

# Thames and Docklands History Group

England & Wales · Charity number 1184430

## Details

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**Other names** DOCKLANDS HISTORY GROUP

**Status** Registered

**Legal form** CIO

**Registered** 2019-07-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 36 Manorgate Road  
Kingston Upon Thames  
Surrey  
KT2 7AL

**Phone** 02085465483

**Email** [info@docklandshistorygroup.org.uk](mailto:info@docklandshistorygroup.org.uk)

**Website** [www.docklandshistorygroup.org.uk](http://www.docklandshistorygroup.org.uk)

## Activities

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**Objects:** TO PROMOTE FOR THE PUBLIC BENEFIT THE STUDY OF THE HISTORY OF THE PORT OF LONDON AND THE RIVER THAMES BY ORGANISING LECTURES, CONFERENCES, STUDY TOURS AND OTHER RELEVANT ACTIVITIES AVAILABLE TO ALL AND BY PUBLISHING ACADEMIC PAPERS AND OTHER MATERIAL RELEVANT TO THE SUBJECT.

**Activities:** To promote for the public benefit the study of the history of the Tidal River Thames, the Port of London and Docklands, including their maritime, industrial, and social history - past, present and future - by such means as the trustees see fit and to publish papers and other material relevant to the subject.

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** The General Public/mankind

## Geography

- Essex
- Kent
- Throughout London

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,424	£2,217	-	-
2023-12-31	£13,965	£3,624	-	-
2022-12-31	£2,929	£3,329	-	-
2021-12-31	£1,304	£122	-	-
2020-12-31	£1,708	£1,339	-	-

## Trustees

Name	Role	Appointed
Christopher Ellmers		2019-07-16
Christopher Martin Everett		2020-09-11
Graham Douglas Hall		2020-09-11
Lorraine Teresa Ellmers		2022-09-07
MALCOLM TUCKER		2019-09-04
Nicola Anne Jocelyn Gorick		2025-02-05
Peter Douglas Stone		2020-09-11
Sally Mashiter		2019-07-16

**Thames and Docklands History Group**

England & Wales - Charity number 1184430

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# Accounts

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# **DOCKLANDS HISTORY GROUP CIO**

## **TRUSTEES ANNUAL REPORT**

### **FOR THE PERIOD**

**FROM 1<sup>st</sup> JANUARY 2024 TO 31<sup>st</sup> DECEMBER 2024**

#### **DETAILS OF CHARITY**

**Name of Charity:** Docklands History Group

**Charity Registration Number:** 1184430

**Charity's Address:** 36 Manorgate Road, Kingston Upon Thames, Surrey, KT2 7AL

#### **Summary of Purposes of the Charity, as set out in the 2019 Governing Document:**

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

#### **Charity Structure, Governance and Management:**

The Docklands History Group was incorporated as a CIO on the 16<sup>th</sup> July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a group of Trustees, some of whom also have specific areas of responsibility for the operations of the Group. At the 1<sup>st</sup> January 2024, the Trustees were as follows:

Trustees 1<sup>st</sup> January 2024:

Chris Ellmers	Chairman
Malcolm Tucker	Treasurer
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	Financial Control Scrutineer
Tim Peake	
Lorraine Ellmers	Minutes Secretary

These eight Trustees remained in place across 2024. There were no additions to their number during the reporting period.

The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting.

Trustees met on eight occasions in 2024. Trustee meetings took place in accordance with previously circulated agendas, and all were minuted. The Treasurer provided regular financial

reports across the year. Trustees remained in regular contact with each other, between meetings, by email. All decisions made by email were carefully recorded and these were also noted in the Minutes of Trustee Meetings.

Due to the deficit incurred on the May 2023 Annual Conference, Trustees decided not to hold such an event in 2024. They did, however, agree to try and hold a shorter trial Saturday Conference in 2025.

Trustees also continued with their Strategic Review of key operational and policy areas relating to the governance and activities of the Group. Three separate Trustee Strategic Review Meetings took place in 2024. As with the eight main Trustee meetings, these also took place in accordance with previously circulated agendas, and all were minuted. Emails generated as part of this important exercise were also carefully recorded. Two separate smaller meetings also took place to consider proposals for a new website, and their findings were reported back to Trustees and fed into the Strategic Review Meetings. The Trustee Strategic Review focused on a rebranding exercise intended to help broaden the appeal of the Group and to better secure its longer term future. This included the following linked elements:

- Proposed change to the name of the Group
- Proposed change to the charitable purposes or object of the Group
- Development of a new logo for the Group
- Development of a new website for the Group
- Development of an improved system for membership subscriptions for the Group
- Development of regular *Newsletters* for the Group

Some of these were achieved in 2024 – and are reported here – whilst others were carried over into 2025.

There were no Corporate Trustees and none of the Trustees held title to any property belonging to the Charity. There were no Custodian Trustees, and no funds were held on behalf of others.

The Group had no paid employees in 2024. None of the Trustees received any payment from the Charity apart from the reimbursement of legitimate operational expenses incurred on its behalf.

## **THE DOCKLANDS HISTORY GROUP'S ACTIVITIES IN THE 2024 PERIOD COVERED BY THIS REPORT**

Nine well-attended monthly Group meetings and talks took place in 2024, at the Museum of London Docklands. A Group visit to the Thames River Police Museum, Wapping, took place in July, and a Group visit to St. George's German Lutheran Church, Whitechapel, took place in August. Both visits were well-attended and much enjoyed by all.

The Group held its Annual General Meeting – at the Museum of London Docklands – on 5<sup>th</sup> June 2024. This approved the previously circulated Trustees Annual Report for 2023. The approved and signed 2023 Annual Report was subsequently submitted to the Charity Commission.

An EGM of the Group was held on 6<sup>th</sup> November 2024 to consider elements of the Trustee

Strategic Review. Members present agreed to the Trustee proposal that the name of the Group and CIO be changed from ‘Docklands History Group’ to ‘*Thames and Docklands History Group*.’ It was also agreed that the name ‘*Thames and Docklands History Group*’ be qualified – as and when required – by the addition of the explanatory strapline ‘*London’s River, Port and People*.’

The EGM also agreed a change of the Group’s charitable objective from:

‘To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relating to the subject.’

to:

*‘To promote for the public benefit – through appropriate means available to all – a greater knowledge and understanding of the past, present and future of the Tidal River Thames, the Port of London and Docklands, including their maritime, industrial, and social history, and to publish papers and other material relating to the Group’s broad area of interest.’*

Both changes were subsequently conveyed to the Charity Commission and posted by the Chairman on their website. Although the Charity Commission accepted the name change, it subsequently suggested a modified version of the Group’s Charitable objective. This is to be finalised in 2025.

At the Group meeting in December, Trustees shared versions of the revised logo – developed in conjunction with the very generous *pro bono* support of an experienced graphic designer. This new logo was thoroughly endorsed by Group members present.

