



**Annual Report and Accounts for the Parochial Church  
Council of the Parish Church of Holy Trinity, Southchurch  
Year ended 31<sup>st</sup> December 2021**

**Registered charity number 1184433**

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## Report of the Parochial Church Council

### Aim and purposes

Holy Trinity's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. During this year Fr Reid Humble was serving as our Priest-in-Charge. In September, we said goodbye to our Assistant Curate, Mthr Trudy Arnold, who moved to two other parishes to further her training. The PCC is also specifically responsible for the maintenance of the Church and its other buildings.

### Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through the celebration of the sacraments, prayer and scripture, and a rich musical tradition.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of Holy Trinity and its church hall, and keep the church on a sound financial footing.

## Achievements and performance

### Worship and prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. This year continued to be impacted greatly by the COVID-19 pandemic, requiring us to adapt and re-invent the worshipping life of our church. Public worship was suspended from the beginning of the year until Palm Sunday. During this time a full provision of online worship was offered.

A regular provision of praying the daily offices has been offered through live streamed services and services on Zoom. These provide opportunity for people to worship with us who are unable to get to church for any reason. Opportunities are provided for people to engage in a more modern form through the Sunday morning Family Eucharist service, which uses contemporary language, and is also supported by our parish choir. We provide opportunities for traditional and reflective services through our weekly 8am BCP Holy Communion and 6pm Evensong each Sunday. Our weekly Wednesday Holy Communion at 10am provides an opportunity for people who cannot attend at the weekend, as well as an opportunity for those who attend on Sunday to grow in their prayer life throughout the week. In response to a consultation conducted last year, we changed the time of our Family Eucharist to 10am in an effort to make it easier for people to attend the service. It benefits people who have caring responsibilities and those who rely on public transportation.

We have not been able to resume a monthly Eucharist in Whittingham House Care Home for those residents who are unable to attend any church. Members of the congregation previously attended providing support to these residents of our parish. Since the beginning of the pandemic, we have been unable to visit the care home. We have maintained telephone contact with them and are looking forward to resuming services and further support for them in the year ahead.

All are welcome to attend our regular services. At present there are 131 parishioners on the church electoral roll, of whom 53 live outside the parish. The average Sunday attendance, counted during October, was 58 plus 4 children. The number of communicants at Christmas was 38 with a total of 121 attending. We were able to resume having an in-person Christingle service along with our usual carol services for Southend High School for Girls, Thorpe Hall School, Hamstel Junior School, and the Scouts. During Advent, the total number of people attending special services held for the congregation and the local community was 48 and the total number of people attending special services held specifically for civic organisations or schools was 398. Holy Week and Easter were celebrated in church immediately following a national lockdown. The number of communicants on Easter Day and vigil service on Easter Eve was 57, with a total of 78 attending.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; through funeral services friends and family express their grief and give thanks for the life which is now complete in this world, and commend the person into God's keeping. We have celebrated 8 baptisms and 2 weddings and 1 service of dedication after a civil marriage this year. We have held 4

funerals in our church, officiated at 4 funeral services at a crematorium, and conducted 4 burials of ashes this year.

Throughout the year we were valiantly supported by our dedicated Director of Music, Roger Humphrey, and the volunteer choir. They supported our worship when congregational singing was not permitted and led us in the singing of hymns outdoors after services. It was a great joy and relief to see the successful return of our service of Nine Lessons and Carols. They also continue to serve us by helping maintain a weekly pattern of Evensong and Choral Evensong services on Sunday evenings. We are truly unique in offering such a pattern of worship in Southend.

The PCC would like to share the following report from Roger Humphrey: "During the year, once the restrictions were lifted, the church choir were able to make a greater contribution towards the services at Holy Trinity Church, and gradually we were able to increase the number of singers permitted in the choir pews. It was good to be able to resume some rehearsals in the church during this period, and gradually things began to feel more normal again. Looking back, in some respects, it is hard to remember exactly where we were with the pandemic. Certainly Easter came and went with no major services to sing at.

In July the congregation were once again allowed to sing the hymns, and many people expressed how much they had missed this.

In September the choir visited Peterborough Cathedral to sing the services for the weekend, albeit still with an element of social distancing, this was an event which was greatly enjoyed by everyone who took part. Having had to cancel 2020's service of Nine Lessons and Carols, it was particularly good that we were able to hold this service in December 2021.

The church choir is looking forward to singing the services at Canterbury Cathedral in April, and Winchester Cathedral in May this year.

