



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 11 Jul 20 To 31 Dec 20**

**Charity name: Dickens Field Trust**

**Charity registration number: 1184385**

## **Objectives and Activities**

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | The objects of the CIO are to establish and run a Community facility incorporating a communal open space and a Children's play area for the benefit of the inhabitants of the Parish of Rothersthorpe, Northamptonshire without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Lease of Land (incl insurance).<br>Planning permission approval for site development.<br>Development and subsequent management of community space and play area.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The current trustees where all issued with a copy of the Charity Commission's guidance upon taking up their post.  |

### **Additional information (optional)**

You may choose to include further statements where relevant about:

|                                 | SORP reference |   |
|---------------------------------|----------------|---|
| Contribution made by volunteers | Para 1.38      | Volunteers support is vital to the trust, both directly engaged in the development and management of the site and in raising funds. |



## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | The charity on the back of a successful planning application for change of use has looked to progress the development of the site. During this period the 25-year lease was finalised and signed, and site development commenced after the removal of the initial conditions around site design and access. As such 400 trees were planted and a further 300 are planned for early in the next period. The charity has also continued to submit funding bids and has engaged with Northamptonshire highways about the development of the external path which links the site to the edge of the village. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 | The aim for this current period was to undertake our inaugural AGM and have the site fully up and running. This has been hampered by COVID which saw us unable to conduct our AGM due to lock down and delayed the signing of the land lease document by 6-8 months. This document was a pre-cursor for engagement with Northamptonshire highways for them to consider funding the external pathway. In order to support the bid, the charity gained written endorsements from local / regional councillors and, alongside the lease, has not had its bid presented for consideration for the Apr 21 budget. |
| Performance of fundraising activities against objectives set | Para 1.41 | With limited ability to develop the site, the main fundraising activities (i.e. major funding streams) has been put on hold, however initial enquiries have generally resulted in positive responses. Local fundraising continued despite the national lockdown and our annual Dog Show and Village Fayre (albeit with a revised format) exceeded previous years in terms of funds raised.   |
| Investment performance against objectives                    | Para 1.41 | n/a  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Funds @ Bank - £25069.23 (inc £22230 of funding grants)<br><br>Funds @ Petty Cash - £40<br><br><b>Total assets - £25109.23</b>   |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Until the Trust has tangible assets which require maintenance beyond that which can be supported by trustees / volunteers the trust has no requirement for a reserve.<br>**See other optional info below** |
| Amount of reserves held  | Para 1.22 | Nil  |
| Reasons for holding zero reserves  | Para 1.22 | As above   |
| Details of fund materially in deficit  | Para 1.24 | n/a  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Nil  |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Constitution                                 |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | CIO  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | As defined within the constitution. Via AGM. |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Dickens Field Trust   |
| Other name the charity uses | n/a   |
| Registered charity number   | 1184385   |
| Charity's principal address | c/o 12 Kislingbury Road,<br>Rothersthorpe,<br>Northampton,<br>NN7 3HZ |
|                             |   |



# Names of the charity trustees who manage the charity

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1  | Joanna Keay-Blyth | Chair           | Whole period                      | n/a   |
| 2  | Jeff Morphy       | Vice Chair      | Whole period                      | n/a   |
| 3  | Andrew Johnson    | Treasurer       | Whole period                      | n/a   |
| 4  | Jodie Johnson     | Secretary       | Whole period                      | n/a   |
| 5  | John Burrows      | Trustee         | Whole period                      | n/a   |
| 6  | John Morphy       | Trustee         | Whole period                      | n/a   |
| 7  |                   |                 |                                   |   |
| 8  |                   |                 |                                   |   |
| 9  |                   |                 |                                   |   |
| 10 |                   |                 |                                   |   |
| 11 |                   |                 |                                   |   |
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| 17 |                   |                 |                                   |   |
| 18 |                   |                 |                                   |   |
| 19 |                   |                 |                                   |   |
| 20 |                   |                 |                                   |   |

## Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| n/a           |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

## Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| n/a          |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |     |
|---|-----|
| Description of the assets held in this capacity   | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |     |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |     |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| n/a             |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
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## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

|     |
|-----|
| n/a |
|-----|

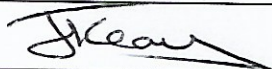
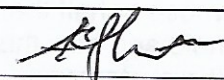
## Other optional information