Selected work on the programme of publication of the *Proceedings* of previous conferences continued in 2024, but at a reduced pace.

The inaugural edition of the *Dockland’s History Group Members’ Newsletter* was launched in November and proved to be well received.

The Group’s membership remained reasonably strong, with the number of subscribing and honorary members by the end of July 2024 totalling 72.

The Group continued to maintain and update its very informative public website. The Group’s Mailing List included around 350 persons, comprising both members and more general supporters. At the end of December 2024, the Group’s Facebook Group had around 830 followers.

## **FINANCIAL REVIEW**

### **Review of the Charity’s Financial Position at the End of the Period covered by this Report**

The Group's main sources of income for 2024 were the subscriptions and donations of the members, there being no supplementary income from an Annual Conference and only one sale of *Conference Proceedings* in this period. Membership subscriptions remained at £20.00 for individuals and £30.00 joint, for two persons living at the same address.

The Group's main expenditure related to meeting room use at the Museum of London Docklands. The Group also continued to incur necessary expenditure on insurance and communications.

Thanks to the planned transfer of funds from the original Docklands History Group (pre-CIO) in 2023, the Group continued to enjoy the comfort of a considerable reserve fund. Thus, at the end of 2024 the finances of the Group remained on a secure footing and sufficient to fund its future activities.

None of the Group's funding was restricted to specific purposes.

### **Reserves Policy**

The Trustees of the Docklands History Group did not consider it necessary to have a reserves policy. This was because the Group continued to have a low turnover and financial transactions that are simple and, above all, relatively predictable. The Trustees took care to ensure that no financial commitments were made unless there was sufficient funding to cover these. The Trustees of the Thames & Docklands History Group have adopted this policy and will continue to ensure that there are always available funds to cover any unforeseen expenditure.

## **DOCKLANDS HISTORY GROUP (CIO)**

### **RECEIPTS AND PAYMENTS ACCOUNTS**

**FOR PERIOD 1<sup>ST</sup> JANUARY 2024 TO 31<sup>ST</sup> DECEMBER 2024**

## Section A, Receipts and Payments

	Unrestricted funds	Restricted funds	Total funds	Last year (2023)	Notes
<b>A1 Receipts</b>					Notes 1, 2, 3
Donations	133		133	138	
From Visitors at meetings	51		51	82	
Subscriptions for current year	801		801	1289	
Subs. received in advance for next year	329		329	633	Note 4
Refreshments Sales	86		86	91	
Publications sales via bank and direct	0		0	137	
Publications sales via PayPal	24		24	0	
Conference tickets	0		0	1156	
<b>Funds of the Old DHG Group</b>	0		0	10439	
<b>Total receipts</b>	<b>1424</b>		<b>1424</b>	<b>13965</b>	
<b>A3 Payments</b>					Notes 1, 3
Room-hire for meetings	1412		1412	1309	
Speakers' fees and expenses	120		120	8	
Insurance	178		178	178	
Website	463		463	110	Notes 5, 6
Printing and mailing	44		44	60	
Conference expenditure	0		0	1864	
Equipment	0		0	95	
<b>Total payments</b>	<b>2217</b>		<b>2217</b>	<b>3624</b>	
<b>Net of Receipts/(Payments)</b>	(793)		(793)	10341	
<b>A6 Cash funds last year end, brought forward</b>	11538		11538	1197	
<b>Cash funds this year end</b>	10745		10745	11538	

## Section B, Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	Notes
<b>B1 Cash funds</b>	Lloyds Bank	3683			
	PayPal account	62			
	Shawbrook Bank	7000			
	<b>Total cash</b>	<b>10745</b>			

	<b>funds</b>				
<b>B2 Other Monetary assets</b>	0	0	0	0	
<b>B5 Liabilities</b>	Details	<b>Fund to which liability relates</b>	<b>Amount Due (optional)</b>	When due (Optional)	
	Creditors payable within one year	Unrestricted	70		Note 6

## Notes to the Accounts

### 1) Receipts and Payments Accounts

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

### 2) Receipts net of fees

In cases where PayPal, Eventbrite or SumUp have been used to handle receipts, the receipts are net of the fees deducted.

### 3) Restricted Funds

The charity has no restricted funds.

### 4) Subscriptions Received in advance for next year

Subscriptions are due on 1<sup>st</sup> January. These accounts are on a Receipts and Payments basis. Subscriptions received in advance of the beginning of 2025 are included as income here.

### 5) Website expenses

This figure included both the cost of hosting our website in 2023 and costs (£403) incurred in the first stages of developing a new website in 2024.

### 6) Creditors Payable within one year

Some charges (total £70) incurred for web hosting, mailings and conference publicity in 2024 were not invoiced until 2025, so are not included in the year 2024 payments

## DECLARATION:

**The Trustees of the Thames & Docklands History Group CIO declare that the above report was approved at the Docklands History Group 2024 AGM held on 4<sup>th</sup> June 2025.**

**Signed by the following Trustees of the Thames & Docklands History Group CIO:**

**Date:** 4th June 2025

**Chris Ellmers, Chairman:**

*Chris Ellmers*

**Malcolm T Tucker, Treasurer:**

*Malcolm T Tucker*

The Thames & Docklands History Group incorporates the earlier Docklands History Group, and is a Charitable Incorporated Organisation with Charity Number 1184430



**Thames and Docklands History Group**

England & Wales - Charity number 1184430

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# Accounts

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# **DOCKLANDS HISTORY GROUP CIO**

## **TRUSTEES ANNUAL REPORT**

### **FOR THE PERIOD**

**FROM 1<sup>st</sup> JANUARY 2023 TO 31<sup>st</sup> DECEMBER 2023**

#### **DETAILS OF CHARITY**

**Name of Charity:** Docklands History Group

**Charity Registration Number:** 1184430

**Charity's Address:** 36 Manorgate Road, Kingston Upon Thames, Surrey, KT2 7AL

#### **Summary of Purposes of the Charity as set out in the Governing Document:**

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

#### **Charity Structure, Governance and Management:**

The Docklands History Group was incorporated as a CIO on the 16<sup>th</sup> July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a group of Trustees, some of whom also have specific areas of responsibility for the operations of the Group. At the 1<sup>st</sup> January 2023, the Trustees were as follows:

#### **Trustees 1<sup>st</sup> January 2023:-**

Edward Sargent	Chairman
Malcolm Tucker	Treasurer
Chris Ellmers	Chairman of Editorial Board
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	Financial Control Scrutineer
Tim Peake	(co-opted by Trustees 6 <sup>th</sup> April 2022, elected at July 2022 AGM)
Lorraine Ellmers	(co-opted by Trustees 7 <sup>th</sup> September 2022)

On the 1<sup>st</sup> January 2023 there were nine Trustees, one of whom was co-opted (Lorraine Ellmers).