I thank the members of the choir for their commitment and support during the year."

## Social

At the beginning of the year, we started the year in a national lockdown, which made socialising challenging. During this time, we held online coffee mornings and a few quiz nights on Zoom, which were very well received. Once the lockdown was lifted, we were able to have a quiz night in person and 4 garden parties were hosted at the Rectory. The Wednesday coffee morning has resumed meeting this year and has returned to pre-pandemic strength.

## Deanery Synod

We are invited to nominate three lay representatives to Southend Deanery Synod and meetings are held three times a year.

The meeting in June 2021 was held on Zoom and Revd James Gilder, Diocesan Environmental Officer, spoke about the Church of England's response to the climate crisis. This meeting was the last one chaired by Canon Jonathan Collis as Area Dean. Canon Louise Williams then became Area Dean, and it was decided face-to-face meetings could restart. At the November meeting at St Mary's Prittlewell, Fr Ivor Moody of Chelmsford Cathedral spoke about the importance of mental health issues, and at the February meeting, held at St Michael's Leigh, attendees had interesting group discussions and suggested priorities and future plans for the Synod.

If you are interested in being one of our lay representatives on Southend Deanery Synod, please speak to a member of the PCC. Deanery Synod meetings offer an opportunity to develop relationships with other churches and to learn about ministry and mission in other parishes.

## The Church & Church Hall

We would like our church to be open as often as possible to our community. We are normally open 4 days a week for worship and prayer, and intend to look at opening it again during set hours for more general visiting when volunteer parishioners are able to be in attendance, and when the pandemic restrictions are eased. Throughout the pandemic, we have opened for worship when it was safe to do so. The church began to be used for a falls prevention exercise class this year 1 day a week.

The work required following Quinquennial Inspection of the church which took place in May 2017 has been completed with the continuing exception of the work which is the responsibility of the Town Council. This is an ongoing problem which continues to receive regular attention from the Wardens, and PCC.

The Church Hall is regularly used in normal times. During the week, in addition to the TuitionPod, the hall itself is hired by a Zumba teacher once per week and by Active Lives for multiple sessions per week. The hall is also used weekly by Guides, Rainbows, and Brownies. All activity was disrupted at various points throughout the year due to the pandemic, but all managed to return following robust risk assessments. We have even attracted new bookings following easing of pandemic restrictions, and the TuitionPod occasionally hire the main hall for mock exams in addition to their contract. We have been unable to resume hiring the hall out for casual party hires, but it is almost at full capacity from regular hirers.

## The School House

This building is owned by the PCC and is tenanted under a Fixed Term (12 months) Tenancy Agreement. This was renewed as of January 2021, and again is a significant contributor to church funds. Maintenance costs have been minor in recent years, largely comprising the cost of Electrical & Gas Inspections and Energy Reports. It is known that the maintenance costs will be increased significantly during 2022 with the need for window replacement and other work.

## Pastoral care

Some members of our parish are unable to attend church due to sickness or age. Fr. Reid has visited all church members who have requested, to celebrate communion with them either at their home. External clergy are not allowed to visit the hospital, but Fr. Reid has contacted the chaplaincy team to arrange visits when the need arose. We were able to continue this throughout the pandemic when necessary in accordance with guidelines at the time. He was supported by our Assistant Curate, Mthr Trudy, for part of the year and one Lay Assistant in this care.

We maintain a GDPR compliant pastoral contact list, which enables us to be more intentional with our pastoral care. It also allows people to tell people exactly how they would like to be contacted and supported. Everyone who provided consent in the parish has received regular contact throughout the year through email, telephone call, or letter. We are unable to provide pastoral care without explicit consent.

We continued sending a weekly e-newsletter to everyone who would like to receive it, to maintain contact through this year when meeting in person was severely limited and maintain connections even more important.

Fr. Reid, responding to the pandemic, also developed a bereavement support group in collaboration with Southend Borough Council named “Good Grief Southend.” It is a peer support small group for people who would like to share their experience of loss or bereavement with others who are in a similar position. It continues to maintain a good reputation across the city and within the Council.

## Mission and evangelism

Helping those in need is a demonstration of our faith. During the year we have raised money for Embrace, Harp, Safer Places, and the Children’s Society.

Following on from the great support for the Southend Foodbank at Harvest Festival in the parish, we have continued regularly supporting them with a monthly collection from the congregation on the first Sunday of each month.

