



**Annual Report and Accounts for the Parochial Church  
Council of the Parish Church of Holy Trinity, Southchurch**

**Year ended 31<sup>st</sup> December 2020**

**Registered charity number 1184433**

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## Report of the Parochial Church Council

### Aim and purposes

Holy Trinity's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. This was the first full year of Fr Reid Humble serving as our Priest-in-Charge. In July, we welcomed a new Assistant Curate, Mthr Trudy Arnold, who was then ordained a deacon in September. The PCC is also specifically responsible for the maintenance of the Church and its other buildings.

### Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through the celebration of the sacraments, prayer and scripture, and a rich musical tradition.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church of Holy Trinity and its church hall, and keep the church on a sound financial footing.

## Achievements and performance

### Worship and prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. This year has been impacted greatly by the COVID-19 pandemic, requiring us to adapt and re-invent the worshipping life of our church. Normally, morning and evening prayers said on Monday – Thursday each week provide a quiet, intimate and reflective environment for worship. These have been moved to a combination of live streamed services and services on Zoom. Opportunities are provided for people to engage in a more modern form through the Sunday morning Family Eucharist service, which uses contemporary language, and is also supported by our parish choir. We provide opportunities for traditional and reflective services through our weekly 8am BCP Holy Communion and 6.30pm Evensong each Sunday. Our weekly Wednesday Holy Communion at 10am provides an opportunity for people who cannot attend at the weekend, as well as an opportunity for those who attend on Sunday to grow in their prayer life throughout the week. In response to the consultation on worship conducted last year, we implemented a refreshed order of service at our 9.30 Eucharist, which included a new mass setting. It helps make worship more inclusive by providing musical notation along with words for the parts of the service that the congregation sing.

When public worship was suspended at the beginning of the pandemic, we began releasing a pre-recorded Eucharist online every Sunday. Eventually, this evolved into our ability to livestream a Eucharist and Evensong after purchasing a livestreaming camera and a 4g Wi-Fi router for church. We ended the year by streaming a Common Worship Eucharist, BCP Holy Communion, and Evensong each week from inside church. The daily offices were streamed or conducted on zoom from home to minimize travel and exposure to the virus. For the small number of people without access to the internet, we have posted them seasonal booklets with prayers and spiritual resources. We have also signposted them to worship on the radio and a national Church of England telephone number.

In addition to services in church, we celebrate a monthly Eucharist in Whittingham House Care Home for those residents who are unable to attend any church. Members of the congregation also attend providing support to these residents of our parish. However, since the beginning of the pandemic we have been unable to visit the care home. We have maintained telephone contact with them, and delivered individual Christmas cakes at Christmas for all of their residents.

All are welcome to attend our regular services. At present there are 132 parishioners on the church electoral roll, of whom 54 live outside the parish. The average Sunday attendance, counted during October, was 42 plus 1 child. The number of communicants at Christmas was 34 with a total of 47 attending. For Christingle, we recorded a service that was released online and reached 191 people. To accompany the service, families collected take home Christingle kits from church. Our usual carol services for schools were cancelled this year due to the pandemic restrictions. However, Southend High School for Girls recorded a service of 9 Lessons and Carols in church. Easter was not attended by anyone. Holy Week and Easter were celebrated in the dining room in the

Rectory that Fr. Reid converted into a temporary chapel. This was in line with the closure of churches, including for clergy at that time.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; through funeral services friends and family express their grief and give thanks for the life which is now complete in this world, and commend the person into God's keeping. We have celebrated 4 baptisms and 1 wedding this year. We have held 7 funerals in our church, officiated at 5 funeral services at a crematorium, and conducted 3 burials of ashes this year.

The PCC also would like to share the following report from our Director of Music, Roger Humphrey: "From the start of the year the choir continued to sing the services (Eucharist and Evensong) on a weekly basis until the pandemic and lockdown, which sadly saw the closure of all Churches across the country from mid-March. This meant choral services planned for Easter and Trinity Sunday were regretfully cancelled. During this period, we introduced a setting of the new English Folk Mass for Lent, which provided a welcome alternative to the usual Rutter setting. Plans were also made to introduce other settings later in the year. Sadly, this was not to be.