The then Chairman, Edward Sargent, resigned as both a Trustee and Chairman of the Docklands History Group CIO on 13<sup>th</sup> April 2023. This resignation resulted in some necessary immediate and formal changes on the management front. On 18<sup>th</sup> April 2023

Trustees agreed to Chris Ellmers becoming Acting Chairman. Chris Ellmers amended the Charity Commission Register on 20<sup>th</sup> April 2023 to record Edward Sargent's resignation and a new Registered Address.

Edward Sargent's resignation reduced the number of Trustees to eight. These have continued to manage the affairs of the CIO very successfully. At the date of the compilation of the Trustees Annual Report for 2023 (April 2024), the eight Trustees of the CIO were as follows:

**Trustees April 2024:-**

Chris Ellmers	Chairman (elected at September 2023 AGM)
Malcolm Tucker	Treasurer
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	Financial Control Scrutineer
Tim Peake	
Lorraine Ellmers	(elected at September 2023 AGM)

The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting.

Trustees met on seven occasions in 2023. Trustee meetings took place in accordance with previously circulated agendas, and all were minuted. The Treasurer provided regular financial reports across the year. Trustees remained in regular contact with each other, between meetings, by email. All decisions made by email were carefully recorded and those made since September 2023 have also been noted in the Minutes of Trustees Meetings.

Trustees also began a Strategic Review of a number of operational and policy areas relating to the governance and activities of the Group. This is ongoing. Results and recommendations will be reported back to members in due course.

There are no Corporate Trustees and none of the Trustees hold title to any property belonging to the Charity. There are no Custodian Trustees, and no funds are held on behalf of others.

The Group had no paid employees in 2023. None of the Trustees received any payment from the Charity apart from the reimbursement of legitimate operational expenses incurred on its behalf.

**THE DOCKLANDS HISTORY GROUP'S ACTIVITIES IN THE 2023 PERIOD COVERED BY THIS REPORT**

Eight well-attended monthly meetings and talks took place in 2023, at the Museum of London Docklands. Unfortunately, both the planned February and October meetings had to be cancelled due to rail strikes. An external Group guided walk, along Deptford Creek, took place in August.

On the 20<sup>th</sup> May 2023, the Group held its Annual Conference – under the title of the *Eighth Thames Shipbuilding Symposium* – at the Museum of London Docklands . Although this was

very successful in terms of papers presented and delegate satisfaction, attendee numbers were significantly lower than expected. Sadly, this resulted in a deficit of £757.00.

The Group held its Annual General Meeting – at the Museum of London Docklands – on 6<sup>th</sup> September 2023. This approved the previously circulated Trustees Annual Report for 2022. This was subsequently submitted to the Charity Commission.

Selected work on the programme of publication of the *Proceedings* of previous conferences continued but at a reduced pace.

The Group's membership remained reasonably strong, with the number of subscribing and honorary members by the beginning of May 2023 totalling 67.

The Group continued to maintain and update its very informative public website. The Group's Mailing List included around 350 persons, comprising both members and more general supporters. At the end of December 2023, the Group's Facebook Group had over 700 followers.

## **FINANCIAL REVIEW**

### **Review of the Charity's Financial Position at the End of the Period covered by this Report**

The Group's main sources of income are the subscriptions and donations of the members, which have usually been supplemented by income from Annual Conferences and sales of *Conference Proceedings*.

2023 saw a return to greater financial certainty after the earlier impact of the Covid Pandemic, and the necessary adjustments made to membership subscriptions (reduced) and Museum of London Docklands room hire fees (credited). Membership subscriptions were raised to £20.00 in 2023 to help meet the increased cost of room hire at the Museum, which had been introduced in 2022. The Group also continued to incur expenditure on insurance and communications. As noted above, the Group had also made a significant loss of £757.00 from the *Eighth Thames Shipbuilding Symposium*.

The planned transfer of funds from the original Docklands History Group – which had been delayed for administrative reasons in 2022 – was finally achieved in April and December 2023. These have created a considerable reserve fund.

Thus, at the end of 2023 the finances of the Group remained on a secure footing and sufficient to fund its future activities.

None of the Group's funding is restricted to specific purposes.

### **Reserves Policy**

The Trustees of the Docklands History Group do not consider it currently necessary to have a reserves policy. This is because it has a low turnover and financial transactions that are simple and, above all, relatively predictable. The Trustees take care to ensure that no financial commitments are made unless there is sufficient funding to cover these. The

Trustees will continue to ensure that there are always available funds to cover any unforeseen expenditure.

**DECLARATION:**

**The Trustees declare that they have approved the Trustees' Report above.**

**Signed on behalf of the Docklands History Group's Trustees**

**Signature:** 

**Name:** Chris Ellmers

**Position:** Acting Chairman, Docklands History Group

**Date:** 5<sup>th</sup> June 2024

**DOCKLANDS HISTORY GROUP CIO**  
**ACCOUNTS FOR PERIOD 1<sup>ST</sup> JANUARY 2023 TO 31<sup>ST</sup> DECEMBER 2023**

<b>Section A, Receipts and Payments</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Last year (2022)</b>	<b>Notes</b>
<b>A1 Receipts</b>					Notes 1, 2
Donations	138		138	50	
From Visitors at meetings	82		82	108	
Subscriptions for current year	1289		1289	279	Note 3
Subs. received in advance for next year	633		633	40	
Refreshments Sales	91		91	70	
Publications sales via bank and direct	137		137	100	
Publications sales by PayPal	0		0	44	
Conference tickets	1156		1156	2238	
<b>Funds of the Old DHG Group</b>	10439		10439	0	Note 4
<b>Total receipts</b>	<b>13965</b>		<b>13965</b>	2929	
<b>A3 Payments</b>					Notes 1, 2
Room-hire for meetings	1309		1309	786	
Speakers' fees and expenses	8		8	80	
Insurance	178		178	352	
Website	110		110	60	
Printing and mailing	60		60	61	
Conference expenditure	1864		1864	1990	
Equipment	95		95	0	
<b>Total payments</b>	<b>3624</b>		<b>3624</b>	3329	
<b>Net of Receipts/(Payments)</b>	10341		10341	(400)	
<b>A6 Cash funds last year end, brought forward</b>	1197		1197	1597	
<b>Cash funds this year end</b>	11538		11538	1197	

**Section B, Statement of Assets and Liabilities at the end of the period**

<b>Categories</b>	<b>Details</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Notes</b>
<b>B1 Cash funds</b>	Lloyds Bank	11519	0	0	
	PayPal account	19	0	0	
	<b>Total cash funds</b>	<b>11538</b>	0	0	
<b>B2 Other Monetary assets</b>	Nil	0	0	0	
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount Due (optional)</b>	<b>When due (Optional)</b>	
	Creditors payable within one year	Unrestricted	104		Note 5

**Notes to the Accounts**

### **1) Receipts and Payments Accounts**

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

### **2) Restricted Funds**

The charity has no restricted funds.