Engaging with the local community is an important part of our mission, and within this we have 9 schools. Fr. Reid is focused on re-establishing good relationships with them following the pandemic. He is leading a termly assembly at Hamstel Junior School, and Thorpe Hall School. He is also on the emergency pastoral response contact list of Alleyn Court Prep School.

Our parish magazine Trinitas remains suspended as we do not have an editor. We also have a website, an email newsletter, and a Facebook page. Together with the Whats On leaflet distributed at services each week, these keep our parishioners and wider community informed of the important matters affecting our church and articles that help develop our knowledge and trust in Jesus.

## Ecumenical relationships

Ecumenical relationships remain largely informal and adhoc. However, our church joins with other local churches of different denominations each year to share Evensong during the summer. Our clergy also attend regular gatherings of ministers from the denominations in Southend. Our clergy have also joined together with other local ministers to offer support from churches to Project Southchurch.

## Financial review

The finances were very much affected by the Covid pandemic. Both income and expenditure were very reduced. Total receipts on unrestricted funds were £75,202, of which £41,377 was voluntary income from parishioners, including £9,210 from Gift Aid. Unrestricted donations of £6,393 were received, and restricted donations of £1,108 were also received, these were given towards church repairs, church music and various charities and appeals. We received £3,867 in legacies. The School House provided an income of £7,090.

Of the voluntary income, £30,262 was through the Parish Giving Scheme (PGS), which also collected £7,263 of the Gift Aid we received. The PGS is now our largest form of income.

The amount raised by fundraising was greatly affected by Covid restrictions, £608 was raised. Again, the publication of the Parish magazine had to be halted.

The parish share in 2021 was £63,097, which we paid in full.

Other expenditure was generally as those of 2020, with £93,132 spent on activities relating to the work of the church, £2044 donations given to other charities, and £1,036 on church administration.

## Reserves policy

The policy of the PCC is to keep a working balance of approximately 3 months' expenditure in a current account. To maintain a deposit account for medium term projects/ expenditure, and invest long term investments (those intended for a minimum of 5 years) in the CBF Church of England Investment Fund.

## Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

## Statement of Faith

Holy Trinity is a parish of the Church of England, and as such its belief is as stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons."

## Governing Documents of the PCC

Charities have a range of Governing Documents. Charitable Trusts are governed by Trust Deeds, Charitable Companies will have a Memorandum and Articles whilst Charitable Associations usually have a Constitution. Parochial Church Councils (PCCs) are charities, which are governed by two pieces of Church of England legislation, called Measures. These are :

**the Parochial Church Councils (Powers) Measure 1956** as amended. This defines the principal function, or purpose, of the PCC as "promoting in the parish the whole mission of the Church". You can find the full text of the PCC Powers Measure in its currently amended form on the [legislation.gov.uk](http://legislation.gov.uk) database.

And

**the Church Representation Rules** (contained in Schedule 3 to the Synodical Government Measure 1969 as amended) You can find the full text of the Church Representation Rules in its currently amended form on the [legislation.gov.uk](http://legislation.gov.uk) database.

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the membership of the PCC normally consists of the Incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the electoral roll and are eligible to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The full PCC met 9 times during the year with an average level of attendance of 70%. Given its wide responsibilities the PCC has two committees each dealing with a particular aspect of parish life

- **Standing & Finance Committee.** It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and has responsibility for drafting the agenda for full Council meetings; it also oversees the general financial dimension of the work of Holy Trinity by monitoring income and expenditure and by making recommendations to the Council in relation to major items of expenditure.
- **Buildings Committee.** Responsible for advising the Council on all matters relating to the stewardship of the church buildings, fixtures and fabric and overseeing all external contractors employed to carry out work. A regular programme of Inspection and maintenance is undertaken both in-house and where necessary by external contractors.

Additionally, the PCC has appointed members to manage and report to them on specific matters, both forming permanent items on each PCC meeting agenda :-

- |                   |   |
|-------------------|---|
| • Health & Safety | Position Vacant (overseen by Rev'd Reid Humble) |
| • Safeguarding    | Rebecca Weight                                  |

All contractors working in or on, and hirers of the church &/or the Church Hall are required to fully comply with our Health & Safety Policy and also our Safeguarding Policy, which follows the guidance and requirements of our Diocese.

The minutes of PCC meetings are available to be read by anyone on the electoral roll upon request.