In what has to be the most unusual of circumstances, any planning of liturgical music and concerts, festivals etc. has been impossible. In April the choir had been invited to sing the weekend services on 18<sup>th</sup> and 19<sup>th</sup> April at Winchester Cathedral, which was sadly cancelled due to the pandemic. All services in church were suspended for many months, during which time Rosemary and I recorded a weekly hymn for the website, which appeared to be well received. Restrictions on live services were lifted in July, although the choir did not resume sung services until early September, with a core of 6 – 8 singers at each service, socially distanced. During this time the choir met on a regular weekly basis to become accustomed to this new way of singing in church. We also explored new music appropriate to a small group, sadly still congregational singing was not permitted. Preparations were made for a carol service but sadly this was cancelled on the day which coincided with Southend going into Tier 4. Peterborough Cathedral has invited the choir to sing later this year, and Winchester and Canterbury Cathedrals have invited the choir to sing the services in 2022.

When singing was possible at church I really enjoyed the opportunities of working with a small and dedicated group from the choir, and thank them for their duty and commitment. I hope, in time, that other members will feel confident to return and take part in future services. I look forward to a time when we can fill the choir pews once more, and bring worshippers back into our church to listen to our music."

## Social

At the beginning of the year, we were going from strength to strength with our Wednesday coffee morning, which included our Lent lunch. It was with great sadness that this had to be suspended at the advent of the pandemic. Throughout the year we have held online coffee mornings when we were in periods of lockdowns with public worship suspended. In addition, we have held a few quiz nights on Zoom, which were very well received. We look forward to expanding our social calendar as guidelines allow.

## Deanery Synod

We are invited to nominate three lay representatives to the Deanery Synod and meetings are held three times a year.

Deanery Synod has continued to meet during the past year, albeit via a Zoom meeting. It is not known when we will resume face-to-face meetings. At the most recent meeting, we were joined by Bishop John Perumbalath who offered some thoughtful insights into how our lives and our mission have changed due to the pandemic.

We currently only fill two of our three positions. If you are interested in a role on the Deanery Synod, please speak to a member of the PCC. Deanery Synod is an opportunity to develop relationships with other parishes and offers a view on ministry and mission outside of our own parish.

## The Church & Church Hall

We would like our church to be open as often as possible to our community. We are normally open 5 days a week for worship and prayer, and intend to look at opening it again during set hours for more general visiting when volunteer parishioners are able to be in attendance, and when the pandemic restrictions are eased. Throughout the pandemic, we have opened for worship when it was safe to do so.

The work required following Quinquennial Inspection of the church which took place in May 2017 has been completed with the continuing exception of the work which is the responsibility of the Town Council. This is an ongoing problem which continues to receive regular attention from the Wardens, and PCC.

The Church Hall is regularly used in normal times. During the week, in addition to the TuitionPod, the hall itself is hired by a Zumba and a keep fit Class, and by Shoebury Swords Fencing Club. Casual hire also takes place for birthday parties and the like, and the hall is also used weekly by our Rainbows, and Brownies. All activity has been forced to stop in the Hall due to government restrictions. At various points throughout the year the TuitionPod, Rainbows, and Brownies have all managed to return following robust risk assessments.

## The School House

This building is owned by the PCC and is tenanted under a Fixed Term (12 months) Tenancy Agreement. This was renewed as of January 2020, and again is a significant contributor to church funds. Maintenance costs have been minor in recent years, largely comprising the cost of Electrical & Gas Inspections and Energy Reports. It is known that the maintenance costs will be increased significantly during 2021 with the need for window replacement and other work.

## Pastoral care

Some members of our parish are unable to attend church due to sickness or age. Fr. Reid has visited all church members who have requested, to celebrate communion with them either at their home or in hospital. We were able to continue this throughout the pandemic

when necessary in accordance with guidelines at the time. He is supported by our Assistant Curate, Mthr Trudy, and two Lay Assistants in this care.