### **3) Subscriptions Received for the Current Year**

These accounts are on a receipts and payments basis. Subscriptions are due on 1<sup>st</sup> January. Those received in advance of the beginning of 2023 were not banked until the New Year, so are included under the 2023 receipts. Subscriptions received in advance for the following year are listed separately..

### **4) Relationship of the CIO to the Original Docklands History Group:**


The Docklands History Group (CIO) was set up by members of the committee of the original Docklands History Group (the Old Group), following a resolution made by that Group at a General Meeting in 2019. The resolution included the agreement that, following the first AGM of the CIO, all the assets and liabilities of the Old Group would be transferred to the CIO. The Covid 19 epidemic prevented holding that AGM until July 2022 and transfer of assets from the Old Group then took place during 2023. The loan from the Old Group received in 2020 was cleared at the same time.

### **5) Creditors Payable within one year**

Some charges for web hosting, mailings and conference publicity in 2023, were made by a trustee on behalf of the CIO but not invoiced until 2024, so not included in the current year's payments (£104).

**Signed by the following Trustees of the Docklands History Group CIO:**

**Malcolm Tucker, Treasurer:** 

**Chris Ellmers, Acting Chairman:** 

**Date:** 5<sup>th</sup> June 2024

The Docklands History Group is a Charitable Incorporated Organisation with Charity Number 1184430



**Thames and Docklands History Group**

England & Wales - Charity number 1184430

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# Accounts

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# DOCKLANDS HISTORY GROUP CIO

## TRUSTEES' ANNUAL REPORT

### FOR THE PERIOD

FROM 1<sup>st</sup> JANUARY 2022 TO 31<sup>st</sup> DECEMBER 2022

#### DETAILS OF CHARITY

**Name of Charity:** Docklands History Group

**Charity Registration Number:** 1184430

**Charity's Address:** 36 Manorgate Road, Kingston Upon Thames, Surrey, KT2 7AL

#### Summary of Purposes of the Charity as set out in the Governing Document:

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

#### Charity Structure, Governance and Management:

The Docklands History Group was incorporated as a CIO on the 16<sup>th</sup> July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a small group of Trustees who also have specific areas of responsibility for the operations of the Group. At the 31<sup>st</sup> December 2022, the Trustees were as follows:

#### Trustees 31<sup>st</sup> December 2022:-

Edward Sargent	Chairman
Malcolm Tucker	Treasurer
Chris Ellmers	Chairman of Editorial Board
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	Financial Control Scrutineer
Tim Peake	(co-opted by Trustees 6 <sup>th</sup> April 2022, elected at July 2022 AGM)
Lorraine Ellmers	(co-opted by Trustees 7 <sup>th</sup> September 2022)

On the 31<sup>st</sup> December 2022 there were nine Trustees, one of whom was co-opted (Lorraine Ellmers).

The then Chairman, Edward Sargent, resigned as both a Trustee and Chairman of the Docklands History Group CIO on 13<sup>th</sup> April 2023. Whilst Edward Sargent remains a very supportive Member of the Docklands History Group, his resignation resulted in some necessary immediate and formal changes on the management front. On 18<sup>th</sup> April 2023 Trustees agreed to Chris

Ellmers becoming Acting Chairman. Chris Ellmers amended the Charity Commission Register on 20<sup>th</sup> April 2023 to record Edward Sargent’s resignation and a new Registered Address. At the date of the compilation of the 2022 Trustees Annual Report (July 2023), the eight Trustees of the CIO were as follows:

**Trustees July 2023:-**

Chris Ellmers	Acting Chairman
Malcolm Tucker	Treasurer
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	Financial Control Scrutineer
Tim Peake	
Lorraine Ellmers	(co-opted by Trustees 7 <sup>th</sup> September 2022)

Due to the impact of the Covid-19 Pandemic the Docklands History Group CIO was unable to hold its first AGM until March 2022 (for the period June 2019-December 2020), with a supplementary EGM in April 2022, and a further AGM in July 2022 (for 2021). At the July 2022 AGM, all of the then Trustees stood down and were formally elected – along with Tim Peake (previously co-opted) – for terms varying from one to three years. The CIO Group has continued to seek new Trustees, by appeals to its members and outside supporters.

The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting.

Trustees met on seven occasions in 2022. Trustee meetings took place in accordance with previously circulated agendas, and all were minuted. The Treasurer provided regular financial reports across the year. Trustees remained in regular contact with each other, between meetings, by email. All decisions made by email were carefully recorded.

Trustees began reviews of a number of operational and policy areas relating to the governance of the Group. These included systems relating to Financial Control Procedures and a Digital Archive.

There are no Corporate Trustees and none of the Trustees hold title to any property belonging to the Charity. There are no Custodian Trustees, and no funds are held on behalf of others.

The Group had no paid employees in 2022. None of the Trustees received any payment from the Charity apart from the reimbursement of legitimate operational expenses incurred on its behalf.

**THE DOCKLANDS HISTORY GROUP’S ACTIVITIES IN THE PERIOD COVERED BY THIS REPORT**

March 2022 saw a welcome return to the Group’s programme of monthly meetings at the Museum of London Docklands. Covid-19 restrictions meant that the Museum had been unable to provide the usual meeting room throughout 2021 and in February 2022. Eight well-attended monthly meetings took place in 2022, with the October meeting having to be cancelled due to a national rail strike. An external Group visit took place in August 2022.

The Covid-19 Pandemic prevented the Group from hosting its Annual May Conferences in 2020 and 2021. On the 21<sup>st</sup> May 2022, however, the Group held its previously cancelled Annual Conference on *London's Sailortowns: People Communities and the Thames*, at the Museum of London. Although this was very successful, numbers were lower than those which would have been achieved when the same event had to be cancelled in 2020.

Initial preparations also took place in connection with the 2023 Annual Conference (*Eighth Thames Shipbuilding Symposium*) on 20 May 2023 (now taken place).

Work continued on the programme of publication of the *Proceedings* of previous conferences but at a reduced pace.

The Group is pleased that despite the various setbacks of the Pandemic the support of the membership remained strong, with the number of subscribing and honorary members by mid-April 2022 having amounted to 79.

The Group continued to maintain and update its very informative website. The Group's Mailing List included around 350 persons, including both members and more general supporters. At the end of December 2022, the Group's Facebook Group had 692 followers.

## **FINANCIAL REVIEW**

### **Review of the Charity's Financial Position at the End of the Period covered by this Report**

The Group's main sources of income are the subscriptions and donations of the members, supplemented by income from Annual Conferences and sales of *Conference Proceedings*.