2 x changes to resolutions will be tabled at the AGM including one for a requirement to hold a reserve to meet requirements expected in 2022.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | JOANNA KEAM-BLATH   | ANDREW JOHNSON  |
| Position (eg Secretary, Chair, etc) | Chair.  | TRUSTEE./TREASURER  |
| Date                                | 19/10/21  |   |





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Dickens Field Trust -

No (if any)

## Receipts and payments accounts

| For the period<br>from | Period start date<br>11/07/2019 | To | Period end date<br>31/12/2020 |
|------------------------|---------------------------------|----|-------------------------------|
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ |
|---|--|---|--|---------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |
| Dog Show  | 535  | -                                       | -                                      | 535                             |
| Dog Show Transfer                                     | 91   | -                                       | -                                      | 91                              |
| Fund Raising (meal / meat raffle)                     | 804  | -                                       | -                                      | 804                             |
| Bugbrooke café funding                                | 550  | -                                       | -                                      | 550                             |
| New Years party                                       | 266  | -                                       | -                                      | 266                             |
| Meal and meat Raffle                                  | 433  | -                                       | -                                      | 433                             |
| Grand Union Housing Grant                             | 230  | -                                       | -                                      | 230                             |
| Postcode lottery Grant                                | 20,000                                       | -                                       | -                                      | 20,000                          |
| Dog Show and Mask Sales                               | 970  | -                                       | -                                      | 970                             |
| DWH Community Fund Grant                              | 1,000  | -                                       | -                                      | 1,000                           |
| GroundWork (Tesco) Grant                              | 1,000  | -                                       | -                                      | 1,000                           |
| <b>Sub total</b> (Gross income for AR)                | 25,879                                       | -                                       | -                                      | 25,879                          |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |
| <b>Funds Carried over</b>                             | 1,654  | -                                       | -                                      | 1,654                           |
| Petty Cash  | 40   | -                                       | -                                      | 40                              |
| <b>Sub total</b>                                      | 1,694  | -                                       | -                                      | 1,694                           |
| <b>Total receipts</b>                                 | 27,573                                       | -                                       | -                                      | 27,573                          |
| <b>A3 Payments</b>                                    |  |   |  |                                 |
| SP Law  | 500  | -                                       | -                                      | 500                             |
| SNC Conditions Discharge                              | 116  | -                                       | -                                      | 116                             |
| JPP Contamination Report                              | 1,290  | -                                       | -                                      | 1,290                           |
| SP Law  | 557  | -                                       | -                                      | 557                             |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b>                                      | 2,463  | -                                       | -                                      | 2,463                           |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               |
| <b>Total payments</b>                                 | 2,463  | -                                       | -                                      | 2,463                           |
| <b>Net of receipts/(payments)</b>                     | 25,110                                       | -                                       | -                                      | 25,110                          |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               |
| <b>A6 Cash funds last year end</b>                    | -  | -                                       | -                                      | -                               |
| <b>Cash funds this year end</b>                       | 25,110                                       | -                                       | -                                      | 25,110                          |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|
| <b>B1 Cash funds</b> | At Bank  | 25,070                             | -                                |
|                      | Petty cash   | 40                                 | -                                |
|                      |  | -                                  | -                                |
|                      | <b>Total cash funds</b>                                | <b>25,110</b>                      | <b>-</b>                         |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               |

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|
| <b>B2 Other monetary assets</b> | Nil     | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |
|                                 |         | -                                  | -                                |

|                             | Details | Fund to which asset belongs | Cost (optional) |
|-----------------------------|---------|-----------------------------|-----------------|
| <b>B3 Investment assets</b> | Nil     |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |
|                             |         |                             | -               |

|   | Details | Fund to which asset belongs | Cost (optional) |
|---|---------|-----------------------------|-----------------|
| <b>B4 Assets retained for the charity's own use</b> | Nil     |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |
|   |         |                             | -               |

|                       | Details | Fund to which liability relates | Amount due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|
| <b>B5 Liabilities</b> | Nil     |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |
|                       |         |                                 | -                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

|  |  |
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CC16a

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**Endowment  
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