds to support members of the Emmanuel Church family in activities which help advance the Christian gospel, such as Christian training and short-term mission trips.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The trustees have had due regard to the public benefit guidance issued by the Charity Commission, in particular the guidance on charities for the advancement of religion, when exercising any powers or duties to which the guidance is relevant.                                                                                                       |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |                                                                                                                                    |
|------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------|
| Policy on grant making                                           | Para 1.38      | The charity has a grant making policy.                                                                                             |
| Policy on social investment including program related investment | Para 1.38      | The charity has not adopted a policy on social investment because its current activities do not extend to making such investments. |
| Contribution made by volunteers                                  | Para 1.38      | The trustees are very grateful for the work which was carried out by the two volunteers: the treasurer and the Gift Aid secretary. |

|       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other |  | <p>During the course of 2020, the assets, liabilities and activities of The Emmanuel Church Tolworth Ministry Fund, charity no. 1103843, (“the Trust”) were transferred to this charity. Amongst other things, this included:</p> <ul style="list-style-type: none"> <li>- transferring to this charity the employment of the children’s and youth minister at Emmanuel Church;</li> <li>- arranging for the transfer of the lease of Flat 1, 444 Ewell Road, Surbiton KT6 7EL to the charity;</li> <li>- the charity entering into an assured shorthold tenancy agreement in its own name with tenants at Flat 1, 444 Ewell Road;</li> <li>- the charity entering into a letting agreement for the property at 26 Meldone Close, Surbiton KT5 9HQ at which the children’s &amp; youth minister and his family reside.</li> </ul> <p>The Trust engaged Anthony Collins Solicitors to provide professional advice and assist with the legal formalities of the transfer.</p> <p>The aims, purposes and trustees of both charities are the same as each other; the trustees’ intention is to continue the operation of the charity going forward as a CIO rather than in the form of an unincorporated charitable trust.</p> |
|-------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Achievements and Performance