The Group's financial position had earlier been adversely affected by the Pandemic, which resulted in the cancellation of its Annual Conferences. Past experience has shown that conferences usually generate a modest surplus which helps support the other work of the Group. Not being able to hold the CIO's first AGM until March 2022 meant that the planned transfer of funds from the original Docklands History Group was delayed. This is expected to be accomplished during 2023, providing a considerable reserve fund.

The Covid-19 Pandemic caused us to cease holding meetings from April 2020 to February 2022 inclusive. Consequently, there was a considerable reduction in expenditures for room hire and speakers' fees, although insurance and communications expenditures needed to be maintained. In compensation, we reduced our yearly subscription rates significantly for the years 2021 and 2022. Membership numbers were thereby largely maintained. Pre-paid room-hire fees, for the use of the meeting room at the Museum of London Docklands, were carried forward from 2020 through to 2022.

From 2022 the Museum had to increase its room hire charges significantly, to cover the cost of extra security staff, since the Museum now closes to the public at the time our meetings start. This and less than expected takings from our annual conference resulted in a deficit for the year 2022, offsetting a net increase in funds through the Covid years. Subscriptions have been raised significantly for 2023, while limited by consideration of what our membership will afford.

At the end of 2022, the finances of the Group remained on a secure footing and sufficient to fund its future activities.

None of the Group's funding is restricted to specific purposes.

## **Reserves Policy**

The Trustees of the Docklands History Group do not consider it currently necessary to have a reserves policy. This is because it has a low turnover and financial transactions that are simple and, above all, relatively predictable. The Trustees take care to ensure that no financial commitments are made unless there is sufficient funding to cover these. The Trustees will continue to ensure that there is always available funds to cover any unforeseen expenditure.

## **DECLARATION:**

**The Trustees declare that they have approved the Trustees' Report above.**

**Signed on behalf of the Docklands History Group's Trustees:**

**Signature:** 

**Name:** Chris Ellmers

**Position:** Acting Chairman, Docklands History Group

**Date:** 6<sup>th</sup> September 2023 (Trustees' Report approved at DHG AGM on the same date)

**DOCKLANDS HISTORY GROUP (CIO)**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR PERIOD 1<sup>ST</sup> JANUARY 2022 TO 31<sup>ST</sup> DECEMBER 2022**

<b>Section A, Receipts and Payments</b>					
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Last year (2021)</b>	<b>Notes</b>
<b>A1 Receipts</b>					Notes 1, 2
Donations	50	0	50	297	
From Visitors at meetings	108	0	108	0	
Subscriptions for current year	279	0	279	483	Note 7
Subs. received in advance for next year	40	0	40	358	Note 7
Refreshments Sales	70	0	70	0	
Publications sales via bank and direct	100	0	100	123	
Publications sales by PayPal	44	0	44	43	
Conference tickets	2238	0	2238	0	
<b>Total receipts</b>	<b>2929</b>	<b>0</b>	<b>2929</b>	<b>1304</b>	
<b>A3 Payments</b>					Notes 1, 2
Room-hire for meetings	786	0	786	0	
Speakers' fees and expenses	80	0	80	0	
Insurance	352	0	352	0	Note 8
Website	60	0	60	60	
Printing and mailing	61	0	61	43	
Subscriptions to other societies	0	0	0	19	
Conference expenditure	1990	0	1990	0	
<b>Total payments</b>	<b>3329</b>	<b>0</b>	<b>3329</b>	<b>122</b>	
<b>Net of Receipts/(Payments)</b>	<b>(400)</b>	<b>0</b>	<b>(400)</b>	<b>1182</b>	
<b>A6 Cash funds last year end, brought forward</b>	<b>1597</b>	<b>0</b>	<b>1597</b>	<b>415</b>	
<b>Cash funds this year end</b>	<b>1197</b>	<b>0</b>	<b>1197</b>	<b>1597</b>	
<b>Section B Statement of assets and liabilities at the end of the period</b>					
Categories	Details	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Notes</b>
<b>B1 Cash funds</b>	Lloyds Bank	682	0	0	
	PayPal account	515	0	0	
	<b>Total cash funds</b>	<b>1197</b>	<b>0</b>	<b>0</b>	
<b>B2 Other Monetary assets</b>	Prepayments for room hire	167	0	0	Note 3
<b>B5 Liabilities</b>	Details	<b>Fund to which liability relates</b>	<b>Amount Due (optional)</b>	<b>When due (Optional)</b>	
	Loan from Old Group	Unrestricted	46		Notes 4, 5
	Creditors payable within one year	Unrestricted	162		Note 6

## Notes to the Accounts

### 1) Receipts and Payments Accounts

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

### 2) Restricted Funds

The charity has no restricted funds.

### 3) Prepayments for Room-Hire

This is the credit given by the room-hirer for overpayments in 2022.

### 4) Relationship of the CIO to the Original Docklands History Group

The Docklands History Group (CIO) was set up by members of the committee of the original Docklands History Group (the Old Group), following a resolution made by that Group at a General Meeting in 2019. The resolution included the agreement that, following the first AGM of the CIO, all the assets and liabilities of the Old Group would be transferred to the CIO. The Covid 19 epidemic prevented holding that AGM until July 2022 and transfer of assets from the Old Group then commenced during 2023. The Old Group's funds therefore continued to be accounted separately during 2022.

### 5) Loan from Old Group

The loan from the Old Group received in 2020 will be cleared when the Old Group's funds are transferred to the CIO.

See Note 4.

### 6) Creditors Payable within one year

These comprised payments for web hosting, mailings and conference publicity that were made by a trustee on behalf of the CIO in 2022 but not reimbursed by the year's end, so not included in the current year's payments (£162).

### 7) Subscriptions Received

Because these accounts are on a receipts and payments basis, subscriptions received and banked in advance of the beginning of year are shown in the preceding year's accounts. Subscriptions in advance for 2023 received by cheque (£220) were not banked before the close of 2022.

### 8) Insurance Payments

Insurance for the previous year 2021 is included here, it having initially been paid on behalf of the CIO by a Trustee.