We have compiled a GDPR compliant pastoral contact list for the first time, which enables us to be more intentional with our pastoral care. It also allows people to tell people exactly how they would like to be contacted and supported. Everyone who provided consent in the parish has received regular contact throughout the year through email, telephone call, or letter.

In March, we began sending a weekly e-newsletter to everyone who would like to receive it, to maintain contact through this year when meeting in person was severely limited and maintain connections even more important.

Fr. Reid, responding to the pandemic, also developed a bereavement support group in collaboration with Southend Borough Council named “Good Grief Southend.” It is a peer support small group for people who would like to share their experience of loss or bereavement with others who are in a similar position.

## Mission and evangelism

Helping those in need is a demonstration of our faith. During the year we have raised money for Embrace, Harp, Safer Places, and the Children’s Society as well as ad hoc collections for other worthy causes through the Disasters Emergency Committee.

Following on from the great support for the Southend Foodbank at Harvest Festival in the parish, we have begun regularly supporting them. Some parishioners have begun volunteering at the Foodbank, and Helen Kidgell has organised a monthly collection from the congregation on the first Sunday of each month.

Engaging with the local community is an important part of our mission, and within this we have 9 schools. Fr. Reid is developing good relationship with them, having made visits to 7 of them. He is leading a termly assembly at Hamstel Junior School, and Thorpe Hall School. He is also on the emergency pastoral response contact list of Alleyn Court Prep School.

Our parish magazine Trinitas is edited by Linda Wonnacott and produced monthly by a small team led by Jan Axcell, our Magazine Secretary. Due to Covid guidelines we suspended it’s publication in March 2020, but look forward to resuming it in the future. Our small band of magazine distributors help keep the circulation as wide as possible. We also have an active website, managed efficiently by Alison Penry. Together with the Whats On leaflet distributed at services each week, these keep our parishioners informed of the important matters affecting our church and articles that help develop our knowledge and trust in Jesus.

## Ecumenical relationships

Ecumenical relationships remain largely informal and adhoc. However, our church joins with other local churches of different denominations each year to share Evensong during the summer. Our clergy also attend regular gatherings of ministers from the denominations in Southend. Our clergy have also joined together with other local ministers to offer support from churches to Project Southchurch.

## Financial review

The finances were very much affected by the Covid pandemic. Both income and expenditure were very reduced. Total receipts on unrestricted funds were £79,078, of which £53,519 was voluntary income from parishioners, including £12,351 from Gift Aid. Unrestricted donations of £3,517 were received, and restricted donations of £2,338 were also received, these were given towards church repairs, church music and various charities and appeals. We did not receive any legacies. The School House provided an income of £7,110.

Of the voluntary income, £35,002 was through the Parish Giving Scheme (PGS), which also collected £8,601 of the Gift Aid we received. The PGS is now our largest form of income.

The amount raised by fundraising was greatly affected by Covid restrictions, £414 was raised. Again, the publication of the Parish magazine had to be halted, however, £228 was raised before Covid restriction took place.

The parish share in 2020 was £63,097. Despite having a much reduced income we paid £54,426 (86%) of our share.

Other expenditure was generally as those of 2019, with £77,653 spent on activities relating to the work of the church, £1,939 donations given to other charities, and £2,195 on church administration.

## Reserves policy

The policy of the PCC is to keep a working balance of approximately 3 months' expenditure in a current account. To maintain a deposit account for medium term projects/ expenditure, and invest long term investments (those intended for a minimum of 5 years) in the CBF Church of England Investment Fund.

## Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

## Statement of Faith

Holy Trinity is a parish of the Church of England, and as such its belief is as stated in the Preface to the Declaration of Assent (set out in Canon C 15 of the Canons of the Church of England): "The Church of England is part of the One, Holy, Catholic and Apostolic Church worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-nine Articles of Religion, The Book of Common Prayer and the Ordering of Bishops, Priests and Deacons."