## Data Protection

The PCC appointed Becky Weight as its 'data champion' with the specific remit to look at the General Data Protection Regulation (GDPR) and its implementation at Holy Trinity. The church uses members' personal data for a number of legitimate reasons, e.g. the parish giving scheme, electoral roll, management of rotas. As required by the legislation, a Data Privacy Notice is displayed in the porch and all other obligations under GDPR are being met.

## Safeguarding

Holy Trinity takes seriously its responsibility to protect and safeguard the welfare of all of its congregation. Members of the PCC are required to familiarise themselves with church policy documents, to undertake the basic level of online training offered by the Diocese and to have a DBS check.

In the past year, no matters of safeguarding concern have been raised. The Diocese of Chelmsford has updated its Safer Recruitment policy in June, among other things requiring DBS checks to be carried out every three years instead of every five. DBS checks have been updated for members of the PCC and others in roles covered by the DBS check.

Becky Weight is stepping down from this role, however it is a requirement that each parish has a Parish Safeguarding Officer. Anyone who feels that they could take on this important but straightforward role is invited to speak to either Becky or the Rector.

### Administrative information

Holy Trinity Church is situated in Southchurch Boulevard, Southend on Sea. It is part of the Bradwell Episcopal Area, Southend Archdeaconry, Southend Deanery, and the Diocese of Chelmsford, within the Church of England.

The correspondence address is

The Rectory, Pilgrims Close, Southend on Sea, Essex SS2 4XF,

E Mail : [holytrinitysouthchurch@gmail.com](mailto:holytrinitysouthchurch@gmail.com)

Telephone 01702 597596

## The Parochial Church Council Members

PCC members who have served at any time during 2021 are:

### **Ex officio members:**

Incumbent:	The Rev'd Reid Humble
Assistant Curate:	The Rev'd Trudy Arnold ( <i>until September 2021</i> )
Churchwardens:	Linda Wonnacott Jane Payn
Deanery Synod Reps:	Rebecca Weight Jenny Butler

### **Elected members**

Paul Schurer	(Treasurer)
Rosemary Humphrey	
Diane Sossou	( <i>until July 2021</i> )
Richard Mantell	

Signed on behalf of the PCC

The Rev'd Reid Humble  
Chairman **12 April 2022**

## INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL

### Year to 31 December 2021

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I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 13 to 20.

#### Respective responsibilities of trustees and examiner

The charity's trustees (the members of the Parochial Church Council) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J K Kidgell ACA CTA  
33 Crosby Road  
Westcliff-on-Sea  
Essex  
SS0 8LF

March 2021

## STATEMENT OF FINANCIAL ACTIVITIES

Year to 31 December 2021

	Note	General Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Incoming resources</b>					
Voluntary income from parishioners	1(a)	41,377	120	41,497	53,872
Other voluntary incoming resources	1(b)	10,868	1,845	12,713	9,151
Incoming resources from operating activities to further the Council's objectives	1(c)	13,086	-	13,086	9,475
Income from investment	1(d)	9,871	-	9,871	9,483
<b>Total incoming resources</b>		<b>75,202</b>	<b>1,965</b>	<b>77,167</b>	<b>81,981</b>
<b>Resources expended</b>					
Activities directly relating to the work of the church	2(a)	89,265	3,867	93,132	77,653
Grants and donations	2(b)	1,450	594	2,044	1,939
Costs of generating funds	2(c)	-	-	-	-
Church administration	2(d)	1,036	-	1,036	2,195
<b>Total resources expended</b>		<b>91,751</b>	<b>4,461</b>	<b>96,212</b>	<b>81,787</b>
<b>Net incoming / (outgoing)</b>		<b>(16,549)</b>	<b>(2,496)</b>	<b>(19,045)</b>	<b>194</b>
Gains on investment assets on revaluation		81,404	-	81,404	7,740
<b>Net movements in funds</b>		<b>64,855</b>	<b>(2,496)</b>	<b>62,359</b>	<b>7,934</b>
Balances brought forward At 1 January 2021		366,399	17,237	383,636	375,702
Transfers between funds		-	-	-	-
<b>Balances carried forward at 31 December 2021</b>		<b>431,254</b>	<b>14,741</b>	<b>445,995</b>	<b>383,636</b>