**Approved by the Trustees of the Docklands History Group and signed on their behalf by:**

**Malcolm T Tucker, Treasurer:** *Malcolm T Tucker*

**Chris Ellmers, Acting Chairman:** *Chris Ellmers*

**Date:** 6<sup>th</sup> September 2023 (Trustees' Accounts approved at DHG AGM on same date)

The Docklands History Group is a Charitable Incorporated Organisation with Charity Number 1184430

**Thames and Docklands History Group**

England & Wales - Charity number 1184430

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# Accounts

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**DOCKLANDS HISTORY GROUP CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE PERIOD  
FROM 1<sup>st</sup> JANUARY 2021 TO 31<sup>st</sup> DECEMBER 2021**

**DETAILS OF CHARITY**

**Name of Charity:-** Docklands History Group

**Charity Registration Number:-** 1184430

**Charity's Address:-** 7 Stairfoot Lane, Chipstead, Nr. Sevenoaks, Kent TN13 2RS

**Summary of Purposes of the Charity as set out in the Governing Document:-**

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

**Charity Structure, Governance and Management: -**

The Docklands History Group was incorporated as a CIO on the 16<sup>th</sup> July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a small group of Trustees who also have specific areas of responsibility for the operations of the Group. These would normally have been appointed by election at an AGM. However, it had not been possible to hold an AGM of the Docklands History Group during the 2021 reporting period because the meeting room that the Group uses, which is hired from the Museum of London Docklands, was closed because of the Pandemic. The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting. The Trustees during 2021 were therefore the original three that set up the CIO plus four others appointed by the original Trustees. In the event, the earliest that the CIO was able to hold its first AGM was not until March 2022. The AGM duly went ahead on that date and all of the current Trustees stood down and were formally elected for terms varying from one to three years. The Group, in its previous unincorporated form, regularly sought new committee-members from among its members and outside by inviting people to volunteer at its meetings and through appeals in its mailings to people on its mailing list. The CIO will continue to do this.

**Trustees' Names:-**

Edward Sargent	Chairman
Malcolm Tucker	Treasurer
Chris Ellmers	Chairman of Editorial Board
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	

There are no Corporate Trustees and none of the Trustees hold title to any property belonging to the charity. There are no Custodian Trustees and no funds are held on behalf of others.

## **THE DOCKLANDS HISTORY GROUP'S ACTIVITIES AND OBJECTIVES IN THE PERIOD COVERED BY THIS REPORT**

Although the Charity was registered in July 2019, it became operational only in January 2020. Up until then, the activities continued to be managed by the previous unincorporated organisation although the Trustees of the CIO were also committee members of this thus achieving continuity. The aim of the CIO was to run a programme of meetings with one every month except January. Unfortunately, because of the Pandemic, it was still not possible to hold meetings of the Group owing to the Museum of London Docklands not being able to provide the usual meeting room throughout 2021.

The Group would also have expected to organise a conference during 2021 but again was prevented from doing this by the Pandemic.

Work continued on the programme of publication of the proceedings of previous conferences but at a reduced rate.

The Group is pleased that despite the setbacks of the Pandemic the support of the members remains strong and number of members by April 2021 was 69.

## **THE GROUP'S ACHIEVEMENTS AND PERFORMANCE**

The achievements of the Group in the period have been severely impacted on by the Pandemic. Its main activities, those of holding regular evening meetings, walks and conferences, were not allowed to take place during 2021. However, the Group has been able to resume holding meetings during 2022. It has also organised a conference which has now taken place on the 21<sup>st</sup> May 2022 on the subject of *London's Sailortowns: People Communities and the Thames*

## **FINANCIAL REVIEW**

### **Review of the Charity's Financial Position at the End of the Period covered by this Report**

The Group's financial position has been adversely affected by the Pandemic. Still not being able to hold the CIO's first AGM meant that the planned transfer of funds from the original Docklands History Group was not able to take place. Again, it was not possible to hold a conference during 2021. While of course reducing expenditure, this meant that the income expected from this was not forthcoming. Experience has shown that conferences usually generate a modest surplus which help support the other work of the Group. Not being able to hold evening meetings resulted in a reduction in speakers' fees which has boosted the Group's finances but obviously was not welcome. Pre-paid room-hire fees have been carried forward to 2022. Despite the difficulties, at the end of the period the Group was in a sound financial position and is in a good position to move forward and fund its future activities.

The Group's main sources of income are the subscriptions and donations of the members. Any surplus from its sales of tickets to its conferences and its publications did not happen in the review period owing to its activities being halted by the Pandemic. None of the Group's funding is restricted to specific purposes.

**Reserves Policy:**

The Trustees of the Docklands History Group do not consider that it is necessary at present to have a reserves policy because it has a low turnover and its finances are simple and, above all, predictable. The Trustees take care to ensure that no financial commitments are made unless there is ample funding to cover these. The Trustees will ensure that there is always sufficient funding available to cover any unforeseen expenditure.

**Declarations:**

**The Trustees declare that they have approved the Trustees' Report above.**

**Signed on behalf of the Docklands History Group's Trustees**

**Signature:** ..... *Edward Sargent* .....

**Name:** Thomas Edward Michael Sargent  
**Position:** Chairman, Docklands History Group

**Date:** ..... *7<sup>th</sup> September 2022* .....

## DOCKLANDS HISTORY GROUP (CIO)

### RECEIPTS AND PAYMENTS ACCOUNTS FOR PERIOD 1<sup>ST</sup> JANUARY 2021 TO 31<sup>ST</sup> DECEMBER 2021 [v.5]

<b>Section A, Receipts and Payments</b>					
	Unrestricted funds	Restricted funds	Total funds	Last year (2019-20)	Notes
<b>A1 Receipts</b>					Notes 1, 2
Donations	297	0	297	118	
From Visitors at meetings	0	0	0	12	
Subscriptions for current year	483	0	483	857	
Subs. received in advance	358	0	358	0	
Refreshments Sales	0	0	0	19	
Publications sales via bank	123	0	123	78	
Publications sales by PayPal	43	0	43	256	
PayPal Account transfer	0	0	0	158	
Conference, aborted	0	0	0	210	
Sub total (Gross income )	1304	0	1304	1708	
<b>Loans received</b>					
Loan rec'd from Old Group	0	0	0	46	
Sub total	0	0	0	46	
<b>Total receipts</b>	1304	0	1304	1754	
<b>A3 Payments</b>					Notes 1, 2
Room-hire for meetings	0	0	0	779	
Speakers' fees and expenses	0	0	0	50	
Insurance	0	0	0	170	
Website	60		60	0	
Printing and mailing	43	0	43	171	
Subscriptions to other societies	19	0	19	19	
Conference, aborted 2020	0	0	0	150	Note 7
Sub total	122	0	122	1339	
<b>Total payments</b>	122	0	122	1339	
<b>Receipts Less Payments</b>	1182	0	1182	415	
<b>A6 Cash funds last year end, brought forward</b>	415	0	415	0	
<b>Cash funds this year end (2021)</b>	1597	0	1597	415	

<b>Section B Statement of assets and liabilities at the end of the period</b>					
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	Notes
<b>B1 Cash funds</b>	Lloyds Bank	1140	0	0	
	Pay Pal account	457	0	0	
	<b>Total cash funds</b>	<b>1597</b>	<b>0</b>	<b>0</b>	
<b>B2 Other Monetary assets</b>	Prepayment for room hire	624			Note 3
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount Due (optional)	When due (Optional)	
	Loan from Old Group	Unrestricted	46		Notes 4, 5
	Creditors payable within one year	Unrestricted	355		Note 6

## Notes to the Accounts

### 1) Receipts and Payments Accounts

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

### 2) Restricted Funds

The charity has no restricted funds.