## Governing Documents of the PCC

Charities have a range of Governing Documents. Charitable Trusts are governed by Trust Deeds, Charitable Companies will have a Memorandum and Articles whilst Charitable Associations usually have a Constitution. Parochial Church Councils (PCCs) are charities, which are governed by two pieces of Church of England legislation, called Measures. These are :

**the Parochial Church Councils (Powers) Measure 1956** as amended. This defines the principal function, or purpose, of the PCC as “promoting in the parish the whole mission of the Church”. You can find the full text of the PCC Powers Measure in its currently amended form on the [legislation.gov.uk](http://legislation.gov.uk) database.

And

**the Church Representation Rules** (contained in Schedule 3 to the Synodical Government Measure 1969 as amended) You can find the full text of the Church Representation Rules in its currently amended form on the [legislation.gov.uk](http://legislation.gov.uk) database.

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity the membership of the PCC normally consists of the Incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the electoral roll and are eligible to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The full PCC met 9 times during the year with an average level of attendance of 69%. Given its wide responsibilities the PCC has two committees each dealing with a particular aspect of parish life

- **Standing & Finance Committee.** It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council, and has responsibility for drafting the agenda for full Council meetings; it also oversees the general financial dimension of the work of Holy Trinity by monitoring income and expenditure and by making recommendations to the Council in relation to major items of expenditure.
- **Buildings Committee.** Responsible for advising the Council on all matters relating to the stewardship of the church buildings, fixtures and fabric and overseeing all external contractors employed to carry out work. A regular programme of Inspection and maintenance is undertaken both in-house and where necessary by external contractors.

Additionally, the PCC has appointed members to manage and report to them on specific matters, both forming permanent items on each PCC meeting agenda :-

- |                   |   |
|-------------------|---|
| • Health & Safety | Position Vacant (overseen by Rev'd Reid Humble) |
| • Safeguarding    | Rebecca Weight                                  |

All contractors working in or on, and hirers of the church &/or the Church Hall are required to fully comply with our Health & Safety Policy and also our Safeguarding Policy, which follows the guidance and requirements of our Diocese.

The minutes of PCC meetings are available to be read by anyone on the electoral roll on request, and regular reports of meetings appear in Trinitas.

## Data Protection

The PCC appointed Becky Weight as its 'data champion' with the specific remit to look at the General Data Protection Regulation (GDPR) and its implementation at Holy Trinity. The church uses members' personal data for a number of legitimate reasons, e.g. the parish giving scheme, electoral roll, management of rotas. As required by the legislation, a Data Privacy Notice is displayed in the porch and all other obligations under GDPR are being met.

## Safeguarding

Holy Trinity takes seriously its responsibility to protect and safeguard the welfare of all of its congregation. Members of the PCC are required to familiarise themselves with church policy documents, to undertake the basic level of online training offered by the Diocese and to have a DBS check. Due to the closure of the church and lack of social activities, there have been no matters of safeguarding concern.

Becky Weight has been nominated by the PCC as the Parish Safeguarding Officer. Any enquiries or concerns should be directed to Becky or the Rector.

## Administrative information

Holy Trinity Church is situated in Southchurch Boulevard, Southend on Sea. It is part of the Bradwell Episcopal Area, Southend Archdeaconry, Southend Deanery, and the Diocese of Chelmsford, within the Church of England.

The correspondence address is

The Rectory, Pilgrims Close, Southend on Sea, Essex SS2 4XF,

E Mail : [holytrinitysouthchurch@gmail.com](mailto:holytrinitysouthchurch@gmail.com)

Telephone 01702 597596

## The Parochial Church Council Members

PCC members who have served at any time during 2020 are:

### **Ex officio members:**

Incumbent:	The Rev'd Reid Humble
Assistant Curate:	The Rev'd Trudy Arnold <i>from July 2020</i>
Churchwardens:	Leslie Harrod (Vice Chairman) <i>Until September 2020</i> Peter Yates <i>Until September 2020</i>

**Co-opted member** The Rev'd Frank Smith *Until July 2020*

**Elected members** Elsie Moore (Deanery Synod Rep.) *Until October 2020*

Rebecca Weight (Deanery Synod Rep.)