The notes on pages 15 to 20 form part of these financial statements

## B A L A N C E   S H E E T

**Year to 31 December 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>Fixed assets</b>			
Tangible fixed assets	4	299,772	232,160
Other equipment	5	-	-
Investment assets	6	109,100	94,307
		<u>408,872</u>	<u>326,467</u>
<b>Current assets</b>			
Tax recoverable	7	345	1,182
Debtors and prepayments	8	3,401	2,620
Cash at bank and in hand	9	33,416	53,367
		<u>37,162</u>	<u>57,169</u>
<b>Creditors: - amounts falling due within one year</b>	10	39	-
		<u>(39)</u>	<u>-</u>
<b>Net current assets</b>		<u>37,123</u>	<u>57,169</u>
<b>Total assets less current liabilities</b>	11	<u>445,995</u>	<u>383,636</u>
<b>Represented by:</b>			
General Fund		431,254	366,399
Restricted Funds	12	14,741	17,237
		<u>445,995</u>	<u>383,636</u>

The financial statements on pages 11 to 19 were approved by the Parochial Church Council on March 2021 and were signed on its behalf by:

REV REID HUMBLE

The notes on pages 15 to 19 form part of these financial statements

## ACCOUNTING POLICIES

### Year to 31 December 2021

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The accounts (financial statements) have been prepared under the Church Accounting Regulations 2006 together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations. The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that operate independently and/or owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

The unrestricted funds of the PCC are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC.

The restricted funds of the PCC are subject to restrictions imposed by the donee at the time the funds were given to the PCC.

The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Incoming resources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received from the parishioner. The income tax recoverable on these Gift Aid donations is recognised at the same time as the underlying donation.

The PCC is a member of the Parish Giving Scheme (PGS). The PGS is a separate charity that receives giving on behalf of the PCC by direct debit, and returns the giving to the PCC together with any Gift Aid. The amounts returned to the PCC are included in 1(a) as 'Planned giving under Gift Aid', or 'Other planned giving' as appropriate. Similarly the Gift Aid claimed by the PGS and returned to the PCC is included 1(a) as 'Income Tax recoverable on Gift Aid'.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from activities to further the council's objectives are accounted for gross of expenses met by the PCC. Dividends and interest are included on the receipts basis.

#### **Resources expended**

Expenditures is accounted for on an accruals basis. Grants and donations are accounted for in the accounting period in which approved.

#### **Fixed assets**

##### *Consecrated land and buildings and moveable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) and (c) of the Charities Act 2011. Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. All expenditure in the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as incurred.

##### *Tangible fixed assets*

The tangible fixed assets, comprises the School House and the Church Hall. The School House is stated at its insurance valuation and is revalued annually. The PCC consider the insurance valuation to be approximately equal to the open market value of the property.

The Church Hall is stated at a nominal valuation as significant costs are involved in assessing its value in continuing use to the PCC. These costs are considered onerous compared to the additional benefit derived by users of the accounts in assessing the PCC's stewardship of the Church Hall.

##### *Investment assets*

Investments are stated at their market value, and are revalued annually.

##### *Other equipment*

All equipment used by the PCC is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2021

<b>I. INCOMING RESOURCES</b>	<b>General Fund</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>(a) Voluntary income from parishioners</b>				
Planned giving under Gift Aid	30,834	-	30,834	39,748
Income tax recoverable on Gift Aid	9,210	120	9,330	12,704
Other planned giving	1,333	-	1,333	1,157
Collections at services	-	-	-	263
	<b>41,377</b>	<b>120</b>	<b>41,497</b>	<b>53,872</b>
<b>(b) Other voluntary incoming resources</b>				
Donations, appeals, etc	6,393	1,108	7,501	5,855
Legacies	3,867	-	3,867	-
Grant income	-	737	737	2,882
Fundraising	608	-	608	414
	<b>10,868</b>	<b>1,845</b>	<b>12,713</b>	<b>9,151</b>
<b>(c) Incoming resources from operating activities to further the Council's objectives</b>				
Receipts from Parish Magazine	-	-	-	288
Church Hall and Church rents	8,940	-	8,940	6,858
Fees paid to the PCC	4,146	-	4,146	2,329
	<b>13,086</b>	<b>-</b>	<b>13,086</b>	<b>9,475</b>
<b>(d) Income from investments</b>				
Dividends	2,749	-	2,749	2,008
Rent	7,090	-	7,090	7,110
Other interest receivable	32	-	32	365
	<b>9,871</b>	<b>-</b>	<b>9,871</b>	<b>9,483</b>
<b>Total incoming resources</b>	<b>75,202</b>	<b>1,965</b>	<b>77,167</b>	<b>81,981</b>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2021