### 3) Prepayment for Room-Hire

This is the credit given by the room-hirer when meetings were cancelled in 2020.

### 4) Relationship of the CIO to the Original Docklands History Group:

The Docklands History Group (CIO) was set up by members of the committee of the original Docklands History Group (the Old Group), following a resolution made by that Group at a General Meeting in 2019. The resolution included the agreement that, following the first AGM of the CIO, all the assets and liabilities of the Old Group would be transferred to the CIO. The Covid 19 epidemic prevented holding that AGM until 2022 and the Old Group's funds therefore continued to be accounted separately during 2021.

### 5) Loan from Old Group:

The loan from the Old Group received in 2020 will be cleared when the Old Group's funds are transferred to the CIO. See Note 4.

### 6) Creditors Payable within one year

These comprised a payment for annual insurance that was made by a trustee on behalf of the CIO but not reimbursed to him by the year's end (£174), plus other cheques uncleared at the year's end (£181). Consequently, the listed payments are lower than they might be in a typical year.

### 7) Return of Fees for Aborted 2020 Conference

Some delegates declined the return of their fees which had been refunded in 2020.

Signed by the following Trustees of the Docklands History Group CIO:

Date

Malcolm Tucker - Treasurer: ..... *Malcolm T Tucker* .....

17 Aug 2022

Edward Sargent - Chairman ..... *Edward Sargent* .....

19<sup>th</sup> August 2022

The Docklands History Group is a Charitable Incorporated Organisation with Charity Number 1184430

**Thames and Docklands History Group**

England & Wales - Charity number 1184430

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# Accounts

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**DOCKLANDS HISTORY GROUP  
TRUSTEES' ANNUAL REPORT  
FOR THE PERIOD  
FROM 16<sup>th</sup> JULY 2019 TO 31<sup>st</sup> DECEMBER 2020**

**DETAILS OF CHARITY**

**Name of Charity:-** Docklands History Group

**Charity Registration Number:-** 1184430

**Charity's Address:-** 7 Stairfoot Lane, Chipstead, Nr. Sevenoaks, Kent TN13 2RS

**Summary of Purposes of the Charity as set out in the Governing Document:-**

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

**Charity Structure, Governance and Management: -**

The Docklands History Group was incorporated as a CIO on the 16<sup>th</sup> July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a small group of Trustees who also have specific areas of responsibility for the operations of the Group. These would normally have been appointed by election at an AGM. However, it has not been possible to hold an AGM since the CIO was incorporated because the meeting room that the Group uses, which is hired from the Museum of London Docklands, has been closed because of the Pandemic. The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting. The current Trustees are therefore the original three that set up the CIO plus four others appointed by the original Trustees. The Group will hold its first AGM at the earliest available opportunity and, at that, all of the current Trustees will stand down and elections will be held. The Group, in its previous unincorporated form, regularly sought new committee-members from among its members and outside by inviting people to volunteer at its meetings and through appeals in its mailings to people on its mailing list. The CIO will continue to do this.

**Trustees' Names:-**

Edward Sargent	Chairman
Malcolm Tucker	Treasurer
Chris Ellmers	Chairman of Editorial Board
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	

There are no Corporate Trustees and none of the Trustees hold title to any property belonging to the charity. There are no Custodian Trustees and no funds are held on behalf of others.

## **THE DOCKLANDS HISTORY GROUP'S ACTIVITIES AND OBJECTIVES IN THE PERIOD COVERED BY THIS REPORT**

Although the Charity was registered in July 2019, it became operational only in January 2020. Up until then, the activities continued to be managed by the previous unincorporated organisation although the Trustees of the CIO were also committee members of this thus achieving continuity. The aim of the CIO was to run a programme of meetings with one every month except January. Unfortunately, because of the Pandemic, it was only possible to hold the first two of these due to the Museum of London Docklands not being able to provide the usual meeting room from April onwards.

The Group had also organised a conference for May with all the speakers signed up and the venue having been booked. It had also prepared and distributed posters and leaflets to publicise the event. Unfortunately, the conference had to be cancelled due to the Pandemic. This was a great disappointment especially as advance bookings, which had to be cancelled, showed that it was going to be very well-supported. It is intended that this conference will be re-scheduled to take place early in 2022 provided a suitable venue can be arranged.

A large number of reports of previous evening meetings of the Group had been made and circulated to members of the Group in the past. Over the period covered by this report, where copies of these were available, these have been edited and have now been published on the Group's website. These are a valuable resource providing rare insights into the history of the Port of London and the River Thames. It is intended that more of these reports will be published as and when they become available, provided the speakers give their consent to this.

The original Group had organised and run eight conferences and proceedings of the first two of these had been published. The aim of the CIO is to publish the proceedings of all of the remainder and to continue to publish the proceedings of future conferences. Over the last year work has been proceeding on editing more of these and it is intended that at least two of these will be published in 2021.

The Group is pleased that despite the setbacks of the Pandemic the support of the members remains strong and membership renewals for 2021 currently (May 2021) stand at 68. At the end of 2020 the number of members of the group was 74.

## **THE GROUP'S ACHIEVEMENTS AND PERFORMANCE**

The achievements of the Group in the period have been severely impacted on by the Pandemic. Its main activities, those of holding regular evening meetings, walks and conferences, have not been allowed to take place except for two evening lectures at the beginning of 2020. A major achievement has been the publishing on its website of copies of reports of previous lectures hosted by the Group where these were available and agreed by the speakers.

## FINANCIAL REVIEW

### Review of the Charity's Financial Position at the End of the Period covered by this Report

The Group's financial position has obviously been adversely affected by the Pandemic. Not being able to hold its first annual general meeting meant that the planned transfer of funds from the original Docklands History Group has not yet been able to take place. The cancellation of the conference in May, while of course reducing the expenditure, has meant that the income expected from this has not been forthcoming. Experience from previous conferences has shown, that with one exception, they have all resulted in a modest surplus that has been able to support the other work of the Group. Not being able to hold evening meetings has resulted in a reduction in speakers' fees which has boosted the Group's finances but is obviously not welcome. Pre-paid room-hire fees will be carried forward. Despite the difficulties, at the end of the period the Group is in a sound financial position and is in a good position to move forward and fund its future activities.

The Group's main source of income the subscriptions and donations of the members. Normally it would expect to make a modest surplus from its sales of tickets to its conferences and its publications but this has not happened in the review period due to its activities being halted by the Pandemic. None of the Group's funding is restricted to specific purposes.