Paul Schurer (Treasurer)

Linda Wonnacott (Secretary)

Jenny Butler (Deanery Synod Rep.)

Brenda Ferguson *Until October 2020*

Rosemary Humphrey

Diane Sossou

Barry Godwin *Until October 2020*

Richard Mantell

David Susans (Electoral Roll Officer) *Until October 2020*

Signed on behalf of the PCC

The Rev'd Reid Humble

Chairman **7 April 2021**

## INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL

### Year to 31 December 2020

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I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 12 to 19.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees (the members of the Parochial Church Council) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J K Kidgell ACA CTA  
33 Crosby Road  
Westcliff-on-Sea  
Essex  
SS0 8LF

April 2021

## STATEMENT OF FINANCIAL ACTIVITIES

### Year to 31 December 2020

	Note	General Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Incoming resources</b>					
Voluntary income from parishioners	1(a)	53,519	353	53,872	65,964
Other voluntary incoming resources	1(b)	6,601	2,550	9,151	67,343
Incoming resources from operating activities to further the Council's objectives	1(c)	9,475	-	9,475	18,334
Income from investment	1(d)	9,483	-	9,483	7,209
<b>Total incoming resources</b>		<u>79,078</u>	<u>2,903</u>	<u>81,981</u>	<u>158,850</u>
<b>Resources expended</b>					
Activities directly relating to the work of the church	2(a)	77,565	88	77,653	71,412
Grants and donations	2(b)	1,210	729	1,939	3,049
Costs of generating funds	2(c)	-	-	-	12
Church administration	2(d)	2,021	174	2,195	(2,765)
<b>Total resources expended</b>		<u>80,796</u>	<u>991</u>	<u>81,787</u>	<u>71,708</u>
<b>Net incoming / (outgoing)</b>		<u>(1,718)</u>	<u>1,912</u>	<u>194</u>	<u>87,142</u>
Gains on investment assets on revaluation		7,740	-	7,740	6,660
<b>Net movements in funds</b>		<u>6,022</u>	<u>1,912</u>	<u>7,934</u>	<u>93,802</u>
Balances brought forward At 1 January 2020		360,377	15,325	375,702	281,900
Transfers between funds		-	-	-	-
<b>Balances carried forward at 31 December 2020</b>		<u>366,399</u>	<u>17,237</u>	<u>383,636</u>	<u>375,702</u>

The notes on pages 15 to 20 form part of these financial statements

## B A L A N C E   S H E E T

**Year to 31 December 2020**

	<b>Note</b>	<b>2020 £</b>	<b>2019 £</b>
<b>Fixed assets</b>			
Tangible fixed assets	4	232,160	228,726
Other equipment	5	-	1,138
Investment assets	6	94,307	-
		<u>326,467</u>	<u>229,864</u>
<b>Current assets</b>			
Tax recoverable	7	1,182	537
Debtors and prepayments	8	2,620	2,808
Cash at bank and in hand	9	53,367	142,607
		<u>57,169</u>	<u>145,952</u>
<b>Creditors: - amounts falling due within one year</b>	10	-	114
		<u>-</u>	<u>(114)</u>
<b>Net current assets</b>		<u>57,169</u>	<u>145,838</u>
<b>Total assets less current liabilities</b>	11	<u>383,636</u>	<u>375,702</u>
<b>Represented by:</b>			
General Fund		366,399	360,378
Restricted Funds	12	17,237	15,324
		<u>383,636</u>	<u>375,702</u>

The financial statements on pages 12 to 20 were approved by the Parochial Church Council on 7 April 2021 and were signed on its behalf by:

REV REID HUMBLE

The notes on pages 15 to 20 form part of these financial statements

## ACCOUNTING POLICIES

### Year to 31 December 2020

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The accounts (financial statements) have been prepared under the Church Accounting Regulations 2006 together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations. The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that operate independently and/or owe their main affiliation to another body nor those that are informal gatherings of Church members.

#### **Funds**

The unrestricted funds of the PCC are not subject to any restrictions regarding their use and are available for application for the general purposes of the PCC.