|                                                                                                                                                                                                        | SORP reference   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <p>The charity’s sole employee in 2020 was the children’s and youth minister at Emmanuel Church, Tolworth. His primary responsibilities were providing leadership and organisation of the Christian ministry at the church for children and young people. This included running the following groups, which are open to all people in these age groups:</p> <ul style="list-style-type: none"> <li>- “Jesus and Me” (JAM) for children aged 3-11, and Pathfinders for ages 11-14, both held on Sunday mornings during the main church service.</li> <li>- The Vision youth group for young people in school years 10-13 on Sunday evenings.</li> <li>- Two monthly youth groups held on Saturday evenings: P4 (school years 6-9) and QRS (school years 10-13).</li> </ul> |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>The social restrictions resulting from COVID-19 meant that the monthly P4 and QRS groups were suspended when the first lockdown was imposed by the UK government, while the weekly groups switched from being in-person to online. This allowed children and young people to continue to participate in the groups from home despite the social restrictions.</p> <p>Additionally, the children's and youth minister was instrumental in making operational the online ministry for Emmanuel Church's main Sunday morning service and prayer meetings when COVID restrictions prevented church services from taking place in person, and the church has continued to make these available online since then because the online medium facilitates attendance and participation by people who are unable to attend in person, or who would prefer not to do, for example because of health reasons.</p> |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                                                 |
|--------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | During the period, the charity continued to achieve its aim of helping to advance the Christian faith through the continued employment of the children's and youth minister at Emmanuel Church. |
| Performance of fundraising activities against objectives set | Para 1.41 | The charity did not set specific objectives in regard to fundraising.                                                                                                                           |
| Investment performance against objectives                    | Para 1.41 | The charity did not set specific objectives in regard to investment performance.                                                                                                                |
| Other                                                        |           |                                                                                                                                                                                                 |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <p>The accounts show that at the end of the period, the charity held unrestricted cash funds of £73,295, composed of the following amounts:</p> <ul style="list-style-type: none"> <li>- £54,205 in bank accounts;</li> <li>- £8,590 in tax recovery;</li> <li>- £10,500 in rent deposit and prepayment.</li> </ul> <p>Given the charity's usual income and outgoings excluding one-off items (with this view being taken across this charity combined with the Trust), this indicates that the charity has between two and three more full years of operation. Although this is not a very secure financial position, it is a stronger situation than the trustees expected to be in when the children's and youth minister was first employed in 2018, and the trustees are thankful for that.</p> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | The charity's reserves policy directs trustees to deploy its financial resources to further the charity's objects and not to hoard cash, whilst also seeking to set aside funds when possible to safeguard the charity's ability to further its objects in harder financial times.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Amount of reserves held                                                          | Para 1.22 | £54,205 in unrestricted cash on 31 December 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Reasons for holding zero reserves                                                | Para 1.22 | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Details of fund materially in deficit                                            | Para 1.24 | N/A – looking across this charity and the Trust combined, 2020 saw a modest surplus of funds of just under £2,000 for the year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <p>Owing to the amount of cash held in bank accounts and the forecast income and expenditure, the trustees do not deem there to be uncertainty about the charity continuing as a going concern for at least the following 12 month period.</p> <p>The trustees monitor the charity's financial situation closely, and will take appropriate actions with respect to contractual cost commitments well in advance of reserves being exhausted.</p>                                                                                                                                                                                                                                                                                                                                                    |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                      |           |                                                                                                                                                                                                               |
|----------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The charity's principal source of funds in 2020 was the transfer of funds and assets from the Trust. Going forward, regular donors to the Trust have been asked to change their payments to this charity, and |
|----------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                 |           | the rental income from Flat 1, 444 Ewell Road, Surbiton KT6 7EL is also now paid directly to this charity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <p>The charity's main balance sheet items in the period were its long-term lease on Flat 1, 444 Ewell Road, Surbiton KT6 7EL, and its cash reserves.</p> <p>The trustees maintained the charity's investment in the flat because it was let to tenants and provided a regular income.</p> <p>The financial reserves continued to be held as cash because the amount of funds was not large, and because the low interest rate environment and low risk appetite of the trustees meant that any investments in suitable funds would have generated very little real return.</p> |
| A description of the principal risks facing the charity                         | Para 1.46 | The charity's principal risk in 2020 was liquidity risk given its limited cash reserves.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Other                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                               |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution, dated 10 June 2019.                                             |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable incorporated organisation (CIO).                                   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by existing trustees in accordance with the charity's constitution. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Relationship with any related parties                                                     | Para 1.51 | As the charity's employee supports the ministry of Emmanuel Church Tolworth, there is close cooperation between the charity and the church and the associated charity The Parochial Church Council of the Ecclesiastical Parish of Christ Church Surbiton Hill with Emmanuel, Tolworth (charity no. 1143331).<br><br>There is also strong association with the above-mentioned Trust, with all assets, liabilities and activities having been transferred from the Trust to this charity, and the trustees of both charities being the same. |
| Other                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

### Reference and Administrative details

|                             |                            |
|-----------------------------|----------------------------|
| Charity name                | The Emmanuel Ministry Fund |
| Other name the charity uses |                            |
| Registered charity number   | 1184453                    |

|                             |                                                           |
|-----------------------------|-----------------------------------------------------------|
| Charity's principal address | c/o Emmanuel Church<br>1 Grand Avenue<br>Surbiton KT5 9HU |
|                             |                                                           |

**Names of the charity trustees who manage the charity**

|   | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|---|---------------------|------------------------|------------------------------------------|----------------------------------------------------------------------|
| 1 | Claire Beevers      |                        |                                          |                                                                      |
| 2 | Bart Erlebach       |                        |                                          |                                                                      |
| 3 | Marc Evans          | Chairman of trustees   |                                          |                                                                      |
| 4 | Amanda Kresinska    |                        |                                          |                                                                      |
| 5 | Robin Walpole       |                        |                                          |                                                                      |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
| Not applicable       |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|------------------------------------------|--|
| Not applicable      |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |
|                     |                                          |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |                 |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Description of the assets held in this capacity                                                                               | Not applicable. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |                 |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |                 |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser                  | Name                           | Address                               |
|----------------------------------|--------------------------------|---------------------------------------|
| Solicitor                        | Anthony Collins Solicitors LLP | 134 Edmund Street, Birmingham, B3 2ES |
| Accountant for examined accounts | Gardiner & Co                  | 16 Durrants Drive, Faygate, RH12 4AB  |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|                 |
|-----------------|
| Not applicable. |
|-----------------|


## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                            |                                                                                   |  |
|--------------------------------------------|-----------------------------------------------------------------------------------|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | Marc Amlyn Evans                                                                  |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Trustee                                                                           |  |
| <b>Date</b>                                | 31 October 2021                                                                   |  |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

THE EMMANUEL MINISTRY FUND

**On accounts for the year  
ended**

31 DECEMBER 2020

**Charity no  
(if any)**

1184453

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*IAN GARDNER*

**Date:**

21/7/21

**Name:**

IAN GARDNER

**Relevant professional  
qualification(s) or body  
(if any):**

ACIB

**Address:**

16 DURRANTS DRIVE  
FAYGATE  
W. SUSSEX RH12 4AB



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE EMMANUEL MINISTRY FUND

1184453

## Receipts and payments accounts

CC16a

|                     |            |    |            |
|---------------------|------------|----|------------|
| For the period from | 01/01/2020 | To | 31/12/2020 |
|---------------------|------------|----|------------|

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                      |                                     |                                 |                               |
| Rental income                                         | 4,400                                     | -                                    | -                                   | 4,400                           | -                             |
| Interest income                                       | 14                                        | -                                    | -                                   | 14                              | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>4,414</b>                              | <b>-</b>                             | <b>-</b>                            | <b>4,414</b>                    | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                      |                                     |                                 |                               |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>4,414</b>                              | <b>-</b>                             | <b>-</b>                            | <b>4,414</b>                    | <b>-</b>                      |
| <b>A3 Payments</b>                                    |                                           |                                      |                                     |                                 |                               |
| Salaries                                              | 8,667                                     | -                                    | -                                   | 8,667                           | -                             |
| Pension contributions                                 | 199                                       | -                                    | -                                   | 199                             | -                             |
| Accommodation costs                                   | 6,093                                     | -                                    | -                                   | 6,093                           | -                             |
| Property maintenance                                  | 887                                       | -                                    | -                                   | 887                             | -                             |
| Letting expenses                                      | 386                                       | -                                    | -                                   | 386                             | -                             |
| Insurance                                             | 497                                       | -                                    | -                                   | 497                             | -                             |
| Legal and professional fees                           | 903                                       | -                                    | -                                   | 903                             | -                             |
| Sundry expenses                                       | 164                                       | -                                    | -                                   | 164                             | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>17,796</b>                             | <b>-</b>                             | <b>-</b>                            | <b>17,796</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases, (see table)</b> |                                           |                                      |                                     |                                 |                               |
| Transfer of property                                  | 191,618                                   | -                                    | -                                   | 191,618                         | -                             |
|                                                       | -                                         | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>191,618</b>                            | <b>-</b>                             | <b>-</b>                            | <b>191,618</b>                  | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>209,414</b>                            | <b>-</b>                             | <b>-</b>                            | <b>209,414</b>                  | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>- 205,000</b>                          | <b>-</b>                             | <b>-</b>                            | <b>- 205,000</b>                | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>278,295</b>                            | <b>-</b>                             | <b>-</b>                            | <b>278,295</b>                  | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>73,295</b>                             | <b>-</b>                             | <b>-</b>                            | <b>73,295</b>                   | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-----------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Bank accounts               | 54,205                             | -                                | -                               |
|                      | Tax recovery                | 8,590                              | -                                | -                               |
|                      | Rent deposit and prepayment | 10,500                             | -                                | -                               |
|                      | <b>Total cash funds</b>     | <b>73,295</b>                      | <b>-</b>                         | <b>-</b>                        |

(agree balances with receipts and payments account(s))

| Categories                      | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | None    | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> | None    |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories                                          | Details                              | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------------------------------|--------------------------------------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> | Property - 444A Ewell Road, Tolworth | Unrestricted                | 191,618         | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |
|                                                     |                                      |                             | -               | -                        |

| Categories            | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | None    |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |
|                       |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

|           |            |                  |
|-----------|------------|------------------|
| Signature | Print Name | Date of approval |
|           |            |                  |