#### Reserves Policy:

The Trustees of the Docklands History Group do not consider that it is necessary at present to have a reserves policy because it has a low turnover and its finances are simple and, above all, predictable. The Trustees take care to ensure that no financial commitments are made unless there is ample funding to cover these. The Trustees will ensure that there is always sufficient funding available to cover any unforeseen expenditure.

#### Declarations:

**The Trustees declare that they have approved the Trustees' Report above.**

Signed on behalf of the Docklands History Group's Trustees

Signature: ..... *Edward Sargent* .....

Name: Thomas Edward Michael Sargent  
Position: Chairman, Docklands History Group

Date: ..... *2nd August 2021* .....

**DOCKLANDS HISTORY GROUP**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
FOR PERIOD 16<sup>TH</sup> JULY 2019 TO 31<sup>ST</sup> DECEMBER 2020, (v.6) 28 July 2021

<b>Section A, Receipts and Payments</b>					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	Notes
<b>A1 Receipts</b>					Note 7
Donations	118	0	118	0	
Subscriptions	857	0	857	0	
Visitors at meetings	12	0	12	0	
Refreshments Sales	19	0	19	0	
Publications sales direct	78	0	78	0	
Publications sales using PayPal	256	0	256	0	
PayPal Acct as transferred from Old Group	158	0	158	0	Note 6
Conference, aborted	210	0	210	0	Note 9
Sub total(Gross income for A.R.)	1708	0	1708	0	
<b>Loans received</b>					
Loan from Old Group	46	0	46	0	Note 5
Sub total	0	0	0	0	
Total receipts	1754	0	1754	0	
<b>A3 Payments</b>					Notes 7, 10
Room-hire for meetings	779	0	779	0	Note 8
Speakers' fees and expenses	50	0	50	0	
Insurance	170	0	170	0	
Website	0	0	0	0	
Printing and mailing	171	0	171	0	
Subscriptions to other societies	19	0	19	0	
Conference, aborted	150	0	150	0	Note 9
<b>Sub total</b>	1339	0	1339	0	
<b>Total payments</b>	1339	0	1339	0	
<b>Net of receipts/(payments)</b>	415	0	415	0	
<b>A6 Cash funds last year end</b>	0	0	0	0	
<b>Cash funds this year end</b>	415	0	415	0	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Notes
<b>B1 Cash funds</b>	Lloyds Bank	0	0	0	Note 5
	Pay Pal account	415	0	0	
	<b>Total cash funds</b>	<b>415</b>	<b>0</b>	<b>0</b>	
<b>B2 Other Monetary assets</b>	Prepayment for room hire	624			Note 8
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount Due (optional)	When due (Optional) £	
	Loan from Old Group	Unrestricted	46		Note 5
	Creditors payable within one year	Unrestricted	238		Note 10

## Notes to the Accounts

Notes to the Docklands History Group (CIO)'s Accounts for its First Financial Year, from 16 Jul 2019 to 31 December 2020.

### **1) Establishment of the Docklands History Group (CIO) as a Charitable Incorporated Organisation.**

The Docklands History Group CIO has been established as the successor to the unincorporated Docklands History Group (“the Old Group”). The CIO was registered by the Charities Commission on 16 July 2019

### **2) Dates of First Financial Year.**

The CIO is required to commence its financial year from its date of incorporation, on 16 July 2019. On 9 Dec 2020, the Charities Commission agreed that the Financial Year End be amended to 31 December 2020.

### **3) Receipts and Payments Accounts**

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

### **4) Relationship of the CIO to the Original Docklands History Group:**

The Docklands History Group (CIO) was set up by members of the committee of the original Docklands History Group (the Old Group), following a decision made by that Group at a General Meeting. The resolution included the agreement that, following the first AGM of the CIO, all the assets and liabilities of the Old Group would be transferred to the CIO. It had been intended that the AGM of the CIO would be held in April 2020 but, owing to the Covid 19 epidemic, this was not possible. This has meant that funds that should be available to the CIO are not at present available but, if funding should be found to be necessary, then as an interim measure these can be made available by means of a loan from the original Group.

### **5) Bank Account and Loan from Old Group**

Owing partly to inefficiencies at the bank, it was not possible for the CIO to complete the opening of a separate bank account until 20 May 2020, whereas the majority of its income and expenditure was in the early part of the year. In the interim it was agreed that the CIO's expenditure and income would be paid for and received into the current bank account of the Old Group by means of loans. For convenience, this arrangement was continued until the year's end at 31 December 2020, and the CIO's account at Lloyds Bank was then put into full use. At the year's end there was a balance of loan from the Old Group to the CIO of £46, and the balance will be cleared at the same time as the Old Group's funds are transferred to the CIO during 2021.

### **6) PayPal Account**

The Old Group's existing PayPal Account was reregistered to the CIO during the course of the year. The account's balance at the start of the year and Book Sales income added to it during the course of the year are therefore both included in the CIO's income. These moneys remained in the PayPal account at the end of the year, but will be partly used in 2021 to clear the balance of loan from the Old Group.

### **7) CIO operational from 1 January 2020**

The Old Group operated the affairs of the Docklands History Group until 31 December 2019 and has prepared its separate accounts. There were no transactions accountable to the CIO during that period except for two members' subscriptions in advance, which have been included in the CIO's Receipts. From 1 January 2020, all income and expenditure, including members' annual subscriptions, have been handled and accounted for by the CIO, with the exception of bank interest on the Old Group's deposit account, which has remained with the Old Group.

### **8) Room-Hire**

The meeting room was hired by the CIO for 2020 and the payment made. However, it was not possible to hold meetings after the March meeting, so the room hire thereafter was cancelled with the agreement of the hirers. The unused part of the hire-fee was retained by the hirer and will be offset against hire-fees when the Group is able to resume its activities.

**9) Conference, aborted**

Because of the Covid-19 epidemic, the intended annual conference had to be aborted, after it had already been advertised to members. Six payments for tickets had already been banked and these payments were subsequently refunded. Two of the refunds had not been cashed by 31 December 2020, amounting to £60, and this has been added to the Creditors (Note 10).

**10) Creditors at 31 December 2020**

Certain payments totalling £285 were made by Trustees on behalf of the CIO during the course of 2020, but reimbursement had not yet been made as of 31 December 2020. Because these Accounts are prepared on a receipts and payments basis, those items do not appear ~~have not been included~~ in the statement of payments. The uncleared cheques in Note 9 are also included here.

Signed by the following Trustees of the Docklands History Group CIO:

	Date
Malcolm Tucker - Treasurer: ..... <i>Malcolm T. Tucker</i> .....	<i>28 July 2021</i>
Edward Sargent – Chairman ..... <i>Edward Sargent</i> .....	<i>2nd August 2021</i>

The Docklands History Group is a Charitable Incorporated Organisation with Charity Number 1184430