The restricted funds of the PCC are subject to restrictions imposed by the donee at the time the funds were given to the PCC.

The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

#### **Incoming resources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised when received from the parishioner. The income tax recoverable on these Gift Aid donations is recognised at the same time as the underlying donation.

The PCC is a member of the Parish Giving Scheme (PGS). The PGS is a separate charity that receives giving on behalf of the PCC by direct debit, and returns the giving to the PCC together with any Gift Aid. The amounts returned to the PCC are included in I(a) as 'Planned giving under Gift Aid', or 'Other planned giving' as appropriate. Similarly the Gift Aid claimed by the PGS and returned to the PCC is included I(a) as 'Income Tax recoverable on Gift Aid'.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised from activities to further the council's objectives are accounted for gross of expenses met by the PCC. Dividends and interest are included on the receipts basis.

#### **Resources expended**

Expenditures is accounted for on an accruals basis. Grants and donations are accounted for in the accounting period in which approved.

#### **Fixed assets**

##### *Consecrated land and buildings and moveable church furnishings*

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) and (c) of the Charities Act 2011. Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. All expenditure in the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as incurred.

##### *Tangible fixed assets*

The tangible fixed assets, comprises the School House and the Church Hall. The School House is stated at its insurance valuation and is revalued annually. The PCC consider the insurance valuation to be approximately equal to the open market value of the property.

The Church Hall is stated at a nominal valuation as significant costs are involved in assessing its value in continuing use to the PCC. These costs are considered onerous compared to the additional benefit derived by users of the accounts in assessing the PCC's stewardship of the Church Hall.

##### *Investment assets*

Investments are stated at their market value, and are revalued annually.

##### *Other equipment*

All equipment used by the PCC is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £800 or less are written off in the period in which the asset is acquired.

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2020

<b>I. INCOMING RESOURCES</b>	<b>General Fund</b>	<b>Restricted Funds</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>(a) Voluntary income from parishioners</b>				
Planned giving under Gift Aid	39,748	-	39,748	44,140
Income tax recoverable on Gift Aid	12,351	353	12,704	13,505
Other planned giving	1,157	-	1,157	2,148
Collections at services	263	-	263	6,171
	<u>53,519</u>	<u>353</u>	<u>53,872</u>	<u>65,964</u>
<b>(b) Other voluntary incoming resources</b>				
Donations, appeals, etc	3,517	2,338	5,855	3,931
Legacies	-	-	-	60,000
Grant income	2,670	212	2,882	212
Fundraising	414	-	414	3,200
	<u>6,601</u>	<u>2,550</u>	<u>9,151</u>	<u>67,343</u>
<b>(c) Incoming resources from operating activities to further the Council's objectives</b>				
Receipts from Parish Magazine	288	-	288	864
Church Hall and Church rents	6,858	-	6,858	15,225
Fees paid to the PCC	2,329	-	2,329	2,245
	<u>9,475</u>	<u>-</u>	<u>9,475</u>	<u>18,334</u>
<b>(d) Income from investments</b>				
Dividends	2,008	-	2,008	
Rent	7,110	-	7,110	7,016
Other interest receivable	365	-	365	193
	<u>9,483</u>	<u>-</u>	<u>9,483</u>	<u>7,209</u>
<b>Total incoming resources</b>	<u>79,078</u>	<u>2,903</u>	<u>81,981</u>	<u>158,850</u>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2020