<b>2. RESOURCES EXPENDED</b>	<b>General Fund</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>(a) Activities directly relating to the work of the church</b>				
Parish Share	63,097	-	63,097	54,426
Expenses of Ministry – Clergy expenses	717	-	717	1,128
Power, insurance and cleaning	12,408	-	12,408	10,628
Church repairs and renewals	733	3,867	4,600	1,206
Upkeep of services	2,534	-	2,534	1,953
Church Hall running expenses	2,508	-	2,508	2,215
Church Hall repairs and renewals	1,684	-	1,684	1,251
School House repairs and renewals	345	-	345	315
Rectory expenses	-	-	-	41
Director of Music, choristers, locum priest, organist, curate	5,239	-	5,239	4,283
Organ and piano repairs, rental and depreciation	-	-	-	207
Training and mission	-	-	-	-
	<b>89,265</b>	<b>3,867</b>	<b>93,132</b>	<b>77,653</b>
<b>(b) Grants and donations</b>				
Missionary services	1,450	594	2,044	1,939
Relief and development	-	-	-	-
	<b>1,450</b>	<b>594</b>	<b>2,044</b>	<b>1,939</b>
<b>(c) Cost of generating funds</b>				
Fund raising expenses	-	-	-	-
<b>(d) Church administration</b>				
Stationery printing and administrative expenses	894	-	894	1,990
Photocopier maintenance	142	-	142	205
	<b>1,036</b>	<b>-</b>	<b>1,036</b>	<b>2,195</b>
<b>Total resources expended</b>	<b>91,751</b>	<b>4,461</b>	<b>96,212</b>	<b>81,787</b>

<b>3. STAFF COSTS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Director of Music	3,685	3,525
Choristers	550	30
Curate	544	317
Locum Priest	-	91
Locum Organist	460	320
	<b>5,239</b>	<b>4,283</b>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2021

<b>4. TANGIBLE FIXED ASSETS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>The School House</b>		
Valuation at 1 January 2021	232,159	228,725
Revaluation in the year	67,612	3,434
	<b>299,771</b>	<b>232,159</b>
<b>The Church Hall</b>		
Valuation at 1 January and 31 December 2021	1	1
<b>Total</b>	<b>299,772</b>	<b>232,160</b>

The freehold land and buildings represent the School House and the Church Hall.

<b>5. OTHER EQUIPMENT</b>	<b>Difibrillator &amp; photocopier</b>
	<b>£</b>
<b>Cost</b>	
At 1 January 2021 and 31 December 2021	-
<b>Depreciation</b>	
At 1 January 2021	-
Charge for the year	-
At 31 December 2021	-
<b>Net Book Value</b>	
At 31 December 2021	-
At 31 December 2020	-

<b>6. INVESTMENT ASSETS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Valuation at 1 January 2021	94,307	-
Addition	1,000	90,000
Revaluation in the year	13,793	4,307
Valuation at 31 December 2021	<b>109,100</b>	<b>94,307</b>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2021

#### 7. TAX RECOVERABLE

The amount shown as tax recoverable has been reclaimed from HM Revenue & Customs.

#### 8. DEBTORS AND PREPAYMENTS

	2021 £	2020 £
Other debtors	781	-
Prepayments	2,620	2,620
	<u>3,401</u>	<u>2,620</u>

#### 9. CASH AT BANK

CBF Deposit Account	15,952	32,203
The Cooperative Bank – current account	17,464	21,164
Other current accounts	-	-
Cash in hand	-	-
	<u>33,416</u>	<u>53,367</u>

#### 10. CREDITORS - DUE WITHIN ONE YEAR

Creditors	-	-
Accrued expenses	39	-
	<u>39</u>	<u>-</u>

#### 11. ANALYSIS OF NET ASSETS BY FUND

	General Fund £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed assets	408,872	-	408,872	326,467
Current assets	22,421	14,741	37,162	57,169
Creditors due within one year	(39)	-	(39)	-
Net assets	<u>431,254</u>	<u>14,741</u>	<u>445,995</u>	<u>383,636</u>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2021

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#### 12. FUND DETAILS

The Restricted Funds at 31 December 2021 of £14,741 (2020 - £17,237) are held for the following purposes:

##### *Church buildings*

Held for the maintenance and upkeep of the fabric of the Church buildings. Balance at 31 December 2021 £8,198 (2020- £11,240)

##### *Choir and Church Music*

Held to provide music at church services. Balance at 31 December 2021 £6,543 (2020 - £5,997)

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