2. RESOURCES EXPENDED	General Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>(a) Activities directly relating to the work of the church</b>				
Parish Share	54,426	-	54,426	43,582
Expenses of Ministry – Clergy expenses	1,128	-	1,128	370
Power, insurance and cleaning	10,628	-	10,628	11,378
Church repairs and renewals	1,206	-	1,206	2,939
Upkeep of services	1,943	10	1,953	2,102
Church Hall running expenses	2,215	-	2,215	3,948
Church Hall repairs and renewals	1,251	-	1,251	2,762
School House repairs and renewals	315	-	315	542
Rectory expenses	41	-	41	108
Director of Music, choristers, locum priest, organist, curate	4,283	-	4,283	3,480
Organ and piano repairs, rental and depreciation	129	78	207	201
Training and mission	-	-	-	-
	<u>77,565</u>	<u>88</u>	<u>77,653</u>	<u>71,412</u>
<b>(b) Grants and donations</b>				
Missionary services	1,210	729	1,939	3,049
Relief and development	-	-	-	-
	<u>1,210</u>	<u>729</u>	<u>1,939</u>	<u>3,049</u>
<b>(c) Cost of generating funds</b>				
Fund raising expenses	-	-	-	12
<b>(d) Church administration</b>				
Stationery printing and administrative expenses	1,816	174	1,990	(3,060)
Photocopier maintenance	205	-	205	295
	<u>2,021</u>	<u>174</u>	<u>2,195</u>	<u>(2,765)</u>
<b>Total resources expended</b>	<u>80,796</u>	<u>991</u>	<u>81,787</u>	<u>71,708</u>

3. STAFF COSTS	2020 £	2019 £
Director of Music	3,525	3,480
Choristers	30	-
Curate	317	-
Locum Priest	91	-
Locum Organist	320	-
	<u>4,283</u>	<u>3,480</u>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2020

<b>4. TANGIBLE FIXED ASSETS</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>The School House</b>		
Valuation at 1 January 2020	228,725	222,065
Revaluation in the year	3,434	6,660
	<u>232,159</u>	<u>228,725</u>
<b>The Church Hall</b>		
Valuation at 1 January and 31 December 2020	1	1
<b>Total</b>	<u>232,160</u>	<u>228,726</u>

The freehold land and buildings represent the School House and the Church Hall.

<b>5. OTHER EQUIPMENT</b>	<b>Difibrillator &amp; photocopier</b>
	<b>£</b>
<b>Cost</b>	
At 1 January 2020 and 31 December 2020	4,554
	<u>          </u>
<b>Depreciation</b>	
At 1 January 2020	3,416
Charge for the year	1,138
At 31 December 2020	<u>4,554</u>
<b>Net Book Value</b>	
At 31 December 2020	-
At 31 December 2019	<u>4,554</u>

<b>6. INVESTMENT ASSETS</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Valuation at 1 January 2020	-	-
Addition	90,000	-
Revaluation in the year	4,307	-
Valuation at 31 December 2020	<u>94,307</u>	<u>-</u>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2020

#### 7. TAX RECOVERABLE

The amount shown as tax recoverable has been reclaimed from HM Revenue & Customs.

#### 8. DEBTORS AND PREPAYMENTS

	2020 £	2019 £
Other debtors	-	212
Prepayments	2,620	2,596
	<u>2,620</u>	<u>2,808</u>

#### 9. CASH AT BANK

CBF Deposit Account	32,203	120,195
The Cooperative Bank – current account	21,164	22,411
Other current accounts	-	-
Cash in hand	-	1
	<u>53,367</u>	<u>142,607</u>

#### 10. CREDITORS - DUE WITHIN ONE YEAR

Creditors	-	-
Accrued expenses	-	114
	<u>-</u>	<u>114</u>

#### 11. ANALYSIS OF NET ASSETS BY FUND

	General Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
Fixed assets	326,467	-	326,467	229,864
Current assets	39,932	17,237	57,169	145,952
Creditors due within one year	-	-	-	(114)
Net assets	<u>366,399</u>	<u>17,237</u>	<u>383,636</u>	<u>375,702</u>

## NOTES TO THE FINANCIAL STATEMENTS

### Year to 31 December 2020

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#### 12. FUND DETAILS

The Restricted Funds at 31 December 2020 of £17,237 (2019 - £15,324) are held for the following purposes:

##### *Church buildings*

Held for the maintenance and upkeep of the fabric of the Church buildings. Balance at 31 December 2020 £11,240 (2019- £10,840)

##### *Pipe Organ*

Held for the maintenance and upkeep of the pipe organ. Balance at 31 December 2020 £0 (2018 - £78)

##### *Choir and Church Music*

Held to provide music at church services. Balance at 31 December 2020 £5,997 (2019 - £4,406)

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